



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
August 12, 2022**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
Sho Tay (Arcadia)  
Robert Gonzales (Azusa)  
Emmanuel Estrada (Baldwin Park)  
Richard Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Margaret Finlay (Duarte) *Arrived at 7:08 a.m.*  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Catherine Marcucci (Industry)  
Charlie Klinakis (La Puente)  
Elyse Rasmussen (La Verne)  
Jamie Bissner (Los Angeles County)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena) *Arrived at 7:04 a.m.*  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Denise Menchaca (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (South Pasadena)  
Cynthia Sternquist (Temple City)  
Allen Wu (Walnut)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Henry Morgan (Covina)  
Manuel Garcia (Irwindale)  
Emmett Badar (San Dimas)

**STAFF PRESENT**

Jason Farned  
Rose Alba  
Levy Sun  
Evelyn Gutierrez  
Gilbert Holguin  
Cecilia Contreras

**GUESTS PRESENT**

District Counsel, Kelly Alhadeff-Black

**1. Call to Order**

President Shevlin called the meeting to order at 7:00 a.m. Trustee Capoccia led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took attendance roll call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Sandoval, seconded by Trustee Gonzales, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Morgan, Finlay, Garcia, Badar

**4. Presentation: West Nile Virus (WNV) Introduction and Update**

Jason Farned, Interim District Manager provided a presentation on West Nile virus with detailed information on the virus. He also provided details on integrated vector management

(IVM) which is the method utilized by the district to suppress vector-borne diseases. He indicated the most important message that can be communicated to communities when receiving notification of positive WNV cases is a reminder to wear mosquito repellent as a way of being proactive against bites and virus transmittal.

**5. Board of Trustees Potential Return to In-Person Meetings Update**

President Shevlin indicated there had not been a change in current legislation allowing for teleconferencing therefore Board meetings would continue virtually and topic would be revisited next month to verify if any updates were available.

**6. Closed Session: Public Employment Appointment**

California Government Code Section 54957(b)(1)

Position: District Manager

Members of the Board of Trustees, District Counsel, and Director of Administrative Services entered closed session to discuss the public employment appointment position of District Manager. At the conclusion of the closed session, President Shevlin requested District Counsel report out any required public disclosure action. District Counsel Black stated that Board consensus was to appoint a permanent district manager and indicated it would be appropriate to move forward with item 7 on the agenda for Board action.

**7. Consideration of Appointment of a Permanent District Manager and Associated Employment Contract**

Motion by Trustee Capoccia, seconded by Trustee Finlay, and carried by the following vote to approve the appointment of Jason Farned as permanent district manager and authorize President Shevlin to finalize and execute the associated employment contract.

AYES: Sham, Tay, Gonzales, Barakat, Calaycay, Finlay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Morgan, Garcia, Badar

**8. Consider Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments**

Motion by Trustee Johnson, seconded by Trustee Leon, and carried by the following vote to approve the annual review of Resolution 94-02, Fiscal Policies, Article XIII, Investments.

AYES: Sham, Tay, Gonzales, Barakat, Calaycay, Finlay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Morgan, Garcia, Badar

**9. Call for Nomination of Candidates for Independent Special District Voting Member of Los Angeles County Local Agency Formation Commission (LAFCO)**

President Shevlin stated the district received notification regarding an upcoming election to fill a vacancy for the office of Independent Special District Voting Member for LA County LAFCO. The firm conducting the election on behalf of LAFCO provided information indicating nominations of candidates for consideration were due by September 21, 2022. President Shevlin encouraged Trustees to review the information and Trustee Finlay recommended anyone interested in more information or with questions on the vacancy reach out to Paul

Novak, Executive Officer of LAFCO. President Shevlin indicated the item would be brought back next month as a follow-up to verify if any Trustees were interested in the position.

## **10. District Administration**

### **10.1 Covid Update**

Interim District Manager Farned provided an update on COVID-19 protocols and stated there had been minimal staff absence and no impact to District services in relation to the virus.

### **10.2 District Update**

Interim District Manager Farned reminded Trustees that arbovirus activity is included in each month's Board agenda packet and can be referred to for the most recent detailed report of information. Additionally, he reported that the district responded to notification from the county regarding a travel related positive dengue human case and stated that travel related aedes borne disease incidences are not uncommon but significant since they can lead to the introduction of virus in local mosquito population. He indicated the district monitors these cases carefully and will keep Trustees informed of how future cases are investigated.

## **11. Committee Reports**

### **11.1 Joint Executive & Personnel and Policy Committee**

No additional committee agenda items to report.

## **12. Trustee Reports**

President Shevlin thanked staff for the bite prevention boxes distributed to the City of Monrovia stating they are both educational and useful during summer events.

## **13. New Business**

None

## **14. Adjournment**

The meeting was adjourned at 8:07 a.m.