



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
October 8, 2021 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

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HOW TO OBSERVE THE MEETING:

Computer: Watch the live streaming of the meeting from a computer by navigating to:  
<https://www.youtube.com/c/sgvmosquito>

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write

“Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff’s cadence), prominently write

“Read Aloud at Meeting” at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District’s website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff’s cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 ORDER OF BUSINESS – Review and prioritization of Agenda Items including, if necessary, identification of any emergency items arising after posting of the Agenda and requiring action prior to next regular meeting.

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

3. Consider RESOLUTION No. 21-03 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING OCTOBER 8<sup>TH</sup> AND RUNNING UNTIL NOVEMBER 8<sup>TH</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS. (EXHIBIT 3A)

(Board President, Becky Shevlin) (Approve/Deny)

- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve Resolution No. 21-03.
- **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of Resolution No. 21-03.

4. Consent Calendar (Vote by Poll)

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

- 4.1. List of Claims for the month of September 2021\*
- 4.2. Budget Status Report for September 2021\*
- 4.3. Minutes of Board of Trustees Meeting September 2021\*
- 4.4. Operations Report September 2021\*
- 4.5. Surveillance Report September 2021\*
- 4.6. Communications Report September 2021\*
- 4.7. August 2021 Monthly Treasurer Report / District Working Balance for October 2021\*

5. Presentation: none
  
6. Consider Amendments to Resolution 21-01, San Gabriel Valley Mosquito and Vector Control District, Bylaws Governing District Meetings (EXHIBIT 6A)  
(Board President, Becky Shevlin) (Approve/Deny)
  - **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve Amendments to Resolution 21-01, San Gabriel Valley Mosquito and Vector Control District, Bylaws Governing District Meetings.
  - **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny Amendments to Resolution 21-01, San Gabriel Valley Mosquito and Vector Control District, Bylaws Governing District Meetings.
  
7. Call for Members of Nominations Committee (EXHIBIT 7A)  
(Board President, Becky Shevlin)
  
8. District Administration
  - 8.1. Committee Meeting Notifications: Finance and Audit Committee
  - 8.2. West Nile virus Update
  - 8.3. Trustee Term Ending Notifications:
 

Baldwin Park	Bradbury
Claremont	Co. of Los Angeles
El Monte	La Puente
Monterey Park	Pasadena
Rosemead	South Pasadena
  
9. Committee Reports
  - 9.1. Personnel and Policy Committee – September 29, 2021 (EXHIBIT 9A)  
(Committee Chair, Richard Barakat) (Acting Chair, Corey Calaycay)
  
10. Trustee Reports
  
11. New Business
  
12. Adjournment

## **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



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Jared Dever, District Manager  
San Gabriel Valley Mosquito and Vector Control District

## **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

## RESOLUTION NO. 21-03

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING OCTOBER 8<sup>TH</sup> AND RUNNING UNTIL NOVEMBER 8<sup>TH</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.

WHEREAS, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

WHEREAS, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

WHEREAS, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

WHEREAS, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

WHEREAS, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

WHEREAS, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the legislative body of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

WHEREAS, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

WHEREAS, the Centers for Disease Prevention and Control, in its publication “How to Protect Yourself & Others” updated August 13, 2021, have recommended social distancing practices, including staying 6 feet away from others and avoiding crowds and poorly ventilated spaces in order to protect individuals and others from COVID-19; and

WHEREAS, the County of Los Angeles Department of Public Health Order of the Health Officer issued September 17, 2021 (the “County Order”) includes a finding that the existing community transmission of COVID-19 in Los Angeles County remains high and continues to present a high risk of infection and harm to the health of those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings. The County Order further finds that COVID-19 infection remains a significant health hazard to all residents; and

WHEREAS, the District’s Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those who are not and cannot be vaccinated, and that COVID-19 infection remains a significant health hazard to all residents, has caused, and will continue to cause, conditions of peril to the safety of persons within the District that are likely to be beyond the control of services, personnel, equipment and facilities of the District, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California and, further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

WHEREAS, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District’s legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

WHEREAS, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options, and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Recitals. The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

Section 2. Proclamation of Local Emergency. The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, there remains evidence of sustained and high community transmission rates of COVID-19 resulting in high risks of infection and harm to the health of

those who are not and cannot be vaccinated against COVID-19 especially when there is an absence of capacity limits and physical distancing requirements for both indoor and outdoor settings, and COVID-19 infection remains a significant health hazard to all residents of the District.

Section 3. Ratification of Governor's Proclamation of a State of Emergency. The District's Board of Trustees hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

Section 4. Remote Teleconference Meetings. The District's Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

Section 5. Effective Date of Resolution. This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) November 8, 2021, or such time that the District's Board of Trustees adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 8<sup>th</sup> day of October 2021, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

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SAN GABRIEL VALLEY MVCD

Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	09/02/2021	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	694.34
			6070 Med premiums - Cafeteria (Medical premiums)	7,567.11
100000016528228			6070 Med premiums - Cafeteria (Medical premiums)	3,820.35
			6070 Med premiums - Cafeteria (Medical premiums)	2,324.59
			6072 MEDICAL PREMIUM-Retired EE (Medical pre	572.00
			6070 ADMIN FEE (Admin fee)	55.57
				<u>15,033.96</u>
EFT	09/02/2021	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	57.67
164940357			6070 Vision Premiums (Vision Premiums)	261.70
			6070 Vision Premiums (Vision Premiums)	36.90
			6070 Vision Premiums (Vision Premiums)	93.33
				<u>461.90</u>
EFT	09/02/2021	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	287.13
			6070 Dental premiums - Cafeter	494.74
4291436172				<u>781.87</u>
EFT	09/02/2021	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	139.84
				<u>139.84</u>
PR of 9/2/2021				
EFT	09/02/2021	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	760.76
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,257.89
PR of 9/2/2021	09/01/2021		6200 RETIREMENT - CLASSIC (Employer Contribu	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribu	384.24
			6201 RETIREMENT - PEPRA (Employer Contributic	163.85
			6201 RETIREMENT - PEPRA (Employer Contributic	2,877.62
			6201 RETIREMENT - PEPRA (Employer Contributic	1,422.50
			6201 RETIREMENT - PEPRA (Employer Contributic	971.82

SAN GABRIEL VALLEY MVCD

Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6201 RETIREMENT - PEPRA (Employer Contributio	100.55
				9,709.76
18273	09/02/2021	ACCURATE ROOFING	6040 Building Maintenance	3,500.00
				3,500.00
		Roof Repair		
18274	09/02/2021	ALEJANDRA GASPAR	6232 Travel Expenses (Travel Expenses)	7.13
				7.13
		Mileage		
18275	09/02/2021	ALL AMERICAN ELECTRIC	8000 CAPITAL OUTLAY (Capital Outlay)	3,413.05
			6040 Building Maintenance	465.00
		6773, 6732		3,878.05
18276	09/02/2021	CAROL ANNE HAGELE	6232 Travel Expenses (Travel Expenses)	7.13
				7.13
		Mileage		
18277	09/02/2021	CARUSO FORD LINCOLN	8000 CAPITAL OUTLAY (Capital Outlay)	50,313.30
				50,313.30
		1FT7X2B64MEE14320		
18278	09/02/2021	CLARKE MOSQUITO CONTROL	6250 LABORATORY SUPPLIES	1,775.40
			6283 PESTICIDES SUPPLIES	4,914.96
		S00230	6283 PESTICIDES SUPPLIES	25,831.46
			6283 PESTICIDES SUPPLIES	374.11
			6283 PESTICIDES SUPPLIES	1,366.09
				34,262.02

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Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18279	09/02/2021	COPIES & INK	6186 Printing	892.31
				<u>892.31</u>
35777				
18280	09/02/2021	ENVIRONMENT CONTROL	6040 Building Maintenance	1,299.00
				<u>1,299.00</u>
11061-411				
18281	09/02/2021	HOME DEPOT	6044 MAINTENANCE, GROUNDS	26.35
			6044 MAINTENANCE, GROUNDS	12.16
Acct ending 4710			6044 MAINTENANCE, GROUNDS	37.44
			6044 MAINTENANCE, GROUNDS	31.38
			6290 Supplies, Public Informati	69.90
			6280 SUPPLIES, OPERATIONS	3.18
			6044 MAINTENANCE, GROUNDS	5.03
			6250 LABORATORY SUPPLIES	22.02
			6250 LABORATORY SUPPLIES	5.48
			6044 MAINTENANCE, GROUNDS	27.49
			6280 SUPPLIES, OPERATIONS	90.67
			6044 MAINTENANCE, GROUNDS	21.92
			6040 Building Maintenance	35.99
			6250 LABORATORY SUPPLIES	220.48
			6280 SUPPLIES, OPERATIONS	34.73
			6250 LABORATORY SUPPLIES	21.87
			6250 LABORATORY SUPPLIES	110.23
			6042 EQUIPMENT MAINTENANCE	12.83
				<u>789.15</u>
18282	09/02/2021	KENN K. FUJIOKA	6072 MEDICAL PREMIUM-Retired EE (Medical pre	316.94
				<u>316.94</u>
Premium Reimburse				
18283	09/02/2021	LIEBERT CASSIDY WHITMORE	6130 Profess Serv rendered (Professional Services	117.00
				<u>117.00</u>

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Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				117.00
202859				
<b>18284</b>	<b>09/02/2021</b>	<b>LOGMEIN COMMUNICATIONS, INC.</b>	6035 COMPUTER HARDWARE	71.98
			6320 Office phones (Office phones)	1,376.09
In60001327472				<u>1,448.07</u>
IN7100627061				
<b>18285</b>	<b>09/02/2021</b>	<b>LOS ANGELES COUNTY FIRE DEPT</b>	6075 FEES & ASSESSMENTS	475.00
			6075 FEES & ASSESSMENTS	84.00
IN0349709				<u>559.00</u>
<b>18286</b>	<b>09/02/2021</b>	<b>MARTA TANAKA</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	865.08
Preimum Reimburse				<u>865.08</u>
<b>18287</b>	<b>09/02/2021</b>	<b>MARY ANGELA BRISCO</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	526.84
Premium Reimburse				<u>526.84</u>
<b>18288</b>	<b>09/02/2021</b>	<b>MIKE NIFFENEGGER</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	618.23
Premium Reimburse				<u>618.23</u>
<b>18289</b>	<b>09/02/2021</b>	<b>NOMIC STUDIOS, INC,</b>	6305 EDUCATION PROGRAM SUPPLIES	3,430.15
0442				<u>3,430.15</u>
<b>18290</b>	<b>09/02/2021</b>	<b>QUADIENT /NEOPOST</b>	6185 POSTAGE	546.70
7900011002342056				<u>546.70</u>
<b>18291</b>	<b>09/02/2021</b>	<b>READYREFRESH BY NESTLE</b>	6170 Arrowhead Water (Arrowhead Water)	389.70

SAN GABRIEL VALLEY MVCD

Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6170 Arrowhead Water (Arrowhead Water)	5.47
11H0024588535			6170 Arrowhead Water (Arrowhead Water)	6.95
				402.12
<b>18292</b>	<b>09/02/2021</b>	<b>RESCUE ROOTER/ARS</b>	6040 Building Maintenance	585.00
				585.00
8103-328728				
<b>18293</b>	<b>09/02/2021</b>	<b>STREAMLINE</b>	6037 WEBSITE AND EMAIL SERVICE	200.00
				200.00
0EAF3F59-0010				
<b>18294</b>	<b>09/02/2021</b>	<b>US BANK</b>	6270 OFFICE SUPPLIES	81.23
			6262 Fuel for Trucks (Fuel for Trucks)	33.00
Alba			6270 OFFICE SUPPLIES	6.99
			6080 Hiring Expenses	83.95
			6270 OFFICE SUPPLIES	38.31
			6080 Hiring Expenses	80.35
			6260 SUPPLIES, MECHANICAL	133.49
			6185 POSTAGE	42.00
Bishop			6036 COMPUTER SOFTWARE	14.99
			6036 COMPUTER SOFTWARE	287.50
Dever			6036 COMPUTER SOFTWARE	175.00
			6232 SEMINARS AND MEETINGS	256.80
			6035 COMPUTER HARDWARE	164.00
			6333 BRANDED CLOTHING	51.68
			6270 OFFICE SUPPLIES	70.75
Doyle			6333 BRANDED CLOTHING	44.65
			6250 LABORATORY SUPPLIES	25.34
			6250 LABORATORY SUPPLIES	52.31
			6036 COMPUTER SOFTWARE	14.99
			6333 BRANDED CLOTHING	55.29
			6251 ARBOVIRUS TESTING SUPPLIES	2,446.67

SAN GABRIEL VALLEY MVCD

Claims List

September 2, 2021

Num	Date	Name	Item	Original Amount
			6232 REGISTRATION - SEMINARS (REGISTRATI	765.00
			6232 Travel Expenses (Travel Expenses)	297.96
			6333 BRANDED CLOTHING	46.55
			6250 LABORATORY SUPPLIES	23.20
			6320 Office phones (Office phones)	1,087.05
			6331 PROFESSIONAL DEVELOPMENT	350.00
Farned			6232 REGISTRATION - SEMINARS (REGISTRATI	151.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	495.00
Hagele			6302 Supplies, Safety	26.24
			6036 COMPUTER SOFTWARE	229.00
Holguin			6280 SUPPLIES, OPERATIONS	28.36
			6040 Building Maintenance	44.48
			6251 ARBOVIRUS TESTING SUPPLIES	15.32
			6251 ARBOVIRUS TESTING SUPPLIES	2.15
Nelson			6251 ARBOVIRUS TESTING SUPPLIES	55.14
			6250 LABORATORY SUPPLIES	20.48
			6250 LABORATORY SUPPLIES	259.32
			6251 ARBOVIRUS TESTING SUPPLIES	9.65
			6186 Printing	522.45
			6037 WEBSITE AND EMAIL SERVICE	4.99
Sun			6003 ADVERTISING	448.96
			6037 WEBSITE AND EMAIL SERVICE	24.97
			6290 Supplies, Public Informati	70.00
			6003 ADVERTISING	193.66
			6003 ADVERTISING	179.49
			6186 Printing	643.88
			6003 ADVERTISING	258.92
			6232 REGISTRATION - SEMINARS (REGISTRATI	113.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	395.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	297.96
			6186 Printing	129.20
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6003 ADVERTISING	16.32

SAN GABRIEL VALLEY MVCD

Claims List

September 2, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6003 ADVERTISING	196.98
			6170 MISCELLANEOUS EXPENSES	5.98
			6170 MISCELLANEOUS EXPENSES	34.91
Vander Heyden	09/01/2021		6042 EQUIPMENT MAINTENANCE	40.24
				<hr/>
				11,647.09

Accounts Payable for September 2, 2021

**142,337.60**

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	09/16/2021	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	694.34
			6070 Med premiums - Cafeteria (Medical premiums)	5,062.47
100000016559022			6070 Med premiums - Cafeteria (Medical premiums)	3,820.35
			6070 Med premiums - Cafeteria (Medical premiums)	2,324.59
			6072 MEDICAL PREMIUM-Retired EE (Medical pre	572.00
			6070 ADMIN FEE (Admin fee)	49.31
				<u>12,523.06</u>
EFT	09/16/2021	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	139.84
				<u>139.84</u>
PR of 9/16/2021				
EFT	09/16/2021	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	760.76
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,257.89
PR of 9/16/2021			6200 RETIREMENT - CLASSIC (Employer Contribu	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribu	384.24
			6201 RETIREMENT - PEPRA (Employer Contributic	163.85
			6201 RETIREMENT - PEPRA (Employer Contributic	2,877.62
			6201 RETIREMENT - PEPRA (Employer Contributic	1,422.50
			6201 RETIREMENT - PEPRA (Employer Contributic	971.82
			6201 RETIREMENT - PEPRA (Employer Contributic	100.55
				<u>9,709.76</u>
EFT	09/16/2021	TEXAS LIFE INSURANCE COMPANY	6070 Premiums, life - Cafeter (Voluntary Insurance	191.87
			6070 Premiums, life - Cafeter (Voluntary Insurance	100.00
SM09BT20210913001			6070 Premiums, life - Cafeter (Voluntary Insurance	42.25
				<u>334.12</u>
18295	09/16/2021	ALL AMERICAN ELECTRIC	8000 CAPITAL OUTLAY (Capital Outlay)	1,622.02
				<u>1,622.02</u>
6786				



SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18296	09/16/2021	ALLEN WU	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18297	09/16/2021	AMAZON.COM	6251 ARBOVIRUS TESTING SUPPLIES	62.22
			6250 LABORATORY SUPPLIES	32.80
Acct ending 5999				
			6312 Monthly District Field Ph (Monthly District Field	79.19
			6302 Supplies, Safety	65.54
			6290 Supplies, Public Informati	164.24
			6250 LABORATORY SUPPLIES	29.53
			6270 OFFICE SUPPLIES	61.53
			6290 Supplies, Public Informati	39.21
			6035 COMPUTER HARDWARE	69.92
			6040 Building Maintenance	7.99
			6331 PROFESSIONAL DEVELOPMENT	16.40
			6280 SUPPLIES, OPERATIONS	23.01
			6270 OFFICE SUPPLIES	28.97
			8000 CAPITAL OUTLAY (Capital Outlay)	326.51
			6331 PROFESSIONAL DEVELOPMENT	18.55
			6280 SUPPLIES, OPERATIONS	107.97
				<u>1,133.58</u>
18298	09/16/2021	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	267.92
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	141.84
792287099				
			6332 Uniforms (Uniforms)	267.92
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	141.84
			6332 Uniforms (Uniforms)	251.99
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	141.84
			6332 Uniforms (Uniforms)	283.94
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	141.84
				<u>1,639.13</u>

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18299	09/16/2021	BECKY A. SHEVLIN	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18301	09/16/2021	CATHERINE MARCUCCI	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18302	09/16/2021	CHARLIE KLINAKIS	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18303	09/16/2021	CITY OF DUARTE	6076 EVENT PARTICIPATION FEES	<u>85.00</u> 85.00
MISC22-027				
18304	09/16/2021	COREY CALAYCAY	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18305	09/16/2021	CYNTHIA STERNQUIST	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18306	09/16/2021	DENISE MENCHACA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				
18307	09/16/2021	ELYSE RASMUSSEN	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 9/10/21				

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18308	09/16/2021	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	996.28
			6260 SUPPLIES, MECHANICAL	59.95
see attached			6260 SUPPLIES, MECHANICAL	256.29
			6260 SUPPLIES, MECHANICAL	107.45
			6260 SUPPLIES, MECHANICAL	69.95
			6260 SUPPLIES, MECHANICAL	85.09
			6260 SUPPLIES, MECHANICAL	59.95
			6260 SUPPLIES, MECHANICAL	59.95
			6260 SUPPLIES, MECHANICAL	115.31
			6260 SUPPLIES, MECHANICAL	94.91
				<u>1,905.13</u>
18309	09/16/2021	HAROLD J. BISSNER III	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18310	09/16/2021	HENRY M. MORGAN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18311	09/16/2021	IRWINDALE INDUSTRIAL CLINIC	6080 Physical - Hiring (Physical Exam)	40.00
			6080 Drug Screen - Hiring (Drug Screen Non-Samh	30.00
4438-1046242			6080 Audio - Hiring (Audio with History)	15.00
			6080 T.B. Mantoux - Hiring (T.B. Mantoux)	15.00
			6080 Promotron (Promotron with History)	40.00
			6080 Mask Fitting (Mask Fitting)	10.00
			6080 Physical - Hiring (Physical Exam)	40.00
			6080 Drug Screen - Hiring (Drug Screen Non-Samh	30.00
			6080 Audio - Hiring (Audio with History)	15.00
			6080 T.B. Mantoux - Hiring (T.B. Mantoux)	15.00
			6080 Promotron (Promotron with History)	40.00
				<u>290.00</u>

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18312	09/16/2021	JACKIE DOORNIK	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 9/10/21				
18313	09/16/2021	JERRY VELASCO	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 9/10/21				
18314	09/16/2021	JOHN CAPOCCIA	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 10/21				
18315	09/16/2021	JOSEPH LEON	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 9/10/21				
18316	09/16/2021	LEWIS BRISBOIS BISGAARD & SMITH LLP	6130 Profess Serv rendered (Professional Services	<u>5,543.20</u>
				5,543.20
3075440				
18317	09/16/2021	LLOYD JOHNSON	6030 BOARD EXPENSES	<u>150.00</u>
				150.00
BM of 9/10/21				
18318	09/16/2021	MANUEL GARCIA	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 9/10/21				
18319	09/16/2021	MARGARET E. FINLAY	6030 BOARD EXPENSES	<u>100.00</u>

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				100.00
BM of 9/10/21				
<b>18321</b>	<b>09/16/2021</b>	<b>OFFICE &amp; ERGONOMIC SOLUTIONS INC</b>	6270 OFFICE SUPPLIES	1,548.20
				<u>1,548.20</u>
23103				
<b>18322</b>	<b>09/16/2021</b>	<b>OUTLOOK NEWSPAPERS</b>	6003 ADVERTISING	1,145.00
			6003 ADVERTISING	710.00
73046			6003 ADVERTISING	355.00
			6003 ADVERTISING	573.00
				<u>2,783.00</u>
<b>18324</b>	<b>09/16/2021</b>	<b>QUADIENT /NEOPOST</b>	6073 EQUIPMENT LEASE	76.64
				<u>76.64</u>
P9036817				
<b>18325</b>	<b>09/16/2021</b>	<b>RACHEL JANBEK</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
<b>18326</b>	<b>09/16/2021</b>	<b>RED WING SHOE STORE</b>	6334 BOOTS	206.92
			6334 BOOTS	187.22
20210910026095				<u>394.14</u>
<b>18327</b>	<b>09/16/2021</b>	<b>RICHARD BARAKAT</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18328	09/16/2021	ROBERT GONZALES	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18329	09/16/2021	ROBERT S. JOE	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18330	09/16/2021	ROGER CHANDLER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18331	09/16/2021	RYAN A. VIENNA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 9/10/21				
18332	09/16/2021	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM f 9/10/21				
18333	09/16/2021	SOCALGAS	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	137.37
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618	30.30
				<u>167.67</u>
05751821009				
18334	09/16/2021	SOUTHERN CALIFORNIA NEWS GROUP	6130 Profess Serv rendered (Professional Services	968.00
				<u>968.00</u>
5034538				
18335	09/16/2021	STEPHEN SHAM	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

SAN GABRIEL VALLEY MVCD

Claims List

September 16, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				100.00
BM of 9/10/21				
<b>18337</b>	<b>09/16/2021</b>	<b>TIM SANDOVAL</b>	6030 BOARD EXPENSES	<u>100.00</u>
				100.00
BM of 9/10/21				
<b>18338</b>	<b>09/16/2021</b>	<b>TPx COMMUNICATIONS</b>	6315 Monthly Internet Charges (Monthly Internet Ch	1,039.55
			6320 Office phones (Office phones)	<u>361.80</u>
147460557-0				1,401.35
<b>18339</b>	<b>09/16/2021</b>	<b>WELLS FARGO VENDOR FIN SERV</b>	6073 EQUIPMENT CANON (Canon Graphics Equip	<u>1,500.16</u>
				1,500.16
5016595533				
<b>18340</b>	<b>09/16/2021</b>	<b>WEX/CHEVRON</b>	6262 Fuel for Trucks (Fuel for Trucks)	<u>7,347.00</u>
				7,347.00
73851760				
<b>18341</b>	<b>09/16/2021</b>	<b>CYPRESS HEATING &amp; AIR CONDITIONING</b>		<u>160.82</u>
				160.82
<b>Accounts Payable for September 16, 2021</b>				<b>52,520.47</b>

SAN GABRIEL VALLEY MVCD

Claims List

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	09/30/2021	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	57.67
164979752			6070 Vision Premiums (Vision Premiums)	249.40
			6070 Vision Premiums (Vision Premiums)	84.86
			6070 Premiums, life - Cafeter (Voluntary Insurance)	57.67
				<u>461.90</u>
EFT	09/30/2021	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	401.93
			6070 Premiums, life - Cafeter (Voluntary Insurance)	494.74
BL# 1585384				<u>896.67</u>
EFT	09/30/2021	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	139.84
				<u>139.84</u>
PR of 9/30/21				
EFT	09/30/2021	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	760.76
			6200 RETIREMENT - CLASSIC (Employer Contribu	914.18
PR of 9/30/21			6200 RETIREMENT - CLASSIC (Employer Contribu	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribu	384.24
			6201 RETIREMENT - PEPRA (Employer Contributic	163.85
			6201 RETIREMENT - PEPRA (Employer Contributic	3,117.16
			6201 RETIREMENT - PEPRA (Employer Contributic	1,677.95
			6201 RETIREMENT - PEPRA (Employer Contributic	971.82
			6201 RETIREMENT - PEPRA (Employer Contributic	468.27
				<u>10,228.76</u>
EFT	09/30/2021	PRINCIPAL DENTAL	6070 Dental premiums - Cafeter	90.00
			6070 Dental premiums - Cafeter	414.48
1085590-1001			6070 Dental premiums - Cafeter	1,557.61
			6070 Dental premiums - Cafeter	452.76
			6070 Dental premiums - Cafeter	369.94
				<u>2,884.79</u>



SAN GABRIEL VALLEY MVCD

Claims List

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18342	09/30/2021	A-1 STEEL FENCE CO., INC.	8000 CAPITAL OUTLAY (Capital Outlay)	12,275.70
				<u>12,275.70</u>
15/3770				
18343	09/30/2021	AZUSA LIGHT & WATER	6343 Meter # 45169724 (Account # 303-0191.300 (	48.21
			6343 Meter # 99172930 (Account # 303-0190.300)	103.80
303-0191.300				<u>152.01</u>
18344	09/30/2021	CALIFORNIA DEPARTMENT OF PUBLIC HEALTH	6330 TRAINING, CEU'S	36.00
			6330 TRAINING, CEU'S	36.00
Cert Test Fees			6330 TRAINING, CEU'S	144.00
			6330 TRAINING, CEU'S	36.00
			6330 TRAINING, CEU'S	108.00
			6330 TRAINING, CEU'S	144.00
				<u>504.00</u>
18345	09/30/2021	CYPRESS HEATING & AIR CONDITIONING	6040 Building Maintenance	525.00
				<u>525.00</u>
16391512				
18346	09/30/2021	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	1,088.21
			6260 SUPPLIES, MECHANICAL	552.17
3968,3959,3971,3979			6260 SUPPLIES, MECHANICAL	69.95
			6260 SUPPLIES, MECHANICAL	79.95
				<u>1,790.28</u>
18347	09/30/2021	HOME DEPOT	6040 Building Maintenance	9.90
			6042 EQUIPMENT MAINTENANCE	5.05

SAN GABRIEL VALLEY MVCD

Claims List

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
Acct Ending 4710	09/13/2021		6040 Building Maintenance	12.05
			6042 EQUIPMENT MAINTENANCE	8.02
			6040 Building Maintenance	27.44
			6044 MAINTENANCE, GROUNDS	31.94
			6044 MAINTENANCE, GROUNDS	15.38
			6040 Building Maintenance	21.92
				<u>131.70</u>
<b>18348</b>	<b>09/30/2021</b>	<b>KENN K. FUJIOKA</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	316.94
				<u>316.94</u>
Premium Reimburse				
<b>18349</b>	<b>09/30/2021</b>	<b>MARTA TANAKA</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	865.08
				<u>865.08</u>
Premium Reimburse				
<b>18350</b>	<b>09/30/2021</b>	<b>MARY ANGELA BRISCO</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	526.84
				<u>526.84</u>
Premium Reimburse				
<b>18351</b>	<b>09/30/2021</b>	<b>MIKE NIFFENEGGER</b>	6072 MEDICAL PREMIUM-Retired EE (Medical pre	618.23
				<u>618.23</u>
Premium Reimburse				
<b>18352</b>	<b>09/30/2021</b>	<b>PACE AUTO LIFT INC</b>	6040 Building Maintenance	795.00
				<u>795.00</u>
0811				
<b>18353</b>	<b>09/30/2021</b>	<b>PASADENA NOW</b>	6003 ADVERTISING	2,500.00
				<u>2,500.00</u>
PASADE-0008				2,500.00

SAN GABRIEL VALLEY MVCD

Claims List

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
18354	09/30/2021	SCI CONSULTING GROUP	6310 BENEFIT ASSMNT ADMIN COST	12,090.32
				12,090.32
SBS9966				
18355	09/30/2021	SSD SYSTEMS INC/MC NEILL SECURITY SYSTE	6040 Monit & Maint (Monitoring & Maintenance)	1,837.38
				1,837.38
R-00317535				
18356	09/30/2021	TIRE ZONE	6260 SUPPLIES, MECHANICAL	765.00
				765.00
63602				
18357	09/30/2021	US BANK	6080 Audio - Hiring (Audio with History)	42.00
			6232 SEMINARS AND MEETINGS	199.00
Alba			6270 OFFICE SUPPLIES	41.87
			6270 OFFICE SUPPLIES	93.04
			6270 OFFICE SUPPLIES	22.04
			6185 POSTAGE	112.00
			6036 COMPUTER SOFTWARE	14.99
Bishop			6036 COMPUTER SOFTWARE	287.50
Dever			6036 COMPUTER SOFTWARE	176.13
			6232 Travel Expenses (Travel Expenses)	256.80
			6036 COMPUTER SOFTWARE	164.00
			6333 BRANDED CLOTHING	51.11
			6185 POSTAGE	2.89
Doyle			6185 POSTAGE	11.55
			6333 BRANDED CLOTHING	53.58
			6185 POSTAGE	11.55
			6333 BRANDED CLOTHING	43.32
			6036 COMPUTER SOFTWARE	14.99
			6333 BRANDED CLOTHING	35.00
			6333 BRANDED CLOTHING	59.09
			6232 SEMINARS AND MEETINGS	1,200.00

SAN GABRIEL VALLEY MVCD

Claims List

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6080 Audio - Hiring (Audio with History)	200.00
Gutierrez			6290 Supplies, Public Informati	11.00
			6036 COMPUTER SOFTWARE	229.00
Hagele			6040 Building Maintenance	1,546.80
Holguin			6250 LABORATORY SUPPLIES	19.71
			6250 LABORATORY SUPPLIES	14.26
Nelson			6305 EDUCATION PROGRAM SUPPLIES	96.00
			6003 ADVERTISING	303.00
Sun			6036 COMPUTER SOFTWARE	239.88
			6186 Printing	786.20
			6037 WEBSITE AND EMAIL SERVICE	4.99
			6037 WEBSITE AND EMAIL SERVICE	24.97
			6003 ADVERTISING	435.79
			6037 WEBSITE AND EMAIL SERVICE	29.75
			6003 ADVERTISING	176.45
			6232 SEMINARS AND MEETINGS	20.00
			6232 SEMINARS AND MEETINGS	450.00
			6044 MAINTENANCE, GROUNDS	74.53
			6040 Building Maintenance	229.87
Van Der heyden			6170 MISCELLANEOUS EXPENSES	43.39
				<u>7,828.04</u>
<b>18358</b>		<b>VERIZON WIRELESS</b>	6312 Monthly District Field Ph (Monthly District Field	325.15
			6312 Monthly District Field Ph (Monthly District Field	2,126.06
9888097827			6312 Monthly District Field Ph (Monthly District Field	485.79
			6312 Monthly District Field Ph (Monthly District Field	1,430.09
				<u>4,367.09</u>
<b>18359</b>		<b>WAXIE</b>	6040 Building Maintenance	304.44
				<u>304.44</u>
61195				

**SAN GABRIEL VALLEY MVCD**

**Claims List**

September 30, 2021

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
		<b>Total Accounts Payable for September 30, 2021</b>		<b>62,805.01</b>
		<b>Total Accounts Payable for September 2021</b>		<b>257,663.08</b>
		<b>Total Payroll for September 2021</b>		<b>390,334.98</b>
		see attached		
		<b>Total Claims for September 2021</b>		<b>647,998.06</b>

**San Gabriel Valley MVCD  
Payroll for September 2021**

Department	September 2, 21	September 16, 21	September 30, 21	TOTAL
EXECUTIVE	6,992.31	6,992.31	6,992.31	20,976.93
ADMINISTRATION	13,745.06	13,888.32	11,271.60	38,904.98
OPERATIONS	56,837.14	55,956.90	56,185.69	168,979.73
SURVEILLANCE	18,742.52	18,842.53	20,950.50	58,535.55
COMMUNICATIONS	16,875.14	16,233.50	16,327.16	49,435.80
SEASONAL WORKERS	<u>9,780.49</u>	<u>10,324.11</u>	<u>11,820.61</u>	<u>31,925.21</u>
Gross Payroll	122,972.66	122,237.67	123,547.87	368,758.20
Employer Taxes	2,435.33	2,504.88	2,323.40	7,263.61
Car Allowance	500.00	-		500.00
Employee Benefit-Med	<u>4,525.37</u>	<u>4,762.43</u>	<u>4,525.37</u>	<u>13,813.17</u>
<b>TOTAL PAYROLL</b>	<b>130,433.36</b>	<b>129,504.98</b>	<b>130,396.64</b>	<b>390,334.98</b>

SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 25% of Year Completed  
 September 30, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	78,587.97	181,130.13	681,100.00	499,969.87	26.59	
Salaries - Non Exempt	219,176.01	507,710.78	2,288,011.00	1,780,300.22	22.19	
Salaries - Overtime	1,060.68	12,270.65	20,500.00	8,229.35	59.86	Saturday work
Salaries - Vacation	13,554.18	32,835.62	118,435.00	85,599.38	27.72	
Salaries-Holiday	9,797.27	19,721.15	132,061.00	112,339.85	14.93	
Salaries, Sick Pay	16,004.34	29,177.88	113,165.00	83,987.12	25.78	
Salaries, Part-time - XH	30,577.75	72,973.09	225,915.00	152,941.91	32.30	Extra Help for season
Management Car Allowance	500.00	1,500.00	6,000.00	4,500.00	25.00	
Cafeteria Benefit	45,300.62	106,250.68	435,200.00	328,949.32	24.41	
Hlth Benefits, Ret Emps	5,798.18	12,266.20	35,000.00	22,733.80	35.05	
Employer, 457 Contribution	419.52	976.12	3,636.00	2,659.88	26.85	
Medicare	5,461.40	12,709.48	54,165.00	41,455.52	23.46	
Retirement - Classic	12,176.55	29,213.50	118,822.00	89,608.50	24.59	
Retirement - Pepra	17,471.73	39,036.58	172,210.00	133,173.42	22.67	
Retirement - Classic-Unfunded Liability	0.00	172,234.00	172,300.00	66.00	99.96	One time expense
Retirement - Pepra-Unfunded Liability	0.00	8,714.00	8,720.00	6.00	99.93	One time expense
Social Security	1,383.59	3,822.17	12,030.00	8,207.83	31.77	Seasonal expense
Group Term Life Ins	689.06	1,499.92	4,800.00	3,300.08	31.25	
Tuition Reimbursement	0.00	0.00	8,000.00	8,000.00	0.00	
Insurance, unemployment	418.62	975.01	26,000.00	25,024.99	3.75	
Post Retirement Benefits	0.00	0.00	200,000.00	200,000.00	0.00	
<b>TOTAL PERSONNEL EXPENSES</b>	<b>458,377.47</b>	<b>1,245,016.96</b>	<b>4,836,070.00</b>	<b>3,591,053.04</b>	<b>25.74</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	85.00	85.00	4,000.00	3,915.00	2.13	
Arbovirus Testing Supplies	2,591.15	7,990.65	26,000.00	18,009.35	30.73	Traps
Branded Clothing	440.27	617.57	10,100.00	9,482.43	6.11	
Boots	350.00	350.00	5,500.00	5,150.00	6.36	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	384.95	384.95	2,000.00	1,615.05	19.25	
Awards	0.00	0.00	3,000.00	3,000.00	0.00	
Advertising	7,492.57	7,947.42	30,000.00	22,052.58	26.49	

SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 25% of Year Completed  
 September 30, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,671.89	4,513.51	19,000.00	14,486.49	23.76	
Board expenses	2,650.00	7,549.00	38,000.00	30,451.00	19.87	
Computer Hardware	(794.10)	(382.50)	56,000.00	56,382.50	(0.68)	Proceeds from sale of monitors
Computer Software	1,847.97	16,221.32	59,000.00	42,778.68	27.49	
Website/Email Service	294.66	724.62	7,000.00	6,275.38	10.35	
Facility maintenance	2,278.63	15,309.42	50,000.00	34,690.58	30.62	Electrical work
Maintenance, equipment	66.14	532.34	3,000.00	2,467.66	17.74	
Maintenance, grounds	239.58	289.48	2,000.00	1,710.52	14.47	
Lease Equipment	1,576.80	4,849.37	21,000.00	16,150.63	23.09	
Fees & Assessments	559.00	2,130.36	4,300.00	2,169.64	49.54	LA County Fire Permit
Hiring expenses	696.30	696.30	4,600.00	3,903.70	15.14	
VCJPA General Fund	0.00	5,391.00	7,530.00	2,139.00	71.59	One time expense
Insurance, liability	0.00	107,156.00	89,000.00	(18,156.00)	120.40	One time expense
Workers Comp Insurance	0.00	147,041.00	147,400.00	359.00	99.76	One time expense
Automobile Insurance	0.00	2,607.00	2,700.00	93.00	96.56	One time expense
Other Insurance	0.00	1,242.00	4,850.00	3,608.00	25.61	
Insurance, property	0.00	7,795.00	7,220.00	(575.00)	107.96	One time expense
Legal	6,628.20	12,855.20	70,000.00	57,144.80	18.36	
Memberships	0.00	12,772.00	35,500.00	22,728.00	35.98	SHRM, CalChamber
Miscellaneous expenses	221.40	645.51	3,500.00	2,854.49	18.44	
Postage	726.69	3,546.02	11,800.00	8,253.98	30.05	Operations - Addressers mailings
Accounting Services, Auditor	0.00	6,000.00	24,000.00	18,000.00	25.00	
Professional Services , Other	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Services-IT	0.00	2,055.00	50,000.00	47,945.00	4.11	
Printing & Reproduction	2,974.04	3,539.75	20,000.00	16,460.25	17.70	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	4,911.78	5,879.83	48,600.00	42,720.17	12.10	
Supplies, Surveillance	2,580.12	4,321.92	15,000.00	10,678.08	28.81	
Supplies, Vehicle Maintenance	4,593.90	11,061.97	60,000.00	48,938.03	18.44	
Supplies, Gasoline	7,380.00	23,279.65	70,000.00	46,720.35	33.26	Price increase
Supplies, Office	1,992.93	3,092.39	13,100.00	10,007.61	23.61	
Supplies, Mosquito Fish	0.00	138.00	5,000.00	4,862.00	2.76	
Supplies, Operations	284.74	565.75	15,000.00	14,434.25	3.77	
Supplies, Pesticides	32,486.62	112,759.94	140,000.00	27,240.06	80.54	Supply for season



SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 25% of Year Completed  
 September 30, 2021

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	354.35	5,097.39	10,000.00	4,902.61	50.97	Projects
Supplies, Education Program	3,526.15	13,838.85	18,000.00	4,161.15	76.88	Projects
Supplies, Safety	-408.96	929.49	25,000.00	24,070.51	3.72	
Supplies, Media Production	0.00	4,228.00	6,000.00	1,772.00	70.47	Projects
Benefit Assesment Admin Cost	12,090.32	12,090.32	116,000.00	103,909.68	10.42	
Communications, field	4,446.28	13,066.30	42,000.00	28,933.70	31.11	Additional seasonals
Telephone, Internet	1,039.55	3,033.55	14,000.00	10,966.45	21.67	
Telephone , Office	2,824.94	4,402.12	13,000.00	8,597.88	33.86	
Training , CEU's	504.00	5,034.00	6,000.00	966.00	83.90	Certification renewals
Uniforms and clothing	1,071.77	2,393.81	12,000.00	9,606.19	19.95	
Utilities, Electric	0.00	8,143.04	28,000.00	19,856.96	29.08	A/C Summer usage
Utilities, Natural Gas	167.67	509.93	3,300.00	2,790.07	15.45	
Utilities, Water	152.01	777.73	2,200.00	1,422.27	35.35	Rate increase
Surveillance, Aerial	0.00	0.00	25,500.00	25,500.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>112,979.31</b>	<b>617,098.27</b>	<b>1,510,500.00</b>	<b>893,401.73</b>	<b>40.85</b>	
<b>TOTAL EXPENSES</b>	<b>571,356.78</b>	<b>1,862,115.23</b>	<b>6,346,570.00</b>	<b>4,484,454.77</b>	<b>29.34</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	67,950.58	178,502.92	430,000.00	251,497.08	41.51	Two replacement vehicles
<b>TOTAL CAPITAL EXPENSES</b>	<b>67,950.58</b>	<b>178,502.92</b>	<b>430,000.00</b>	<b>251,497.08</b>	<b>41.51</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	459,929.00	459,929.00	0.00	
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00	
Reserve, Building/Facilities	0.00	0.00	224,761.00	224,761.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	105,761.00	105,761.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>2,316,909.00</b>	<b>2,316,909.00</b>	<b>0.00</b>	

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**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
September 10, 2021**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
Roger Chandler (Arcadia)  
Robert Gonzales (Azusa)  
Richard Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Henry Morgan (Covina)  
Margaret Finlay (Duarte)  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Manuel Garcia (Irwindale)  
Catherine Marcucci (Industry)  
Charlie Klinakis (La Puente)  
Jamie Bissner (Los Angeles Co.)  
Elyse Rasmussen (La Verne)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Ryan Vienna (San Dimas)  
Denise Menchaca (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (So. Pasadena)  
Cynthia Sternquist (Temple City)  
Allen Wu (Walnut)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

**STAFF PRESENT**

Jared Dever  
Rose Alba  
Jason Farned  
Melissa Doyle  
Levy Sun

**GUESTS PRESENT**

Representatives, Lewis Brisbois Bisgaard  
and Smith (Legal counsel)

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:00 AM, Secretary/Treasurer Lloyd Johnson led the Pledge of Allegiance, and District Manager, Jared Dever took Roll Call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

A motion made by Trustee Margaret Finlay and seconded by Trustee Ryan Vienna to approve the Consent Calendar passed unanimously.

**4. Presentation: none**

**5. Consider Inclusion of Federal Holiday Juneteenth to Personnel and Salary Resolution 92-11, Article VIII, Holidays. (Written Report) (EXHIBIT 5A)  
(Board President, Becky Shevlin) (Approve/Deny)**

President Shevlin announced the suspension of this item to allow for further consideration and discussion at a future Personnel and Policy Committee Meeting. Any recommendation resulting from the committee would be brought for full board consideration stated President Shevlin.

**6. District Administration**

**6.1. Committee Meeting Notifications: Committee Meeting Notifications: Finance and Audit Committee**

District Manager Dever asked that members of the committee be on alert for scheduling requests.

**6.2. COVID-19 Update: Brown Act/Public Meetings, Vaccinations**

District Manager Dever provided details about legislative efforts to allow for the continuance of virtual public meetings. He promised to provide further clarification when a regulatory determination had been made. Dever also commented on recent vaccine mandate changes made at the federal and local levels, and their potential impacts to District staff members. Multiple comments from trustees resulted in a request from President Shevlin to bring the consideration of COVID 19 vaccine mandate to the Personnel and Policy Committee for further discussion.

**6.3. West Nile virus Update**

Dever concluded his report by sharing that the District has yet to receive notification confirming human infection(s) of West Nile virus thus far in 2021.

**7. Committee Reports**

**7.1. Ad Hoc Facility Committee – September 1, 2021  
(Committee Chair, Richard Barakat)**

Chair Barakat reported that the committee met and discussed facility improvement project progress. Due to a lack of qualified bids for the desired work, Chair Barakat stated that District Manager Dever would continue the effort to gather competitive bids and present them to the committee at a later date.

**8. Trustee Reports**

Trustee Armenta informed the Board of an ongoing mosquito breeding source access issue faced in the City of Rosemead. Armenta detailed her efforts to resolve the risk by requesting issuance of a facility key to District staff. Although the request was not approved, Armenta thanked staff for their assistance in the effort to gain more expedient access to the source.

Trustee Leon asked staff to ensure access is maintained when the San Gabriel River Trail maintenance closure(s) occur. Director of Operations Farned stated staff would ensure access and inspection would be maintained.

**9. New Business**

**10. Adjournment**

The meeting was adjourned at 8:53 a.m.

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**Operations Department**  
Disease Weeks 35 – 38 | August 29 – September 25

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halli	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Chemical Usage:****August 2021**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	4.36 gal.	40214 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	29.11 lbs.	35207 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	2.24 gal.	1145226 sq.ft.
Ingestion, toxicant	Mosquitoes	111.89 lbs.	2406945 sq.ft.
Ingestion, toxicant	Black flies	6.75 gal.	1875 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	441 ea.	3805 sq.ft.

## Operations Summary

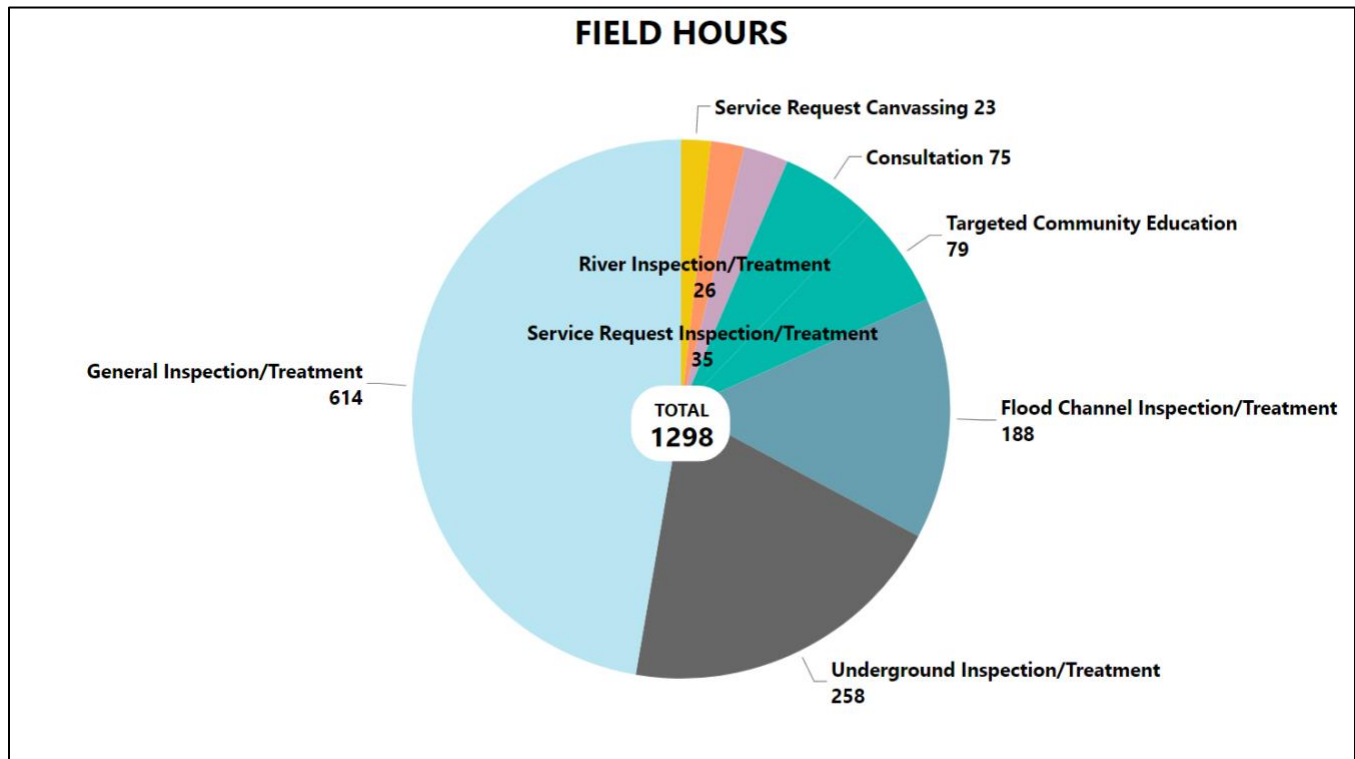
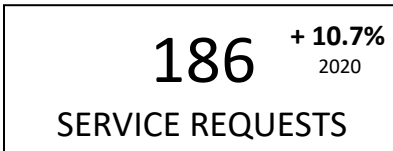
This report includes the pesticide usage for August. The report does not include pesticide usage for September because the reporting period concluded before the end of the month. September's pesticide usage will be included in next month's board report.

The District completed the front gate project as part of a larger facility renovation and modification plan to improve safety and security. The gate was moved in six feet to allow vehicles to fully enter the driveway. A call box was installed, and safety features were updated. The gate will now remain closed during business hours and guests will be admitted via the call box.

The District purchased and received one new fleet vehicle to be outfitted and used as the primary underground storm drain treatment vehicle. The truck will be modified with specialty equipment and ready for the field early next year.

The surveillance team continues to detect West Nile virus activity in birds and mosquitoes throughout the District. The operations department responds to each case with enhanced investigation and control measures.

### Field Statistics:





## Surveillance Department Disease Weeks [35 - 39] | [August 29 – October 2, 2021]

### Insect Surveillance Activities

Weekly mosquito surveillance was implemented on March 1, 2021. Mosquito activity has been low in comparison to the past three years. Traps were placed weekly and mosquito samples were tested for the presence of arbovirus.

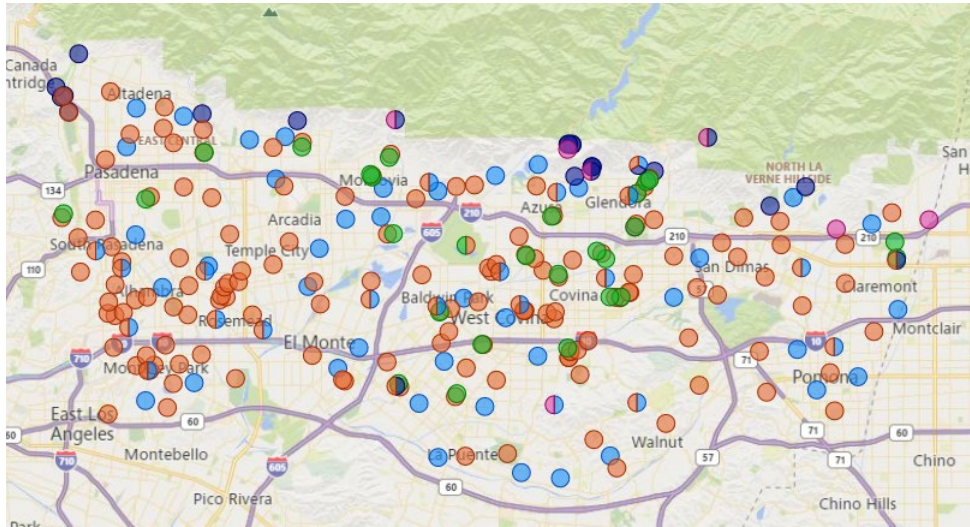


Figure 1 Sampling locations – Orange indicates traps targeting *Culex*, Light blue indicates traps targeting *Aedes*, Dark blue indicates traps targeting black fly, Pink indicates targeting ticks, Green indicates underground storm drain traps

### Mosquito Activity

Mosquito activity during weeks 35 and 39 was average in comparison to the overall activity observed for this time of year. Figure 2 displays the average number of mosquitoes caught during weeks 35 to 39 since 2018.

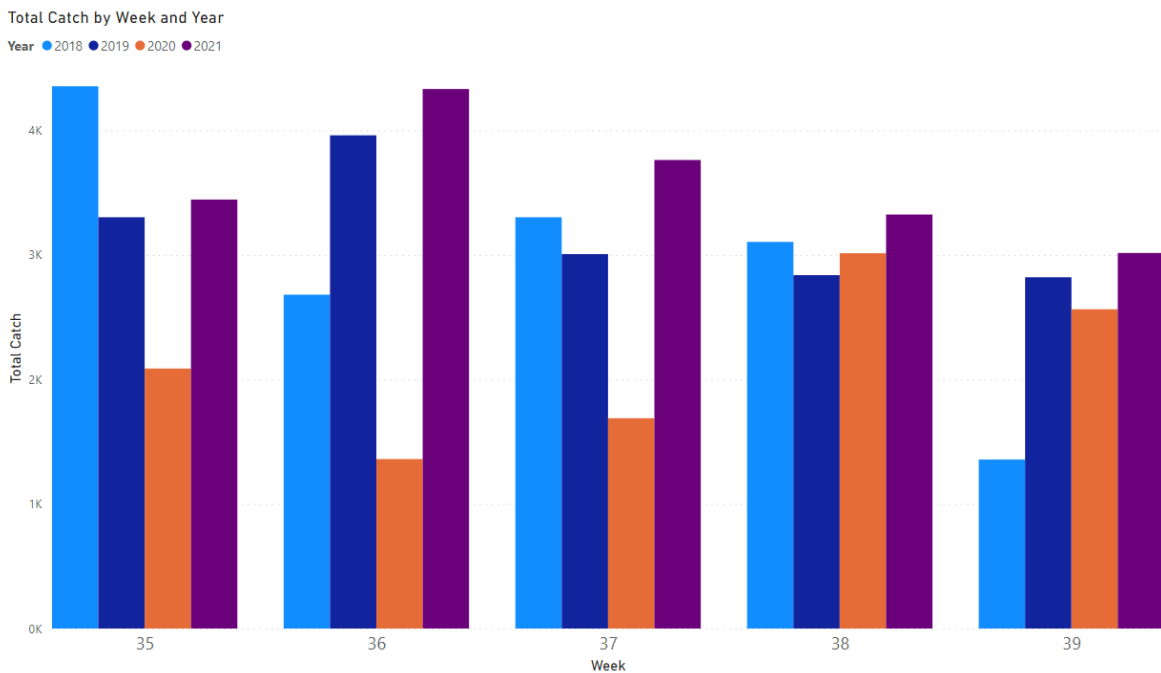


Figure 2 Mosquito activity in weeks 31 – 34 in 2018 to 2021

### West Nile Virus Activity SGVMVCD

The Surveillance Department places traps weekly and submits mosquito samples for testing for arboviruses, like West Nile virus (WNV). Enhanced trapping is conducted in areas where arbovirus activity and other risk factors are observed. This data assists the Operations Department to focus resources. WNV has been quite active in the San Gabriel Valley with 173 positive mosquito samples and, and 31 birds testing positive for WNV. For perspective, in 2020, there were 53 positive mosquito samples for the entire season and only 3 positive dead birds. The table below lists the positive samples and birds collected in weeks 35 to 39.

City	WNV Positive Mosquito Samples	WNV Positive Bird Samples
Alhambra	6	
Arcadia	2	
Azusa	4	
Baldwin Park	3	
Covina	6	2
Duarte	1	
El Monte	2	
Glendora	5	1
La Puente	1	
Unincorporated LA County – Bassett	1	
La Verne	2	
Monrovia	1	
Monterey Park	2	
Pasadena	3	
Pomona	3	
Rosemead	2	
San Dimas	2	
San Gabriel	1	
Sierra Madre		1
South Pasadena	2	
Temple City	1	
Walnut	2	
West Covina	7	1

Figure 3 West Nile virus Activity weeks 35 to 39

The Los Angeles County Department of Public Health reported 11 WNV cases in 2021. Five cases reside in San Gabriel Valley (Arcadia, Azusa, and Covina). One death was reported, located outside of the San Gabriel Valley.

### Arbovirus Activity in California

Overall, California is observing normal WNV activity in 2021. In week 39 a human case of St. Louis encephalitis virus was reported in Fresno, this is the first case reported in California in 2021.

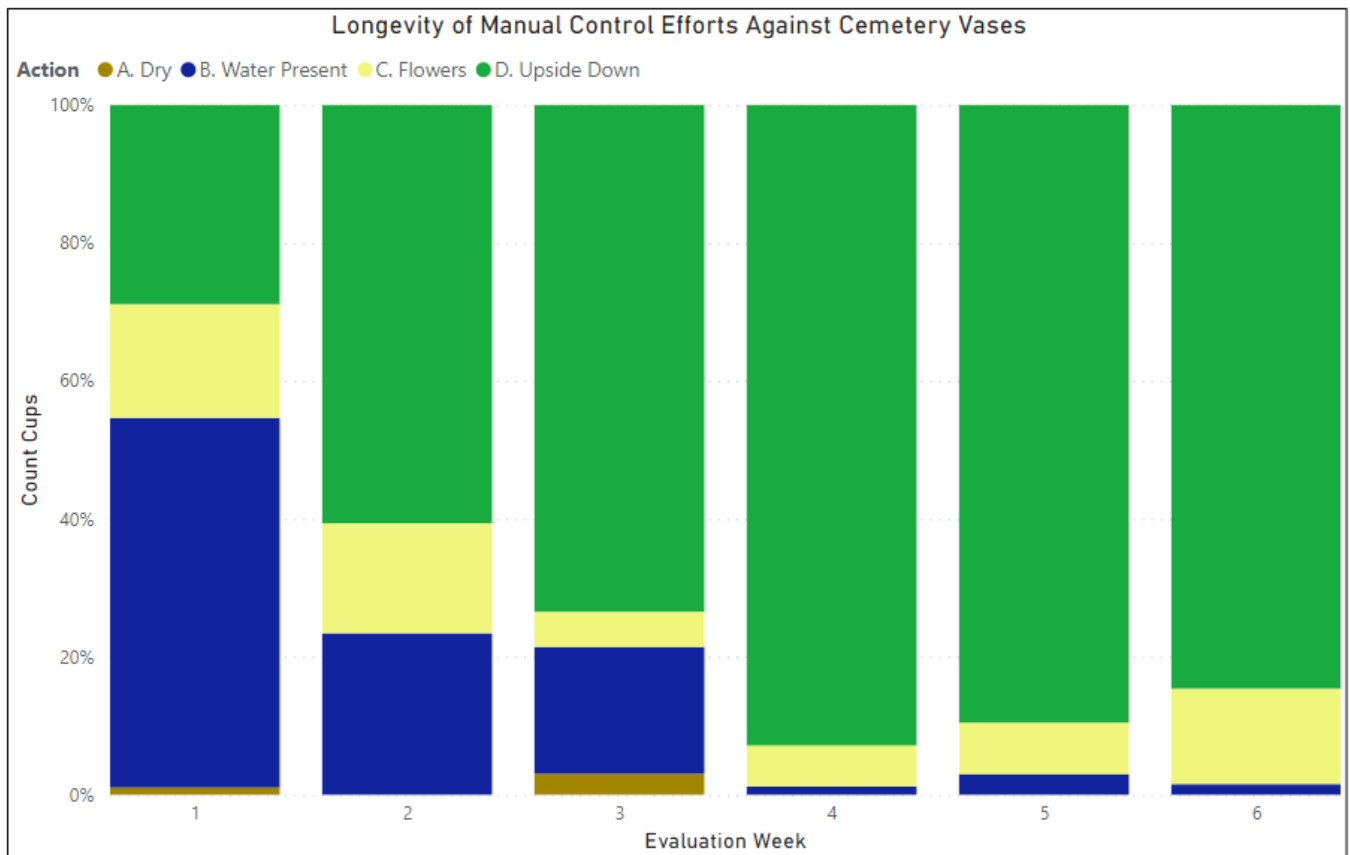
2020 & 2021 YTD West Nile Virus Comparisons		
	2020	2021
# Human Cases	91	62
# Positive Dead Birds / # Tested	261 / 1,301	198 / 1,420
# Positive Mosquito Samples / # Tested	2,295 / 33,558	2,191 / 33,726

## Department News

Director of Scientific Programs, Melissa Doyle, wrapped up a project looking at the efficacy of manual control efforts in reducing mosquito larvae at cemeteries. Cemeteries often have many small sources that are utilized by both *Culex* and *Aedes* mosquitoes.

In this study, in-ground flower vases were turned over (manual control) and checked weekly for six weeks to evaluate the effectiveness of this labor-intensive intervention. Vases that were rated as dry or water present were turned over. Vases that had flowers were not turned over. Vases rated as upside down at arrival did not contain water or require effort. The most effort was required during the first week to turn over vases, with minimal effort required during the second two weeks to turn vases that had flowers the previous weeks.

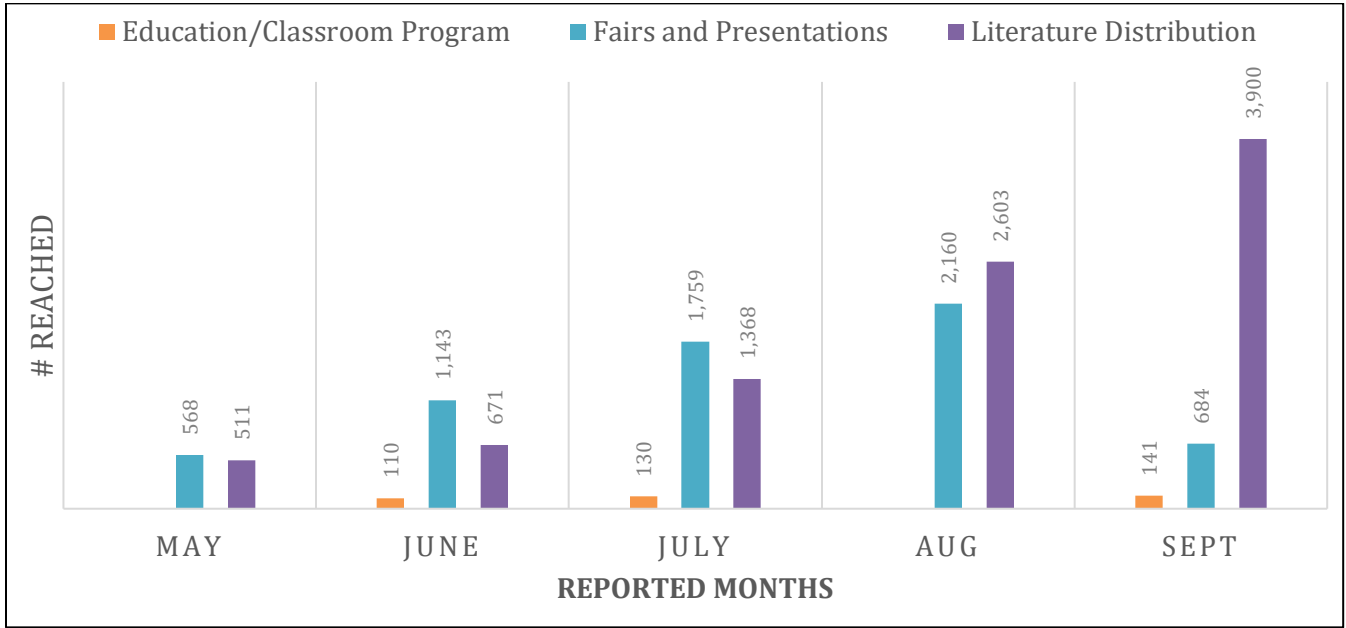
During the study, it was observed that it was more likely for flowers to be placed with water in vases following major holidays of remembrance and vases turned over after the holidays were more likely to remain upside down. This study suggests that effective control of these types of sources can be achieved by manual control and long-term reductions in water sources can be achieved when performed after major holidays. Although this style of control is labor intensive, it would reduce the need to treat and re-treat the vases with pesticides which is less effective in these types of sources.



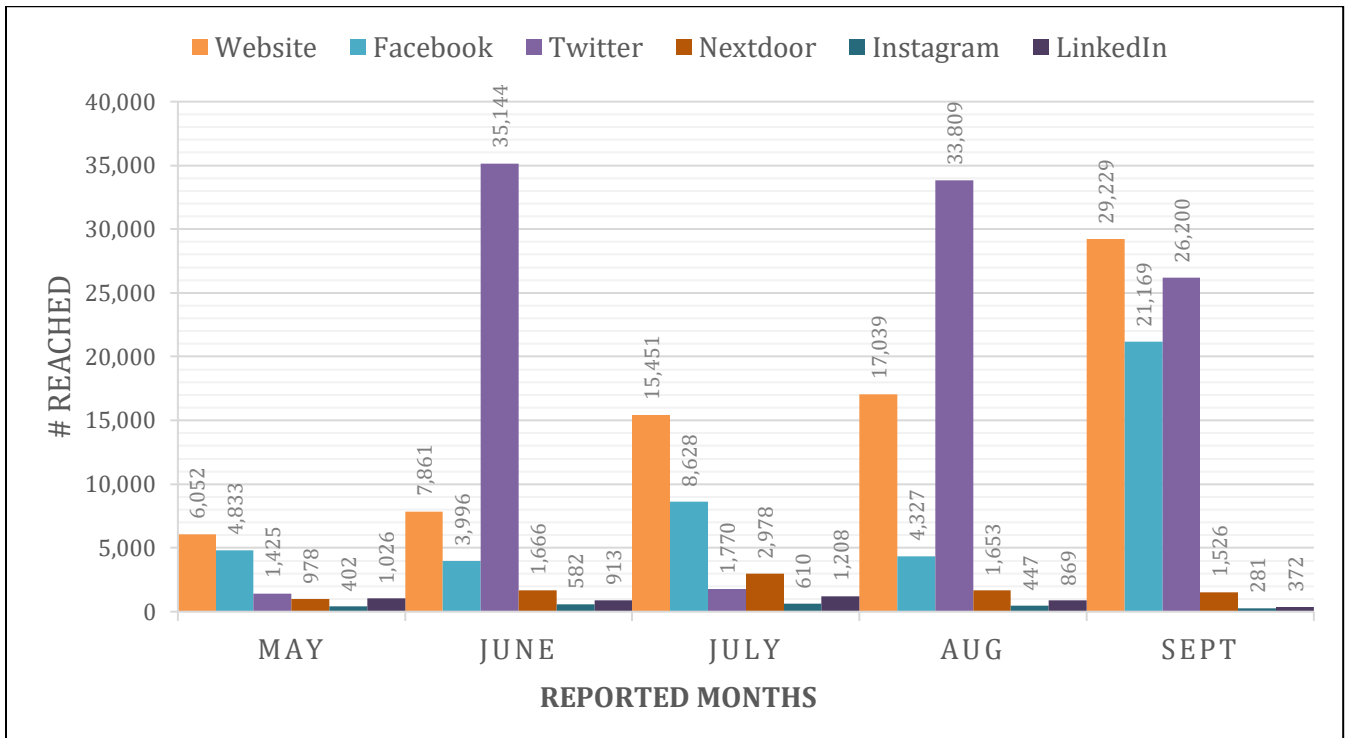
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**Communications Department**  
Disease Weeks [35-39] | [Aug 29 – Oct 2]

**Outreach Activities:**



**Digital Activities:**



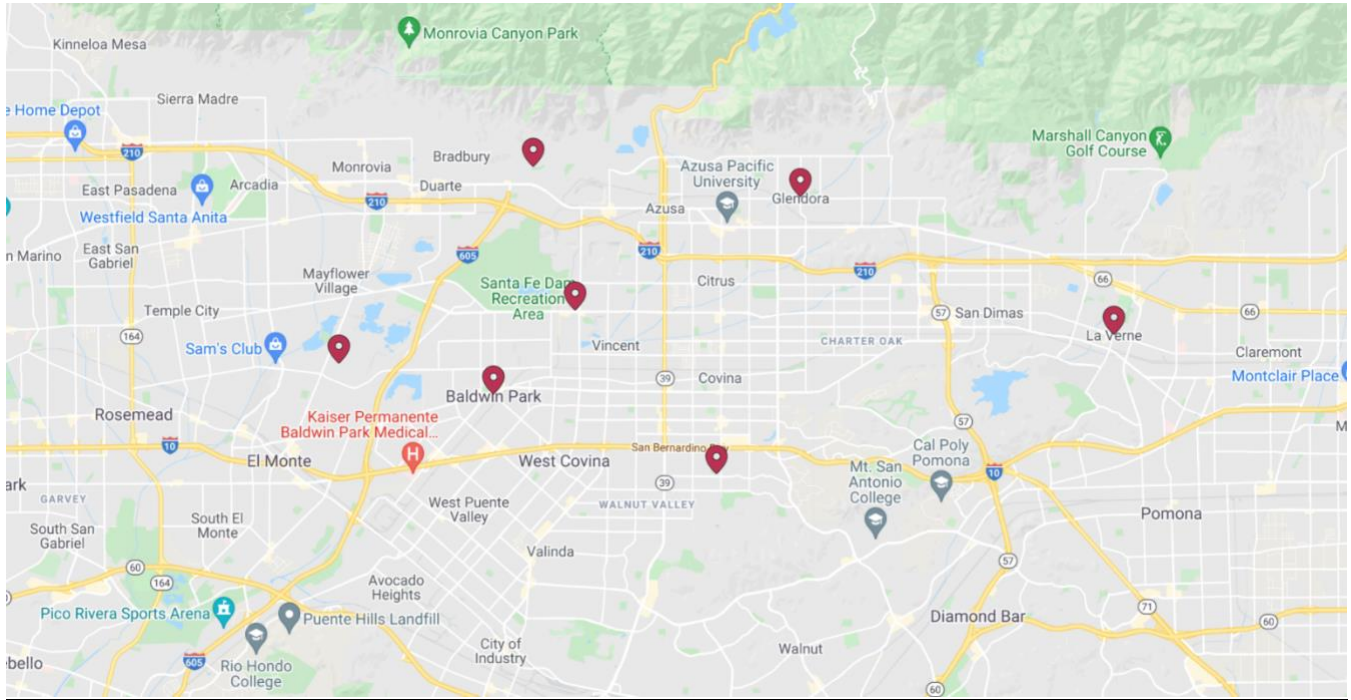
<b>Media Activity</b>	<b>Headline</b>
Washington Post	Even California Has a Mosquito Problem
New York Times	Climate change lets mosquitoes flourish – and feast – in Los Angeles
Seattle Times	Climate change lets mosquitoes flourish – and feast – in Los Angeles
BDNews 24	Even California has a mosquito problem
KPCC AirTalk	Interview about Aedes mosquitoes and Sterile Insect Technique
MSN	Mosquito tests positive for West Nile virus in Monrovia
Patch	Mosquito tests positive for WNV in Monrovia
Pasadena Now	County Reports First Death From West Nile Virus This Season
Santa Monica Daily	First West Nile Virus Death Reported in LA County
SCV News	Public Health Confirms First West Nile Virus Death of 2021

### **EcoHealth Vector Education Program**

1. New Developments
  - a. Finalized and published Journey of the Germ on the Apple and Android App stores as well as a web version
  - b. Successfully enrolled 84 students from 6 participating teachers at 4 schools into Operation Mosquito G.R.I.D.
  - c. Analyzed water samples submitted from G.R.I.D. and VIP students
  - d. Published an EcoHealth eblast newsletter for September with an open rate of 15.4%
  - e. Published newsletter blog on [www.vectoreducation.org](http://www.vectoreducation.org).
  - f. (9/8/21) Classroom presentation at Cherrylee Elementary
2. Projects in Progress:
  - a. Prepared Operation Mosquito G.R.I.D. webpages, Google Classrooms, and kits
  - b. Met with Robot Sea Monster to discuss Journey of the Germ data analysis
  - c. Preparing presentation on Journey of the Germ for the Entomological Society of America's Denver Conference, October 31 - November 3, 2021

## General Outreach

### Locations of Outreach Events for Board Report Period



1. Advertising
  - a. Running targeted digital display ads to residents in cities with WNV positive birds and mosquitoes
2. Social Media
  - a. National Invasive Awareness *Aedes* Day was created on September 22 to fall in line with the start of Fall and to the increase of *Aedes* mosquitoes. #AedesMosquitoDay
  - b. We hosted a Mosquito Bites Live with Greater Los Angeles Mosquito and Vector Control District to talk about *Aedes* mosquitoes in LA County
  - c. Our Instagram account reach 1K followers, continuing our role as a leader and influencer in social media.
3. Website
  - a. Standardized general web content format
  - b. Update and revamp *Invasive Aedes Special Report* webpage
  - c. Creation of blog posts:
    - i. Short Bites Monthly (September)
    - ii. Go Native with Our California Native Plants Resources and E-blast (Partnered with the California Botanic Garden for content review)
    - iii. Switching to California Native Plants is as Easy as A-B-C (Partnered with the California Botanic Garden for content review)
    - iv. Created *Invasive Aedes Awareness Day* blog post
    - v. Created an intake survey for Bite Back Champions and accompanying E-Blast
4. Bite Back Program
  - a. The virtual Bite Back Tour concluded on 9/23
  - b. Bite Back Kits
    - i. Prepared and delivered to resident in Altadena
    - ii. Prepared and delivered to resident in Monterey Park

- c. West Nile Virus Kits
  - i. Prepared and delivered to organization in West Covina
  - ii. Prepared and delivered to organization in Covina
  - iii. Prepared and delivered to organization in Alhambra
  - iv. Create WNV kit attachment design
- 5. Video Projects
  - a. Plant Saucer Truth Video
    - i. Write script for Plant Saucer Truth video
    - ii. Record sample audio for Plant Saucer Truth video
    - iii. Assist in filming/acting in Plant Saucer Truth video
    - iv. Resumed Los Repelentes filming permit search for potential filming locations



**Treasurer's Report – August 2021  
San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for August 2021.

The Total of All Funds Balance is \$4,954,883.67

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in blue ink, appearing to read "Steph Johnson", written over a horizontal line.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 2, FY 2021-2022 received on September 1, 2021**

Item 4.7 - 2 of 3

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Local Agency Investment Fund (LAIF)</b>	0.22%	\$1,427,179.96	Interest Withdrawal	\$0.00 (\$400,000.00)	LAIF Statement (August 2021)	\$1,027,179.96

Maturity Date: Perpetual  
Interest rate as of August 2021

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Los Angeles County Pool</b>	0.48%	\$3,774,064.41	Interest Trust Warrant #711 Sec Mst 20-21 4th pd Red Mstr 20-21 4th pd Red PY Mstr 20-21 4th pd Red PY Mstr 20-21 4th pd	\$1,021.45 (\$841,391.47) \$25,414.79 \$10,409.88 \$7.08 (\$9.67)	ND 24 Per 2 ND 24 Per 2 ND 24 Per 2 ND 24 Per 2 ND 24 Per 2	\$2,969,516.47

Maturity Date: Perpetual  
Interest rate as of July 2021

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>VCJPA Contingency Fund</b>	1.46%	\$135,332.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (Aug 2021)	\$135,332.00

Maturity Date: Perpetual  
Interest rate as of June 2021

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Citizens Bank Revolving Fund</b>	\$125,006.99	Deb Activity-August 2021 Sweep Trust Warrant #711 LAIF Transfer In VCJPA Claims & Misc Paychex void checks	(\$1,543,475.22) \$362,193.11 \$841,391.47 \$400,000.00 \$10,922.76 \$3,960.89	CB Statement August 2021	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Citizens Bank Sweep Account</b>	\$27.59	Deb Activity-August 2021 Deposit	(\$362,193.11) \$985,020.76	CB Statement August 2021	\$622,855.24

**Total Beginning Balance**

**\$5,461,610.95**

**Total End Balance**

**\$4,954,883.67**

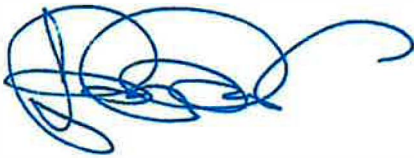
**October 8, 2021**

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: October 1, 2021 District Working Fund Balance**

October 1, 2021 balance:	\$2,637,974.67
September 1 – September 30, 2021 expenditures:	\$647,998.06
<b>October 1, 2021 Working Fund Balance:</b>	<b>\$1,989,976.61</b>

**Respectfully Submitted:**



**Jared Dever  
District Manager**

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**San Gabriel Valley Mosquito and Vector Control District  
Bylaws Governing District Meetings**

**Approved by Resolution 21-01**

(Supersedes and replaces, in its entirety, all prior Bylaws)

Formed, operating and managed in accordance with the Mosquito Abatement and Vector Control District Law (California Health and Safety Code §§ 2000 *et. seq.*), the San Gabriel Valley Mosquito and Vector Control District (the “District”) is an independent special district that provides protection for residents from vector-borne diseases. The District services approximately two million residents in 26 cities, and portions of unincorporated Los Angeles County, within the San Gabriel Valley.

**Article I. General**

**1. Board of Trustees**

The District is governed by a 27-member Board of Trustees (the “Board”) consisting of an appointed representative from each City serviced by the District and a representative from the County of Los Angeles.

**2. Appointment and Qualifications**

Members of the Board are appointed in accordance with the requirements of California Health and Safety Code § 2022. Each member of the Board must reside in and be a registered voter in the jurisdiction of their appointing legislative body.

**3. Duties of Membership**

Members of the District Board serve in accordance with the requirements of the California Health and Safety Code §§ 2020-2030.

- a. All members of the Board shall exercise their independent judgment on behalf of the interests of the residents, property owners, and the public as a whole in furthering the purposes and intent of the District. Members of the Board shall represent the interests of the public, as a whole, and not solely the interest of their individual legislative appointing body.
- b. Members of the Board are expected to attend all regular and scheduled Board Meetings and, when assigned and where applicable, Committee

meetings. The Board reserves the right to determine whether a Trustee's absence under the circumstances at a particular Board Meeting or Committee Meeting is excused. More than three (3) consecutive unexcused absences shall be reported to the absent Trustee's legislative appointing body.

- c. Any vacancy in the office of a member appointed to a Board shall be filled pursuant to California Health & Safety Code § 2024 and California Government Code § 1779. Any person appointed to fill a vacant office shall fill the balance of the unexpired term.

## **Article II. Board**

### **1. The Role of the Board**

- a. The Board oversees and provides counsel and direction to the District Manager and should not be involved in the agency's day-to-day affairs.
- b. Board members do not have individual power or authority; the power and decision-making ability lie with the full Board.
- c. Board members shall not be involved in hiring district employees or other personnel action.
- d. The Board shall not be involved in personnel action by contractors or their subcontractors hired by the District.

The Board:

- 1) Sets policy.
- 2) Hires the District Manager.
- 3) Retains legal counsel.

### **2. Description of Officers**

**President** When necessary, the President shall officially represent the District. The President appoints standing committees, ad-hoc committees, and chairpersons subject to ratification by the Board. The Board may delegate additional authority to the President. The President shall open meetings promptly and administer expediently and with appropriate order and decorum the business of the day.

**Vice President** When the President is absent, the Vice President shall assume

the duties of the President.

Secretary/Treasurer The Secretary/Treasurer shall serve as parliamentarian and assist the President as necessary.

If the President and Vice-President are absent, the Secretary/Treasurer shall assume the duties of the President.

The Secretary/Treasurer shall authenticate by signature all the acts, orders, and proceedings of the Board.

The Secretary/Treasurer shall record the minutes and keep records. The Board may delegate responsibility for keeping records to District staff.

The Secretary/Treasurer shall serve as Chairperson of the Finance and Audit Committee.

**a. Election of Officers**

At the October meeting of the Board the presiding officer shall appoint a Nominations Committee (Committee) consisting of five Trustees which must be ratified by the Board. The Committee shall develop a slate of candidates from current Trustees who are willing to serve as Board officers for the following term. The Committee shall elect a Chair who will present the slate of candidates at the December meeting of the Board.

The officers shall be elected at the Board's meeting in January. Each candidate may submit a brief statement of qualifications which will be included in the information packet for the January meeting.

For the election, the presiding officer will relinquish control of the meeting to the Chair of the Nominations Committee. The Committee Chair will present the slate; nominations may be made from the floor. Each nominee may explain their reason for seeking office.

The officers will be elected in this sequence; President, Vice President, Secretary/Treasurer. Each Trustee will have one vote per office. New officers shall assume their positions and responsibilities at the February Board Meeting.

**b. Committees and Chairpersons**

All policies and specific duties of the Executive, Personnel/Policy, Finance

and Audit, Public Information, and Legislative Committees will be formalized in a manual of procedures.

Committee Chairs will present items from their committee meetings and the recommendations of their committee.

**c. Terms of Office**

All Board Officers shall serve for a term of two calendar years. If a Board Officer or candidate is not re-appointed as a Trustee before the next Board Officer election, the Nominations Committee shall reconvene, identify candidate(s) for the appropriate office and the Board shall elect an officer from the slate by the procedure above.

**d. Eligibility for Office**

Any member of the Board may be selected to serve as an Officer.

**e. Performance**

Any concerns regarding an employee's performance shall be communicated in writing to the District Manager. Any concerns regarding the District Manager's performance shall be communicated in writing to the Board President. Any concerns regarding a board officer's performance shall be communicated in writing to the affected board officer.

**Article III. Meetings**

All meetings shall be held and conducted in accordance with the requirements of the California Health and Safety Code §§ 2000 *et seq.*, the California Government Code §§ 54950, *et seq.* (commonly referred to as the Ralph M. Brown Act or Brown Act), and any and all laws governing the scheduling, conduct or proceedings for public meetings.

**1. Time of Meetings**

Regular meetings of the District's Board shall be held on the second Friday of each month at 7:00 AM unless otherwise approved by the Board.

**2. Location of Meetings**

Regular meetings of the Board shall be held at the District headquarters, 1145 N. Azusa Canyon Road, West Covina, California 91790.



### **3. Procedures for Meetings**

#### **a. Quorum**

In regular District meetings, a quorum shall consist of a simple majority of appointed Board members pursuant to California Health & Safety Code § 2029. If less than a quorum is present at any meeting, the members present may adjourn the meeting to a time and place specified in the order of adjournment.

#### **b. Actions by the Board**

Pursuant to California Health & Safety Code § 2029, the Board shall act only by ordinance, resolution, or motion and keep records of its acts. However, the Board may adopt rules for its proceeding that are not contrary to California Health and Safety Code. §§ 2000 et. seq.

#### **c. Recording of Votes**

When a split vote appears imminent, any Board member may request a vote by roll call, and the vote of each individual Board member shall be recorded by the Secretary/Treasurer.

#### **d. Recording of the Minutes**

During regular and supplementary Board meetings, the Secretary/Treasurer shall be responsible for recording and transcribing the minutes. When the Secretary/Treasurer is absent at a meeting, the presiding officer shall designate someone to record the minutes.

### **4. Order of Business**

The order of business to be considered at the meeting shall be at the discretion of the presiding officer. The District Manager shall provide an agenda to each Trustee and the agenda shall be posted in a public location at least 72 hours prior to the meeting. The presiding officer will be consulted when the agenda is developed. The Board's actions shall be governed by the Brown Act.

New business not indicated on the agenda shall be deferred to a future meeting for Board review and action. The Board may discuss and take action on non-agenda items when one of the following situations exists:

- a. In an emergency situation, as determined by a majority vote of the members present, i.e., a work stoppage, crippling disaster, or

other activity which severely impairs public health or safety

- b. If the need to take action arose after to the agenda was posted. Such action must be approved by a two-thirds majority of the Board. If less than two thirds of the Board is present, a unanimous vote is required of the members present.

Parliamentary procedures shall be according to *Roberts Rules of Order*.

## **5. Amendment of Articles and Bylaws**

Any part of these regulations may be amended by a majority vote of the quorum after the proposed amendment is placed on the agenda and reviewed by the Board. Amendments which are approved shall become effective after they are entered into the minutes of the regular meeting.

## **6. Procedure Not Provided For**

Procedures in the most current edition of *Roberts Rules of Order* shall govern meetings of the Board, except as otherwise noted in this Resolution.

# **Article IV. Code of Conduct for Board Members of the San Gabriel Valley Mosquito and Vector Control District**

## **1. General**

Board members shall use the District's Code of Conduct (Code) to guide their conduct as representatives of the District as required by California Government Code § 87300.

## **2. Purpose of the District's Code of Conduct:**

The District's Code of Conduct shall:

- a. Provide standards and guidelines that will prevent conduct which undermines the integrity of the Board;
- b. Provide a comprehensive statement of pertinent laws and regulations, ethical principles, and obligations which govern the Board's conduct;
- c. Enhance the understanding of laws and principles which define the obligations of the Board; and
- d. Establish positive, effective, and comprehensive guidance for the conduct of the Board.

### **3. Findings and Declarations**

The residents of the District require an agency whose commitment to protecting public health outweighs competing personal or political considerations. Therefore, all actions, decisions, and votes should be made solely on their merits.

Board members must use discretion and judgment when they consider the spirit of this Code and must not evade or circumvent the laws which govern ethics laws and rules. Compliance is not always enough and no code of conduct can anticipate all situations nor can it prescribe behaviors that are appropriate to all situations.

### **4. Impartiality**

The District's Code of Conduct takes a positive view of Board member obligations in light of, and as a reflection of, members commitment to ethical conduct and commitment to work for the betterment of all residents and property owners in the District.

Any statements of expectation in terms of ethical standards shall be enforced in order to inform all Board members of their duties and the consequences of failing to fulfill those duties in a good and ethical manner.

### **5. Confidentiality and Transparency**

Confidential information shall not be disseminated. However, if a conflict arises, the member shall file a Form 700 in order to retain transparency.

### **6. Conduct at Board Meetings**

Board members shall treat each other with respect and courtesy. Disagreements shall not result in personal comments or attacks against another Board member.

### **7. Conduct towards District employees and Board members**

Board members shall not publicly engage in personal attacks on District employees or attempt to discipline any employee.

### **8. Abstentions**

Board members must abstain from participating and voting on any matter when a conflict of interest exists, e.g., matters which involve the employment, property, or business of themselves or their immediate family.

**9. Compliance**

Board members shall comply with all federal, state, and local laws regarding conflict of interest and ethics.

**Article V. Compensation and Travel Expenses**

**1. Compensation**

Pursuant to California Health & Safety Code § 2030, the members of the Board shall serve without compensation, with the exception of the Secretary/Treasurer of the Board. Compensation for the Secretary/Treasurer of the Board shall be set by the Board.

**2. Travel**

The members of the Board may receive their actual and necessary traveling and incidental expenses incurred while on official business.

**3. Reimbursement**

Reimbursement for travel expenses is subject to California Government Code §§ 53232.2 and 53232.3.

**Article VI. Records**

Request for public records are subject to the California Public Records Act, California Government Code § § 6250 et. Seq.

## **FINANCE and AUDIT COMMITTEE**

### **I. COMPOSITION**

The Finance and Audit Committee shall be comprised of five (5) members of the Board of Trustees. The Secretary/Treasurer elected in January of each year shall be the Chair of the Committee. The members of the Committee shall be appointed by the President elected in January of each year. The President's appointments shall be included on the February agenda for Board ratification.

### **II. MEETINGS**

Meetings of the Finance and Audit Committee shall be scheduled on an as needed basis and shall be called by the Committee Chair. All Committee meetings shall be conducted pursuant to Government Code Sections 54950 through 54963 (Ralph M. Brown Act).

### **III. DUTIES**

Duties of the Finance and Audit Committee shall include the following:

- A. Review all District investments quarterly.
- B. Recommend investment instruments to the Secretary/Treasurer pursuant to Article XIII, Investments, of Resolution No. 94-02, Fiscal Policies. The Secretary/Treasurer shall execute all investments. Investments shall be reported by the Secretary/Treasurer to the Board of Trustees.
- C. In April of every second year beginning in 1993, make recommendations to the Board of Trustees regarding the firm to conduct the Districts annual audit and internal controls report for a two year period. Upon completion of the initial two-year commitment, the Finance and Audit Committee shall make recommendations to the Board of Trustees to either retain the services of the current auditing firm on a year-to-year basis or solicit requests for proposals for a new two-year commitment.
- D. In May of each year review staff's recommendations regarding the ensuing fiscal year's budget and recommendations from the Personnel Committee regarding salaries and benefits pursuant to Article XIV, Salary Adjustments, of Resolution No. 94-02, Fiscal Policies. Make recommendations to the Board of Trustees regarding ensuing fiscal year's budget and assessment rate adopted in June of each year.
- E. In January of each year, review the District's Investment policy and recommend changes to the Board of Trustees. The District's Investment policy shall be reviewed and adopted by the Board of Trustees at least annually.

- F. As needed, review and make recommendations to the Board of Trustees regarding budget adjustments that occur during any fiscal year.
- G. Annually review the Independent Auditors Report of Financial Transactions and Internal Controls Report and make recommendations to the Board of Trustees based on the contents of these reports.
- H. The **Secretary**/Treasurer, also the Finance **and Audit** Committee Chair, shall cause to be prepared all Financial Statements monthly. The **Secretary**/Treasurer shall receive all documents that pertain to investments and expenditures to verify the accuracy of the Financial Statements. These reports shall be submitted to the **Secretary**/Treasurer at the end of each month for approval in a timely manner for their inclusion in the agenda packet that is mailed to the Board of Trustees on the first Friday of each month. The Secretary/Treasurer shall sign the monthly report as the preparer signifying that the report is true and accurate to the best of his/her knowledge.
- I. With the exception of recommending investment instruments pursuant to section B. above, all actions taken by the Finance **and Audit** Committee must be approved by the Board of Trustees during a public meeting before becoming effective.

## PERSONNEL/POLICY COMMITTEE

### I. COMPOSITION

The Personnel/Policy Committee shall be comprised of **five (5)** members of the Board of Trustees. The members of the Committee and the Chair shall be appointed by the President elected in January of each year. The President's appointments shall be included on the February agenda for Board ratification.

### II. MEETINGS

Meetings of the Personnel/Policy Committee shall be scheduled on an as needed basis and shall be called by the Committee Chair. All Committee meetings shall be conducted pursuant to Government Code Sections 54950 through 54963 (Ralph M. Brown Act).

### III. DUTIES

Duties of the Personnel/Policy Committee shall include the following:

- A. Instruct staff to prepare specific personnel policies as requested by the Board of Trustees.
- B. Review all personnel related policies prepared by staff and make recommendations regarding their adoption to the Board of Trustees.
- C. Prepare policies relating solely to the Board of Trustees for Board action.
- D. Review all policies of the District and make recommendations regarding their adoption to the Board of Trustees. Policies directly related to Finance and Audit may be referred to the **Finance and Audit** Committee.
- E. In April of each year, review staff's recommendations regarding salaries and benefits for the ensuing fiscal year's budget.
- F. Every third year beginning in 1995, review the salary survey completed by staff pursuant to Article XIV, Salary Adjustments, of Resolution No. 94-02, Fiscal Policies.
- G. Make recommendations to the Board of Trustees regarding salaries and benefits included in the ensuing fiscal year's budget.
- H. Make recommendations regarding the District Manager's salary and benefits to be submitted to the Finance and Audit Committee.

- I. In May of every third year beginning in 1995, make recommendations to the Board of Trustees regarding salary adjustments.
- J. In April of each year, conduct a performance evaluation of the District Manager in closed session, pursuant to Government Code Section 54957. This performance evaluation may include written comments from the Board members that have been submitted to the Committee. The Personnel/Policy Committee shall inform the Board of Trustees of the results of the evaluation.
- K. As needed, hear and render determinations regarding disciplinary appeals. The decision of the Personnel/Policy Committee shall be final.
- L. As needed, hear and render a final decision regarding employee grievances. The decision of the Personnel/Policy Committee shall be final.
- M. As needed, conduct searches and interviews for the District Manager's position and make recommendations to the Board of Trustees on whom to offer the position.
- N. Investigate misconduct of the District Manager and recommend disciplinary action to be imposed on the District Manager to the Board of Trustees.
- O. With the exception of decisions regarding disciplinary appeals and employee grievances, all actions taken by the Personnel/Policy Committee must be approved by the Board of Trustees during a public meeting before becoming effective.



## PUBLIC INFORMATION COMMITTEE

### I. COMPOSITON

The Public Information Committee shall be comprised of **five (5)** members of the Board of Trustees. The members of the Committee shall be appointed in January by the President each year. The Chair of the Committee shall be appointed before March by the President or by the Committee with majority Committee vote including a tie-breaking vote by the President, if necessary. The President's appointments shall be included on the subsequent regular Board of Trustees meeting agenda for Board ratification.

### II. MEETINGS

Meeting of the Public Information Committee shall be scheduled on an as-needed basis and shall be called by the Committee Chair. All Committee meetings shall be conducted pursuant to Government Code Sections 54950 through 54963 (Ralph M. Brown Act).

### III. DUTIES

Duties of the Public Information Committee shall include the following:

- A. Serves as an advisory board and provides support to the District's public relations goal to increase awareness and increase public support for the District mission and projects. This includes supporting the Communications Department mission: Increase transparency and credibility through multi-media dialogue in order to engage and motivate internal, local, regional, statewide, and nationwide stakeholders to take action and become public health agents of change in their communities.
- B. Receive updates regarding all matters relating to public relations, communications plans, media relations, website updates, social media platforms, branding, brand awareness, messaging, video production, marketing, and related activities that support the District's mission.
- C. Provide to the District resources and connections to professionals, organizations, cities, and other agencies to support the work of the District's education and public outreach efforts.

## NOMINATIONS COMMITTEE

### I. COMPOSITION

The Nominations Committee shall be comprised of **five (5)** members. The members of the Committee and the Chair shall be appointed by the President in October of each year and shall be ratified by the Board of Trustees at the October Board of Trustees' meeting.

### II. MEETINGS

At least one meeting of the Nominations Committee shall be scheduled and called by the Committee Chair. All Committee meetings shall be conducted pursuant to Government Code Sections 54950 through 54963 (Ralph M. Brown Act).

### III. DUTIES

Duties of the Nominations Committee shall include the following:

- A. Solicit candidates for the offices of President, Vice President/President Elect, Secretary/Treasurer from the members of the Board of Trustees.
- B. Notify nominees and present a list of prospective candidates to the Board of Trustees at the December Board of Trustees' Meeting.
- C. Obtain brief one page statements of qualifications from each candidate to be included in the January Board of Trustees' meeting agenda packet. The Committee may request that the candidate send the statement of qualifications directly to staff before the first Friday in January for inclusion in the agenda packet.
- D. For the purpose of conducting the annual election at the January Board of Trustees' meeting, the Nominations Committee Chair shall take control of the meeting. The Chair will present the prospective nominees and accept nominations from the floor.
- E. The Chair will request each member of the Board of Trustees to cast their vote vocally and record the votes for each office, consisting of President, Vice President/President Elect, Secretary/Treasurer, individually. Upon conclusion of the election, the Chair will turn control of the meeting back to the President.

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- D. For the purpose of conducting the annual election at the January Board of Trustees' meeting, the Nominations Committee Chair shall take control of the meeting. The Chair will present the prospective nominees and accept nominations from the floor.
- E. The Chair will request each member of the Board of Trustees to cast their vote vocally and record the votes for each office, consisting of President, Vice President/President Elect, Secretary/Treasurer, individually. Upon conclusion of the election, the Chair will turn control of the meeting back to the President.

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San Gabriel Valley Mosquito and Vector Control District  
 Personnel and Policy Committee Meeting  
 September 29, 2021 – 12:00 p.m.  
 1145 N. Azusa Canyon Road, West Covina, CA 91790

**HOW TO OBSERVE THE MEETING:**

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833. Enter the Meeting ID# 846 4392 9409 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/ackGc2g5eB> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/89834526762> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 898 3452 6762.

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 11:00 a.m. the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Committee Chair or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

**1. Call to order**

1.1 Roll Call Attendance

1.2 ORDER OF BUSINESS – Review and prioritization of Agenda Items including, if necessary, identification of any emergency items arising after posting of the Agenda and requiring action prior to next regular meeting.

**2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Committee on any issue within the District’s jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.

**3. Juneteenth – Federal Holiday Observance/Inclusion Consideration (EXHIBIT 3A)**

(Managers Report)(Discussion)(Recommendation for Board Consideration)  
Committee Chair, Richard Barakat

**4. Personnel and Policy Handbook Revision Request For Proposal (RFP)**

**Submission Review** (Managers Report)(Discussion)(Respondent Interview Selection)  
Committee Chair, Richard Barakat

**5. COVID 19 Vaccine Consideration for District Staff Members**

(Discussion)(Recommendation for Board Consideration)  
Committee Chair, Richard Barakat

**6. Adjournment**

**Personnel and Policy Committee**

Richard Barakat (Chair)	Jamie Bissner
Corey Calaycay	John Capoccia
Roger Chandler	Margaret Finlay
Robert Joe	Cynthia Sternquist
Ryan Vienna	

## **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.




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Jared Dever  
District Manager, San Gabriel Valley MVCD

### **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)