



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
January 14, 2022**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Charlie Klinakis (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (So. Pasadena)
Cynthia Sternquist (Temple City) *Arrived at 7:12am*
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Catherine Marcucci (Industry)
Manuel Garcia (Irwindale)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Levy Sun
Evelyn Gutierrez
Cecilia Contreras

GUESTS PRESENT

Representatives, Kelly Black (Legal counsel)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Corey Calaycay led the Pledge of Allegiance. Trustees Richard Barakat, Corey Calaycay, Jerry Velasco, Charlie Klinakis, Jamie Bissner, Joseph Leon, Rachel Janbek, Sandra Armenta, and Robert Joe took their respective Oaths of Office collectively. Clerk of the Board Cecilia Contreras took Roll Call.

- 2. Consider RESOLUTION No. 22-01 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING JANUARY 14th AND RUNNING UNTIL FEBRUARY 13th PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.**

President Shevlin provided background on Resolution 22-01 for the continuance of the teleconference of public meetings.

Motion by Trustee Calaycay, seconded by Trustee Velasco, and carried by the following vote to approve Resolution 22-01.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia, Sternquist

3. Order of Business

None

4. Opportunity for Public Comment on Non-Agenda Items

None

5. Election of 2022-2024 Nominated Officers of President, Vice President/President Elect, Secretary/Treasurer for the Board of Trustees

Motion by Trustee Calaycay, seconded by Trustee Velasco, and carried by the following vote to approve Becky Shevlin as President, John Capoccia as Vice President/President Elect, and Lloyd Johnson as Secretary/Treasurer.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia

6. Consent Calendar

Motion by Trustee Finlay, seconded by Trustee Calaycay, and carried by the following vote to approve Items 6.1- 6.7 of the Consent Calendar.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia

7. Presentation

none

8. Closed Session: Public Employment

Government Code Section 54957(b)

Title of Position: Interim District Manager

Members of the Board of Trustees, District Counsel, District Manager, and Director of Administrative Services entered closed session to discuss the public employee position of Interim District Manager. At the conclusion of the closed session President Shevlin requested District Counsel Black to report any required public disclosure of action(s) taken. District Counsel Black reported that after discussion, the board's consensus was to entertain a motion to approve the Interim District Manager's appointment at stated salary of \$11,514 a month pursuant to contract terms in addition to delegation authority to Executive Committee to make minor adjustments to contract to finalize it.

Motion by Trustee Morgan, seconded by Trustee Finlay, and carried by the following vote to approve the contract of Interim District Manager.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia

9. Consider Approval of Midyear Budget Adjustments for Fiscal Year 2021-2022

District Manager Dever provided an overview of Midyear Budget Adjustments for Fiscal Year 2021-2022.

Motion by Trustee Leon, seconded by Trustee Velasco, and carried by the following vote to approve the Midyear Budget Adjustments for Fiscal Year 2021-2022.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia

10. Consider Approval of CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions

District Manager Dever provided a background and overview of the CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions.

Trustee Barakat expressed concern on the interest amount that is accruing on the UAL account and commented that priority be made to get ahead of payments to eliminate interest total as much as fiscally responsible. District Manager Dever concurred and offered details on reserve amounts available as an option to utilize for payment of debt obligation. Trustee Calaycay expressed support of Trustee Barakat's comment to place priority on discretionary payments and provided thoughts on options available. Further discussion was made regarding alternate amount allocations available to Board for payment purposes. Trustee Capoccia commented that the recommended amount presented by staff would be appropriate at this time and requested that a more in-depth discussion be had with the Board to determine an overall strategy that is suitable once staff has presented a thorough analysis of topic.

Motion by Trustee Barakat, seconded by Trustee Capoccia, and carried by the following vote to approve the Other Post-Employment Benefits (OPEB) 115 Trust Contribution in the amount of \$182,575.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Marcucci, Garcia

11. Consideration of LAFCO Request to Nominate Candidates to Serve as Special District Representative and Alternate

District Manager Dever provided information on LAFCO request for nomination of candidates to serve as Special District Representative and Alternate. He informed Trustees to reach out to staff or Lagerlof, LLP directly if interested in being a candidate for consideration of the positions available.

12. District Administration

12.1 Covid Update

District Manager Dever provided an update of Covid-19 on District personnel and services.

12.2 Reminder of Upcoming Annual Form 700 Filing

District Manager Dever reminded the Board of the annual Form 700 Filing requirement due April 1st.

12.3 District Personnel Update

District Manager Dever announced the departure of Director of Surveillance Melissa Doyle in December and stated recruitment to fill the position would begin in early February. He also expressed his thanks to the Board and staff for their support during his tenure at the District. Trustee Finlay, Trustee Barakat, Trustee Calaycay, Trustee Armenta, and Trustee Shevlin conveyed their gratitude and appreciation to District Manager Dever for his leadership.

13. Committee Reports

13.1 Finance and Audit Committee

No additional committee agenda items to report.

13.2 Personnel and Policy Committee

No additional committee agenda items to report.

14. Trustee Reports

14.1 Trustee Committee Assignments – Interest form due January 21, 2022

Trustee Shevlin stated that Trustees would be receiving a Committee Interest Form via email and requested that the form be submitted to staff with their preferences for committee assignments.

14.2 Request for Updated Trustee Contact Information

Trustee Shevlin stated that Trustees would be receiving a form for updated contact information and requested the form be emailed to staff to update contact preferences.

15. New Business

Trustee Calaycay congratulated Jason Farned on the Interim District Manager position. He also commented on the City of Claremont's recent approval of updates to their stormwater ordinance and expressed concerns regarding rain barrels and other water saving measures in communities. He requested staff reach out to cities to communicate current recommendations in place to proactively address potential issues regarding topic. Trustee Shevlin stated it would be wise to consider presentations at City Council meetings on the subject. District Manager Dever indicated that incoming Interim District Manager Farned is well versed on the subject and will be a good point of contact regarding the topic moving forward. He also requested that Trustees reach out to staff with any updates in their respective cities regarding water conservation measures to help ensure District continues to work to improve outcomes of projects in relation to public health and be less impactful to long term vector control planning.

16. Adjournment

The meeting was adjourned at 8:36 a.m.