



San Gabriel Valley Mosquito and Vector Control District
Personnel and Policy Committee Meeting
March 1, 2022 – 8:00 a.m.
1145 N. Azusa Canyon Road, West Covina, CA 91790

Please note: In compliance with AB 361, Members of the SGVMVCD Board of Trustees, Staff and the Public may participate in this meeting via teleconference.

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the public to participate by using one or more of the following options for participating in this meeting and/or providing public comment before and during the meeting:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833.

Enter the Meeting ID# 835 9122 7774 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/zoomconference> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://us02web.zoom.us/j/83591227774> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 835 9122 7774

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

Contemporaneous Comments: During the meeting, the Committee Chair or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

1. Call to Order

1.1 Roll Call Attendance

1.2 ORDER OF BUSINESS – Review and prioritization of Agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Committee on any issue within the District’s jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.

3. Select Personnel and Policy Committee Chair

- **Committee Action Required:** A nomination for Committee Chair followed by a motion, second and roll call vote is required for appointment.

4. Personnel and Policy Handbook Revision Request for Proposal (RFP)

Respondent Selection (EXHIBIT 4A, 4B) (Manager’s Report) (Recommendation for Board Consideration)

- **Call for Public Comment**
- **Committee Action Required:** If the Committee concurs, following the public discussion by members of this item, the appropriate action is to select and recommend an RFP respondent for award of the project to the Board of Trustees. (Motion, second and roll call vote)
- **Alternative Committee Action:** If after discussion by members of this item, the Committee may choose not to select and recommend an RFP respondent for award of the project to the Board of Trustees. (Motion, second, and roll call vote)

5. Adjournment

Personnel and Policy Committee

Margaret Finlay, Duarte
Jamie Bissner, L.A. County
Sandra Armenta, Rosemead
Robert Joe, South Pasadena
Cynthia Sternquist, Temple City

CERTIFICATE OF POSTING

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



Cecilia Contreras, Clerk of the Board
San Gabriel Valley Mosquito and Vector Control District

Notice to the Public

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)