



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
October 8, 2021**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
Roger Chandler (Arcadia)  
Robert Gonzales (Azusa)  
Richard Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Henry Morgan (Covina)  
Margaret Finlay (Duarte)  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Manuel Garcia (Irwindale)  
Catherine Marcucci (Industry)  
Elyse Rasmussen (La Verne)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Ryan Vienna (San Dimas)  
Denise Menchaca (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (So. Pasadena)  
Cynthia Sternquist (Temple City)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Charlie Klinakis (La Puente)  
Jamie Bissner (Los Angeles Co.)  
Allen Wu (Walnut)

**STAFF PRESENT**

Jared Dever  
Rose Alba  
Jason Farned  
Melissa Doyle  
Levy Sun  
Evelyn Gutierrez

**GUESTS PRESENT**

Representatives, Lewis Brisbois Bisgaard  
and Smith (Legal counsel)

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:07 AM, Trustee Denise Menchaca led the Pledge of Allegiance, and District Manager, Jared Dever took Roll Call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consider RESOLUTION No. 21-03 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING OCTOBER 8<sup>TH</sup> AND RUNNING UNTIL NOVEMBER 8<sup>TH</sup> PURSUANT**

**TO THE APPLICABLE BROWN ACT PROVISIONS. (EXHIBIT 3A)  
(Board President, Becky Shevlin) (Approve/Deny)**

President Shevlin provided background on Resolution 21-03 for the continuance of teleconference public meetings. A motion made Trustee Corey Calaycay and seconded by Trustee Richard Barakat to approve Resolution 21-03 passed unanimously.

**4. Consent Calendar**

A motion made by Trustee Corey Calaycay and seconded by Trustee Jerry Valasco to approve the Consent Calendar passed unanimously.

**5. Presentation: none**

**6. Consider Amendments to Resolution 21-01, San Gabriel Valley Mosquito and Vector Control District, Bylaws Governing District Meetings (EXHIBIT 6A)  
(Board President, Becky Shevlin) (Approve/Deny)**

President Shevlin reviewed the changes proposed to Resolution 21-01. The proposed amendments reduce the number of standing and ad hoc committee members from nine to five and adds committee duties and descriptions to the bylaws governing district meetings document. District Manager Dever provided further detail on proposed language changes to position and title of the board Secretary/Treasurer.

**7. Call for Members of Nominations Committee (EXHIBIT 7A)  
(Board President, Becky Shevlin)**

President Shevlin described the duties and responsibilities of the Nominations Committee and called for five trustee volunteers to serve. Trustees Barakat, Sandoval, Finlay, Sternquist, and Doornik volunteered to serve on the committee.

**8. District Administration**

**8.1. Committee Meeting Notifications: Finance and Audit Committee**

District Manager, Dever asked that members of the Finance and Audit Committee watch for scheduling requests to convene the committee.

**8.2. West Nile virus Update**

District Manager, Dever provided a brief update on the number of West Nile virus positive mosquito samples, birds, and human infections report thus far in the 2021 season.

**8.3. Trustee Term Ending Notifications:**

District Manager, Dever informed the board that the following trustee terms were concluding on December 31, 2021. He stated that notification of appointment or reappointment would be sent to their respective cities in October.

**Baldwin Park  
Claremont  
El Monte**

**Bradbury  
Co. of Los Angeles  
La Puente**

**Monterey Park  
Rosemead**

**Pasadena  
South Pasadena**

**9. Committee Reports**

**9.1. Personnel and Policy Committee – September 29, 2021 (EXHIBIT 9A)  
(Committee Chair, Richard Barakat) (Acting Chair, Corey Calaycay)**

Acting Personnel and Policy Committee Chair, Corey Calaycay reported that the committee considered three agenda items on September 29, 2021. Acting Chair, Calaycay stated that the committee discussed the inclusion of Federal holiday Juneteenth to the District provided holidays list and that the committee concluded the item would be considered at a future date. Acting Chair, Calaycay informed board members that the committee reviewed all respondent submissions to the Request for Proposal for Personnel and Policy Handbook Revision and concluded that additional information was required from staff before making selections for the interview process. The item is slated to be considered at a future committee meeting prior to the November 12, 2021 board meeting. Acting Chair, Calaycay reported that the committee had a robust discussion and consideration of a COVID 19 vaccine mandate for all district staff. Calaycay stated that the committee concluded to not recommend a vaccine mandate given the high percentage of vaccinated employees, independent nature of field staff work, and staff's strict adherence to prevention protocols and practices that have prevented a single coinfection event at the district.

**10. Trustee Reports**

**11. New Business**

**12. Adjournment**

The meeting was adjourned at 7:46 a.m.