

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
August 14, 2020**

TRUSTEES ATTENDING

Stephen Sham (Alhambra)

Roger Chandler (Arcadia)

Joseph Rocha (Azusa)

Rick Barakat (Bradbury)

Henry Morgan (Covina)

Margaret Finlay (Duarte)

Jerry Velasco (El Monte)

Charles Myers (Glendora)

Catherine Marcucci (Industry)

Dan Holloway (La Puente)

Elyse Rasmussen (La Verne)

Jamie Bissner (Los Angeles Co.)

Becky Shevlin (Monrovia)

Joseph Leon (Monterey Park)

Rachel Janbek (Pasadena)

Tim Sandoval (Pomona)

Sandra Armenta (Rosemead)

Emmett Badar (San Dimas)

Juli Costanzo (San Gabriel)

John Capoccia (Sierra Madre)

Marina Khubesrian (So. Pasadena)

Cynthia Sternquist (Temple City)

Allen Wu (Walnut)

Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Manuel Lozano (Baldwin Park)

Corey Calaycay (Claremont)

Manuel Garcia (Irwindale)

STAFF PRESENT

Jared Dever

Rose Alba

Jason Farned

Levy Sun

Melissa Doyle

Marta Tanaka

GUESTS PRESENT

Cathy MacLeod, MacLeod and Watts
Representative

1. Call to Order

The meeting was called to order at 7:00 a.m.

2. Pledge of Allegiance and Silent Roll Call

Trustee Sandra Armenta led the Pledge of Allegiance, and Roll Call Attendance was taken.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion made by Vice President Tim Sandoval and seconded by Trustee Jerry Velasco to approve the Consent Calendar was approved.

5. Presentation: Ada Eez Reveal

Communications Director Levy Sun revealed the new Ada Eez costume, an educational tool used to teach students and residents about the established local population of *Aedes* mosquitoes in Los Angeles County. Sun stated the new costume is less constricting and will allow more air flow and prevent overheating and has sturdier construction to prevent damage in addition to being a more accurate representation of *aedes* mosquito species.

6. Distribution of Template Pool Maintenance Ordinance for Consideration of Municipal Adoption

Board President Becky Shevlin reported that the template was emailed to trustees to share with cities.

District Manager Jared Dever stated that the proposed ordinance has received good response with five cities in consideration of adoption. Dever encouraged board members to continue promoting the ordinance to assist the district with the most problematic out of service swimming pool owners.

Trustee John Capoccia requested that district staff track which cities adopt the ordinance.

7. Review of Actuarial Valuation of Other Post-Employment Benefit Programs as of June 30, 2019, Development of OPEB Prefunding Levels and GASB 75

Cathy MacLeod reviewed highlights and findings of the actuarial report and advised that due to additional reporting requirements of future medical premium contributions versus projected medical expenses, additional OPEB fund contributions will need to be considered.

Finance and Audit Committee Chair Joseph Leon reported that after a lengthy meeting, the committee concluded that the district needs to determine how to fund the projected gap.

District Manager Jared Dever reported on two directions given to staff at the conclusion of the Finance and Audit Committee meeting;

- Examine the FY 2020-2021 Annual Budget to determine if any cost savings exist to contribute towards prefunding of OPEB obligations.
- Propose a benefit assessment increase to address deficiencies and cover future costs.

Dever concluded that he will examine all options and bring the information back to board at a future meeting.

8. Consider Amendment to Personnel and Salary Resolution 92-11, Article XXII, Section 7 – Telecommuting/Remote Work

A motion made by Trustee Joseph Leon and seconded by Trustee Margaret Finlay to adopt the Amendment, with added language allowing the District Manager authority to supersede the qualifications stated in the policy in the event of a declared emergency or stay at home orders from state or county health officials, was approved.

9. Consider Candidates for Los Angeles Local Agency Formation Commission (LAFCO) Independent Special District Alternate

A motion made by Trustee John Capoccia and seconded by Trustee Emmett Badar to vote for Candidate Dan Medina for Los Angeles Local Agency Formation Commission Independent Special District Alternate was approved.

10. Selection of Ad Hoc Legal Counsel Committee

District Manager Jared Dever reported that the Request for Proposal for Legal Counsel closes today. Dever stated the time obligation for committee members is approximately eight to ten hours for packet reviews, and two committee meetings to complete the selection process.

Board President Becky Shevlin advised that this committee needs five members and requested volunteers. Shevlin stated that this will be brought back to the Board in October.

11. Committee Reports

11.1. Personnel and Policy Committee Meeting of July 21, 2020

Committee Chair Richard Barakat reported that the committee discussed the District Manager's contract and that no action was taken.

12. District Administration

District Manager Jared Dever thanked the cities that have adopted the out of service swimming pool ordinance and affirmed that the district will work closely with cities on non-compliant residents.

Dever further stated that the San Gabriel Valley has detected several West Nile virus positive mosquito samples that triggered enhanced neighborhood outreach and increased inspections and treatment efforts by staff. Dever advised that Los Angeles

County Public Health reported the first human fatality in 2020 from West Nile virus in August.

13. Trustee Reports

14. New Business

None

15. Adjournment

The meeting was adjourned at 8:22 a.m.