



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
May 13, 2022 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

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**HOW TO OBSERVE THE MEETING:**

Computer: Watch the live streaming of the meeting from a computer by navigating to:  
<https://www.youtube.com/c/sgvmosquito>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

**1. Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

**2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

**3. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Motion, Second, and Roll Call Vote)

- 3.1 Resolution No. 2022-06 – Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor Gavin Newsom and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the San Gabriel Valley Mosquito and Vector Control District for the Period Commencing May 13<sup>th</sup> and Running Until June 12<sup>th</sup> Pursuant to the Applicable Brown Act Provisions
- 3.2 List of Claims April 2022
- 3.3 Budget Status Report April 2022
- 3.4 Minutes of Board of Trustees Meeting April 2022
- 3.5 Operations Report April 2022
- 3.6 Surveillance Report April 2022
- 3.7 Communications Report April 2022
- 3.8 Monthly Treasurer Report March 2022 / District Working Balance May 2022

**4. Presentation:** None

**5. Board of Trustees Potential Return to In-Person Meetings Update**  
(Board President, Becky Shevlin)

6. **Consideration of Draft Annual Budget for Fiscal Year 2022-2023 (Exhibit 6A)**  
(Secretary-Treasurer, Lloyd Johnson) (Approve/Deny) *Late Communication Item Pending Recommendation by Finance and Audit Committee*
  - **Call for Public Comment**
  - **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve the Draft Annual Budget for Fiscal Year 2022-2023 and direct staff to prepare a Resolution to Order Collection of Special Benefit Property Taxes Inclusive of the FY 2022-2023 Annual Budget. (Motion, Second, and Roll Call Vote)
  - **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of the Draft Annual Budget for Fiscal Year 2022-2023 and preparation of Resolution to Order Collection of Special Benefit Property Taxes Inclusive of the FY 2022-2023 Annual Budget. (Motion, Second, and Roll Call Vote)
7. **Review of Preliminary Engineer's Report For Fiscal Year 2022-2023 (Exhibit 7A)**  
(Secretary-Treasurer, Lloyd Johnson) *Late Communication Item Pending Review by Finance and Audit Committee*
  - **Call for Public Comment**
  - **Board Action Required:** Review and Discussion (if any)
  - **Alternative Board Action:** None
8. **District Administration**
  - 8.1 Committee Meeting Notifications
    - Finance and Audit Committee
  - 8.2 Covid Update
  - 8.3 2022 California Department of Public Health (CDPH) Cooperative Agreement
  - 8.4 LAFCO Commissioner and Alternate Representative Election Results
  - 8.5 District Update
9. **Committee Reports**
10. **Trustee Reports**
11. **New Business**
12. **Adjournment**

## **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



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Cecilia Contreras, Clerk of the Board  
San Gabriel Valley Mosquito and Vector Control District

## **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

**RESOLUTION NO. 2022-06**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING MAY 13<sup>th</sup> AND RUNNING UNTIL JUNE 12<sup>th</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.**

**WHEREAS**, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

**WHEREAS**, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

**WHEREAS**, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

**WHEREAS**, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Trustees of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

**WHEREAS**, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

**WHEREAS**, the District's Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

**WHEREAS**, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District's legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

**WHEREAS**, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

**Section 2. Proclamation of Local Emergency.** The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

**Section 3. Ratification of Governor's Proclamation of a State of Emergency.** The District's Board of Trustees hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.** The District's Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open

and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

**Section 5. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 13<sup>th</sup> day of May 2022, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Becky Shevlin  
President, Board of Trustees

ATTEST:

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Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

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Kelly M. Alhadeff-Black  
District Counsel

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**SAN GABRIEL VALLEY MVCD**

**Claims List**

April 14, 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	04/14/2022	AMERICAN FIDELITY AKA FLEX ACCOUNT ADMIN	6070 FLEX PREMIUMS (Flex Premiums)	229.15
			6070 FLEX PREMIUMS (Flex Premiums)	516.63
6048834B			6070 FLEX PREMIUMS (Flex Premiums)	108.31
			6070 FLEX PREMIUMS (Flex Premiums)	49.99
			6070 FLEX PREMIUMS (Flex Premiums)	229.17
				<u>1,133.25</u>
EFT	04/14/2022	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	513.09
			6070 Med premiums - Cafeteria (Medical premiums)	689.13
100000016777091			6070 Med premiums - Cafeteria (Medical premiums)	4,184.87
			6070 Med premiums - Cafeteria (Medical premiums)	2,257.25
			6070 Med premiums - Cafeteria (Medical premiums)	2,682.81
			6070 Med premiums - Cafeteria (Medical premiums)	745.00
			6070 ADMIN FEE (Admin fee)	40.95
				<u>11,113.10</u>
EFT	04/14/2022	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	106.28
				<u>106.28</u>
				PR of 4/14/22
EFT	04/14/2022	PERS	6200 RETIREMENT - CLASSIC (Employer Contribution (	286.97
			6200 RETIREMENT - CLASSIC (Employer Contribution (	940.29
PR of 4/14/22			6200 RETIREMENT - CLASSIC (Employer Contribution (	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribution (	384.24
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	180.88
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	3,248.70
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	823.69
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	981.24
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	318.96
				<u>8,935.50</u>
EFT	04/14/2022	TEXAS LIFE INSURANCE COMPANY	6070 Premiums, life - Cafeter (Voluntary Insurance Premi	139.60

Claims List

April 14, 2022

			6070 Premiums, life - Cafeter (Voluntary Insurance Premi	42.25
SM09BT20220413001				<u>181.85</u>
18774	04/14/2022	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	522.73
			6260 SUPPLIES, MECHANICAL	805.99
				<u>1,328.72</u>
18790	04/14/2022	A-1 ROOTER	6040 Building Maintenance	1,500.00
11084				<u>1,500.00</u>
18791	04/14/2022	ALL AMERICAN ELECTRIC	6040 Building Maintenance	624.21
6922				<u>624.21</u>
18792	04/14/2022	ALLEN WU	6030 BOARD EXPENSES	100.00
BM of 4/8/2022				<u>100.00</u>
18793	04/14/2022	AMAZON.COM	6290 Supplies, Public Informati	720.03
Ending 5999			6042 EQUIPMENT MAINTENANCE	13.30
			6035 COMPUTER HARDWARE	77.26
			6035 COMPUTER HARDWARE	49.94
			6280 SUPPLIES, OPERATIONS	21.87
			6035 COMPUTER HARDWARE	318.21
			6035 COMPUTER HARDWARE	72.66
			6290 Supplies, Public Informati	91.03
			6035 COMPUTER HARDWARE	225.59
			6290 Supplies, Public Informati	87.04
			6280 SUPPLIES, OPERATIONS	15.23

**SAN GABRIEL VALLEY MVCD**

**Claims List**

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			6280 SUPPLIES, OPERATIONS	1,069.43
			6280 SUPPLIES, OPERATIONS	42.10
			6035 COMPUTER HARDWARE	20.79
			6280 SUPPLIES, OPERATIONS	86.49
			6280 SUPPLIES, OPERATIONS	31.49
				<hr/> 2,942.46
<b>18794</b>	<b>04/14/2022</b>	<b>ARAMARK UNIFORM SERVICES INC.</b>	6332 Uniforms (Uniforms)	192.15
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	177.98
792287099			6332 Uniforms (Uniforms)	307.57
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	181.99
			6332 Uniforms (Uniforms)	471.95
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	135.33
			6332 Uniforms (Uniforms)	224.91
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	138.33
			6332 Uniforms (Uniforms)	224.09
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	138.33
				<hr/> 2,192.63
<b>18795</b>	<b>04/14/2022</b>	<b>ATHENS SERVICES</b>	6040 Refuse Disposal (Refuse Disposal)	262.60
				<hr/> 262.60
12038626				
<b>18796</b>	<b>04/14/2022</b>	<b>BECKY A. SHEVLIN</b>	6030 BOARD EXPENSES	100.00
				<hr/> 100.00
BM of 4/8/22				
<b>18797</b>	<b>04/14/2022</b>	<b>CATHERINE MARCUCCI</b>	6030 BOARD EXPENSES	100.00
				<hr/> 100.00
BM of 4/8/22				
<b>18798</b>	<b>04/14/2022</b>	<b>CECILIA CONTRERAS</b>	6232 Travel Expenses (Travel Expenses)	40.00
				<hr/> 40.00

**SAN GABRIEL VALLEY MVCD**  
**Claims List**  
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				40.00
Per Diem				
<b>18799</b>	<b>04/14/2022</b>	<b>CHARLIE KLINAKIS</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18800</b>	<b>04/14/2022</b>	<b>CONCENTRA OCCUPATIONAL HEALTH CENTERS</b>	<b>6080 Hiring Expenses</b>	<u>1,620.00</u>
				1,620.00
74703076				
<b>18801</b>	<b>04/14/2022</b>	<b>COREY CALAYCAY</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/2022				
<b>18802</b>	<b>04/14/2022</b>	<b>CYNTHIA STERNQUIST</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18803</b>	<b>04/14/2022</b>	<b>DENISE MENCHACA</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18804</b>	<b>04/14/2022</b>	<b>ELYSE RASMUSSEN</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18805</b>	<b>04/14/2022</b>	<b>EMMANUEL ESTRADA</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18806</b>	<b>04/14/2022</b>	<b>ENVIRONMENT CONTROL</b>	<b>6040 Building Maintenance</b>	<u>2,200.00</u>
				2,200.00
4440-411 INV				

**SAN GABRIEL VALLEY MVCD**  
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<b>18807</b>	<b>04/14/2022</b>	<b>FLEET SOLUTIONS CENTER</b>	6260 SUPPLIES, MECHANICAL	880.68
			6260 SUPPLIES, MECHANICAL	200.00
4364,4153,4179,4131			6260 SUPPLIES, MECHANICAL	594.02
				<u>1,674.70</u>
<b>18808</b>	<b>04/14/2022</b>	<b>HAROLD J. BISSNER III</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/8/22				
<b>18809</b>	<b>04/14/2022</b>	<b>HENRY M. MORGAN</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/8/22				
<b>18810</b>	<b>04/14/2022</b>	<b>HOME DEPOT</b>	6042 EQUIPMENT MAINTENANCE	44.00
			6250 LABORATORY SUPPLIES	135.00
Acct ending 4710			6040 Building Maintenance	695.86
			6250 LABORATORY SUPPLIES	655.91
			6040 Building Maintenance	2.50
			6040 Building Maintenance	7.81
			8000 CAPITAL OUTLAY (Capital Outlay)	17.02
			6040 Building Maintenance	19.23
			6250 LABORATORY SUPPLIES	131.86
			6042 EQUIPMENT MAINTENANCE	53.69
				<u>1,762.88</u>
<b>18811</b>	<b>04/14/2022</b>	<b>INTERSTATE BATTERY SYSTEM</b>	6042 EQUIPMENT MAINTENANCE	112.25
				<u>112.25</u>
50158804 SRM 27				
<b>18812</b>	<b>04/14/2022</b>	<b>JACKIE DOORNIK</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 4/8/22				
<b>18813</b>	<b>04/14/2022</b>	<b>JERRY VELASCO</b>	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

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				100.00
BM of 4/8/22				
<b>18814</b>	<b>04/14/2022</b>	<b>JOHN CAPOCCIA</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18815</b>	<b>04/14/2022</b>	<b>JOSEPH LEON</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18816</b>	<b>04/14/2022</b>	<b>KENN K. FUJIOKA</b>	<b>6072 EMPLOYEE BENEFITES (Retired Employee)</b>	<u>316.94</u>
				316.94
Premium Reimburse				
<b>18817</b>	<b>04/14/2022</b>	<b>LLOYD JOHNSON</b>	<b>6030 BOARD EXPENSES</b>	<u>149.50</u>
				149.50
BM of 4/8/22				
<b>18818</b>	<b>04/14/2022</b>	<b>LOGMEIN COMMUNICATIONS, INC.</b>	<b>6320 Office phones (Office phones)</b>	<u>1,247.89</u>
				1,247.89
IN7101081243				
<b>18819</b>	<b>04/14/2022</b>	<b>MANUEL GARCIA</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18820</b>	<b>04/14/2022</b>	<b>MARGARET E. FINLAY</b>	<b>6030 BOARD EXPENSES</b>	<u>100.00</u>
				100.00
BM of 4/8/22				
<b>18821</b>	<b>04/14/2022</b>	<b>MARTA TANAKA</b>	<b>6072 EMPLOYEE BENEFITES (Retired Employee)</b>	<u>865.08</u>
				865.08

**SAN GABRIEL VALLEY MVCD**  
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Premium Reimburse

<b>18822</b>	<b>04/14/2022</b>	<b>MARY ANGELA BRISCO</b>	6072 EMPLOYEE BENEFITES (Retired Employee)	<u>526.84</u> 526.84
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Premim Reimburse

<b>18823</b>	<b>04/14/2022</b>	<b>MIKE NIFFENEGGER</b>	6072 EMPLOYEE BENEFITES (Retired Employee)	<u>618.23</u> 618.23
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Premium Reimburse

<b>18824</b>	<b>04/14/2022</b>	<b>MISSION PAVING AND SEALING INC</b>	8000 CAPITAL OUTLAY (Capital Outlay)	<u>4,040.00</u> 4,040.00
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11185

<b>18825</b>	<b>04/14/2022</b>	<b>QUADIENT /NEOPOST</b>	6185 POSTAGE	<u>500.00</u> 500.00
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7900011002342056

<b>18826</b>	<b>04/14/2022</b>	<b>RAMONA DEACON</b>	6072 EMPLOYEE BENEFITES (Retired Employee)	<u>232.94</u> 232.94
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Premium Reimburse

<b>18827</b>	<b>04/14/2022</b>	<b>RED WING SHOE STORE</b>	6334 BOOTS	<u>3,611.31</u> 3,611.31
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26095

<b>18828</b>	<b>04/14/2022</b>	<b>RICHARD BARAKAT</b>	6030 BOARD EXPENSES	<u>100.00</u> 100.00
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BM of 4/8/22

<b>18829</b>	<b>04/14/2022</b>	<b>ROBERT GONZALES</b>	6030 BOARD EXPENSES	<u>100.00</u> 100.00
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18830	04/14/2022	ROBERT S. JOE	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

BM of 4/8/22

18831	04/14/2022	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

BM of 4/8/22

18832	04/14/2022	SHO TAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

BM of 4/8/22

18833	04/14/2022	SOUTHERN CALIFORNIA EDISON	6340 UTILITIES - ELECTRIC	2,349.76
				<u>2,349.76</u>

700251011287

18834	04/14/2022	STAPLES CREDIT PLAN	6270 OFFICE SUPPLIES	447.37
			6270 OFFICE SUPPLIES	131.35
				<u>578.72</u>

Acct ending 9187

18835	04/14/2022	STEPHEN SHAM	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

BM of 4/8/22

18836	04/14/2022	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	900.00
			6046 PROFESSIONAL SERVICES - IT	1,950.00
			6046 PROFESSIONAL SERVICES - IT	1,200.00
				<u>4,050.00</u>

SGV-A21729

18837	04/14/2022	TIRE ZONE	6260 SUPPLIES, MECHANICAL	476.95
			6260 SUPPLIES, MECHANICAL	80.00
				<u>556.95</u>



**SAN GABRIEL VALLEY MVCD**

**Claims List**

**April 14, 2022**

66343, 66647

556.95

**18838**

**04/14/2022**

**WESTCOAST INDUSTRIES**

6302 Supplies, Safety

116.60

116.60

11161

**18839**

**04/14/2022**

**WEX/CHEVRON**

6262 Fuel for Trucks (Fuel for Trucks)

6,406.72

6,406.72

80078359

**Accounts Payable for April 14, 2022**

**66,197.91**

Claims List

April 28, 2022

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	04/28/2022	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	46.61
165261672			6070 Vision Premiums (Vision Premiums)	274.00
			6070 Vision Premiums (Vision Premiums)	84.86
			6070 Vision Premiums (Vision Premiums)	57.67
				<u>475.44</u>
EFT	04/28/2022	LINCOLN FINANCIAL GROUP		
4399804400			6065 GROUP TERM LIFE	341.68
			6070 Premiums, life - Cafeter (Voluntary Insurance Premi	518.00
				<u>859.68</u>
EFT	04/28/2022	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	106.28
				<u>106.28</u>
PR of 4/28/2022				
EFT	04/28/2022	PERS	6200 RETIREMENT - CLASSIC (Employer Contribution (	286.97
			6200 RETIREMENT - CLASSIC (Employer Contribution (	940.29
PR of 4/28/2022			6200 RETIREMENT - CLASSIC (Employer Contribution (	1,770.53
			6200 RETIREMENT - CLASSIC (Employer Contribution (	384.24
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	180.88
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	3,248.70
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	823.69
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	981.24
			6201 RETIREMENT - PEPRA (Employer Contribution (7.	425.28
				<u>9,041.82</u>
EFT	04/28/2022	PRINCIPAL DENTAL	6070 Dental premiums - Cafeter	45.46
			6070 Dental premiums - Cafeter	324.48
1085590-10001			6070 Dental premiums - Cafeter	1,557.61
			6070 Dental premiums - Cafeter	361.84

**SAN GABRIEL VALLEY MVCD**

**Claims List**

**April 28, 2022**

			6070 Dental premiums - Cafeter	369.94
				<u>2,659.33</u>
<b>18840</b>	<b>04/28/2022</b>	<b>AZUSA LIGHT &amp; WATER</b>	6343 Meter # 99172930 (Account # 303-0190.300)	90.08
			6343 Meter # 45169724 (Account # 303-0191.300 09/19/20	48.21
303-0190.300				<u>138.29</u>
<b>18841</b>	<b>04/28/2022</b>	<b>CAROL ANNE HAGELE</b>	6270 OFFICE SUPPLIES	19.70
				<u>19.70</u>
Home Depot				
<b>18842</b>	<b>04/28/2022</b>	<b>CELL BUSINESS EQUIPMENT</b>	6073 EQUIPMENT LEASE	1,420.20
				<u>1,420.20</u>
5019840916				
<b>18843</b>	<b>04/28/2022</b>	<b>FLEET SOLUTIONS CENTER</b>	6260 SUPPLIES, MECHANICAL	277.36
				<u>277.36</u>
4131				
<b>18844</b>	<b>04/28/2022</b>	<b>J.W. LOCK CO., INC.</b>	8000 CAPITAL OUTLAY (Capital Outlay)	1,813.43
				<u>1,813.43</u>
71827				
<b>18845</b>	<b>04/28/2022</b>	<b>QUADIENT /NEOPOST</b>	6185 LEASE NO (Lease No N13082075)	272.25
				<u>272.25</u>
N9372037				
<b>18846</b>	<b>04/28/2022</b>	<b>READYREFRESH BY NESTLE</b>	6170 MISCELLANEOUS EXPENSES	324.75
			6170 MISCELLANEOUS EXPENSES	7.49
12D0024588535				<u>332.24</u>

**SAN GABRIEL VALLEY MVCD**  
**Claims List**  
**April 28, 2022**

18847	04/28/2022	RESCUE ROOTER/ARS	6040 Building Maintenance	585.00
				<u>585.00</u>
8103-332688				
18848	04/28/2022	SECRETARY OF STATE	6232 REGISTRATION - SEMINARS (REGISTRATION)	40.00
				<u>40.00</u>
Test Fees				
18849	04/28/2022	SOCALGAS	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618 2100 5)	211.83
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 618 2100 5)	33.53
				<u>245.36</u>
057-518-2100-9				
18850	04/28/2022	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	6,900.00
			6046 PROFESSIONAL SERVICES - IT	2,366.47
A21632,A21657			6046 PROFESSIONAL SERVICES - IT	695.99
			6046 PROFESSIONAL SERVICES - IT	700.00
			6046 PROFESSIONAL SERVICES - IT	1,029.67
			6046 PROFESSIONAL SERVICES - IT	210.00
			6046 PROFESSIONAL SERVICES - IT	832.00
			6046 PROFESSIONAL SERVICES - IT	478.30
			6046 PROFESSIONAL SERVICES - IT	300.00
			6046 PROFESSIONAL SERVICES - IT	192.00
				<u>13,704.43</u>
18851	04/28/2022	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Charges)	950.50

**SAN GABRIEL VALLEY MVCD**

**Claims List**

**April 28, 2022**

			6320 Office phones (Office phones)	633.85
155576154-0				<u>1,584.35</u>
<b>18852</b>	<b>04/28/2022</b>	<b>VECTOR CONTROL JPA</b>	6111 OTHER INSURANCE	490.32
				<u>490.32</u>
VCJPA 2022-111				
<b>18853</b>	<b>04/28/2022</b>	<b>VERIZON WIRELESS</b>	6312 Monthly District Field Ph (Monthly District Field Ph	329.96
			6312 Monthly District Field Ph (Monthly District Field Ph	429.57
9903796936			6312 Monthly District Field Ph (Monthly District Field Ph	2,132.34
			6312 Monthly District Field Ph (Monthly District Field Ph	1,681.87
				<u>4,573.74</u>
<b>18854</b>	<b>04/28/2022</b>	<b>WESTCOAST INDUSTRIES</b>	6302 Supplies, Safety	301.83
				<u>301.83</u>
1116.1				
		<b>Accounts Payable for April 28, 2022</b>		<b>38,941.05</b>
		<b>Total Accounts Payable for April 2022</b>		<b>105,138.96</b>
		<b>Total Payroll for April 2022</b>		<b>253,580.32</b>
		see attached		
		<b>Total Claims for April 2022</b>		<b>358,719.28</b>

**San Gabriel Valley MVCD  
Payroll for April 2022**

<b>Department</b>	<b>April 14, 2022</b>	<b>April 28, 2022</b>	<b>K. Nelson April 6, 2022</b>	<b>TOTAL</b>
EXECUTIVE	7,951.75	2,687.60	-	10,639.35
ADMINISTRATION	11,036.70	11,175.52	-	22,212.22
OPERATIONS	52,899.77	59,460.37	-	112,360.14
SURVEILLANCE	10,900.13	10,902.80	9,967.63	31,770.56
COMMUNICATIONS	16,459.33	16,595.39	-	33,054.72
SEASONAL WORKERS	13,448.74	13,482.46	-	26,931.20
Gross Payroll	112,696.42	114,304.14	9,967.63	236,968.19
Employer Taxes	2,955.53	2,980.74	287.77	6,224.04
Car Allowance	500.00	-	-	500.00
Employee Benefit-Med	5,343.46	4,544.63	-	9,888.09
<b>TOTAL PAYROLL</b>	<b>121,495.41</b>	<b>121,829.51</b>	<b>10,255.40</b>	<b>253,580.32</b>

SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 83% of Year Completed  
 April 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	18,857.39	493,257.99	591,580.00	98,322.01	83.38	
Salaries - Non Exempt	75,662.63	1,514,723.33	2,227,711.00	712,987.67	67.99	
Salaries - Overtime	0.00	13,892.03	30,500.00	16,607.97	45.55	
Salaries - Vacation	19,698.09	161,170.13	155,435.00	(5,735.13)	103.69	Resignation & YE pay out
Salaries-Holiday	394.82	110,014.74	132,061.00	22,046.26	83.31	
Salaries, Sick Pay	6,083.15	97,510.26	113,165.00	15,654.74	86.17	Retirement pay out @ 1/2 rate
Salaries, Part-time - XH	12,454.78	118,403.44	225,915.00	107,511.56	52.41	
Management Car Allowance	0.00	5,000.00	6,000.00	1,000.00	83.33	
Cafeteria Benefit	20,625.60	311,301.37	431,600.00	120,298.63	72.13	
Hlth Benefits, Ret Emps	2,560.03	31,485.65	40,000.00	8,514.35	78.71	
Employer, 457 Contribution	212.56	2,872.36	2,273.00	(599.36)	126.37	Contribution for Interim DM
Medicare	1,848.37	37,917.40	54,165.00	16,247.60	70.00	
Retirement - Classic	6,764.06	85,642.91	111,405.00	25,762.09	76.88	
Retirement - Pepra	11,497.92	126,075.00	172,210.00	46,135.00	73.21	
Retirement - Classic-Unfunded Liability	0.00	750,703.00	750,769.00	66.00	99.99	Funds to be xtr from reserves-578,403.00
Retirement - Pepra-Unfunded Liability	0.00	118,269.00	118,275.00	6.00	99.99	Funds to be xtr from reserves-109,555.00
Social Security	507.79	5,264.16	12,030.00	6,765.84	43.76	
Group Term Life Ins	341.68	4,136.98	4,800.00	663.02	86.19	
Tuition Reimbursement	0.00	1,648.61	8,000.00	6,351.39	20.61	
Insurance, unemployment	760.03	18,009.91	26,000.00	7,990.09	69.27	
Post Retirement Benefits	0.00	510,000.00	510,000.00	0.00	100.00	Funds to be xtr from reserves-310,000.00
<b>TOTAL PERSONNEL EXPENSES</b>	<b>178,268.90</b>	<b>4,517,298.27</b>	<b>5,723,894.00</b>	<b>1,206,595.73</b>	<b>78.92</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	85.00	4,000.00	3,915.00	2.13	
Arbovirus Testing Supplies	0.00	14,350.03	26,000.00	11,649.97	55.19	
Branded Clothing	0.00	2,003.33	10,100.00	8,096.67	19.83	
Boots	3,611.31	5,008.77	5,500.00	491.23	91.07	Boots purchased for season
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	442.90	2,000.00	1,557.10	22.15	
Awards	0.00	3,097.36	3,000.00	(97.36)	103.25	Employee Service pins
Advertising	0.00	16,719.91	30,000.00	13,280.09	55.73	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 83% of Year Completed  
April 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,376.63	14,060.91	19,000.00	4,939.09	74.00	
Board expenses	2,349.50	23,895.50	38,000.00	14,104.50	62.88	
Computer Hardware	751.32	7,298.11	56,000.00	48,701.89	13.03	
Computer Software	0.00	30,444.97	59,000.00	28,555.03	51.60	
Website/Email Service	0.00	3,252.97	7,000.00	3,747.03	46.47	
Facility maintenance	1,469.17	58,620.43	50,000.00	(8,620.43)	117.24	Electrical work
Maintenance, equipment	223.24	1,984.41	3,000.00	1,015.59	66.15	
Maintenance, grounds	0.00	476.85	2,000.00	1,523.15	23.84	
Lease Equipment	1,420.20	15,875.27	21,000.00	5,124.73	75.60	
Fees & Assessments	0.00	4,288.74	4,300.00	11.26	99.74	LA County Fire Permit
Hiring expenses	1,620.00	3,894.51	34,600.00	30,705.49	11.26	
VCJPA General Fund	0.00	5,391.00	7,530.00	2,139.00	71.59	
Insurance, liability	0.00	104,453.00	89,000.00	(15,453.00)	117.36	Refund of premium
Workers Comp Insurance	0.00	87,957.00	147,400.00	59,443.00	59.67	
Automobile Insurance	0.00	2,607.00	2,700.00	93.00	96.56	One time expense
Other Insurance	490.32	3,722.12	4,850.00	1,127.88	76.74	
Insurance, property	0.00	7,795.00	7,220.00	(575.00)	107.96	One time expense
Legal	0.00	23,691.20	70,000.00	46,308.80	33.84	
Memberships	0.00	24,406.50	35,500.00	11,093.50	68.75	
Miscellaneous expenses	332.24	2,675.24	3,500.00	824.76	76.44	
Postage	772.25	6,791.37	11,800.00	5,008.63	57.55	
Accounting Services, Auditor	485.84	21,458.34	24,000.00	2,541.66	89.41	Actuarial fees
Professional Services , Other	0.00	1,650.00	27,000.00	25,350.00	6.11	
Professional Services-IT	17,754.43	40,299.09	50,000.00	9,700.91	80.60	
Printing & Reproduction	0.00	5,961.28	20,000.00	14,038.72	29.81	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	80.00	27,018.52	48,600.00	21,581.48	55.59	
Supplies, Surveillance	815.86	15,526.54	15,000.00	(526.54)	103.51	Trap supplies
Supplies, Vehicle Maintenance	6,913.68	32,383.71	60,000.00	27,616.29	53.97	
Supplies, Gasoline	6,406.72	60,396.32	95,000.00	34,603.68	63.58	
Supplies, Office	585.97	11,306.55	13,100.00	1,793.45	86.31	
Supplies, Mosquito Fish	0.00	1,009.22	5,000.00	3,990.78	20.18	
Supplies, Operations	1,251.98	5,447.40	15,000.00	9,552.60	36.32	
Supplies, Pesticides	0.00	119,651.64	140,000.00	20,348.36	85.47	Supply for season



SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 83% of Year Completed  
April 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	898.10	11,500.77	17,000.00	5,499.23	67.65	
Supplies, Education Program	0.00	18,161.05	19,500.00	1,338.95	93.13	Projects
Supplies, Safety	418.43	2,982.29	25,000.00	22,017.71	11.93	
Supplies, Media Production	0.00	4,883.69	9,900.00	5,016.31	49.33	
Benefit Assesment Admin Cost	0.00	115,091.57	116,000.00	908.43	99.22	One time fee
Communications, field	4,087.90	44,315.81	56,000.00	11,684.19	79.14	
Telephone, Internet	(2,673.26)	9,723.05	14,000.00	4,276.95	69.45	
Telephone , Office	4,878.63	16,992.42	17,000.00	7.58	99.96	
Training , CEU's	0.00	5,826.00	6,000.00	174.00	97.10	Certification renewals
Uniforms and clothing	1,420.67	12,057.94	12,000.00	(57.94)	100.48	Seasonal uniforms
Utilities, Electric	2,349.76	27,665.69	28,000.00	334.31	98.81	Rate and usage increase
Utilities, Natural Gas	245.36	2,642.59	3,300.00	657.41	80.08	
Utilities, Water	138.29	1,693.87	2,200.00	506.13	76.99	
Surveillance, Aerial	0.00	0.00	25,500.00	25,500.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>60,474.54</b>	<b>1,090,934.75</b>	<b>1,620,900.00</b>	<b>529,965.25</b>	<b>67.30</b>	
<b>TOTAL EXPENSES</b>	<b>238,743.44</b>	<b>5,608,233.02</b>	<b>7,344,794.00</b>	<b>1,736,560.98</b>	<b>76.36</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	11,070.45	221,936.52	430,000.00	208,063.48	51.61	
<b>TOTAL CAPITAL EXPENSES</b>	<b>11,070.45</b>	<b>221,936.52</b>	<b>430,000.00</b>	<b>208,063.48</b>	<b>51.61</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	826,200.00	826,200.00	1,326,200.00	500,000.00	62.30	
Reserve, Capital Projects	566,514.00	566,514.00	880,000.00	313,486.00	64.38	
Reserve, Pension Liability	(122,000.00)	(122,000.00)	200,258.00	322,258.00	(60.92)	
Reserve, Building/Facilities	49,000.00	49,000.00	149,000.00	100,000.00	32.89	
Reserve, Vehicle Replacement	3,060.00	3,060.00	103,060.00	100,000.00	0.00	
<b>TOTAL RESERVES</b>	<b>1,322,774.00</b>	<b>1,322,774.00</b>	<b>2,658,518.00</b>	<b>1,335,744.00</b>	<b>49.76</b>	

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**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
April 8, 2022**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
Sho Tay (Arcadia)  
Robert Gonzales (Azusa)  
Emmanuel Estrada (Baldwin Park)  
Richard Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Henry Morgan (Covina)  
Margaret Finlay (Duarte)  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Catherine Marcucci (Industry)  
Manuel Garcia (Irwindale)  
Charlie Klinakis (La Puente)  
Elyse Rasmussen (La Verne)  
Jamie Bissner (Los Angeles Co.)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Sandra Armenta (Rosemead)  
Denise Menchaca (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (So. Pasadena)  
Cynthia Sternquist (Temple City)  
Allen Wu (Walnut)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Tim Sandoval (Pomona)  
Emmett Badar (San Dimas)

**STAFF PRESENT**

Jason Farned  
Rose Alba  
Levy Sun  
Evelyn Gutierrez  
Cecilia Contreras

**GUESTS PRESENT**

Representatives, Kelly Black (Legal counsel)

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Lloyd Johnson led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Menchaca, seconded by Trustee Calaycay, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

**AYES:** Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

**NOES:** None

ABSTAIN: None  
 ABSENT: Sandoval, Badar

**4. Presentation: Outreach Update**

Director of Communications, Levy Sun provided a presentation on the District's communication strategy and outreach efforts.

**5. Discussion of Board of Trustees Potential to Return to In-Person Meetings**

Legal Counsel Black provided an overview of the item with details on the status of AB361 and its impact on how Board meetings are being conducted. Trustees provided their opinions on whether to continue meetings virtually or to return to in-person format while AB361 is still in effect. Trustees had a robust discussion regarding their preferences and the consensus of the Board was to continue virtual meetings until further notice.

**6. Consider Vote on Ballot for a Special District LAFCO Voting Member Candidate and a Special District LAFCO Alternate Member Candidate**

Board President Shevlin provided an overview of the item and discussion by Trustees regarding the item followed. Motion by Trustee Menchaca, seconded by Trustee Capoccia, and carried by the following vote to approve the vote on the ballot for Special District LAFCO Voting Member Steven Appleton and Special District LAFCO Alternate Member Baru Sanchez.

AYES: Sham, Tay, Gonzales, Morgan, Velasco, Doornik, Garcia, Bissner, Janbek, Armenta, Menchaca, Capoccia, Sternquist, Johnson

NOES: Calaycay, Marcucci, Klinakis

ABSTAIN: Barakat, Rasmussen, Shevlin, Leon, Joe, Wu

ABSENT: Estrada, Finlay, Sandoval, Badar

**7. District Administration**

**7.1 Committee Meeting Notifications: Finance and Audit**

Interim District Manager Farned requested that members of the Finance and Audit Committee be on alert for a scheduling request.

**7.2 Covid Update**

Interim District Manager Farned provided an update on Covid-19 protocols on District personnel and services.

**7.3 District Update**

Interim District Manager Farned provided a District update on personnel and expressed his heartfelt condolences to Vector Ecologist, Kimberly Nelson's family and friends on her passing.

**8. Committee Reports**

None

**9. Trustee Reports**

None

**10. New Business**

None

**11. Adjournment**

The meeting was adjourned at 8:08 a.m. in memory of Kimberly Nelson.

**Operations Department**  
Disease Weeks 13 – 17 | March 27 – April 30

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Operations Summary:**

This report includes chemical usage for March and April.

The Operations Department continues to focus efforts on field activities to identify, eliminate, and treat mosquito breeding sites and maintain known habitats to reduce the threat of disease. Trap counts and disease prevalence as reported by the Surveillance Department is monitored weekly to deploy resources in a proactive manner to the places that need it most.

The District is in the third phase of its winter swimming pool condition confirmation effort with nearly 85% of the 3,463 non-functional swimming pools compliant. Aerial surveillance will be used to verify pool conditions for those residents who have not yet responded to our requests for condition confirmation. In person investigations will be used to confirm compliance on the remaining pools that are identified as unmaintained. We will notify local code enforcement and begin the process to obtain inspection warrants for properties where access is denied.

**Chemical Usage:****March 2022**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	1.64 gal.	15058 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	43.46 lbs.	8553 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	0.90 gal.	460942 sq.ft.
Ingestion, toxicant	Mosquitoes	54.45 lbs.	1006131 sq.ft.
Ingestion, toxicant	Black flies	2.70 gal.	750 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	442 ea.	3432 sq.ft.

April 2022

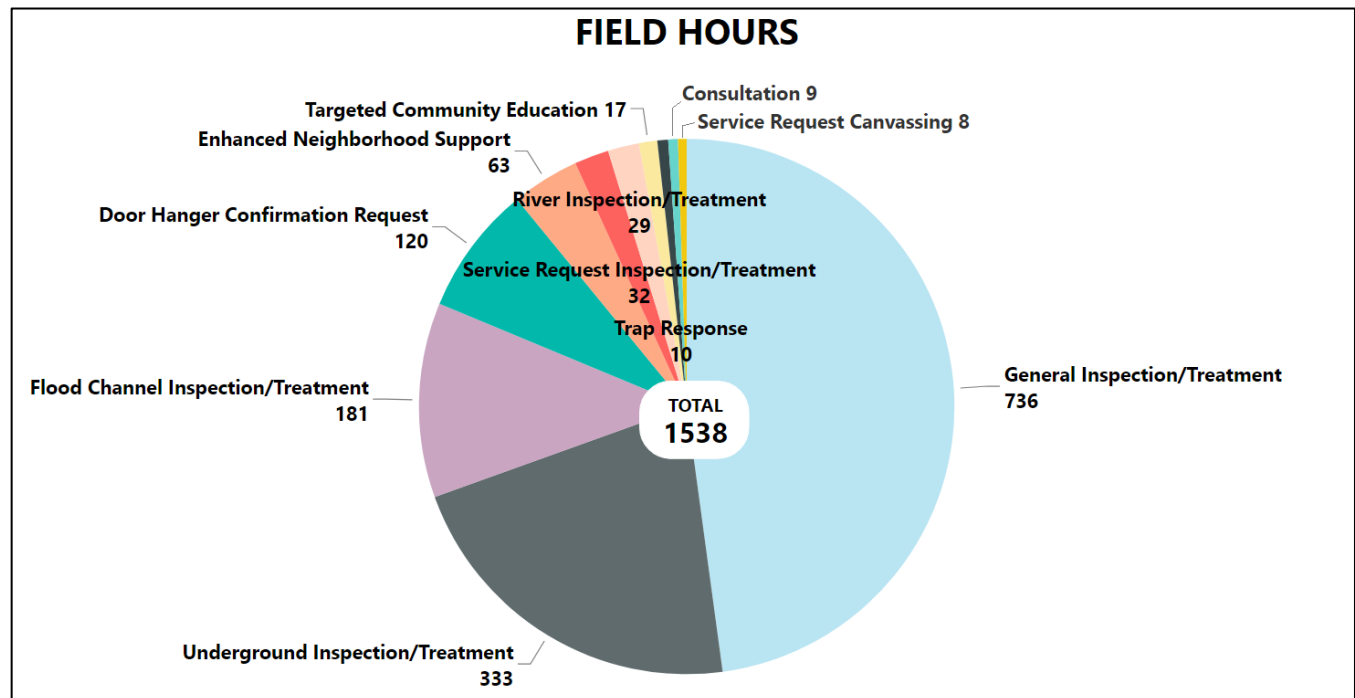
Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	2.83 gal.	25915 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	24.56 lbs.	36415 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	1.16 gal.	590830 sq.ft.
Ingestion, toxicant	Mosquitoes	62.92 lbs.	1225900 sq.ft.
Ingestion, toxicant	Black flies	8.38 gal.	2325 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	523 ea.	6493 sq.ft.

**Field Statistics:**

**1,929** - 23.06 %  
2021  
SITES VISITED

**80** + 12.68 %  
2021  
SERVICE REQUESTS

**11** - 21.43 %  
2021  
CONSULTATIONS



## Surveillance Department

### Disease Weeks 13-17 | March 27 – April 30

### Insect Surveillance Activities

A total of 41 traps were placed each week during this reporting period. Mosquito collections have returned from a decline that occurred during April and are again substantially higher than the previous three years' counts, climbing from ~25 mosquitoes per trap in weeks 14-15 to ~90 mosquitoes per trap in week 17.

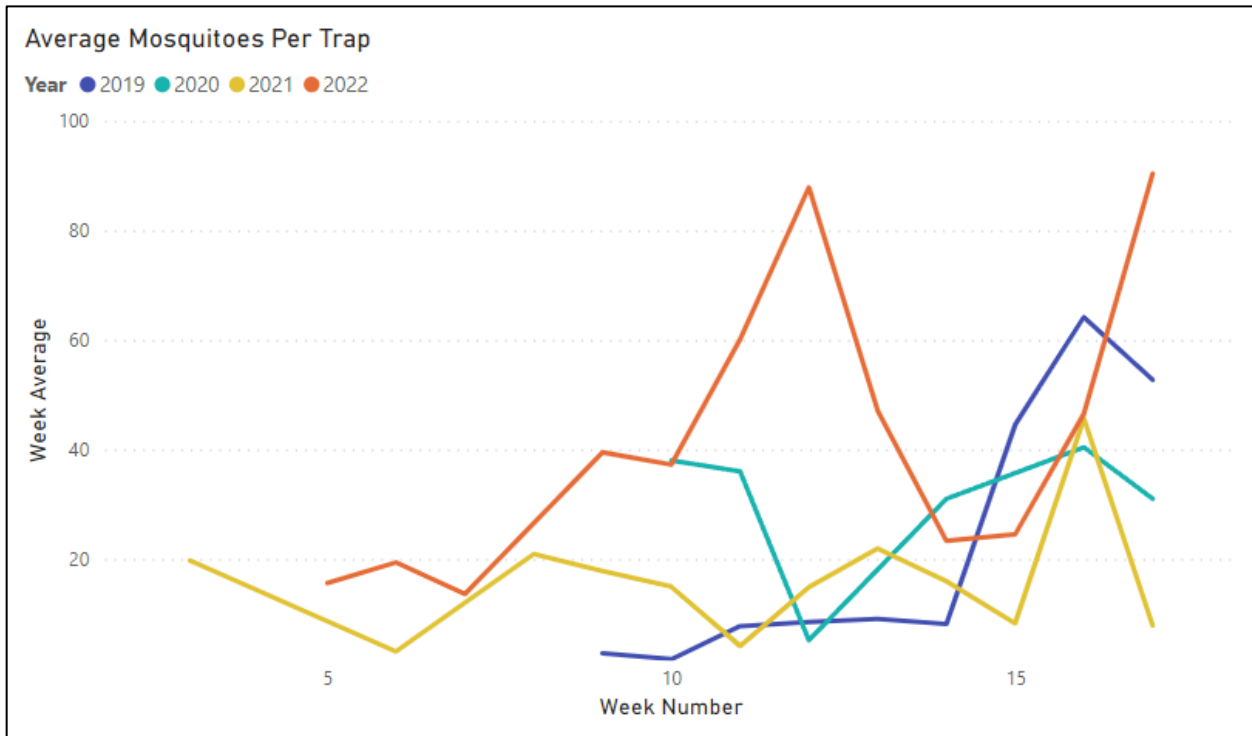


Fig. 1: Average mosquitoes per trap through Week 17 for 2019-2022.

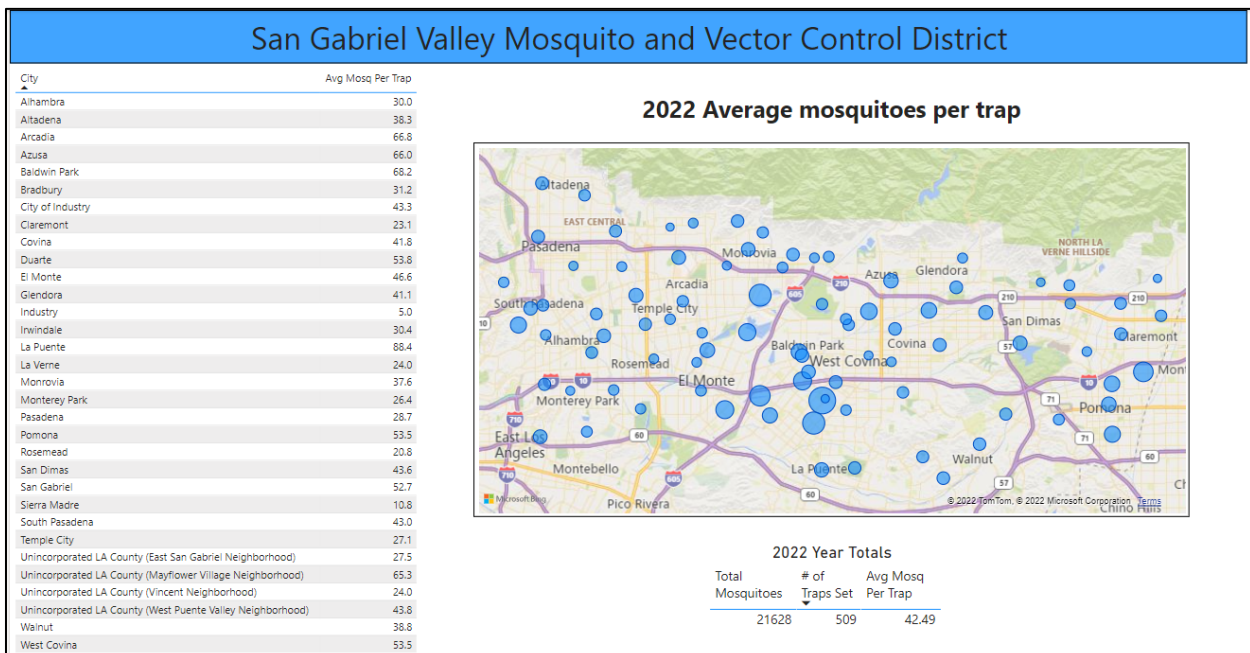


Fig. 2: Average mosquitoes per trap by sampling location and by city/community. The size of the bubbles on the map reflects the relative numbers of mosquitoes caught at each trap.

Black fly trapping began in week 17. Of eleven CO2 traps (dry ice baited) set in the first week of black fly trapping, nine collected black fly specimens. Eight of these caught a moderate number of black flies, with an average of 14.25 per trap. One trap, located at the Hook West Flood Channel in Glendora, caught 484 black flies (Fig. 3).

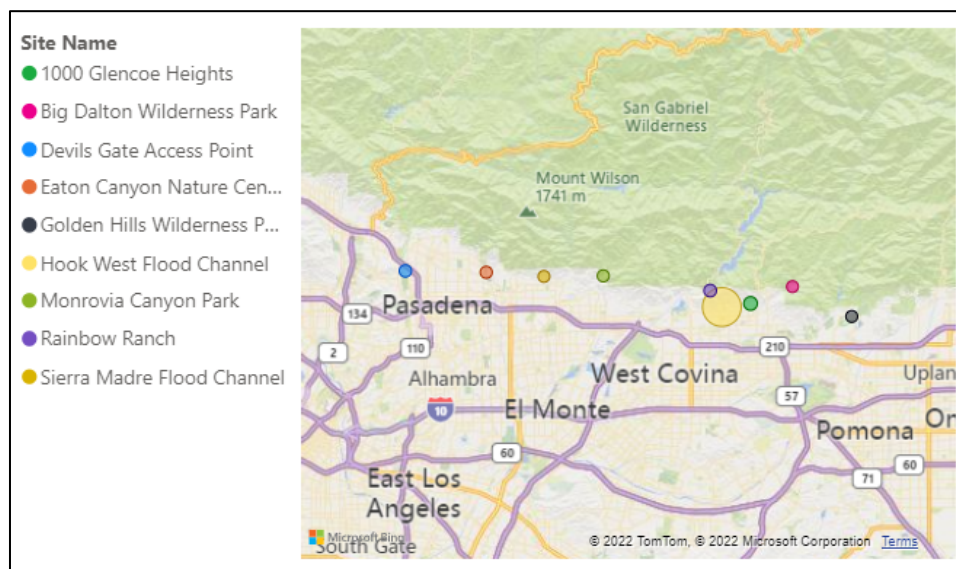


Fig. 3: Black fly trap counts in week 17. All trap locations are shown that were positive for black flies. The size of the bubbles on the map reflects the relative numbers of black fly caught in each trap.

### Arbovirus Activity

Our first round of arbovirus testing for the year was conducted at West Valley MVCD with pooled mosquito specimens collected during week 17. All pools were *Culex quinquefasciatus* except for one pool of *Culiseta incidens*. No pools were positive for WNV. We will begin testing pools of *Aedes* spp. for *Aedes*-borne arboviruses when enough specimens are collected to test.

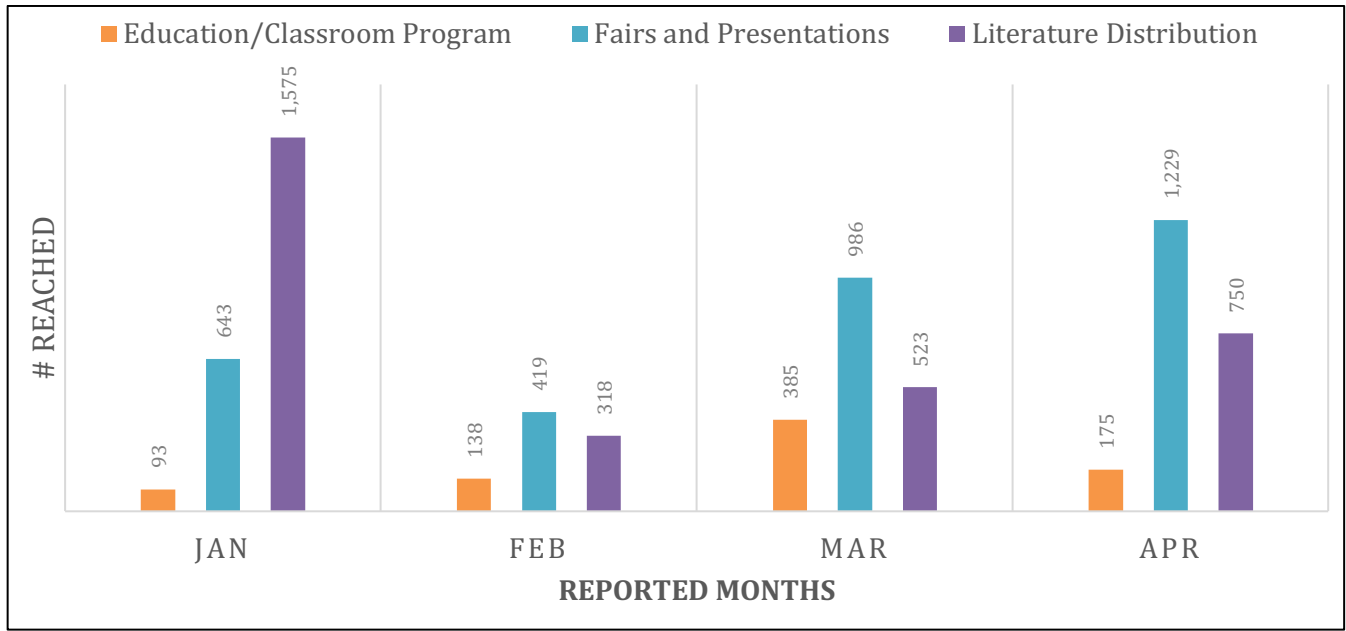
### Department News

The Surveillance Department continues to focus on maintaining essential vector surveillance including mosquito trap routes, arbovirus testing, providing weekly surveillance data to the district, and maintaining the mosquitofish and mosquito colonies. We have additionally begun to run our standard black fly trap routes, in response to resident complaints.

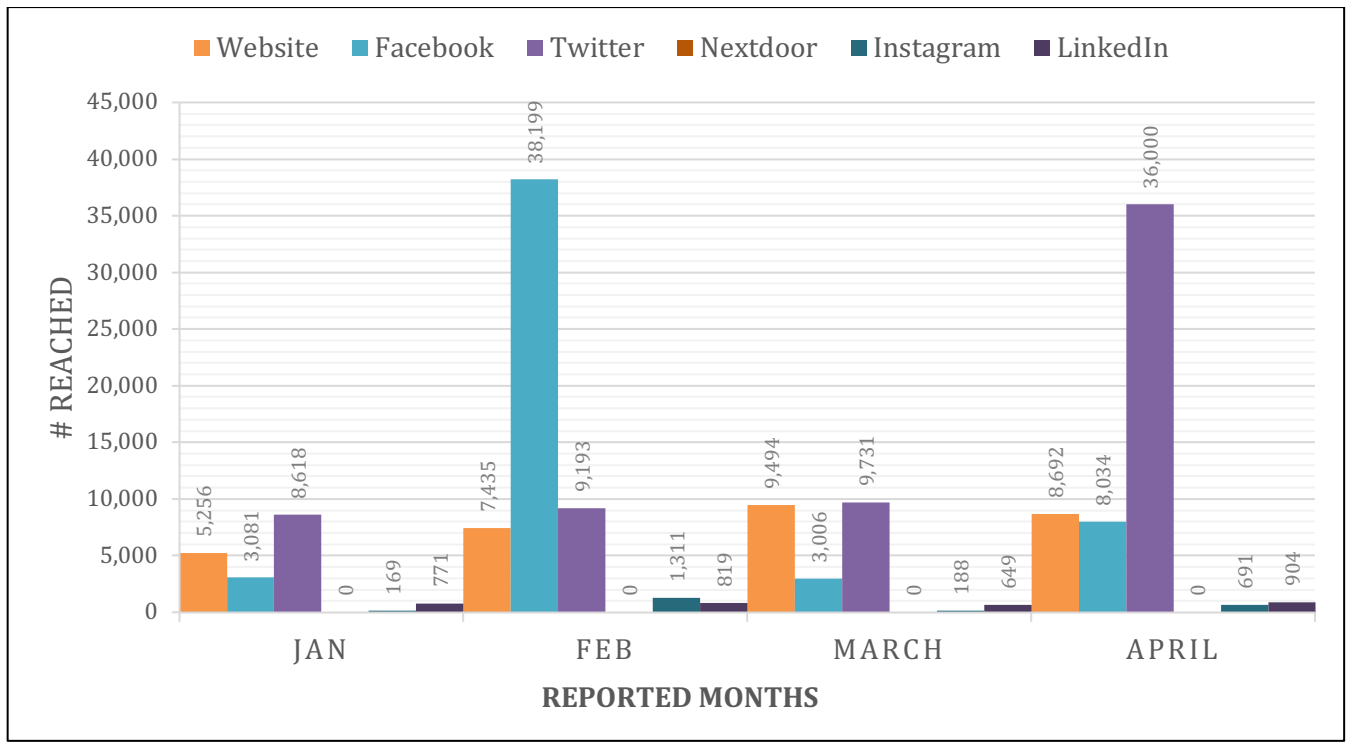


**Communications Department**  
Disease Weeks 13-17 | March 27 – April 30

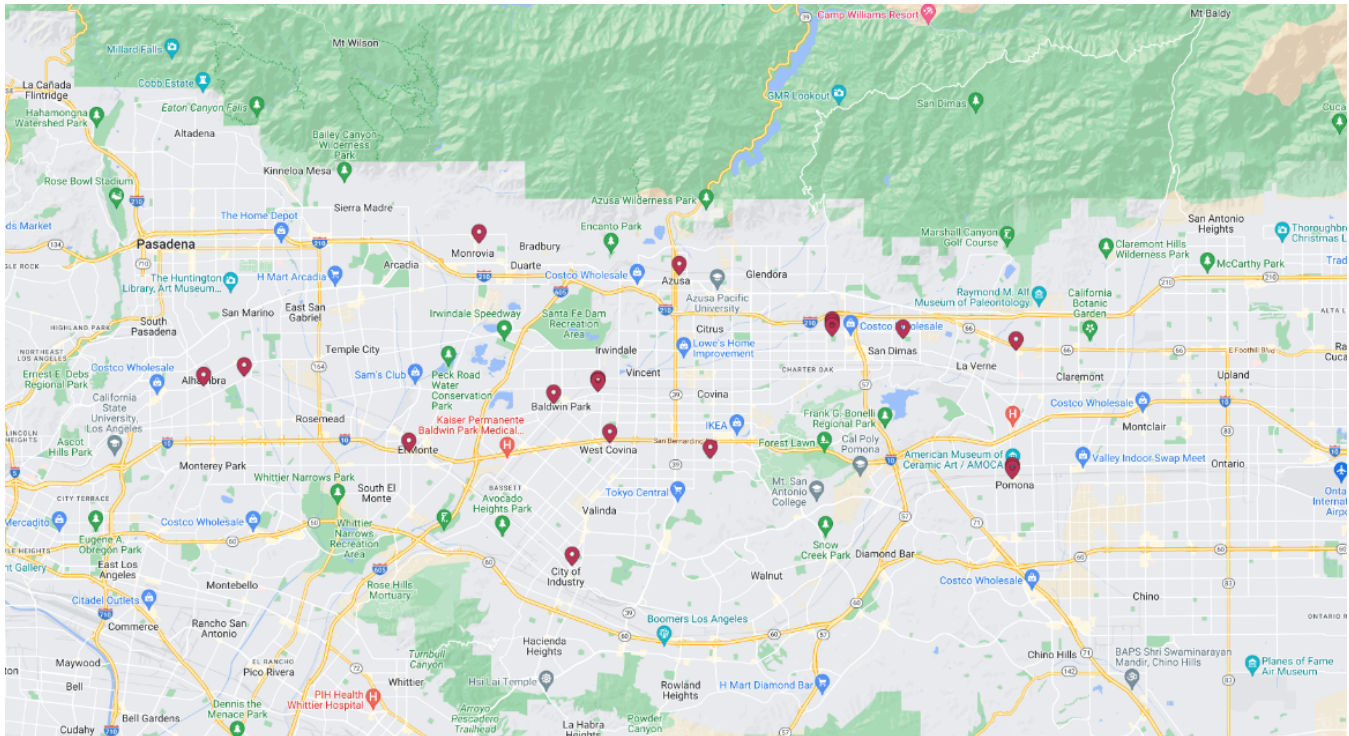
**Outreach Activities:**



**Digital Activities:**



## **Outreach activities in the District**



## **EcoHealth Vector Education Program**

### **New Developments:**

1. Data in Education
  - Ekstrand kindergarten students showed a 146% change in knowledge gain for water as a mosquito basic need
  - Published an EcoHealth eblast newsletter for April with an open rate of 20.3%
2. Published newsletter blog on [www.vectoreducation.org](http://www.vectoreducation.org)
3. Train-the-Trainer
  - Submitted Operation Mosquito G.R.I.D. Train-the-Trainer (TTT) syllabus to UCLA and Cal Poly Pomona for approval
  - Met with Western University to discuss logistics for TTT lab space
  - Created web page for Train-the-Teacher (TTT)
  - Continued development of TTT promotional text and flier to middle school principals
  - Compilation of middle schools, principals and teachers within our jurisdiction for TTT and G.R.I.D.
4. LA County Fair: Mosquito-free Gardening
  - Accepted invitation to share space with Cal Poly Pomona Department of Agriculture
  - California Botanic Gardens (Claremont) agreed to provide signage and loan/donate native plants for “Mosquito-Free Gardening” exhibit
5. Vector Inspector of the Year Announcements sent to teachers and principals and arrangements made to present medals to students at respective school board meetings
6. Promoted and began sign-ups for fall 2022 citizen science programs

**Projects in Progress:**

2. Continued to refine classroom materials based on in-class observations and results of assessments of students and teacher feedback
3. Developing a “pesticide resistance” game for grade three classroom program
4. Supported Girl Scout with planning of her Gold Award project
5. Updated Operation Mosquito G.R.I.D. webpages with 2022 dates and program changes

**General Outreach**

1. Administration
  - a. Picked-up Mosquito Awareness Proclamations
  - b. Developed an Extra Help Outreach Assistant Seasonal task training and tracker on Monday.com
  - c. Prepare staff for Pomona 2nd Saturday Art Walk event on 4/9
  - d. Prepare staff for Arbor Day Celebration & Environmental Awareness Fair (Baldwin Park) on 4/16
  - e. Prepare staff for Students with Disabilities Resource Fair (El Monte) on 4/16
  - f. Prepare staff for 626 Golden Streets event (San Gabriel) on 5/1
  - g. Instar Internship Program
    - i. Provided intern with a tour
    - ii. Provided interns with guidance on their independent projects
2. Advertising
  - a. Five digital billboards active
    - i. 419,741 impressions from 4/14-4/30
  - b. Digital ads
    - i. Search and website video ads: 14,550 impressions
    - ii. Hulu: 29,390 impressions
3. Social Media
  - a. Social media campaign for CA Mosquito Awareness Week. Campaign involved Instagram live in English and Spanish, general post, Bite Back Tour, and daily content.
  - b. Social media campaign for National Public health Week. Emphasized the importance of vector control in public health.
  - c. Assisted in creating Mosquito Awareness Proclamation posts for:
    - i. Alhambra
    - ii. Azusa
    - iii. City of Industry
    - iv. El Monte
    - v. San Gabriel
    - vi. South Pasadena
4. Creation of blog posts and e-blasts:
  - a. Created Short Bites Monthly blog post (April)
  - b. Created Short Bites Monthly E-blast (April)
  - c. Created April Ecohealth Newsletter E-Blast
  - d. Updated and translated I AM main pages into Spanish
  - e. Created a Bite Back Tour recap blog post: Spring Gardening
  - f. Created SGVCOG report template
5. Bite Back Program
  - a. Bite Back Tour: Prepared the Spring Gardening episode with FoodEd

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**May 13, 2022**

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: May 1, 2022 District Working Fund Balance**

May 1, 2022 balance:	\$2,679,251.74
April 1 – April 30, 2022 expenditures:	\$ 358,719.28
<b>May 1, 2022 Working Fund Balance:</b>	<b>\$2,320,532.46</b>

**Respectfully Submitted:**



**Jason Farned  
Interim District Manager**

**Treasurer's Report – March 2022**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for March 2022.

The Total of All Funds Balance is \$4,996,160.74

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 9, FY 2021-2022 received on April 1, 2022**

Item 3.8 - 3 of 3

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.37%	\$1,028,489.83	Interest Withdrawal	\$0.00 (\$600,000.00)	LAIF Statement (March 2022)	\$428,489.83

Maturity Date: Perpetual  
Interest rate as of March 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.64%	\$3,411,759.79	Interest 20-21 Penalty Pri Yr Trust Warrant #718	\$545.80 \$4.93 (\$550,375.58)	ND 24 Per 9 ND 24 Per 9 ND 24 Per 9	\$2,861,934.94

Maturity Date: Perpetual  
Interest rate as of January 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	1.45%	\$134,394.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (Dec 2021)	\$134,394.00

Maturity Date: Perpetual  
Interest rate as of January 2022

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-Mar 2022 Sweep Trust Warrant #718 LAIF Transfer	(\$1,694,289.91) \$543,914.33 \$550,375.58 \$600,000.00	CB Statement March 2022	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$855,521.91	Deb Activity-Mar 2022 Deposit	(\$543,914.33) \$1,059,734.39	CB Statement March 2022	\$1,371,341.97

<b>Total Beginning Balance</b>	<b>\$5,630,165.53</b>			<b>Total End Balance</b>	<b>\$4,996,160.74</b>
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COOPERATIVE AGREEMENT  
(PURSUANT TO SECTION 116180, HEALTH AND SAFETY CODE)

Date 12/29/2021

This Agreement between the California Department of Public Health and  
San Gabriel Valley Mosquito and Vector Control District, 1145 N Azusa Canyon Rd. West Covina CA, 91790  
(name and address of local vector control agency)

is effective on January 1, 2022 or on the subsequent date shown above, and expires December 31, 2022. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2022:

Operator ID # 19-08-19-4375A License # N/A

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.
2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.
3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).
4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.
5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.
6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.
7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

Vicki Kramer  
Vicki Kramer, Ph.D.  
Chief, Vector-Borne Disease Section

For Local Agency

Jason Farned, Director of Operations  
Print Name and Title  
Jason Farned  
Signature

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*Lagerlof, LLP*

155 NORTH LAKE AVENUE, 11TH FLOOR  
PASADENA, CALIFORNIA 91101  
PHONE: (626) 793-9400 ◊ FAX (626) 793-5900

William F. Kruse  
E-MAIL: WFKRUSE@lagerlof.com

**MEMORANDUM**

**To:** Los Angeles County Independent Special Districts  
**From:** William F. Kruse, Special Counsel  
**Date:** April 25, 2022  
**Subject:** Election Results; LAFCO Commissioner and Alternate Representative

**RECEIVED**  
**APR 28 2022**  
**SGVMVCD**

The elections for LAFCO Commissioner and for Alternate Representative closed as of 5:00 p.m. on April 22, 2022. Twenty-eight (28) valid ballots were received. One additional ballot was received but was invalid due to lack of a signature. The results are as follows:

1. For VOTING REPRESENTATIVE:

**STEVEN APPLETON** received 3 votes

**E.G. "JERRY" GLADBACH** received 22 votes

**SHARON S. RAGHAVACHARY** received 3 votes

**Mr. Gladbach** will serve as LAFCO Voting Representative with his term ending May 4, 2026.

2. For ALTERNATE REPRESENTATIVE:

**MELVIN L. MATTHEWS** received 20 votes

**BARU SANCHEZ** received 6 votes

Two districts abstained.

**Mr. Matthews** will serve as LAFCO Alternate Representative with his term ending May 4, 2026.

Thank you for participating in the election.