



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
March 11, 2022**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Sho Tay (Arcadia)
Robert Gonzales (Azusa)
Emmanuel Estrada (Baldwin Park)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Catherine Marcucci (Industry)
Charlie Klinakis (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Emmett Badar (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (So. Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Manuel Garcia (Irwindale)

STAFF PRESENT

Jason Farned
Rose Alba
Levy Sun
Gilbert Holguin
Evelyn Gutierrez
Cecilia Contreras

GUESTS PRESENT

Representatives, Kelly Black (Legal counsel)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:01 a.m. Trustee John Capoccia led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Finlay, seconded by Trustee Velasco, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Garcia

4. Presentation: Mosquito Management Consultation Replace Traditional Service Request Response

Interim District Manager, Jason Farned provided a presentation on the district's property assessment and mosquito management consultation services. The presentation entailed background information on the program and details on its operations and goals including educating and empowering residents; setting expectations; encouraging long-term, sustainable management; and conducting area evaluation and education.

5. Consider Reallocation of Dedicated Reserve Funds

Interim District Manager Farned provided an overview of the item. Motion by Trustee Sandoval, seconded by Trustee Menchaca, and carried by the following vote to approve the reallocation of dedicated reserve funds as proposed: \$500,000 (Public Health Emergency), \$313,486 (Capital Projects), \$1,402,168 (Pension Liability), \$100,000 (Building/Facility), \$100,000 (Vehicle Replacement)

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Garcia

6. Consider CalPERS Other Post-Employment Benefits (OPEB) and Pension Unfunded Actuarial Liabilities (UAL) Contributions

Interim District Manager Farned provided an overview of the item. Motion by Trustee Leon, seconded by Trustee Capoccia, and carried by the following vote to approve \$1,002,168 in CalPERS OPEB and Pension UAL additional discretionary payments as proposed: \$578,469 (2022 Pension Classic Contribution), \$113,699 (2022 Pension PEPRA Contribution), \$310,000 (2022 OPEB 115 Trust Contribution).

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Garcia

7. Consider Personnel and Policy Handbook Revision Award of Contract

Personnel and Policy Chair Finlay provided an overview of the item. Motion by Trustee Finlay, seconded by Trustee Velasco, and carried by the following vote to approve the Personnel and Policy Handbook Revision Award of Contract to LCW.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Klinakis, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Garcia, Rasmussen

8. District Administration

8.1 Committee Meeting Notifications: Finance and Audit

Interim District Manager Farned requested that members of the Finance and Audit Committee be on alert for a scheduling request.

8.2 Designated Authorized Signatory Update

Interim District Manager Farned reported that Director of Communications, Levy Sun has been added as an authorized signatory on the District's Citizens Business Bank account as stipulated under Resolution 2022-03.

8.3 Covid Update

Interim District Manager Farned provided an update of Covid-19 on District personnel and services. He reported that there will be a discussion item on the April agenda regarding returning to in person Board meetings.

8.4 AB 1234 Ethics Education and AB 1661 Harassment Prevention Training Reminder

Interim District Manager Farned reminded Trustees about required trainings and indicated that Clerk of the Board Contreras will be in touch with Trustees regarding updated certificates that are due.

8.5 Annual Form 700 Filing Reminder (Due April 1st)

Interim District Manager Farned reminded Trustees about the Annual Form 700 form that is due April 1st.

8.6 District Update

Interim District Manager Farned provided a district update which comprised of the status of current and ongoing projects including the recruitment of the Director of Scientific Programs, various technical upgrades, the modernization of infrastructure including a new insectary, the revision of the personnel and policy handbook, and the upcoming draft budget completion which will be brought before the Finance and Audit Committee and Board for review.

9. Committee Reports

9.1 Finance and Audit Committee

No additional items to report.

9.2 Personnel and Policy Committee

Trustee Finlay was selected as Committee Chair.

9.3 Public Information Committee

Trustee Velasco was selected as Committee Chair. Director of Communications, Levy Sun provided an outreach update and Committee requested the presentation be provided to the full Board at April meeting.

9.4 Legislative Committee

Trustee Tay was selected as Committee Chair. Committee was provided information on Legislative Day events by AMCA and CSDA on May 17th and 18th.

10. Trustee Reports

None

11. New Business

None

12. Adjournment

The meeting was adjourned at 8:12 a.m.