



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
December 9, 2022 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

---

**Please note: In compliance with AB 361, Members of the SGVMVCD Board of Trustees, Staff and the Public may participate in this meeting via teleconference.**

In the interest of maintaining appropriate social distancing, the Board of Trustees encourages the use of the following option for participating in this meeting and/or providing public comment before and during the meeting:

**HOW TO OBSERVE THE MEETING:**

**Online:** Watch the live streaming of the meeting online by navigating to:  
<https://www.youtube.com/c/sgvmosquito>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org) and write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Emailed public comments will be read aloud at the meeting (not to exceed three minutes at staff's cadence) and will be part of the recorded meeting minutes. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments regarding an item on the agenda. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org) and write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. All comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence).

**1. Call to Order**

1.1 Pledge of Allegiance

1.2 Roll Call

1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

**2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

**3. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Motion, Second, and Roll Call Vote)

3.1 Resolution No. 2022-14 – Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor Gavin Newsom and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the San Gabriel Valley Mosquito and Vector Control District for the Period Commencing December 9<sup>th</sup> and Running Until January 9<sup>th</sup> Pursuant to the Applicable Brown Act Provisions

3.2 List of Claims November 2022

3.3 Budget Status November 2022

3.4 Minutes of Board of Trustees Meeting November 2022

3.5 Operations Report November 2022

3.6 Surveillance Report November 2022

3.7 Communications Report November 2022

3.8 Treasurer's Report Oct. 2022 / Working Balance December 2022

**4. Presentation:**

4.1 Tristan Hallum, Director of Scientific Programs

- Medfly Tour Report

**5. Board of Trustees and Committees Recurring Meeting Items Calendar (Exhibit 5A)**  
(Clerk of the Board, Cecilia Contreras)

**6. Trustee Service Pin Presentation**

(Board President, Becky Shevlin)

- 6.1 Becky Shevlin, City of Monrovia – 5 Years
- 6.2 Tim Sandoval, City of Pomona – 5 Years
- 6.3 John Capoccia, City of Sierra Madre – 5 Years
- 6.4 Corey Calaycay, City of Claremont – 10 Years
- 6.5 Harold Bissner, Los Angeles County – 10 Years

**7. District Administration**

- 7.1 Trustee Term Expiring Reminder
  - Alhambra, Azusa, Irwindale, La Verne, Pomona, Temple City
- 7.2 2023 MVCAC Conference Trustee Attendee Approvals
- 7.3 District Update

**8. Committee Reports**

**9. Trustee Reports**

**10. New Business**

**11. Adjournment**

### **CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgvmosquito.org](http://www.sgvmosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.



---

Cecilia Contreras, Clerk of the Board  
San Gabriel Valley MVCD

### **NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Assisted listening devices are available at the meeting for individuals with hearing impairments.

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1001. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

## RESOLUTION NO. 2022-14

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING DECEMBER 9<sup>TH</sup> AND RUNNING UNTIL JANUARY 9<sup>TH</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.**

**WHEREAS**, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

**WHEREAS**, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

**WHEREAS**, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

**WHEREAS**, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Trustees of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

**WHEREAS**, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

**WHEREAS**, the District’s Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity

limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

**WHEREAS**, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District's legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

**WHEREAS**, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

**Section 2. Proclamation of Local Emergency.** The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

**Section 3. Ratification of Governor's Proclamation of a State of Emergency.** The District's Board of Trustees hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.** The District's Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

**Section 5. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during

which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 9<sup>th</sup> day of December 2022, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

---

Becky Shevlin  
President, Board of Trustees

ATTEST:

---

Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

---

Kelly M. Alhadeff-Black  
District Counsel

THIS PAGE INTENTIONALLY LEFT BLANK



### San Gabriel Valley Mosquito And Vector C Claims List November 10, 2022

	Date	Product/Service	Memo/Description	Amount
<b>AMAZON.COM</b>				
	11/07/2022	6040 Building Maintenance	Windscreen4less Heavy Duty Privacy Screen Fence in Color solid black 6'x11 Brass Grommets 150 GSM Customized Size	83.18
	11/07/2022	6035 COMPUTER HARDWARE	COCOCCA micro SD card reader, 3 in 1USB-A Micro USB Camera Memory card reader	14.43
	11/07/2022	6035 COMPUTER HARDWARE	SOULWIT 50pcs self adhesive cable management clips, VCE 2-pack 3.5mm Headphone Y splitter, gold plated 3.5mm 1/8 inch male to dual female stereo jack adapter converter	26.45
	11/07/2022	6035 COMPUTER HARDWARE	Webcam, HD webcam 1080P with privacy shutter and tripod stand, Pro streaming web camera with microphone, Logitech H390 wired headset, stereo headphones with Noise-canceling microphone	45.25
	11/07/2022	6290 Supplies, Public Informati	Zebra ZXP 7 series colour ribbon, 800077-740EM (for 250 images)	129.76
	11/07/2022	6280 SUPPLIES, OPERATIONS	Double sided tape heavy duty, 1.2"x120, removable nano adhesive mounting tape for walls, reusable tough adhesive strips sticky tape	15.30
	11/07/2022	6250 LABORATORY SUPPLIES	Dramm 14502 Revolution 9-pattern spray gun, orange	49.62
	11/07/2022	6250 LABORATORY SUPPLIES	OTraki 2 pack large mesh laundry bags 43 x 35 inch delicate wash bag big camping travel dorm heavy duty zipper net bags for washing sweater	27.58
	11/07/2022	6250 LABORATORY SUPPLIES	Gorilla carts 7 cubic feet foldable collapsible durable all terrain utility pull beach wagon with oversized bed and built in cup holders	131.39
	11/07/2022	6035 COMPUTER HARDWARE	USB microphone, FIFINE metal condenser recording Microphone for Laptop MAC or Windows Cardioid studio recording vocals	44.43
	11/07/2022	6250 LABORATORY SUPPLIES	Gorilla carts GOR200B poly garden dump cart with steel frame and 10-inch pneumatic tires, 600-pound capacity	178.67
	11/07/2022	6040 Building Maintenance	Personalized office name plate 2x8 customize wall door sign name plate adhesive back	9.72
	11/07/2022	6040 Building Maintenance	Annin Flagmakers california state flag USA-made to official state design specifications, 5x8 feet	222.20
	11/07/2022	6040 Building Maintenance	Windstrong 5x8 FT Heavy Duty US American flag with Embroidered Stars sewn stripes reinforced corners commercial polyester high wind flag	74.45
	11/07/2022	6036 COMPUTER SOFTWARE	NexiGo N930AF Webcam with software control, stereo microphone and privacy cover, autofocus, Lum cube 30 Adjustable webcam stand	92.51
	11/07/2022	6280 SUPPLIES, OPERATIONS	Limeink compatible Ink Cartridge Replacements for PGI-35 & CLI-36 ( 5 Black, 5 Color)	28.41
	11/07/2022	6305 EDUCATION PROGRAM SUPPLIES	Amazon Basics 3/4 Stiff Nylon Handel Putty Knife, oxo good grips bottle brush	50.46
<b>Total for AMAZON.COM</b>				<b>\$ 1,223.81</b>
<b>AMERICAN FIDELITY ASSURANCE</b>				
	11/10/2022	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	1,759.69
	11/10/2022	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	59.67
	11/10/2022	6070 Premiums, life - Cafeter	Invoice# D518641Voluntary Insurance Premiums Bill Period 11/1/2022-11/30/2022	132.80
<b>Total for AMERICAN FIDELITY ASSURANCE</b>				<b>\$ 1,952.16</b>
<b>AMERICAN FIDELITY FLEX ACCT</b>				
	11/10/2022	6070 FLEX PREMIUMS	Flex Premiums Invoice# 2140257A	229.15
	11/10/2022	6070 FLEX PREMIUMS	Flex Premiums	108.31
	11/10/2022	6070 FLEX PREMIUMS	Flex Premiums	287.48
	11/10/2022	6070 FLEX PREMIUMS	Flex Premiums	66.67
<b>Total for AMERICAN FIDELITY FLEX ACCT</b>				<b>\$ 691.61</b>
<b>ARAMARK UNIFORM SERVICES INC.</b>				
	11/07/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	181.50
	11/07/2022	6332 Uniforms	Uniforms Invoice# 5880118111	276.10
	11/07/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	158.93
	11/07/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	181.50
	11/07/2022	6332 Uniforms	Uniforms Invoice# 5880135756	256.93
	11/07/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	181.50
	11/07/2022	6332 Uniforms	Uniforms Invoice# 5880130573	260.71

	11/07/2022	6332 Uniforms	Uniforms Invoice# 5880125226	279.07
<b>Total for ARAMARK UNIFORM SERVICES INC.</b>				<b>\$ 1,776.24</b>
<b>ATHENS SERVICES</b>				
	11/07/2022	6040 Refuse Disposal	Refuse Disposal Invoice# 13244760 Waste collection Monthly Service	282.01
<b>Total for ATHENS SERVICES</b>				<b>\$ 282.01</b>
<b>AZUSA LIGHT &amp; WATER</b>				
	11/09/2022	6343 Meter # 45169724	Account # 303-0191.300 Service Period 10/11/2022 to 11/2/2022	48.21
	11/09/2022	6343 Meter # 99172930	Account # 303-0190.300 Service Period 10/10/2022 to 11/1/2022	69.18
<b>Total for AZUSA LIGHT &amp; WATER</b>				<b>\$ 117.39</b>
<b>CELL BUSINESS EQUIPMENT</b>				
	11/07/2022	6073 EQUIPMENT LEASE	Copier lease coverage period 10/15/2022-11/14/2022 Invoice# 5022324819	1,420.20
<b>Total for CELL BUSINESS EQUIPMENT</b>				<b>\$ 1,420.20</b>
<b>Costco Pharmacy</b>				
	11/10/2022	6302 Supplies, Safety	Costco Pharmacy Flue Shots	324.87
<b>Total for Costco Pharmacy</b>				<b>\$ 324.87</b>
<b>ENVIRONMENT CONTROL</b>				
	11/07/2022	6040 Building Maintenance	Monthly Janitorial Services for November Invoice# 13541-411	1,455.00
<b>Total for ENVIRONMENT CONTROL</b>				<b>\$ 1,455.00</b>
<b>Go To Communications, Inc</b>				
	11/07/2022	6320 Office phones	Invoice# IN7101547922 Office phones	1,114.13
<b>Total for Go To Communications, Inc</b>				<b>\$ 1,114.13</b>
<b>HANDYMAN UNLIMITED</b>				
	11/07/2022	6040 Building Maintenance	Sand, primer and paint exterior metal sign	200.00
<b>Total for HANDYMAN UNLIMITED</b>				<b>\$ 200.00</b>
<b>LAND'S END BUSINESS OUTFITTERS</b>				
	11/07/2022	6333 BRANDED CLOTHING	MR CS SS POLY POLO & Logo application fee	157.20
	11/07/2022	6333 BRANDED CLOTHING	Invoice# SIN10640118 LANDS' END Business Outfitters Shirts MR CS SS POLY POLO & Logo application fee	471.60
	11/07/2022	6333 BRANDED CLOTHING	MR CS SS POLY POLO & Logo application fee	94.32
	11/07/2022	6333 BRANDED CLOTHING	MR CS SS POLY POLO & Logo application fee	62.88
	11/07/2022	6333 BRANDED CLOTHING	MR CS SS POLY POLO & Logo application fee	157.20
<b>Total for LAND'S END BUSINESS OUTFITTERS</b>				<b>\$ 943.20</b>
<b>LINDE GAS &amp; EQUIPMENT INC.</b>				
	11/07/2022	6250 LABORATORY SUPPLIES	Invoice# 32229373 CO2 Ice Nuggets & Hazardous material charge	193.87
<b>Total for LINDE GAS &amp; EQUIPMENT INC.</b>				<b>\$ 193.87</b>
<b>NATIONWIDE RETIREMENT</b>				
	11/10/2022	6066 457 CONTRIBUTION	Employer Contributions for DM Payroll of 11/10/2022	124.73
<b>Total for NATIONWIDE RETIREMENT</b>				<b>\$ 124.73</b>
<b>PERS</b>				
	11/10/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	327.40
	11/10/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	556.16
	11/10/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	1,811.86
	11/10/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	389.64
	11/10/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	182.49
	11/10/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	2,802.29
	11/10/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	1,174.59
	11/10/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	1,006.43
	11/10/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	465.88
<b>Total for PERS</b>				<b>\$ 8,716.74</b>
<b>RESCUE ROOTER/ARS</b>				

	11/07/2022	6040 Building Maintenance	Invoice# 11104696 Cost to run Hydro jet 4000 through multiple main sewer line clean outs serving outs serving wash bay, clarifier and sanitary sewer	585.00
<b>Total for RESCUE ROOTER/ARS SOUTHERN CALIFORNIA EDISON</b>				<b>\$ 585.00</b>
	11/07/2022	6340 UTILITIES - ELECTRIC	Electricity usage Southern California Edison Account# 700251011287	2,731.08
<b>Total for SOUTHERN CALIFORNIA EDISON SSD Alarm</b>				<b>\$ 2,731.08</b>
	11/07/2022	6040 Building Maintenance	Invoice# S-01088402 Modify panel programming. Updated Keypad Code(s). Unable to remotely connect to customers system. Programming updates have been completed.	179.00
<b>Total for SSD Alarm</b>				<b>\$ 179.00</b>
<b>STAPLES CREDIT PLAN</b>				
	11/07/2022	6270 OFFICE SUPPLIES	Hammermill Copy Plus Paper, 8.5 x 11, 20lbs., White, 500 Sheets/Ream, 10 Reams/Carton	125.89
<b>Total for STAPLES CREDIT PLAN</b>				<b>\$ 125.89</b>
<b>STREAMLINE</b>				
	11/07/2022	6037 WEBSITE AND EMAIL SERVICE	Invoice# 0EAF3F59-0024 Streamline Web Services	200.00
<b>Total for STREAMLINE</b>				<b>\$ 200.00</b>
<b>SYNTECH GROUP INC.</b>				
	11/07/2022	6035 COMPUTER HARDWARE	Invoice# A22146-T20221013.0001 ProCare Cloud Support+ SGVM- Setup the docking station at Evelyn's old workstation. Verified the laptop was able to connect to the monitor.	700.00
	11/07/2022	6035 COMPUTER HARDWARE	Invoice# A22145 -T20221013.0001 ProCare Cloud Support+ SGVM- Setup Gilbert's station and remove the old PC after installing the docking station. After connecting his docking station and started the OneDrive sync.	700.00
<b>Total for SYNTECH GROUP INC.</b>				<b>\$ 1,400.00</b>
<b>US BANK</b>				
	11/07/2022	6040 Building Maintenance	Barneys Locksmith Service- 10 Keys cut	43.55
	11/07/2022	6040 Building Maintenance	Food\$Less- Tide Detergent, Oxcln stn remover, Coffee creamer	54.35
	11/07/2022	6260 SUPPLIES, MECHANICAL	Ten 2 Ten Superstore Inc Irwindale CA- XRid Hard wire installed on truck#33-21	499.50
	11/07/2022	6040 Building Maintenance	The Home Depot- PLC 25w Duramax A19 Soft White 2Pk	6.59
	11/07/2022	6036 COMPUTER SOFTWARE	Invoice# INV00109411 Zingle.com services	229.00
	11/07/2022	6040 Building Maintenance	Lowes-17-cu ft Frost-free Convertible Upright Freezer/Refrigerator (White)	975.13
	11/07/2022	6040 Building Maintenance	Compliancessgins.com- Custom text+ Symbol OSHA or ANSI Sign CustomeSG2	48.73
	11/07/2022	6270 OFFICE SUPPLIES	VISTA PRINT-Uncoated Business Cards	33.12
	11/07/2022	6270 OFFICE SUPPLIES	VISTA PRINT-Uncoated Business Cards	49.55
	11/07/2022	6270 OFFICE SUPPLIES	VISTA PRINT-Uncoated Business Cards	42.98
	11/07/2022	6270 OFFICE SUPPLIES	VISTA PRINT-Uncoated Business Cards	42.98
	11/07/2022	6333 BRANDED CLOTHING	Carhartt.com-Womens Rugged Flex Loose Fit Canvas Work Pant	547.38
	11/07/2022	6333 BRANDED CLOTHING	Columbia Sportswear- Silver Ridge Lite Long Sleeve Shirts	400.20
	11/07/2022	6080 Hiring Expenses	Seven Seas Thai Restaurant-Third Interview for Tristan Hallum for Director of Scientific Programs	43.81
	11/07/2022	6281 MOSQUITO FISH SUPPLIES	The Pond Guy- Aqua Ultraviolet OEM Replacement UV Bulb,57 watt, Oase Pond Vac 3&4 Filter foam	228.16
	11/07/2022	6232 SEMINARS AND MEETINGS	Red Robin Gourmet Burgers- Surveillance Dept lunch meeting	103.58
	11/07/2022	6250 LABORATORY SUPPLIES	Eppendorf North America-2.0ml Safe -Lock	201.61
	11/07/2022	6010 AWARDS	A1 Event and Party Rental-Chairs, Sams, White, Table 8x30, Linen, Navy Banq 60x120	248.10
	11/07/2022	6080 Hiring Expenses	Western Region IPMA-HR- Job Posting	250.00
	11/07/2022	6185 POSTAGE	USPS PO- Yellow Booklets to Monrovia High School	12.95
	11/07/2022	6185 POSTAGE	FEDEX-Package -9x5x5 Standard Rate	11.33
	11/07/2022	6185 POSTAGE	United States Postal Service-First Class Mail	7.85
	11/07/2022	6280 SUPPLIES, OPERATIONS	The Home Depot- Anchor Shackle	21.56
	11/07/2022	6260 SUPPLIES, MECHANICAL	Dependable Dodge Canoga Park- Wheel- Stee	221.19
	11/07/2022	6280 SUPPLIES, OPERATIONS	Fullbore Hand Cleaners- Extreame Green 64oz	35.75
	11/07/2022	6036 COMPUTER SOFTWARE	Arlo Camera Monitoring	14.99
	11/07/2022	6036 COMPUTER SOFTWARE	Wasabi Technologies hot cloud storage	10.40
	11/07/2022	6036 COMPUTER SOFTWARE	Jamf Services	168.00

11/07/2022	6030 BOARD EXPENSES	Minted-Foil-Pressed Holiday Cards	165.88
11/07/2022	6003 ADVERTISING	Blip Services	217.60
11/07/2022	6037 WEBSITE AND EMAIL SERVICE	Mailchimp Services	59.00
11/07/2022	6003 ADVERTISING	Google Ads Support	500.00
11/07/2022	6186 Printing	VistaPrint- Uncoated Business cards	48.17
11/07/2022	6003 ADVERTISING	Hulu Ad Manager	314.48
11/07/2022	6232 REGISTRATION - SEMINARS	REGISTRATION-CAPIO Webinar Registration-October 19, 2022	25.00
11/07/2022	6036 COMPUTER SOFTWARE	Canva-Subscription Purchase October 2, 2022	119.40
11/07/2022	6003 ADVERTISING	Blip Services	5.53
11/07/2022	6003 ADVERTISING	Facebook-Meta Ads	206.54
11/07/2022	6003 ADVERTISING	Google ADS Support	77.68
11/07/2022	6305 EDUCATION PROGRAM SUPPLIES	Uline- 8 in 1 Multi cart 44" Hight	255.94
11/07/2022	6003 ADVERTISING	Hulu Ad Manager	98.98
11/07/2022	6232 SEMINARS AND MEETINGS	EB At Breakfast With	17.55
11/07/2022	6305 EDUCATION PROGRAM SUPPLIES	Target.com	30.75
11/07/2022	6003 ADVERTISING	Facebook-Meta Ads	6.52
11/07/2022	6186 Printing	Printing Center USA- Booklets	1,727.89
11/07/2022	6037 WEBSITE AND EMAIL SERVICE	Networks Solutions, LLC	4.99
11/07/2022	6036 COMPUTER SOFTWARE	EASYBADGES- 1x Easy Badges ID Card Software-standard	451.99
11/07/2022	6036 COMPUTER SOFTWARE	HELLOSIGN YEARLY HTTPS-Essentials Subscription-Annual period starting 2022-10-15	180.00
11/07/2022	6333 BRANDED CLOTHING	LanudryUp Ticket # 18241	41.00
11/07/2022	6270 OFFICE SUPPLIES	Smart & Final -Open Enrollment	27.98
11/07/2022	6080 Hiring Expenses	HireRight Background Check	89.50
11/07/2022	6270 OFFICE SUPPLIES	Sam's Club-Open Enrollment	58.40
11/07/2022	6333 BRANDED CLOTHING	LanudryUp Ticket # 18711	41.00
11/07/2022	6270 OFFICE SUPPLIES	Dollar Tree- Open Enrollment	22.19
11/07/2022	6270 OFFICE SUPPLIES	Stater Bros Market- Open Enrollment	21.62
11/07/2022	6270 OFFICE SUPPLIES	Smart & Final- Open Enrollment	60.28
11/07/2022	6270 OFFICE SUPPLIES	Smart & Final- Open Enrollment	24.16
11/07/2022	6270 OFFICE SUPPLIES	Yum-Yum- Open Enrollment	56.96
11/07/2022	6270 OFFICE SUPPLIES	LanudryUp Ticket # 19611	41.00
11/07/2022	6270 OFFICE SUPPLIES	Albertsons-Evelyn floral RS arrngmnt	48.17
11/07/2022	6270 OFFICE SUPPLIES	Smart & Final- Dry Ice	22.24
11/07/2022	6270 OFFICE SUPPLIES	Party City-Evelyn	18.18
11/07/2022	6036 COMPUTER SOFTWARE	Survey Monkey-Subscription Renewal Nov 13, 2022 to Nov 12, 2023	1,200.00
11/07/2022	6333 BRANDED CLOTHING	LanudryUp Ticket # 20361	41.00
11/07/2022	6333 BRANDED CLOTHING	LanudryUp Order# 2124	41.00
<b>Total for US BANK</b>			<b>\$ 10,920.91</b>
<b>WEX/CHEVRON</b>			
11/07/2022	6262 Fuel for Trucks	Fuel for Trucks Invoice# 84881488	6,751.97
<b>Total for WEX/CHEVRON</b>			<b>\$ 6,751.97</b>
<b>TOTAL</b>			<b>\$ 43,429.81</b>

**Accounts Payable for November 10, 2022**

Tuesday, Dec 06, 2022 03:54:50 PM GMT-8 - Accrual Basis

**San Gabriel Valley Mosquito And Vector C  
Claims List November 23, 2022**

	<b>Date</b>	<b>Product/Service</b>	<b>Memo/Description</b>	<b>Amount</b>
<b>BECKY A. SHEVLIN</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for BECKY A. SHEVLIN</b>				<b>\$ 100.00</b>
<b>CAL PERS</b>				
	11/21/2022	6070 Med premiums - Cafeteria	Medical premiums	700.49
	11/21/2022	6070 Med premiums - Cafeteria	Medical premiums ID#100000017000833	513.09
	11/21/2022	6070 Med premiums - Cafeteria	Medical premiums	2,682.81
	11/21/2022	6070 Med premiums - Cafeteria	Medical premiums	3,100.30
	11/21/2022	6070 ADMIN FEE	Admin fee	57.27
	11/21/2022	6070 Med premiums - Cafeteria	Medical premiums	3,721.00
	11/21/2022	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE	745.00
<b>Total for CAL PERS</b>				<b>\$ 11,519.96</b>
<b>CELL BUSINESS EQUIPMENT</b>				
	11/23/2022	6073 EQUIPMENT LEASE	Copier lease coverage period 11/15/2022-12/14/2022 Invoice# 5022731214	1,562.23
<b>Total for CELL BUSINESS EQUIPMENT</b>				<b>\$ 1,562.23</b>
<b>CHARLIE KLINAKIS</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for CHARLIE KLINAKIS</b>				<b>\$ 100.00</b>
<b>CITY OF WEST COVINA FINANCE</b>				
	11/21/2022	6075 FEES & ASSESSMENTS	Fiscal Year 2022/2023 Assessment / Special Tax, Instalment 1 Due by December 1, 2022	233.81
<b>Total for CITY OF WEST COVINA FINANCE</b>				<b>\$ 233.81</b>
<b>COREY CALAYCAY</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for COREY CALAYCAY</b>				<b>\$ 100.00</b>
<b>DENISE MENCHACA</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for DENISE MENCHACA</b>				<b>\$ 100.00</b>
<b>DR. ALLEN L. WU</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for DR. ALLEN L. WU</b>				<b>\$ 100.00</b>
<b>ELYSE RASMUSSEN</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for ELYSE RASMUSSEN</b>				<b>\$ 100.00</b>
<b>EMMANUEL ESTRADA</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for EMMANUEL ESTRADA</b>				<b>\$ 100.00</b>
<b>FLEET SOLUTIONS CENTER</b>				
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4852 Labor to remove and replace wipers. Parts & HazMat & Tax	75.75
	11/21/2022	8000 CAPITAL OUTLAY	Invoice# 4836 Capital Outlay Labor to install back up alarm. Parts & HazMat & Tax	139.54
	11/21/2022	8000 CAPITAL OUTLAY	Invoice# 4848 Capital Outlay Install light board on top, Install water tank, Install bed covers, with brackets drill holes to install ribbets. Parts & HazMat & Tax	611.25
	11/21/2022	6042 EQUIPMENT MAINTENANCE	Invoice# 4804 Check Honda generator/air compressor it wont stay running. Out of lack of fuel, carburetor internal problem, tune up, oil change, changed fuel (dose not smell like gasoline. Labor to diagnose no start condition found out carburetor throttle plate duty, no fuel supplied to carb due to bad vacuum fuel pump.	615.50

	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4816 Check engine light computer engine diagnose. Evaporative emission system leak, Door window motor calibrate, Remove & Replace - Pick up CrewCab front each Parts & HazMat & Tax	577.36
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4854 Labor to remove and replace wipers. Parts & HazMat & Tax	75.75
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4853 Labor to remove and replace wipers. Parts & HazMat & Tax	75.75
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4849 Camera installation & Parts & HazMat & Tax	427.21
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4847 Install tires back and retorque lug nuts to proper specs, Labor to remove battery and charge battery at our location then install battery. Parts & HazMat & Tax	124.00
<b>Total for FLEET SOLUTIONS CENTER</b>				<b>\$ 2,722.11</b>
<b>HOME DEPOT</b>				
	11/21/2022	6040 Building Maintenance	Diablo bi-metal set 14pc	35.25
	11/21/2022	6040 Building Maintenance	CREDIT-Mke bi-metal set 16pc	-32.49
	11/21/2022	6044 MAINTENANCE, GROUNDS	Sheet metal zinc 24x30x26ga, teks lath drill pt scrw 8x3/4 200pk	99.14
	11/21/2022	6042 EQUIPMENT MAINTENANCE	Energizer max D 8-Pack	37.20
	11/21/2022	6040 Building Maintenance	Simple green apc 320oz, Greased lightning degreaser 128oz, Husky 42G contractor bags 50ct	74.89
	11/21/2022	6040 Building Maintenance	Spectracide accushot ws+refil, Bolt, barrel 2.5,Eng max d8 Pack, scotchblue	48.61
	11/21/2022	6040 Building Maintenance	Scotts multi-use sprayer 1gal, HDX APC disinfectant aero citrus 19oz, HDX APC disinfectant aero linen 19oz	34.10
	11/21/2022	6040 Building Maintenance	Behr ppi 3400sg med 120oz, Paint fee 1gal-2gal, supreme silicone w&d 10.1 oz clear	60.14
	11/21/2022	6042 EQUIPMENT MAINTENANCE	2-1/2 in white all purpose screw, 9in 3 TPI pruning carbide teeth	29.56
	11/21/2022	6040 Building Maintenance	Diablo 9"3TPI carb pruning 3pk, mke bi-metal set 16pc, mke milw m18 sawzall recip swa(tool	169.72
<b>Total for HOME DEPOT</b>				<b>\$ 556.12</b>
<b>IMS REFRIGERATION INC.</b>				
	11/21/2022	6042 EQUIPMENT MAINTENANCE	Invoice#52718 Preventive Maintenance, Completed full cleaning and sanitizing of ice maker. Removed all ice from bin and sanitized bin. Removed all H2o components and sensor them rinsed off	294.07
<b>Total for IMS REFRIGERATION INC.</b>				<b>\$ 294.07</b>
<b>JACKIE DOORNIK</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for JACKIE DOORNIK</b>				<b>\$ 100.00</b>
<b>JERRY VELASCO</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for JERRY VELASCO</b>				<b>\$ 100.00</b>
<b>JOHN CAPOCCIA</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for JOHN CAPOCCIA</b>				<b>\$ 100.00</b>
<b>JOSEPH LEON</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for JOSEPH LEON</b>				<b>\$ 100.00</b>
<b>KENN K. FUJIOKA</b>				
	11/21/2022	6072 EMPLOYEE BENEFITES	Retired Employee Reimbursement of Premiums for the Month of December	316.94
<b>Total for KENN K. FUJIOKA</b>				<b>\$ 316.94</b>
<b>LIEBERT CASSIDY WHITMORE</b>				
	11/21/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 228196	67.00
	11/21/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 228609	1,617.00
<b>Total for LIEBERT CASSIDY WHITMORE</b>				<b>\$ 1,684.00</b>
<b>LINCOLN FINANCIAL GROUP</b>				
	11/21/2022	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	477.40
	11/21/2022	6065 GROUP TERM LIFE	Group term Life Insurance Ref# 4481985661	374.36
<b>Total for LINCOLN FINANCIAL GROUP</b>				<b>\$ 851.76</b>
<b>LLOYD JOHNSON</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	149.50
<b>Total for LLOYD JOHNSON</b>				<b>\$ 149.50</b>

<b>MARGARET E. FINLAY</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for MARGARET E. FINLAY</b>				<b>\$ 100.00</b>
<b>MARTA TANAKA</b>				
	11/21/2022	6072 EMPLOYEE BENEFITES	Retired Employee Reimbursement of Premiums for the Month of December	865.08
<b>Total for MARTA TANAKA</b>				<b>\$ 865.08</b>
<b>MARY ANGELA BRISCO</b>				
	11/21/2022	6072 EMPLOYEE BENEFITES	Retired Employee Reimbursement of Premiums for the Month of December	526.84
<b>Total for MARY ANGELA BRISCO</b>				<b>\$ 526.84</b>
<b>MIKE NIFFENEGGER</b>				
	11/21/2022	6072 EMPLOYEE BENEFITES	Retired Employee Reimbursement of Premiums for the Month of December	618.23
<b>Total for MIKE NIFFENEGGER</b>				<b>\$ 618.23</b>
<b>NATIONWIDE RETIREMENT</b>				
	11/23/2022	6066 457 CONTRIBUTION	Employer Contributions for DM Payroll of 11/23/2022	124.73
<b>Total for NATIONWIDE RETIREMENT</b>				<b>\$ 124.73</b>
<b>NIGRO &amp; NIGRO PC</b>				
	11/21/2022	6187 AUDITOR	Invoice# 17232 For professional services rendered in connection with: Audit of the District's financial statements 2021/22 Audit- Final Billing	6,000.00
<b>Total for NIGRO &amp; NIGRO PC</b>				<b>\$ 6,000.00</b>
<b>PATRICIA CORTEZ</b>				
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for PATRICIA CORTEZ</b>				<b>\$ 100.00</b>
<b>PERS</b>				
	11/23/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	1,006.43
	11/23/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	1,174.59
	11/23/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	2,802.29
	11/23/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	182.49
	11/23/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.47%)	465.88
	11/23/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	389.64
	11/23/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	1,811.86
	11/23/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	556.16
	11/23/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (10.87%)	327.40
<b>Total for PERS</b>				<b>\$ 8,716.74</b>
<b>PRINCIPAL DENTAL</b>				
	11/21/2022	6070 Dental premiums - Cafeter	Dental Premiums	45.46
	11/21/2022	6070 Dental premiums - Cafeter	Dental Premiums	324.48
	11/21/2022	6070 Dental premiums - Cafeter	Dental Premiums	1,512.15
	11/21/2022	6070 Dental premiums - Cafeter	Dental Premiums	362.76
	11/21/2022	6070 Dental premiums - Cafeter	Dental Premiums	320.43
<b>Total for PRINCIPAL DENTAL</b>				<b>\$ 2,565.28</b>
<b>RAMONA DEACON</b>				
	11/21/2022	6072 EMPLOYEE BENEFITES	Retired Employee Reimbursement of Premiums for the Month of December	232.94
<b>Total for RAMONA DEACON</b>				<b>\$ 232.94</b>
<b>READYREFRESH</b>				
	11/21/2022	6150 MEMBERSHIPS	Hydration Hero Annual Membership Fee	64.61
	11/21/2022	6170 MISCELLANEOUS EXPENSES	Delivery Fee	9.99
	11/21/2022	6170 MISCELLANEOUS EXPENSES	Activity from10/11/22-11/10/22 Arrowhead bran spring water no 25gallons Invoice# 12K0024588535	374.75
<b>Total for READYREFRESH</b>				<b>\$ 449.35</b>
<b>RICHARD BARAKAT</b>				

	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for RICHARD BARAKAT ROBERT GONZALES</b>				<b>\$ 100.00</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for ROBERT GONZALES ROBERT S. JOE</b>				<b>\$ 100.00</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for ROBERT S. JOE RYAN A. VIENNA</b>				<b>\$ 100.00</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for RYAN A. VIENNA SANDRA ARMENTA</b>				<b>\$ 100.00</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for SANDRA ARMENTA SOCALGAS</b>				<b>\$ 100.00</b>
	11/21/2022	6341 Utilities	Gas Service Acc # 057 518 2100 9	169.99
	11/21/2022	6341 Utilities	Gas Service Acc # 059 618 2100 5	50.94
<b>Total for SOCALGAS SSD Alarm</b>				<b>\$ 220.93</b>
	11/21/2022	6040 Building Maintenance	Invoice# S-0108871 Contact is being by passed. Found Roll -up door is dropping too far down causing the magnet to push away from ground. Customer will have door company repair the door.	179.00
	11/21/2022	6040 Building Maintenance	Invoice# S-01089180 Returned trip required, Call back need more time worked performed tagged 9 fire extinguishers that customer recently purchased from others.	179.00
<b>Total for SSD Alarm STEPHEN SHAM</b>				<b>\$ 358.00</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for STEPHEN SHAM SYNTECH GROUP INC.</b>				<b>\$ 100.00</b>
	11/21/2022	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User- Premium [11/1/2022-11/30/2022] ProCare Cloud Support + SGVM	1,950.00
	11/21/2022	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User- Standard [11/1/2022-11/30/2022] ProCare Cloud Support + SGVM	1,200.00
	11/21/2022	6036 COMPUTER SOFTWARE	Invoice#SVC-A22187 Microsoft Office 365 G1 GCC-Per User CAL, 1YR Commit License [11/1/2022-11/30/2022]	192.00
	11/21/2022	6036 COMPUTER SOFTWARE	Microsoft Office 365 G3 GCC-Per User CAL, 1YR Commit License [11/1/2022- 11/30/2022]	832.00
	11/21/2022	6036 COMPUTER SOFTWARE	Dropsuite Business Backup- Monthly [11/1/2022-11/30/2022] CPS-NCE SGVM & VC	250.00
	11/21/2022	6036 COMPUTER SOFTWARE	Microsoft Power BI Pro For Government Monthly- 1YR Commit [11/1/2022-11/30/2022]	10.00
	11/21/2022	6046 PROFESSIONAL SERVICES - IT	Monthly IT Service ProCare base [11/1/2022-11/30/2022] ProCare Cloud Support + SGVM Invoice# SVC-A22174	900.00
<b>Total for SYNTECH GROUP INC. TEXAS LIFE INSURANCE COMPANY</b>				<b>\$ 5,334.00</b>
	11/21/2022	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	42.25
	11/21/2022	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# SM09BT20221113001	139.60
<b>Total for TEXAS LIFE INSURANCE COMPANY TIM SANDOVAL</b>				<b>\$ 181.85</b>
	11/21/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on November 18, 2022	100.00
<b>Total for TIM SANDOVAL TIRE ZONE</b>				<b>\$ 100.00</b>
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 70182- P265/70R17 113 GY WRANGLER SR-A (P) #5 17 Tire Package, California tire tax fee Mount & Balance	905.94
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice# 70163- CENTRA 235/55R17 103X W Vsntl HP-[3] Tire Package, California tire tax fee Mount & Balance	519.78
	11/21/2022	6260 SUPPLIES, MECHANICAL	Invoice#70123 -265/70R16 112T KUMHO CRUGEN HT51 BW A/S QTY:2 California tire tax fee, Mount & Balance	417.19
<b>Total for TIRE ZONE TPx COMMUNICATIONS</b>				<b>\$ 1,842.91</b>



	11/21/2022	6315 Monthly Internet Charges	Invoice#163710964-0 Monthly Internet Charges	1,631.91
<b>Total for TPx COMMUNICATIONS VERIZON WIRELESS</b>				<b>\$ 1,631.91</b>
	11/21/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00003 Invoice#9920193971	29.85
	11/21/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00001 Invoice#9920193969	2,949.43
<b>Total for VERIZON WIRELESS WEST VALLEY MVCD</b>				<b>\$ 2,979.28</b>
	11/21/2022	6251 ARBOVIRUS TESTING SUPPLIES	Lab Testing & Analysis of Mosquito Pools for the Month of October2022	1,536.00
<b>Total for WEST VALLEY MVCD TOTAL</b>				<b>\$ 1,536.00</b>

**Accounts Payable for November 23, 2022 56,074.57**

**Total Accounts Payable for November 2022 99,504.38**

**Total Payroll for November 2022 224,104.24**  
see attached

**Total Claims for November 2022 323,608.62**

**San Gabriel Valley MVCD  
Payroll for November 2022**

<b>Department</b>	<b>November 10, 2022</b>	<b>November 10, 2022 Retro</b>	<b>November 16, 2022 Term Lin</b>	<b>November 23, 2022</b>	<b>TOTAL</b>
EXECUTIVE	9,248.63	-		9,298.63	18,547.26
ADMINISTRATION	9,610.87	-		9,733.78	19,344.65
OPERATIONS	52,130.13	121.60		52,430.11	104,681.84
SURVEILLANCE	15,713.43	-		14,558.96	30,272.39
COMMUNICATIONS	17,056.93	-		17,206.93	34,263.86
SEASONAL WORKERS	<u>2,311.10</u>	<u>-</u>	<u>1,091.79</u>	<u>1,089.27</u>	<u>4,492.16</u>
Gross Payroll	106,071.09	121.60	1,091.79	104,317.68	211,602.16
Employer Taxes	2,109.59	1.76	83.52	1,654.93	3,849.80
Car Allowance	500.00	-	-	-	500.00
Employee Benefit-Med	<u>4,070.96</u>	<u>-</u>	<u>-</u>	<u>4,081.32</u>	<u>8,152.28</u>
<b>TOTAL PAYROLL</b>	<b>112,751.64</b>	<b>123.36</b>	<b>1,175.31</b>	<b>110,053.93</b>	<b>224,104.24</b>

SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 41% of Year Completed  
 November 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	56,289.44	229,160.19	784,718.00	555,557.81	29.20	
Salaries - Non Exempt	126,146.94	752,227.71	2,137,471.00	1,385,243.29	35.19	
Salaries - Overtime	22.91	27,838.59	20,500.00	(7,338.59)	135.80	ENS & Pool activity
Salaries - Vacation	7,756.26	54,935.54	119,397.00	64,461.46	46.01	Payout-resignation
Salaries-Holiday	10,509.96	28,940.07	135,438.00	106,497.93	21.37	
Salaries, Sick Pay	6,384.49	50,699.24	103,581.00	52,881.76	48.95	Covid SPSL
Salaries, Part-time - XH	4,492.16	106,293.54	245,828.00	139,534.46	43.24	
Management Car Allowance	500.00	2,500.00	6,000.00	3,500.00	41.67	
Cafeteria Benefit	24,795.54	143,139.97	481,800.00	338,660.03	29.71	
Hlth Benefits, Ret Emps	3,305.03	19,830.18	43,500.00	23,669.82	45.59	
Employer, 457 Contribution	249.46	1,298.23	3,541.00	2,242.77	36.66	
Medicare	3,152.42	18,627.34	52,091.00	33,463.66	35.76	
Retirement - Classic	6,170.12	34,010.28	213,723.00	179,712.72	15.91	
Retirement - Pepra	11,263.36	53,715.25	65,619.00	11,903.75	81.86	
Retirement - Classic-Unfunded Liability	0.00	161,193.00	304,508.00	143,315.00	52.94	Pd UL in full
Retirement - Pepra-Unfunded Liability	0.00	0.00	155,050.00	155,050.00	0.00	
Social Security	278.51	4,290.04	9,875.00	5,584.96	43.44	
Group Term Life Ins	374.36	2,172.42	5,200.00	3,027.58	41.78	
Tuition Reimbursement	0.00	0.00	4,000.00	4,000.00	0.00	
Insurance, unemployment	418.87	1,527.09	26,000.00	24,472.91	5.87	
Post Retirement Benefits	0.00	0.00	42,901.00	42,901.00	0.00	
<b>TOTAL PERSONNEL EXPENSES</b>	<b>262,109.83</b>	<b>1,692,398.68</b>	<b>4,960,741.00</b>	<b>3,268,342.32</b>	<b>34.12</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	0.00	3,000.00	3,000.00	0.00	
Arbovirus Testing Supplies	1,536.00	7,068.00	20,000.00	12,932.00	35.34	
Branded Clothing	2,054.78	2,572.78	9,800.00	7,227.22	26.25	
Boots	0.00	350.00	5,500.00	5,150.00	6.36	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	67.56	2,000.00	1,932.44	3.38	
Awards	248.10	277.97	1,800.00	1,522.03	15.44	
Advertising	1,427.33	10,259.91	25,000.00	14,740.09	41.04	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 41% of Year Completed  
November 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,376.55	7,785.37	19,000.00	11,214.63	40.98	
Board expenses	2,315.38	11,747.31	32,000.00	20,252.69	36.71	
Computer Hardware	1,530.56	6,167.04	24,000.00	17,832.96	25.70	
Computer Software	3,750.29	22,598.23	46,000.00	23,401.77	49.13	Neogov renewal
Website/Email Service	263.99	4,610.94	7,000.00	2,389.06	65.87	Annual fee for Archive service
Facility maintenance	5,670.56	29,105.19	45,000.00	15,894.81	64.68	Landscaping & Backflow repair
Maintenance, equipment	976.33	2,090.04	3,000.00	909.96	69.67	Paint & drywall for building
Maintenance, grounds	99.14	624.14	2,000.00	1,375.86	31.21	
Lease Equipment	2,982.43	8,978.63	21,000.00	12,021.37	42.76	
Fees & Assessments	233.81	2,932.48	4,300.00	1,367.52	68.20	LAFCO fees
Hiring expenses	383.31	8,708.85	13,000.00	4,291.15	66.99	PSR
VCJPA General Fund	0.00	4,230.00	4,106.00	(124.00)	103.02	One time fee
Insurance, liability	0.00	126,981.00	126,327.00	(654.00)	100.52	One time fee
Workers Comp Insurance	0.00	161,553.00	162,354.00	801.00	99.51	One time fee
Automobile Insurance	0.00	2,607.00	2,607.00	0.00	100.00	One time fee
Other Insurance	0.00	1,806.84	5,500.00	3,693.16	32.85	
Insurance, property	0.00	8,694.00	9,935.00	1,241.00	87.51	One time fee
Legal	1,684.00	12,544.30	50,000.00	37,455.70	25.09	
Memberships	64.61	22,776.61	35,500.00	12,723.39	64.16	HR, LCW & MVCAC member fees
Miscellaneous expenses	384.74	1,464.01	3,000.00	1,535.99	48.80	
Postage	32.13	1,300.97	8,300.00	6,999.03	15.67	
Accounting Services, Auditor	6,000.00	14,200.00	20,000.00	5,800.00	71.00	Progress payment
Professional Services , Other	0.00	0.00	5,000.00	5,000.00	0.00	
Professional Services-IT	4,050.00	21,750.00	50,000.00	28,250.00	43.50	
Printing & Reproduction	1,776.06	3,475.60	14,000.00	10,524.40	24.83	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	146.13	5,246.64	49,106.00	43,859.36	10.68	
Supplies, Surveillance	782.74	3,964.07	15,000.00	11,035.93	26.43	
Supplies, Vehicle Maintenance	3,919.42	9,125.69	50,000.00	40,874.31	18.25	
Supplies, Gasoline	6,676.90	34,264.59	70,000.00	35,735.41	48.95	Increase in fuel cost
Supplies, Office	695.70	3,609.33	11,700.00	8,090.67	30.85	
Supplies, Mosquito Fish	228.16	228.16	2,500.00	2,271.84	9.13	
Supplies, Operations	101.02	1,418.36	10,000.00	8,581.64	14.18	
Supplies, Pesticides	0.00	34,175.83	93,627.00	59,451.17	36.50	Supplies for season

SGVMVCD  
 Comparative YTD Actual to Full Year Budget  
 Current Period 41% of Year Completed  
 November 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	129.76	4,771.55	8,000.00	3,228.45	59.64	Repellent packets
Supplies, Education Program	337.15	1,387.02	12,000.00	10,612.98	11.56	
Supplies, Safety	324.87	3,994.20	10,000.00	6,005.80	39.94	
Supplies, Media Production	0.00	777.09	800.00	22.91	97.14	Supplies for season
Benefit Assesment Admin Cost	0.00	0.00	118,000.00	118,000.00	0.00	
Communications, field	2,979.28	17,179.01	50,000.00	32,820.99	34.36	
Telephone, Internet	1,631.91	10,184.70	14,000.00	3,815.30	72.75	add'l lines
Telephone , Office	1,114.13	6,076.38	15,000.00	8,923.62	40.51	
Training , CEU's	0.00	563.00	4,400.00	3,837.00	12.80	
Uniforms and clothing	1,072.81	4,771.73	12,000.00	7,228.27	39.76	
Utilities, Electric	2,731.08	20,157.28	34,000.00	13,842.72	59.29	Increasing rates
Utilities, Natural Gas	220.93	1,078.47	4,000.00	2,921.53	26.96	
Utilities, Water	117.39	1,053.72	2,500.00	1,446.28	42.15	
Surveillance, Aerial	0.00	0.00	25,500.00	25,500.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>62,049.48</b>	<b>673,354.59</b>	<b>1,394,962.00</b>	<b>721,607.41</b>	<b>48.27</b>	
<b>TOTAL EXPENSES</b>	<b>324,159.31</b>	<b>2,365,753.27</b>	<b>6,355,703.00</b>	<b>3,989,949.73</b>	<b>37.22</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	750.79	43,486.10	57,500.00	14,013.90	75.63	Vehicle purchase
<b>TOTAL CAPITAL EXPENSES</b>	<b>750.79</b>	<b>43,486.10</b>	<b>57,500.00</b>	<b>14,013.90</b>	<b>75.63</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	880,000.00	880,000.00	0.00	
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00	
Reserve, Building/Facilities	0.00	0.00	149,000.00	149,000.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	103,060.00	103,060.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>2,658,518.00</b>	<b>2,658,518.00</b>	<b>0.00</b>	

THIS PAGE INTENTIONALLY LEFT BLANK



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
November 18, 2022 (Via Teleconference)**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
 Robert Gonzales (Azusa)  
 Emmanuel Estrada (Baldwin Park)  
 Richard Barakat (Bradbury)  
 Corey Calaycay (Claremont)  
 Patricia Cortez (Covina)  
 Margaret Finlay (Duarte)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Charlie Klinakis (La Puente)  
 Elyse Rasmussen (La Verne) *Arrived at 7:04 a.m.*  
 Becky Shevlin (Monrovia)  
 Joseph Leon (Monterey Park)  
 Rachel Janbek (Pasadena)  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead)  
 Ryan Vienna (San Dimas)  
 Denise Menchaca (San Gabriel)  
 John Capoccia (Sierra Madre)  
 Robert Joe (South Pasadena)  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Sho Tay (Arcadia)  
 Catherine Marcucci (Industry)  
 Manuel Garcia (Irwindale)  
 Jamie Bissner (Los Angeles County)  
 Cynthia Sternquist (Temple City)

**STAFF PRESENT**

Jason Farned  
 Rose Alba  
 Levy Sun  
 Gilbert Holguin  
 Cecilia Contreras

**GUESTS PRESENT**

District Counsel, Kelly Alhadeff-Black

**1. Call to Order**

Board President Shevlin called the meeting to order at 7:00 a.m. Trustee Johnson led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took attendance roll call. President Shevlin welcomed incoming Trustee Cortez from the City of Covina.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Finlay, seconded by Trustee Vienna, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Sham, Estrada, Barakat, Calaycay, Cortez, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Shevlin, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: Gonzales, Leon

ABSENT: Tay, Marcucci, Garcia, Bissner, Sternquist

**4. Presentation:**

None

**5. Board of Trustees Potential Return to In-Person Meetings Update**

President Shevlin indicated Governor Newsom announced that the Covid-19 State of Emergency would be rescinded on February 28, 2023 therefore suggested in-person board meetings return in March 2023 to coincide with the ending of the local emergency order. After a brief discussion, consensus by trustees was to return to in-person meetings beginning in March 2023.

**6. Trustee Conference Opportunity – Call for Statements of Interest Forms for 2023 Annual AMCA Conference**

District Manager Farned indicated there was an opportunity for one trustee to attend the upcoming 2023 Annual AMCA Conference. He stated interested trustees should submit a statement of interest form which would then be reviewed and approved by the Board President approval on a first come, first serve basis.

**7. Consider District Manager Signature Authorization for 2023 Cooperative Agreement with California Department of Public Health (CDPH)**

District Manager Farned provided an overview of the item. Motion by Trustee Sandoval, seconded by Trustee Leon, and carried by the following vote to approve District Manager Signature Authorization for the 2023 Cooperative Agreement with CDPH.

AYES: Sham, Gonzales, Estrada, Barakat, Calaycay, Cortez, Finlay, Velasco, Doornik, Klinakis, Rasmussen, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Marcucci, Garcia, Bissner, Sternquist

**8. District Administration****7.1 District Update**

District Manager Farned introduced new Director of Scientific Programs, Tristan Hallum and new Director of Operations, Gilbert Holguin. District Manager Farned also acknowledged seasonal staff for their work during the season; reported that there was a break in incident at the district office and management is looking into ways to better secure property; provided reminder to trustees whose terms are ending; reported out that mosquito population and West Nile virus prevalence has subsided as is common during this time of year.

**9. Committee Reports**

None

**10. Trustee Reports**

None

**11. New Business**

None

**12. Adjournment**

The meeting was adjourned at 7:25 a.m.



**Operations Department**  
**Disease Weeks 44 – 47 | October 30 – November 26**

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Operations Summary:**

This report does not include pesticide usage for October because the reporting period concluded before the end of the month. October's pesticide usage will be included in next month's board report.

Service request and consultation demand has reduced over last month. The Operations department continues inspection and treatment efforts, response to service requests and property consultations.

**Chemical Usage:****October 2022**

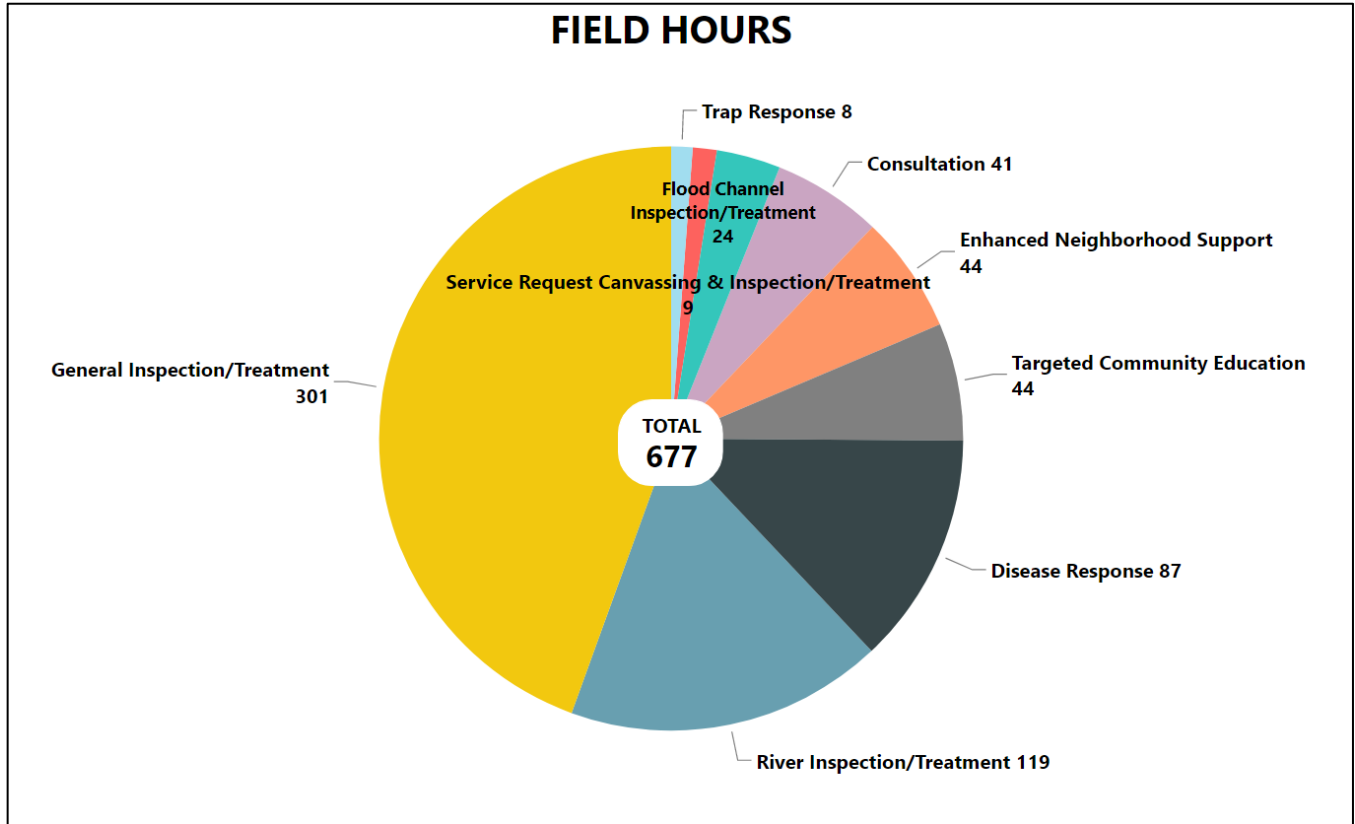
Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	3.11 gal.	28472 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	42.06 lbs.	35352 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	1.30 gal.	665277 sq.ft.
Ingestion, toxicant	Mosquitoes	74.14 lbs.	1449130 sq.ft.
Ingestion, toxicant	Black flies	17.00 gal.	4718 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	245 ea.	1937 sq.ft.

**Field Statistics:**

**1,340** + 8.24 %  
2021  
SITES VISITED

**45** - 16.98 %  
2021  
SERVICE REQUESTS

**16** - 36%  
2021  
CONSULTATIONS



**Surveillance Department**  
**Disease Weeks 44 - 47 | October 30 – November 26**

**Insect Surveillance Activities:**

Routine mosquito surveillance was conducted using Gravid and BG and CO2 trap types. The number of traps deployed dropped this week to an average of 36 traps for this period due to inclement weather and holidays.

During this reporting period, the weekly average ranged from 14-63 mosquitoes per trap. In week 47, the average mosquitoes per trap was 24, which is on target with our 5-year historical trends.

**Average Mosquitoes Per Trap**

Year ● 2018 ● 2019 ● 2020 ● 2021 ● 2022

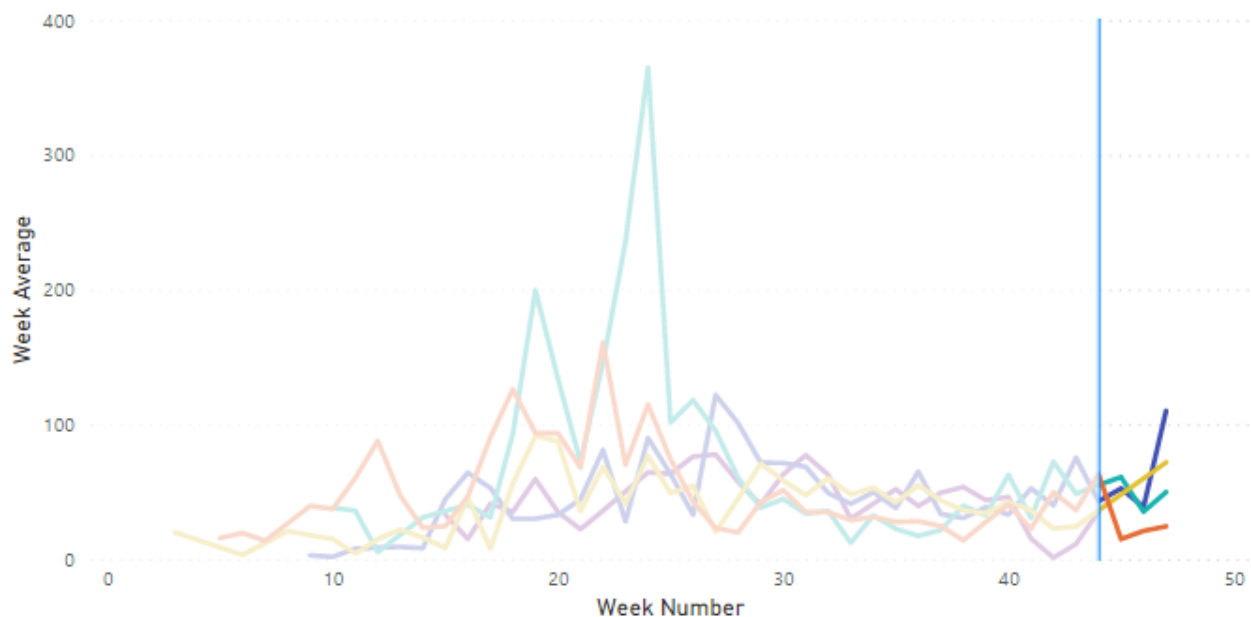


Fig. 1 Historical average mosquito counts, 2019-2022. Highlighted are weeks 44-47.

The average number of invasive *Aedes* mosquitoes caught per trap continued to decline from the previous month to a low of 1.2 mosquitoes per trap in weeks 44-47.

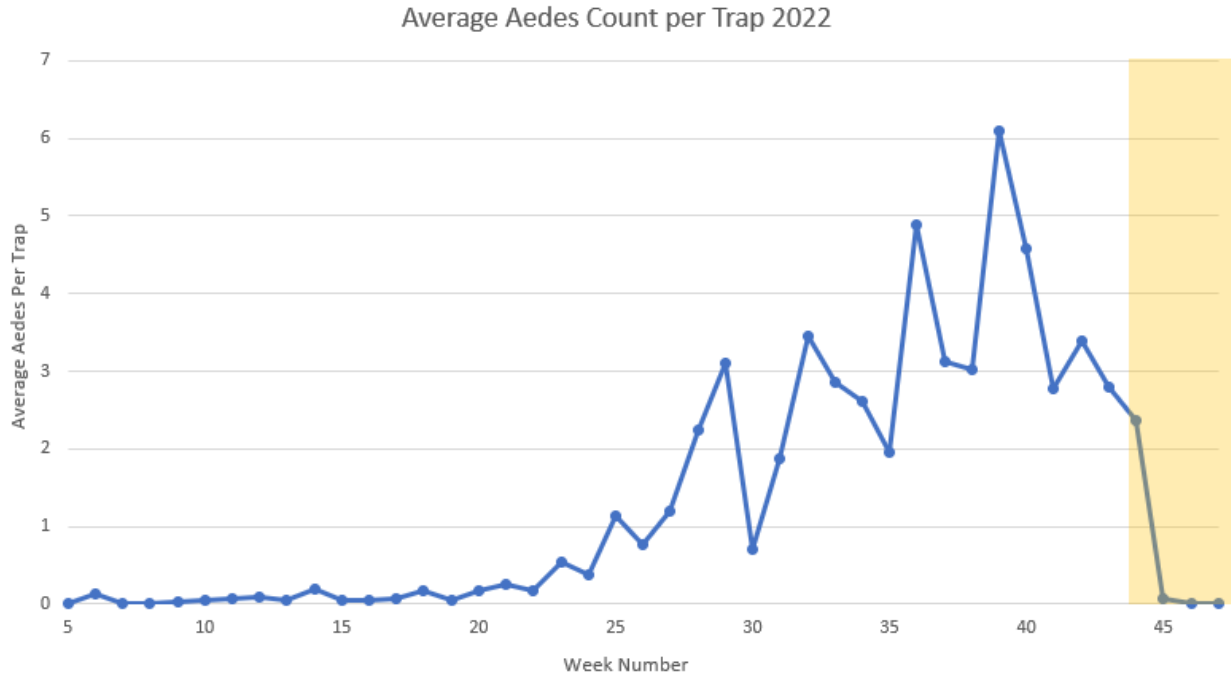


Fig. 2: Average invasive *Aedes* mosquitoes per trap through week 47 for 2022.

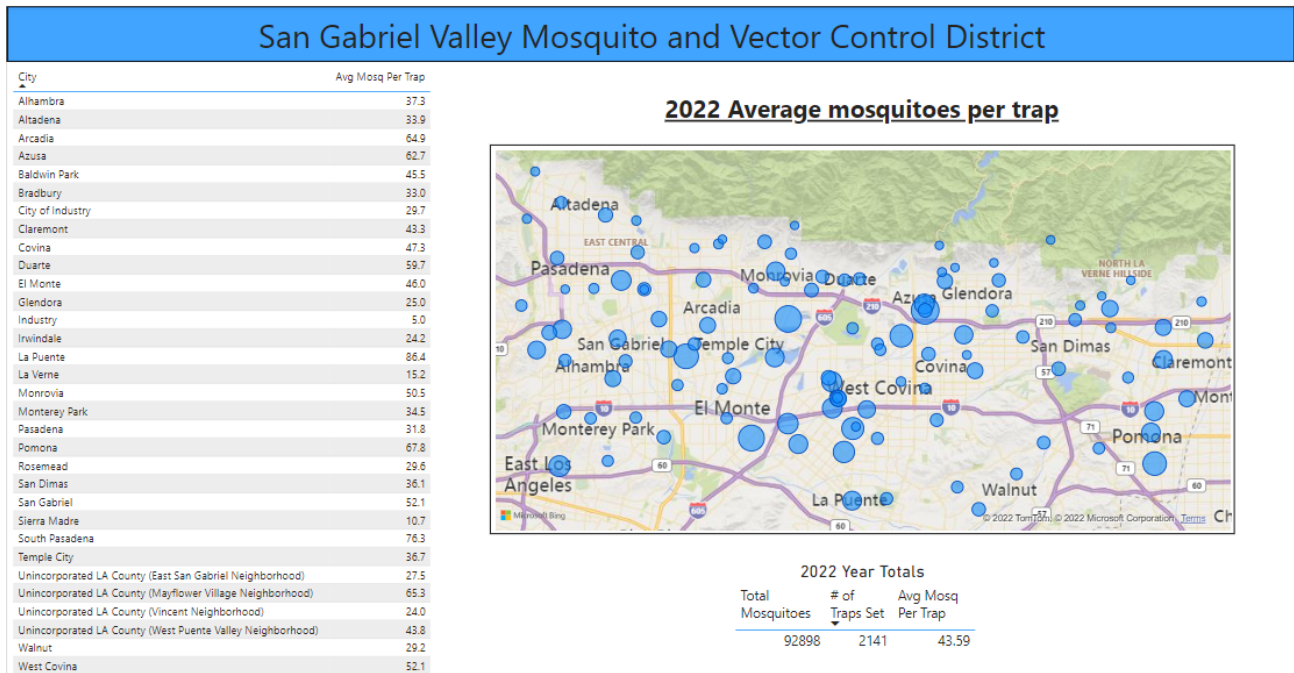


Fig. 3: The table depicts the average mosquitoes per trap by sampling location and by city/community. The map displays these trapping location averages, while the size of the bubbles on the map reflects the relative numbers of mosquitoes caught in each trap.

No additional mosquito surveillance was conducted during weeks 44-47 due to minimal disease detection throughout the district area.

Carbon dioxide (CO<sub>2</sub>) traps targeting black flies were set in weeks 44 and 45. Three CO<sub>2</sub> traps were set to monitor black fly abundance per week. Black fly numbers reached their year-to-date peak in week 43. In response, additional black fly traps were deployed in weeks 44 and 45 and a significant reduction in abundance was observed:

- Week 43: Hicrest Road caught 1,643 black flies. Glencoe Heights caught 6,545 black flies. Hook West caught 18,715 black flies.
- Week 44: Hicrest Road caught 70 black flies. Glencoe Heights caught 139 black flies. Hook West caught 134 black flies.
- Week 45: Hicrest Road caught 8 black flies. Glencoe Heights caught 5 black flies. Hook West caught 23 black flies.

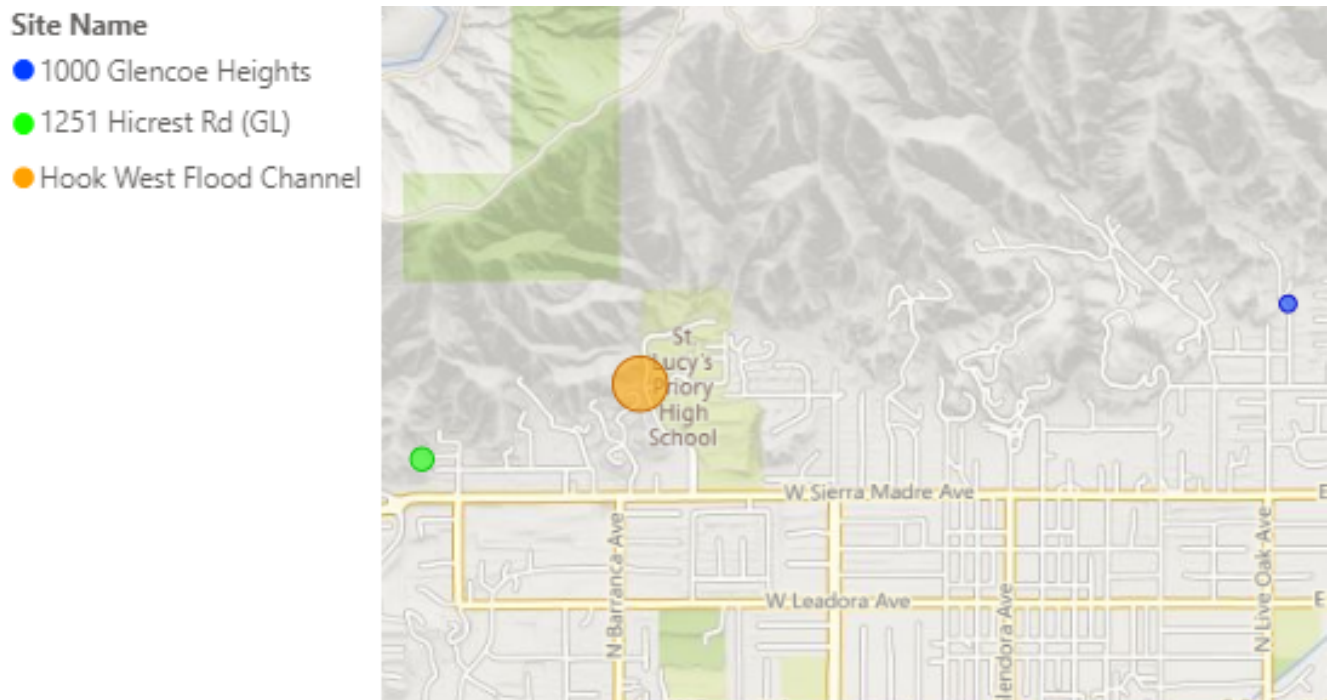


Fig. 4: Black fly trap counts in week 45. All trap locations are shown that were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught in each trap.

### Arbovirus Activity

Arbovirus testing of mosquito pools and dead bird samples continued throughout November. Unless otherwise stated, all testing was performed by West Valley MVCD.

- Week 44: 6 of 41 pools (15%) of *Culex quinquefasciatus* females tested positive for WNV. No dead bird samples were submitted for testing.
- Week 45: 0 of 12 pools (0%) of *Cx. quinq.* tested positive for WNV. No dead bird samples were submitted for testing.
- Week 46: 1 of 13 pools (8%) of *Cx. quinq.* tested positive for WNV. No dead bird samples were submitted.
- Week 47: WNV testing has halted for the season. Mosquito pools collected will be stored for genetic sampling or WNV testing next season.

Total positive WNV samples from weeks 44-46 for 2022 are as follows:

#### Mosquito Pools

Zone	Community/City	Site Name	Date Collected	Pool Count
2	Altadena	Rubio Wash	11/3/22	15
4	El Monte	2714 Durfee Ave	11/1/22	50
4	Rosemead	Klingerman Park (RO)	11/1/22	50
5	Bradbury	Bike Trail (BR)	11/3/22	17
7	Glendora	Little Dalton Wash (GL)	11/1/22	50
7	Glendora	Little Dalton Wash (GL)	11/16/22	20
8	La Verne	Heritage Park (LV)	11/1/22	50

Fig. 5: Positive WNV Mosquito samples by City/Community for weeks 44-47 of 2022.

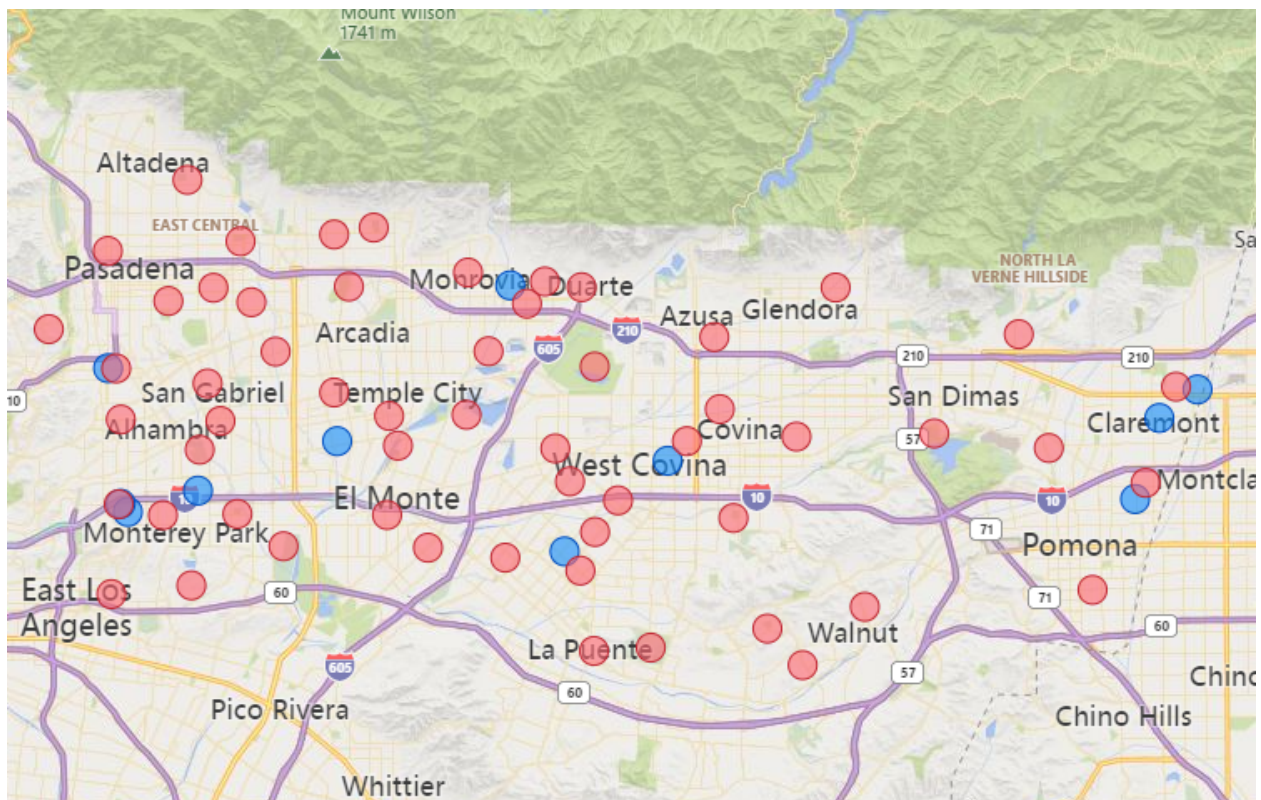
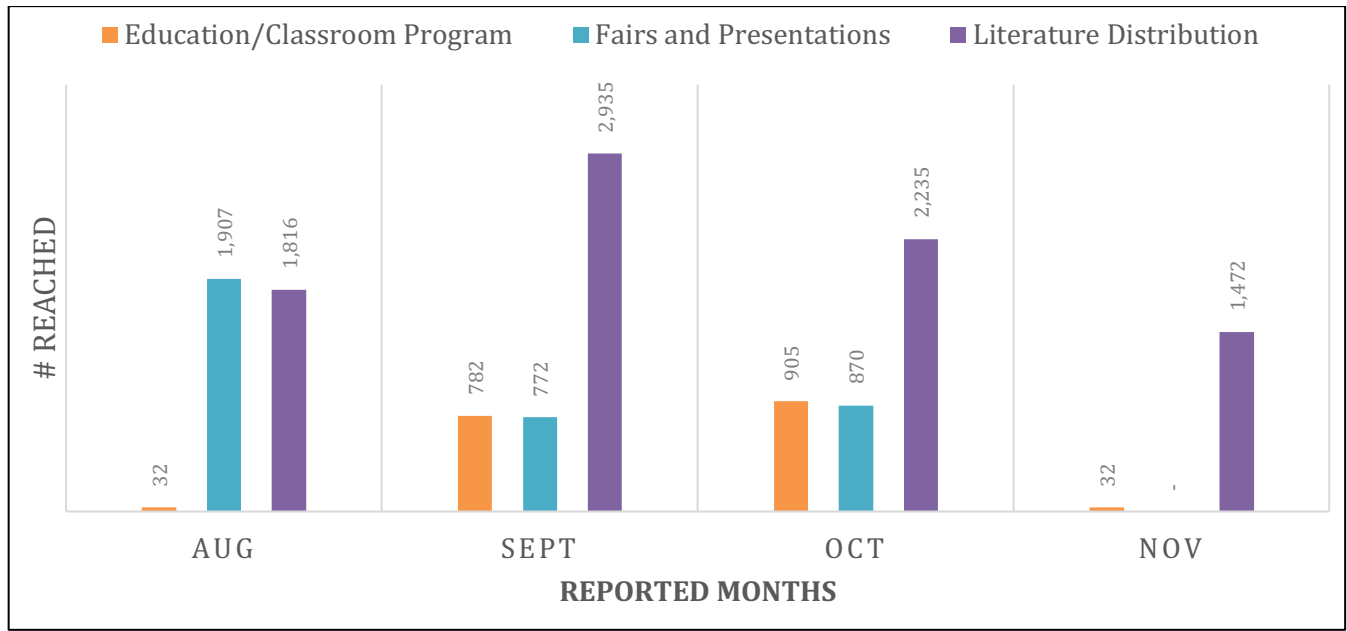


Fig. 6: Map of Positive WNV Mosquito & Dead Bird locations through week 47 for 2022 30

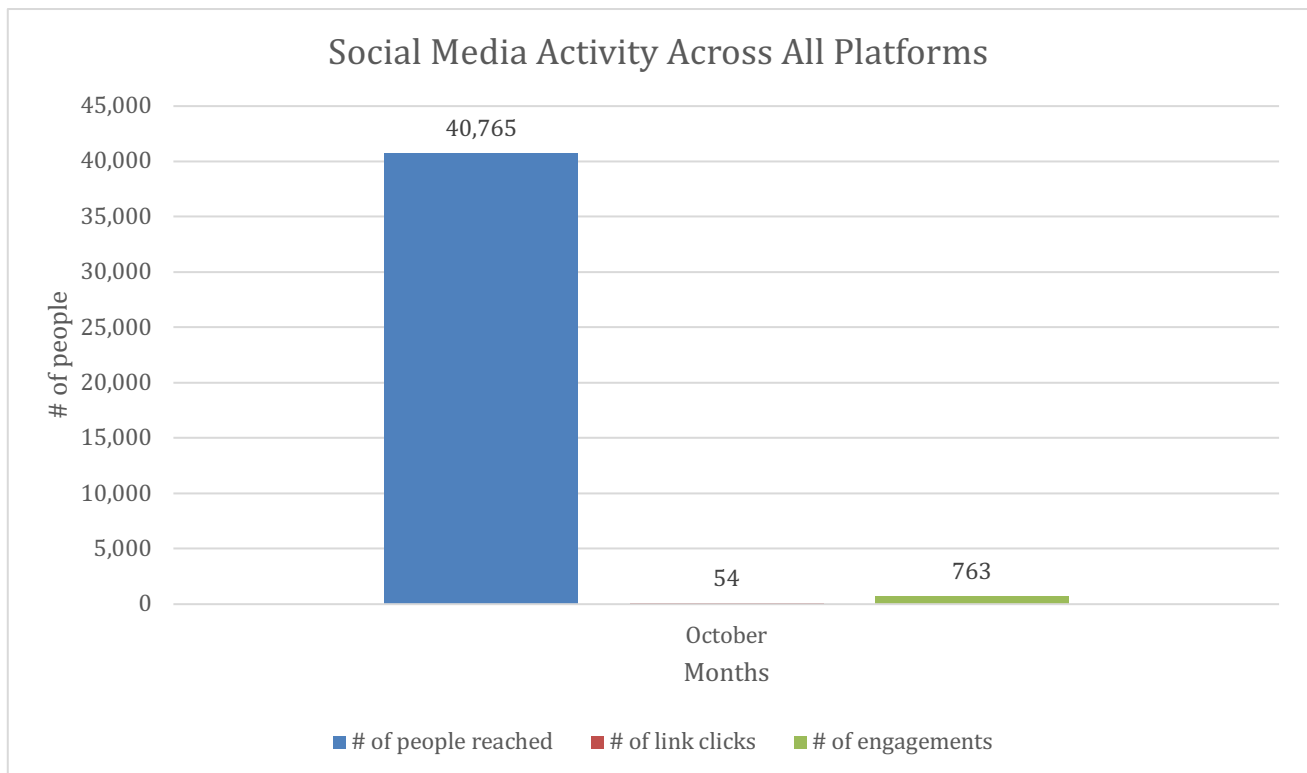
**Communications Department**  
 Disease Weeks 44-47 | October 30 – November 26

**Outreach Activities:**



**Digital Key Performance Indicators (KPIs):**

A delay in reported data may be present. Reported numbers reflects full calendar months to accurately track KPIs from all District social media platforms.



**Digital Response Support**

- Continued mosquito campaign after the rain.

**Media Activity: PR Efficiency Yield**

Fiscal YTD Yield Average: 233%

Fiscal YTD Number of published stories: 14

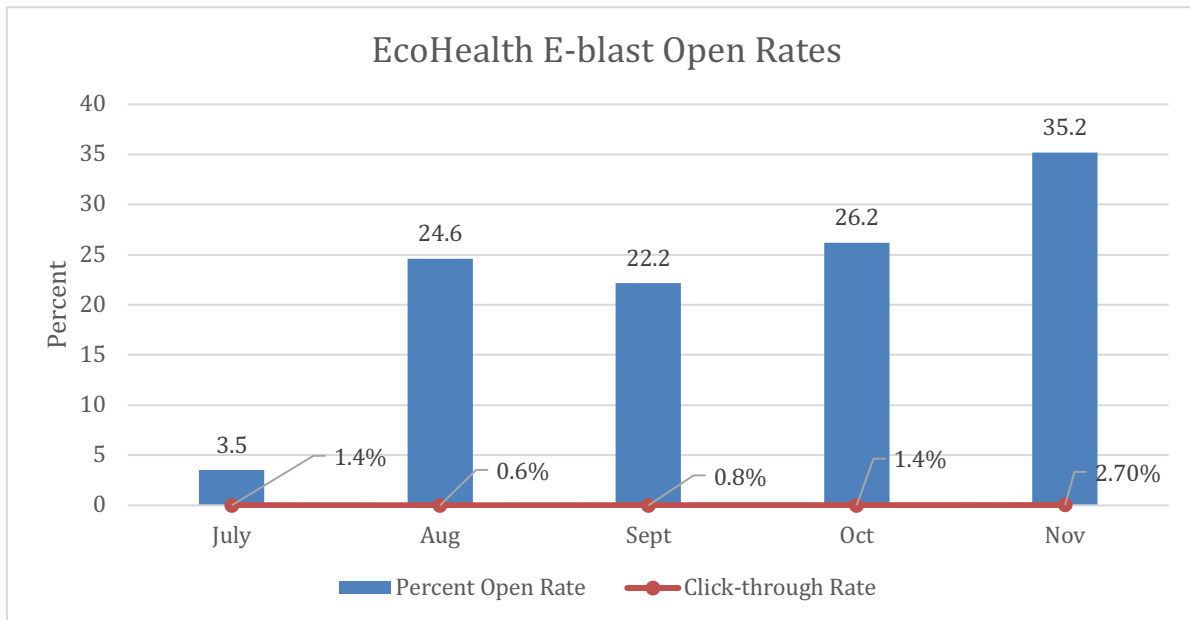
Fiscal YTD Number of pitches/interviews: 6



**EcoHealth**  
Vector Education



1. Data in Education (Fiscal YTD)

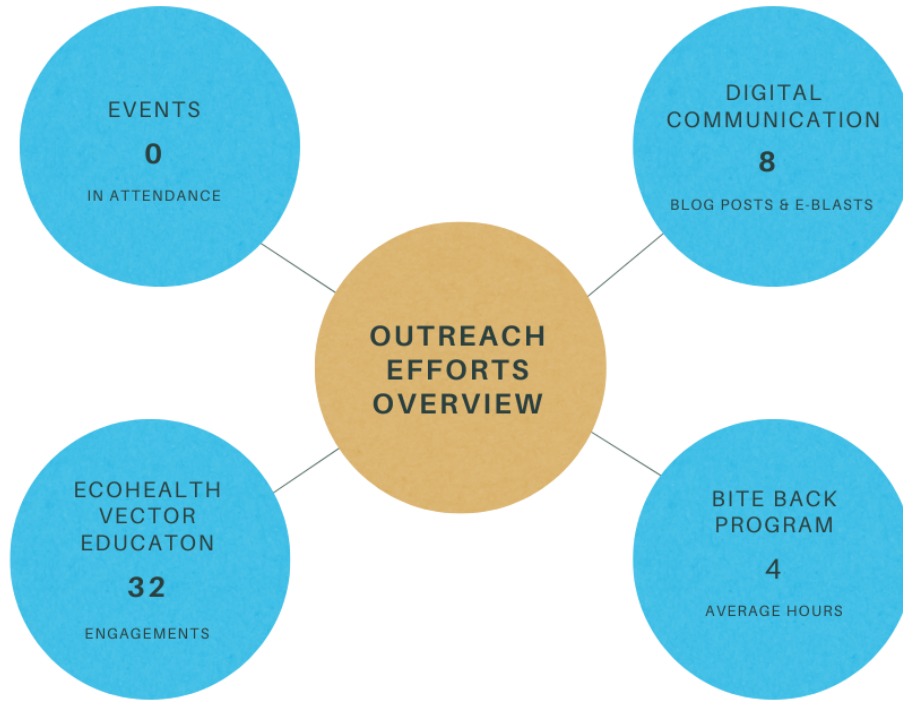


**Operation Mosquito G.R.I.D.**

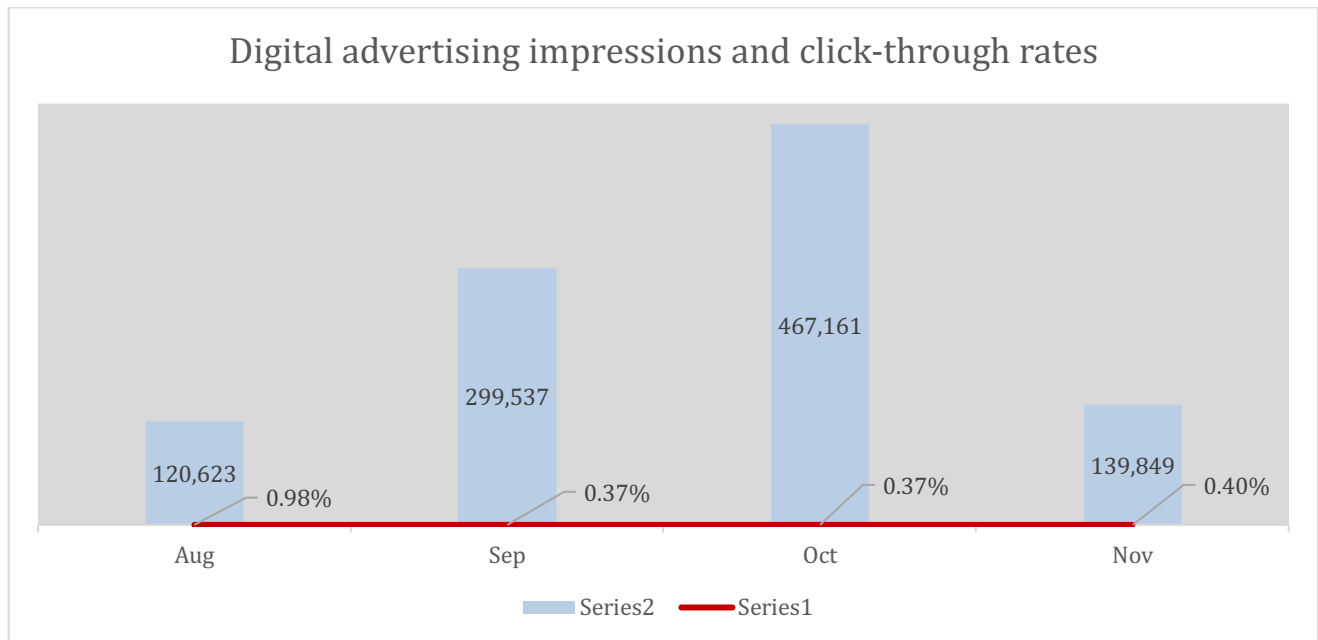
- Students receiving certificates of completion
  - V.I.P. = 109
  - G.R.I.D. = 193
- Train-the-Trainer course teacher completion rate: 100%



**General Outreach**



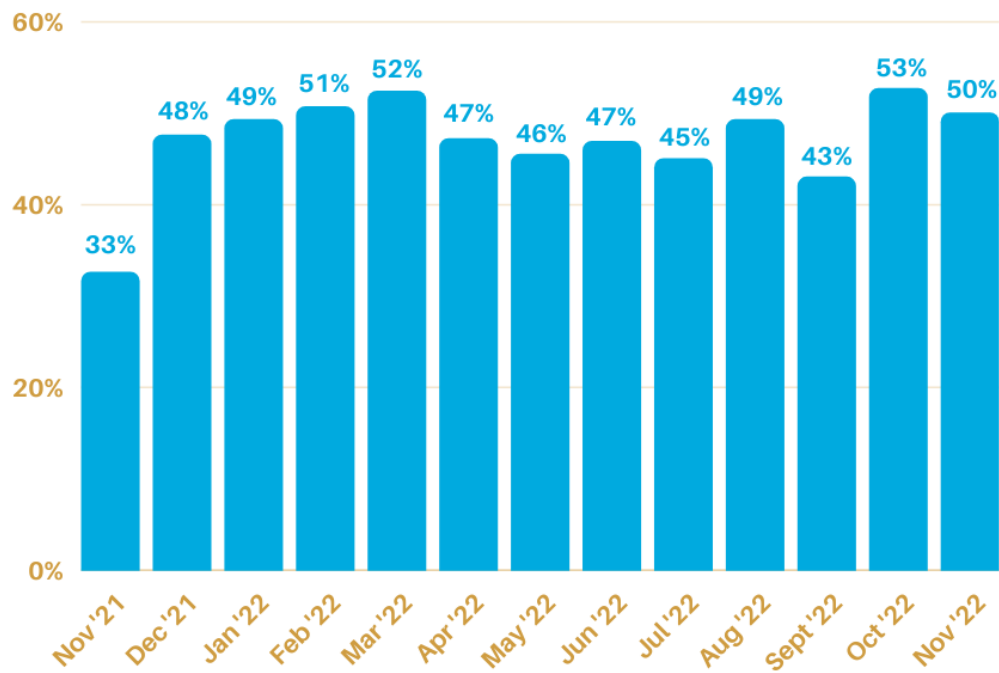
**Digital Marketing**



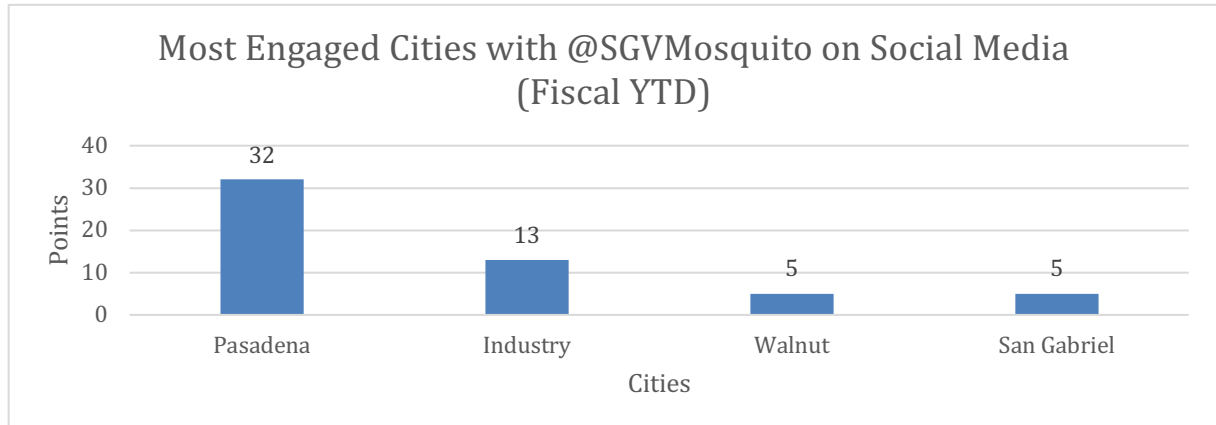
## Blog posts and e-blasts

- Created Short Bites Monthly blog post & e-blast for November
- Created General Notification Short Bites Monthly e-blast for November
- Created Bite Back Gift Guide blog post & e-Blast
- Edited draft & created November EcoHealth Newsletter on Mailchimp
- Created November Ecohealth Newsletter Resume Your Search e-blast
- Created Bite Back Tour: Season 2 Recap blog post

## SHORT BITES MONTHLY: OPEN RATE %



## Social Media



*Tracking cities social media engagement with our District's social media platforms. Points are based on the following:*

- 1 Point - Passive engagement: Like post, view IG story,*
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,*
- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito*

- YouTube reached a milestone of 400+ subscribers

### **Bite Back Program**

- Bite Back Tour
  - Sent survey email to all Season 2 guests

### **Video Projects**

- Release of our World Cup mosquito repellent video, currently has 772 total views
- Premiered our first all Chinese production called Mosquito Recipe! Currently has 851 views

**SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT**

**REPORT OF STAFF'S ATTENDANCE**

**AT CONFERENCE/EVENT**

**Staff Name and Title:** Cecilia Contreras, Clerk of the Board

**Name of Conference/Event:** CSDA Board Secretary/Clerk Conference

**Date:** 11/7/22-11/9/22

**Location:** Monterey, CA

**Significant points learned of benefit to the District and its ratepayers:**

The CSDA Board Secretary/Clerk Conference was an excellent event to attend as it provided useful information for both new and experienced board secretary/clerks throughout the State. CSDA provides this annual conference as continuing education to individuals in this field which I believe is essential in keeping current on the many aspects of the clerk position.

This year's conference offered various learning opportunities, resources, and talented speakers on an array of topics that are pertinent to my role as Clerk of the Board. I participated in the following sessions during the conference: ADA Compliance and Transparency 101: What Board Secretaries Need to Know; Best Practices for Taking and Processing Minutes; Staying in Compliance: Understanding Fundamental Special District Laws; Board Secretary/Clerk Foundations; Advanced Training in the California Public Records Act; and Understanding Board Member & District Liability Issues. All of the sessions were extremely informative and beneficial but one that personally stood out for me was the ADA Compliance and Transparency 101 presentation. I gained insight into ADA compliance laws pertaining to special district websites which will be useful when assessing SGVMVCD's current website and changes that may need to be implemented.

CSDA also utilizes this conference as an opportunity to recognize individuals who invest time in becoming trained in various components of their job by providing a certificate program. The Board Secretary/Clerk Certificate has become the gold standard for special district board secretaries and clerks throughout California. I was able to participate in this program due to my attendance at this year's event and received my Certificate of Completion for the program. Overall, it was an outstanding event that I appreciate being given the opportunity to attend in order to continue to expand my knowledge on topics of relevance to my role.

**Date:** 11/14/22

**Signed:** 

**Print Name:** Cecilia Contreras

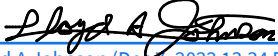
**Treasurer's Report – October 2022**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for October 2022.

The Total of All Funds Balance is \$3,005,578.15

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

  
Lloyd A Johnson (Dec 7, 2022 13:34 PST)

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 4, FY 2022-2023 received on November 1, 2022**

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Local Agency Investment Fund (LAIF)</b>	1.28%	\$180,093.39	Interest Withdrawal	\$917.76 \$0.00	LAIF Statement (October 2022)	\$181,011.15

Maturity Date: Perpetual  
Interest rate as of August 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Los Angeles County Pool</b>	2.26%	\$2,420,975.13	Interest	\$3,869.60	ND 24 Per 4 ND 24 Per 4	\$2,424,844.73

Maturity Date: Perpetual  
Interest rate as of October 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>VCJPA Contingency Fund</b>	1.45%	\$127,193.00	Interest Admin Fees	(\$3,313.00) -\$3.00	VCJPA Statement (Oct 2022)	\$123,877.00

Maturity Date: Perpetual  
Interest rate as of January 2022

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Citizens Bank Revolving Fund</b>	\$200,000.00	Debit Activity-Oct 2022 Sweep Paychex-Reimburse void check	(\$365,284.26) \$364,153.79 \$1,130.47	CB Statement October 2022	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
<b>Citizens Bank Sweep Account</b>	\$439,867.55	Debit Activity-Oct 2022 Deposit	(\$364,153.79) \$131.51	CB Statement October 2022	\$75,845.27

<b>Total Beginning Balance</b>	<b>\$3,368,129.07</b>			<b>Total End Balance</b>	<b>\$3,005,578.15</b>
--------------------------------	-----------------------	--	--	--------------------------	-----------------------

December 9, 2022

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: December 1, 2022 District Working Fund Balance**

December 1, 2022 balance:	\$1,669,834.15
November 1 – November 30, 2022 expenditures:	\$323,608.62
<b>December 1, 2022 Working Fund Balance:</b>	<b>\$1,346,225.53</b>

Respectfully Submitted:



**Jason Farned  
District Manager**

THIS PAGE INTENTIONALLY LEFT BLANK





## SGVMVCD Board of Trustees Recurring Meeting Items

Month	Item(s)
January	<ul style="list-style-type: none"> <li>Welcome of Newly Appointed and/or Reappointed Trustees / Oaths of Office</li> <li>Annual Request of Committee Interest Form from Trustees</li> <li>EVEN YEARS: Election of Officers for New Two-Year Term (Approve)</li> </ul>
February	<ul style="list-style-type: none"> <li>Annual Appointment of Committees Chairs and Members by President (Approve)</li> </ul>
March	<ul style="list-style-type: none"> <li>Annual Approval of Investment Policy (Approve)</li> <li>Annual Review of Signatory Authority (Receive and File)</li> </ul>
April	<ul style="list-style-type: none"> <li>Every other year: Receive recommendation from Finance and Audit Committee regarding firm conducting audits (Approve)</li> <li>Receive annual report from Personnel and Policy Committee regarding District Manager performance evaluation (Approve if merit increase is recommended)</li> <li>Annual Form 700 Due April 1<sup>st</sup></li> </ul>
May	<ul style="list-style-type: none"> <li>Annual Draft Fiscal Year Budget (Approve)</li> <li>Annual Preliminary Engineer's Report (Receive and File)</li> <li>Every third year, receive recommendation from Personnel and Policy Committee regarding salary adjustments (Approve)</li> <li>Annual report receipt from Legislative Committee regarding relevant legislation which may impact mosquito and vector control, public health, and special districts. (Approve if action required by legislation)</li> </ul>
June	<ul style="list-style-type: none"> <li>Annual Public Hearing &amp; Adoption of Resolution for Final Fiscal Year Budget (Approve)</li> <li>Annual Final Engineer's Report (Receive and File)</li> </ul>
July	
August	
September	
October	<ul style="list-style-type: none"> <li>Reminder of Trustees Terms Ending and New Appointments Required</li> <li>ODD YEARS: President appoints Nominations Committee Members (Approve)</li> </ul>
November	<ul style="list-style-type: none"> <li>Annual CDPH Cooperative Agreement (Approve)</li> </ul>
December	<ul style="list-style-type: none"> <li>Annual Presentation of Trustees Service Pins</li> <li>ODD YEARS: Nominations Committee presents Slate of Candidates for Board Officers</li> </ul>
Date Varies	<ul style="list-style-type: none"> <li>Annual Final Audit Report (Approve)</li> </ul>
As Needed	<ul style="list-style-type: none"> <li>Annual Midyear Fiscal Budget Adjustments (Approve)</li> </ul>



## SGVMVCD Committees Recurring Meeting Items

Month	Item(s)
January	
February	<ul style="list-style-type: none"> <li>• <b><u>FINANCE AND AUDIT COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual Investment Policy Review and Recommendation to Board</li> <li>○ Annual Signatory Authority Review and Recommendation to Board</li> </ul> </li> </ul>
March	
April	<ul style="list-style-type: none"> <li>• <b><u>FINANCE AND AUDIT COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Every other year, recommend retention of existing firm to continue conducting audits on a year-to-year basis or solicit RFP for new two-year period to Board</li> </ul> </li> <li>• <b><u>PERSONNEL AND POLICY COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual review of staff's recommendations regarding salaries and benefits for ensuing fiscal year's budget</li> <li>○ Annual performance evaluation of District Manager and inform Board of the results</li> <li>○ Every third year, review the salary survey completed by staff pursuant to Article XIV, Salary Adjustments of Resolution 94-02, Fiscal Policies</li> </ul> </li> <li>• <b><u>LEGISLATIVE COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual review of relevant legislation which may impact mosquito and vector control, public health, and special districts</li> </ul> </li> </ul>
May	<ul style="list-style-type: none"> <li>• <b><u>FINANCE AND AUDIT COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual review and recommendation of Draft Fiscal Year Budget to Board</li> <li>○ Annual review of staff's/Personnel &amp; Policy's recommendations regarding salary and benefits adjustments for ensuing fiscal year budget</li> </ul> </li> <li>• <b><u>PERSONNEL AND POLICY COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Every third year, make recommendations regarding salary adjustments to Board</li> </ul> </li> <li>• <b><u>LEGISLATIVE COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual review of legislation bills which affect the District and submit list to the Board including bill number, position, priority level, and brief description of the bill</li> </ul> </li> </ul>
June	
July	
August	
September	
October	
November	<ul style="list-style-type: none"> <li>• <b><u>NOMINATIONS COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ ODD YEARS: Select Committee Chair and Slate of Candidates for Board Officers</li> </ul> </li> </ul>
December	
Date Varies	<ul style="list-style-type: none"> <li>• <b><u>FINANCE AND AUDIT COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Annual Review and Recommendation of Draft Audit Report to Board</li> </ul> </li> </ul>
As Needed	<ul style="list-style-type: none"> <li>• <b><u>FINANCE AND AUDIT COMMITTEE</u></b> <ul style="list-style-type: none"> <li>○ Review &amp; Recommendation of Midyear Fiscal Budget Adjustments to Board</li> </ul> </li> <li>• <b><u>PUBLIC INFORMATION COMMITTEE</u></b></li> </ul>