

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
June 12, 2020**

TRUSTEES ATTENDING

Stephen Sham (Alhambra)
Roger Chandler (Arcadia)
Joseph Rocha (Azusa)
Manuel Lozano (Baldwin Park)
Rick Barakat (Bradbury)
Corey Calaycay (Claremont)
Margaret Finlay (Duarte)
Charles Myers (Glendora)
Catherine Marcucci (Industry)
Manuel Garcia (Irwindale)
Dan Holloway (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Emmett Badar (San Dimas)
Juli Costanzo (San Gabriel)
John Capoccia (Sierra Madre)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Henry Morgan (Covina)
Jerry Velasco (El Monte)
Marina Khubesrian (So. Pasadena)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Levy Sun
Melissa Doyle
Marta Tanaka

GUESTS PRESENT

Representative from Lozano & Smith,
Legal Counsel

- 1. Call to Order**
Board President Becky Shevlin called the meeting to order at 7:00 a.m.
- 2. Pledge of Allegiance and Silent Roll Call**
Trustee Richard Barakat led the Pledge of Allegiance, and attendance was taken by roll call.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion made by Trustee Tim Sandoval and seconded by Trustee Margaret Finlay to approve the Consent Calendar was approved by roll call vote.

5. Distribution of Annual Engineers Report

District Manager Jared Dever affirmed that the final Engineers Report for FY 2020/21 is included in the board package, restating that this is the method of determining the assessment rate and calculating projected revenue for the fiscal year. No questions or comments were made.

6. Consider Approval of Resolution 2020-02 to Order Collection of Special Benefit Property Taxes, Inclusive of FY 2020/21 Budget

Board President Becky Shevlin declared the Public Hearing open and asked District Manager Jared Dever if any communication from the public had been received. Dever responded that no communication had been received and briefly reviewed Budget highlights.

President Shevlin opened the Public Hearing to receive Public Comments. No comments were made. President Shevlin closed the Public Hearing.

President Shevlin opened the item for discussion by the Board. No comments were made.

A motion made by Trustee Corey Calaycay and seconded by Trustee Tim Sandoval to approve Resolution 2020-02 to Order Collection of Special Benefit Property Taxes, Inclusive of FY 2020/21 Budget was approved unanimously by roll call vote.

7. Consider Amendment to Personnel and Salary Resolution No. 92-11: Article XXV, Drug and Alcohol Abuse Policy

District Manager Jared Dever advised that this is part of his ongoing effort at completing in-house revisions to bring the Personnel and Salary Resolution current.

Dever stated that a policy covering alcohol and drugs abuse had not been previously been included in the Personnel and Salary Resolution.

A motion made by Trustee Corey Calaycay and seconded by Trustee Margaret Finlay to approve the Amendment was approved unanimously by roll call vote.

8. Consider Amendment to Personnel and Salary Resolution No. 92-11: Article XXII, Section 6, Social Media Policy

District Manager Jared Dever reported that this is another revision to bring the Personnel and Salary Resolution current and address to the significant increase of outreach conducted on social media. Dever explained that the policy provides

framework for content of material, allows the district to restrict content, and includes guidelines on correspondence for employees, and sanctions for violations.

A motion made by Trustee Corey Calaycay and seconded by Trustee Richard Barakat to approve the Amendment was approved unanimously by roll call vote.

9. Committee Reports

9.1 Joint Meeting of Personnel and Policy and Executive Committees

Chairperson of Personnel and Policy Committee, Richard Barakat advised that there was no reportable action taken.

Chairperson of the Executive Committee, Becky Shevlin, advised that there was no reportable action taken.

10. District Administration

District Manager Jared Dever reported that mosquito populations have increased dramatically this year, in the San Gabriel Valley and throughout Southern California. Dever added that although this is expected to generate additional reports of biting mosquitoes from public, doesn't necessarily correlate to increased West Nile virus transmission.

Dever further reported that Operations department staff have been working overtime to control mosquitoes in underground storm drains until the district is fully staffed, and advised that adult and larval control applications with specialty equipment have been conducted to reduce mosquito abundance at cemeteries in Azusa and Pomona.

Communications Director Levy Sun reported on the arrival of a human size mosquito costume, Ada Eze, a more anatomically correct representation of the established *Aedes* population in the San Gabriel Valley, and informed the board that it will be revealed on June 21, in time for National Mosquito Control Awareness week.

Board President Becky Shevlin inquired if repellent wipes will be available for distribution to cities. Sun replied that the district has repellent wipes that are available for outdoor events and recommended that any trustees needing wipes contact Levy Sun or Jared Dever to arrange for pick up or delivery.

11. Trustee Reports

There were no trustee reports.

12. New Business

No new items were requested.

13. Adjournment

The meeting was adjourned at 7:48 a.m.