

**San Gabriel Valley Mosquito & Vector Control District**  
**1145 N. Azusa Canyon Road**  
**West Covina, California 91790**

**Board of Trustees Meeting**

**December 12, 2008**

**7:00 AM**

**Agenda**

- 1. Board of Trustees Holiday Breakfast**
- 2. Call to Order**  
Note: The public is requested to address the Board on an **Agenda Item** when the Board considers it.
- 3. Pledge of Allegiance and Silent Roll Call**
- 4. Opportunity for Public Comment on Non-Agenda Items**  
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 5. Consent Calendar \***  
All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.
  - A. List of Claims for November, 2008 \***
  - B. Budget Status Report for November 2008 \***
  - C. Minutes of Board of Trustees Meeting November, 2008 \***
  - D. Surveillance and Vector Report\***
  - E. Abatement Report\***
  - F. Education Program\***
- 6. A. September 2008 Monthly Treasurer Report / District Working Balance for November 2008\***  
(Action Required – Approve / Disapprove)  
  
**B. October 2008 Monthly Treasurer Report / District Working Balance for December 2008\***  
(Action Required – Approve / Disapprove)
- 7. District Administration**  
(District Manager) (No Action Required)
  - A. MVCAC 2009 Annual Conference, January 25-28, 2009**
- 8. Disease Surveillance**  
(Assistant Manager) (Verbal Report) (No Action Required)
- 9. Trustee Reports**  
(Verbal Report) (No Action Required)

\* Indicates a written report.

- 10. New Business**  
Opportunity for Trustees to request future agenda items  
(Verbal)
- 11. Recognition of Outgoing Trustees Roger Hernandez (City of West Covina) and  
Trustee Tom Sykes (City of Walnut)**
- 12. Service Pin Awards to Trustees for Their Years of Service to the District**
- 13. Adjournment**

**Finance Committee will meet immediately  
following the Board of Trustees Meeting**

**Finance Committee**

**Margaret Finlay, Chairperson**  
**Frank Hall**  
**Joe Rocha**

**Albert Huang**  
**Henry Morgan**  
**Stephen Sham**

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of San Gabriel Valley MVCD, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting. Dated this 5<sup>th</sup> day of December 2008.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the San Gabriel Valley MVCD to all or a majority of the Board of Trustees less than 72 hours prior to that meeting are available for public inspection at the Administration Building Front Lobby located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

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Esther Elliott  
Administrative Secretary  
San Gabriel Valley MVCD

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims November 2008**

Item 4A

**Payroll November 13, 2008**

Account	Description	Amount
6210	Salaries, Exempt	\$19,303.43
6212	Salaries, Non-Exempt	\$25,437.77
6216	Salaries, Overtime	
6218	Salaries, Vacation	\$1,102.24
6219	Salaries, Holiday	\$728.96
6220	Salaries, Sick Pay	\$484.96
6070	Employee Cash-out	\$2,407.51
	Bilingual compensation	
6230	Part-time Salaries	\$10,799.20
6140	Employer Medicare	\$861.95
6240	Employer Social Security	\$669.55
	Paychex	
<b>Total Payroll November 13, 2008</b>		<b>\$61,795.57</b>

**Accounts Payable November 13, 2008**

Check#	Account	Payee	Description	Amount
408702	6070	Allied Administrators	Dental premiums	\$1,158.27
408703	6040	Athens Services	Trash pick up	\$161.10
408704	6044	Best Way Maintenance	Landscaping fees-May	\$450.00
408705	6270	Best Office Products	Office supplies	\$237.30
408706	6290	Bioquip	Educational supplies	\$143.64
408707	6262	Chevron	Gasoline	\$4,558.68
408708	6340	Edison	Electricity	\$1,729.13
408709	6122	EDD	Unemployment insurance	\$6,091.00
408710	6290	First Resort Solutions	Mosquito model case	\$468.00
408711	-----	Franchise Tax Board	Tax	-----
408712	6270	GK Hall	Business cards	\$57.37
408713	6130	Jenkins and Hogin	Legal fees	\$210.00
408714	6046	Jesse Shelby	Network administration and service	\$1,500.00
408715	6300	LA Times	Subscription	\$23.92
408716	-----	Marilyn Nihipali	(Employee Liability)	-----
408717	6040	McNeill Security Systems	Fire and security alarm monitoring and installation	\$473.61
408718	6070	Medical Eye Service	Vision premiums	\$159.96
408719	6260	NAPA Auto Parts	Automotive parts	\$69.24
408720	-----	Nationwide Retirement	Employee liability	-----
408721	6185	Neopost	Postage meter leasing	\$50.00
408722	6200	PERS	Employer contribution	\$4,853.69
408722			Employee benefit	\$3,220.44
408723	6250	Praxair	Dry ice	\$383.92
408724	6332	Prudential Uniform	Uniforms	\$452.16
408724	6040		Floor mats and lockers	\$201.30
408725	6270	Ramona Deacon	Office supplies	\$34.58
408726	6036	Red Wing Software	Accounting software update	\$789.00
408727	6160	Ron Trancoso	Reimbursement for erroneous assessments	\$34.68
408728	6040	Safety Kleen	Parts washer service	\$184.32
408729	6250	San Dimas Grain	Lay mash	\$262.78

**San Gabriel Valley  
Mosquito and Vector Control District List of Claims November 2008**

Check#	Account	Payee	Description	Amount
408730	6051	Steve West	Car Allowance	\$500.00
408731	6341	The Gas Company	Gas bill	\$148.33
408732	6042	United Air Conditioning Service	Air conditioning srevice	\$96.00
408733	6250	Western Weather Group	Weather station srvice	\$945.00
408734	6160	William Welbourn	Reimbursement for erroneous assessments	\$8.98
<b>Total Accounts Payable November 13, 2008</b>				<b>\$29,656.40</b>

**Payroll November 27, 2008**

Account	Description	Amount
6210	Salaries, Exempt	\$19,303.43
6212	Salaries, Non-Exempt	\$22,687.31
6216	Salaries, Overtime	
6218	Salaries, Vacation	\$1,617.98
6219	Salaries, Holiday	\$3,845.44
6220	Salaries, Sick Pay	\$320.56
6070	Employee Cash-out	\$2,680.44
	Bilingual compensation	\$100.00
6230	Part-time Salaries	\$8,900.54
6140	Employer Medicare	\$850.23
6240	Employer Social Security	\$545.65
	Paychex	
	Processing fee	\$215.49
<b>Total Payroll November 27, 2008</b>		<b>\$61,067.07</b>

**Trustee Stipend November 27, 2008**

Account	Trustee	Description	Amount	
6030	Richard Barakat	Monthly stipend for attending District functions	\$100.00	
	David Barron		\$100.00	
	Bob Bruesch		\$100.00	
	Roger Chandler		\$100.00	
	Linda Elderkin		\$100.00	
	Kenneth Gillanders		\$100.00	
	Ernest Gutierrez		\$100.00	
	Roger Hernandez		\$100.00	
	Daniel Holloway		\$100.00	
	Dan Kirby		\$100.00	
	Henry Morgan		\$100.00	
			Board Secretary stipend	\$49.50
	Chuck Myers		\$100.00	
	Robert Neher		\$100.00	
	Janice Nelson	\$100.00		
	Jef Parriott	\$100.00		
	Joe Rocha	\$100.00		
	Elliott Rothman	\$100.00		
	Stephen Sham	\$100.00		
	Employer Medicare	\$26.82		
	Employer Social Security	\$114.67		
<b>Total November 27, 2008</b>			<b>\$1,990.99</b>	

**Accounts Payable November 27, 2008**

Check#	Account	Payee	Description	Amount
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**San Gabriel Valley  
Mosquito and Vector Control District List of Claims November 2008**

Check#	Account	Payee	Description	Amount
408735	6270	Best Office Products	Office supplies	\$178.93
408736	6150	CSDA	Membership	\$3,799.00
408737	6302	Clerk-LA Superior Court	Violation (to be reimbursed by employee)	\$420.00
408738	6315	COVAD	Internet useage charge	\$323.85
408739	6232	Frank Hall	Reimbursement for travel-MVCAC quarterly met	\$528.00
408740	-----	Franchise Tax Board	Tax	-----
408741	6260	Interstate Batteries	Truck batteries	\$143.99
408742	6040	J&J Janitorial Service	Janitorial service	\$1,058.00
408743	-----	Marilyn Nihipali	(Employee Liability)	-----
408744	6070	Melvin Cook	Retroactive medical reimbursement	293.67
408745	-----	Nationwide Retirement	Employee liability	-----
408746	6185	Neopost	Postage meter leasing	\$63.23
408747	6200	PERS	Employer contribution	\$4,853.69
408747			Employee benefit	\$3,220.44
408748	6320	Verizon California	Office phones	\$401.04
408749	6315	Verizon Wireless	Wireless card-West	\$60.07
408749	6312		Field phones	\$1,439.03
408750	6315	Verizon Wireless	Wireless card-Fujioka	\$60.07
<b>Total Accounts Payable November 27, 2008</b>				<b>\$16,843.01</b>

Petty Cash Check	November 2008 Account	Payee	Description	Amount
2225		Home Depot	Automotive supplies	\$51.38
2226	6010	Schaffer Awards	Employee awards	\$7.67
<b>Total Petty Cash</b>				<b>\$59.05</b>
<b>Total Payroll</b>				<b>\$122,862.64</b>
<b>Total Accounts Payable</b>				<b>\$48,490.40</b>
<b>TOTAL LIABILITIES</b>				<b>\$171,412.09</b>
<b>Trust Warrant 560</b>				<b>\$171,412.09</b>

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 42% of Year Completed)  
November 30, 2008

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	38,607.16	213,483.59	515,000.00	301,516.41	41.45	
Salaries - Non Exempt	48,225.08	278,547.37	683,000.00	404,452.63	40.78	
Salaries - Overtime	0.00	339.22	1,000.00	660.78	33.92	
Salaries - Vacation	2,720.22	25,949.86	55,000.00	29,050.14	47.18	
Salaries-Holiday	4,574.40	10,364.64	41,000.00	30,635.36	25.28	
Salaries, Sick Pay	805.52	11,710.65	46,000.00	34,289.35	25.46	
Salaries, Part-time - XH	19,699.74	109,087.51	180,000.00	70,912.49	60.60	Seasonal help
Retirement, Employee	6,440.88	35,731.02	85,000.00	49,268.98	42.04	
Management Car Allowance	500.00	2,500.00	6,000.00	3,500.00	41.67	
Cafeteria Benefit	5,711.61	65,813.85	180,000.00	114,186.15	36.56	
Medicare	1,739.00	9,807.82	18,000.00	8,192.18	54.49	Seasonals
Retirement - Employer	9,707.38	53,660.75	123,000.00	69,339.25	43.63	
Social Security	1,336.07	7,298.46	13,000.00	5,701.54	56.14	Seasonals
<b>TOTAL PERSONNEL EXPENSES</b>	<b>140,067.06</b>	<b>824,294.74</b>	<b>1,946,000.00</b>	<b>1,121,705.26</b>	<b>42.36</b>	
<b>OPERATING EXPENSES</b>						
Fixed Assests-Furniture	0.00	0.00	10,000.00	10,000.00	0.00	
Awards	0.00	0.00	1,500.00	1,500.00	0.00	
Bank Charges	0.00	0.00	5,600.00	5,600.00	0.00	
Board expenses	1,849.50	9,350.54	29,200.00	19,849.46	32.02	
Computer Hardware	0.00	5,372.99	4,000.00	(1,372.99)	134.32	DM's laptop
Computer Software	789.00	2,017.70	2,750.00	732.30	73.37	License renewal
Building maintenance	1,894.01	17,574.47	39,490.00	21,915.53	44.50	New alarm system
Maintenance, equipment	96.00	2,850.38	8,000.00	5,149.62	35.63	
Maintenance, grounds	450.00	2,436.76	8,000.00	5,563.24	30.46	
Computers ,Maintenance	1,500.00	11,099.48	23,000.00	11,900.52	48.26	Repairs for PIO & DM
Fees & Assessments	0.00	811.28	9,500.00	8,688.72	8.54	
Hiring expenses	0.00	480.00	3,100.00	2,620.00	15.48	
VCJPA General Fund	0.00	10,521.00	9,200.00	(1,321.00)	114.36	One time fee
Insurance, liability	0.00	41,084.00	41,000.00	(84.00)	100.20	One time fee

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 42% of Year Completed)  
November 30, 2008

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Workers Comp Insurance	0.00	47,978.00	48,000.00	22.00	99.95	One time fee
Other Insurance	0.00	908.52	2,000.00	1,091.48	45.43	EAP premiums
Insurance, unemployment	6,091.00	15,576.00	11,000.00	(4,576.00)	141.60	Past seasonals
Legal	210.00	3,530.00	10,000.00	6,470.00	35.30	
Memberships	3,799.00	14,565.00	13,400.00	(1,165.00)	108.69	MVCAC dues
Miscellaneous expenses	43.66	1,163.71	2,500.00	1,336.29	46.55	Satellite Renewal
Postage	113.23	505.24	3,500.00	2,994.76	14.44	
Prof. Services, Auditor	0.00	13,500.00	15,000.00	1,500.00	90.00	One time fee
Professional Services	0.00	0.00	5,000.00	5,000.00	0.00	
Research	0.00	0.00	8,000.00	8,000.00	0.00	
Seminars and meetings	528.00	4,218.41	45,200.00	40,981.59	9.33	
Tuition Reimbursement	0.00	0.00	2,500.00	2,500.00	0.00	
Supplies, laboratory	1,591.70	8,391.38	18,000.00	9,608.62	46.62	Lab repairs
Supplies, mechanical	397.55	9,494.16	33,000.00	23,505.84	28.77	
Supplies, gasoline	4,558.68	29,365.11	55,770.00	26,404.89	52.65	Increase in fuel costs
Supplies, office	508.18	4,579.67	17,000.00	12,420.33	26.94	
Supplies, operations	0.00	178.49	28,000.00	27,821.51	0.64	
Supplies, public informat	611.64	14,656.63	35,000.00	20,343.37	41.88	
Supplies, reference	23.92	453.80	3,000.00	2,546.20	15.13	
Supplies, safety	420.00	4,312.63	11,200.00	6,887.37	38.51	
Tax Collection	0.00	0.00	115,000.00	115,000.00	0.00	
Communications, field	1,439.03	7,240.20	26,500.00	19,259.80	27.32	
Telephone, Internet	443.99	2,217.05	7,000.00	4,782.95	31.67	
Telephone , Office	401.04	2,153.42	6,000.00	3,846.58	35.89	
Training , CEU's	0.00	830.00	4,000.00	3,170.00	20.75	
Uniforms and clothing	452.16	5,100.73	13,000.00	7,899.27	39.24	
Utilities, Electric	1,729.13	14,514.89	28,800.00	14,285.11	50.40	Increase in electricity costs (A/C)
Utilities, Natural Gas	148.33	783.41	4,500.00	3,716.59	17.41	
Utilities, Water	0.00	510.90	3,100.00	2,589.10	16.48	
<b>TOTAL OPERATING EXPENSES</b>	<b>30,088.75</b>	<b>309,275.95</b>	<b>769,310.00</b>	<b>458,984.05</b>	<b>40.20</b>	
<b>TOTAL EXPENSES</b>	<b>170,155.81</b>	<b>1,133,570.69</b>	<b>2,715,310.00</b>	<b>1,580,689.31</b>	<b>41.75</b>	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 42% of Year Completed)  
November 30, 2008

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
<b>RESERVES</b>					
Reserve, Unallocated Gene	0.00	0.00	814,706.95	814,706.95	0.00
Reserve, Public Health Em	0.00	0.00	379,425.97	379,425.97	0.00
Reserve, Capital & Asset	0.00	0.00	471,320.00	471,320.00	0.00
<b>TOTAL RESERVES</b>	0.00	0.00	1,665,452.92	1,665,452.92	0.00

**San Gabriel Valley Mosquito & Vector Control District**  
**1145 N. Azusa Canyon Road**  
**West Covina, California 91790**

**Board of Trustees Meeting**  
**November 14, 2008**

**Minutes**

**Trustees Attending**

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Ernest Gutierrez (El Monte)
- 8 Charles Myers (Glendora)
- 9 Jeff Parriott (Industry)
- 10 Dan Holloway (La Puente)
- 11 Robert Neher (La Verne)
- 12 Dan Kirby (Monrovia)
- 13 Dave Barron (Monterey Park)
- 14 Elliott Rothman (Pomona)
- 15 Robert Bruesch (Rosemead)
- 16 Janice Nelson (Sierra Madre)
- 17 Kenneth G. Gillanders (Temple City)
- 18 Roger Hernandez (West Covina)

**Trustees Absent**

- 1 Margaret Finlay (Duarte)
- 2 Mark Breceda (Irwindale)
- 3 Frank Hall (Co. of Los Angeles)
- 4 Jeffrey Templeman (San Dimas)
- 5 Albert Huang (San Gabriel)
- 6 Tom Sykes (Walnut)

**Staff Attending**

- Steve West
- Kenn Fujioka
- Kelly Middleton
- Rose Alba
- Esther Elliott
- Carol Anne Hagele
- Ramona Deacon

**Staff Absent**

- Mel Cook

**1. Call to Order**

The meeting was called to order by Vice President Sham at 7:01 a.m.

**2. Pledge of Allegiance and Silent Roll Call**

The Pledge of allegiance was led by Vice President Sham.

**3. Opportunity for Public Comment on Non-Agenda Items**

None

**4. Consent Calendar**

- A. List of Claims for October, 2008
- B. Budget Status Report for October, 2008
- C. Minutes of Board of Trustees Meeting October, 2008
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

A motion by Trustee Gutierrez to approve the Consent Calendar was seconded and unanimously approved.

**5. September 2008 Monthly Treasurer Report / District Working Balance for November 2008**

A motion by Trustee Gutierrez to continue the Monthly Treasurer Report / District Working Balance to the December meeting was seconded and unanimously approved.

**6. Vote for Board of Trustees Officers for 2009**

District Manager Steve West reported that the Board proposed to endorse the current Board Officers for 2009. Without a Nominations Committee or concomitantly a Nominations Committee Chairman to conduct an election, District Manager West suggested the President select a member of the Board to conduct it.

A motion by Trustee Gutierrez for a vote of the Board to confirm its prior determination to extend the terms of exiting Board officers through 2009 was seconded and unanimously approved.

**7. District Administration**

**A. Holiday Schedule**

District Manager West reported an error in the dates District offices will be closed during the Thanksgiving holidays. District offices will be closed Thursday, November 27, 2008 and Friday, November 28, 2008.

**B. Baldwin Park Status Report**

District Manager Steve West announced that a timely telephone meeting among the District's legal counsel, a representative of a Prop. 218 consultant firm, and him regarding who should sponsor and manage the City of Baldwin Park's possible annexation process to the District and the Proposition 218 elections resulted in a subsequent meeting on this subject with Baldwin Park management and legal officials. The consensus of that meeting was that, although the approved contract states that the "218" election is to be conducted by the City of Baldwin Park, the City and District administrative and legal staff agree that the District should conduct that election.

The agreement was originally constructed for the City to conduct the election because the District Manager was concerned about an appearance of a conflict of interest with the District "benefiting" from a positive vote of the Baldwin Park land owners. Baldwin Park had budgeted \$30,000 for an election hoping that amount was sufficient.

As a result of these discussions, staff will present to the Board at a future meeting the documentation to codify the proposed action. It will include the \$20,000 payment by Baldwin Park to the District with the balance to be funded by the District. Staff estimates the total cost of the election to approximate \$50,000 to \$60,000. This fact is indicative of the City's underestimation of the cost. We will propose to use that revenue from Baldwin Park, a total of \$102,602 this fiscal year to bear the election cost, noting the final cost would be offset by Baldwin Park's \$20,000 payment and the District's \$7,000 budget this fiscal year to fund LAFCO's costs of an annexation. Staff will further propose a consultant to conduct the Proposition 218 election with District staff responsible for oversight. The District Manager's concern about possible "charges" of subjectivity is best "disproven" by the employment of a consultant.

Trustee Kirby initiated Board questions asking if there is legal precedent on something like this, and further if it isn't the first time this issue has arisen. He also requested clarification

of whether this is a money or legal issue.

District Manager West replied that since the District adopted and advertised its assessment schedule prior to Prop 218, our current fee matrix is protected from the regulations of Prop 218. However, among discussion among the staff, consultant, and legal advisors, the District Manager and District Counsel were led to recognize that Baldwin Park's election and subsequent absorption by the District would be subject to Prop 218. The result is the election and subsequent assessments must be Prop 218 compliant, and the Board will not have the flexibility with the \$20 cap we currently enjoy. The result is our total assessment would become a two tier system if Baldwin Park votes to joins the District.

Trustee Elderkin asked if at some point they would ultimately be paying less than the other cities. The District Manager replied that it is a distinct possibility and that an Engineers Report (by the consultant), as part of the Prop 218 election, would determine that "level" in Baldwin Park.

Trustee Baron asked if the Baldwin Park election could be consolidated with another election. District Manager West responded it can not because it is a mail ballot to property owners.

Asking for clarification, Trustee Barakat asked if the \$30,000 difference will be paid by the Baldwin Park contractor or us. The District Manager replied that San Gabriel Valley Mosquito & Vector Control District would be contracting with and paying the complete consultant costs less the amount (\$20,000) to be remitted to the District.

Trustee Barakat continued asking if, of the \$60,000, Baldwin Park will provide \$20,000 or \$30,000 and would the District pay the balance? Is that correct? The District Manager responded that the funds to pay the consultant would be charged to the Baldwin Park Revenue Account.

Trustee Barakat continued stating the fund be paid by them to us and which we're spending on providing vector control to them means in effect we are subsidizing the service. The District Manager responded that Trustee Barakat is correct.

Trustee Barakat continued saying that if we weren't putting on the election using the revenue from Baldwin Park; it would stay in our coffers to improve service everywhere. The District Manager responded that Mr. Barakat statement is accurate.

Trustee Elderkin stated that in her experience with elections the information has to be really "good" so that people understand. She also mentioned that the up side of a Prop 218 election is that they have to actively send the letter back which takes more energy.

Trustee Baron stated that a consultant can tell us the normal process and how they have conducted other mail ballots. Trustee Elderkin asked if we have to go thru the Prop 218 process. The District Manager replied that we have to do so.

Trustee Bruesch asked if the District Manager remembered that the percentage of ballots that were returned for the Altadena/Kinneola annexation was less than 10%. Assistant Manager Fujioka stated that it was more than 60% in favor of annexation.

Trustee Rothman asked the District Manager when we would have the name of the consulting company. District Manager West said it would be several months but he is likely to recommend the company called SCI.

Trustee Baron questioned whether there would be a *Request For Proposals* (RFP). District Manager West said he proposed not to do so based on the time constraints by a RFP process.

Trustee Rothman asked the District Manager if, before he recommends a firm for the Prop 218 election process, to find out if they conducted the recent mail-in ballot for the City of Pomona. The consulting company was handling a small hike in their special assessment and lost at 87% against. If it is the same company, staff may recommend them but it would not be wise for this Board to use them.

District Manager West responded he would certainly determine who conducted the election in Pomona and inform the Board at the time the staff report is brought to the Board.

Trustee Baron suggested that at least 3 companies be contacted, at least by phone. District Manager West said he would do that.

Trustee Baron mentioned that there are local elections in March, so many of these consultants may be busy with city elections. District Manager West said he understands the point and since it is a mail-ballot election it can be done at anytime avoiding “election” conflict.

Trustee Gutierrez recommended the District Manager investigate SCI’s track record and find out who they have done work for and what was their success rate.

**C. MVCAC Legislative Day, Tuesday, March 3, 2009, Sacramento**

District Manager West reported that the Mosquito Association will be renewing its sponsorship of a Legislative Day on March 3, 2009 in Sacramento. The Association is contracted with Ralph Heim, who is a well known consultant and lobbyist in Sacramento, to provide legislative services and “staff” a Legislative Day. This activity was dropped when the Blanning and Baker contract was not renewed. However, Mr. Heim proposes this event be reinstated with the understanding that substantial Trustee support would be the key factor for success. Districts in Southern California with large boards are anticipated to “supply” a large number of Trustees to attend the Sacramento event. At least three Trustees and possibly more from San Gabriel Valley Mosquito & Vector Control District would be most beneficial.

Trustee Baron reminded everyone that March 3, 2009 is an election day in some cities so some Trustees may be unavailable.

President Chandler asked Trustees to inform the District Manager if they plan to attend.

**8. Disease Surveillance**

Assistant Manager Kenn Fujioka reported it was close to the end of the year for West Nile virus activity.

Los Angeles County reported 162 cases, 56 of them in our District this year. Kenn was concerned that it is much warmer than normal and this may affect transmission in 2009.

Kenn responded to President Chandler's question by stating that putting soap in standing water would prevent mosquitoes from breeding longer than bleach.

Trustee Elderkin remarked that the severity of 2004's WNV season is a good issue for Legislative Day.

**9. Trustee Reports**

Trustee Myers attended the MVCAC Fall Meeting at Lake Tahoe and reported that the Association hopes members will send their representatives to Legislative Day in 2009. They are hoping for at least 100 participants. The possibility of having a "Day at the District" for local legislators at each district was also discussed.

There was also a lot of discussion about adulticiding for mosquitoes. Trustee Myers elaborated on the various philosophies and ecologies that exist throughout California. These differences make one protocol for the entire state virtually impossible, but the methodologies of Northern and Southern California districts are always being compared anyway.

In response to Trustee Elderkin's question Assistant Manager Fujioka stated that vector control districts use pyrethrin to control adult mosquitoes. There is currently a worldwide shortage of pyrethrin and very few alternatives can be used in California. Assistant Manager Fujioka also commented on the furor concerning aerial spraying of hormones to control the light brown apple moth in Northern California.

Trustee Myers informed the Board that three pieces of state legislation have been proposed because of that spraying for the light brown apple moth. He described the continuous battle to allay the public's fear of aerial application versus the possibility using this technique when necessary.

**10. New Business**

Assistant Manager Fujioka responded to Trustee Morgan's question by reporting that the Water Company had postponed shutting off the water to control black flies twice.

**11. Adjournment**

A motion by Trustee Gutierrez to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:31 PM.

## Surveillance Activities During November 2008

### I. Mosquito Collections

Location	Mean mosquitoes per trap
LA Arboretum-Arcadia	1.9
Bernard Bio Station – Claremont	2.7
Spreading grounds – Duarte	0.0
CA Country Club-Industry	0.3
Santa Fe Dam – Irwindale	1.3
Mont. Park Cty Yd – Monterey Park	4.4

### II. Mosquito Pools Collected

Location	Species	No. of Pools
LA Arboretum-Arcadia	<i>Cx. quinquefasciatus</i>	1
MP City Yard – Monterey Park	<i>Cx. quinquefasciatus</i>	1

Neither of the pools collected in November was positive for WNV. As of December 2, 2008, 40 new mosquito pools have been tested positive for WNV within California during 2008 bringing the current total to 1987 mosquito pools collected from 27 counties.

### III. Dead Birds

The total number of dead birds positive for WNV in California thus far in 2008 is now 2509 from 46 counties. No birds were picked up by District staff in November.

### IV. Sentinel Chicken Sera

In California, the total number of chickens positive for WNV as of December 2, 2008 is currently 580 from 129 flocks in 27 counties.

### V. Human Illness

As of December 2, 2008, 403 human cases of WNV were reported in California from 25 counties, up from 369 last month. The number of confirmed cases in Los Angeles County increased from 130 to 148. Three WNV-related deaths were reported since last month, 2 from Los Angeles County and 1 from Riverside County. This now takes the statewide number of fatalities to 13 from the following counties: Fresno (1), Los Angeles (5), Orange (2), Riverside (4) and San Bernadino (1) counties.

### VI. Horses and Rodents

The number of horses and squirrels testing positive for WNV in California remained unchanged since last month. Thus far in 2008, 31 horses from 14 counties were reported WNV positive, still none from Los Angeles County. There have been 32 squirrels from 7 counties reported WNV positive in 2008, 14 were from Los Angeles County including one last month from this District.

## VII. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

	LA Civic Ctr max/min T°	Burbank max/min T°	Pasadena max/min T°	San Gabriel max/min T°	Ontario max/min T°	District max/min T°
Nov 2008	77.7/56.8	76.4/52.5	77.9/56.4	77.9/53.4	78.6/52.7	80.1/53.3
Nov 2007	71.5/54.4	73.1/50.4	75.0/53.1	73.6/51.9	74.6/50.4	75.3/51.8
Nov 5-yr mean	72.0/53.3	71.6/49.0	72.8/51.8	73.2/50.3	71.9/48.9	
Nov 2004	68.1/50.2	67.0/46.5	67.4/49.2	69.2/47.4	66.4/46.7	
Oct 2008	85.2/60.1	85.8/58.2	87.6/61.0	85.9/56.5	87.5/58.6	88.9/57.9
Oct 2007	79.2/58.3	79.3/55.9	81.4/57.9	79.8/54.0	81.0/57.4	83.4/56.4
Oct 5-yr mean	77.6/59.1	78.4/56.2	80.0/58.1	78.4/56.2	80.1/56.4	
Oct 2004	73.0/57.6	74.6/54.7	75.9/56.2	72.7/53.6	75.9/54.1	

## Precipitation

Nov 2008	1.85	1.97	2.64	1.01	1.07	1.75
Nov 2007	0.56	0.61	0.82	1.43	1.61	1.04
Nov 5-yr mean	0.49	0.42	0.76	0.62	0.70	
Nov 2004	0.20	0.47	1.60	0.50	0.93	
Oct 2008	0.02	0.00	0.08	0.00	0.00	0.06
Oct 2007	1.03	1.81	1.69	1.55	1.43	0.02
Oct 5-yr mean	1.32	1.48	2.30	0.70	0.62	
Oct 2004	4.56	5.05	9.22	1.91	1.34	

To view information from the District's weather station go to:

<http://customerweb.westernwx.com/sqvmvcd> Username: sqvmvcd Password: weather

## IX. Notes: National West Nile Virus Activity

The Centers for Disease Control reports on their website that as of November 18, 1301 human cases had been reported nationwide this year in the following 42 states: Alabama (21), Arizona (97), Arkansas (8), California (392), Colorado (77), Connecticut (8), Delaware (1), Florida (2), Georgia (7), Idaho (33), Illinois (19), Indiana (3), Iowa (9), Kansas (32), Louisiana (36), Maryland (14), Michigan (17), Minnesota (21), Mississippi (99), Missouri (18), Montana (5), Nebraska (49), Nevada (16), New Jersey (7), New Mexico (9), New York (44), North Dakota (43), Ohio (19), Oklahoma (7), Oregon (16), Pennsylvania (13), Rhode Island (1), South Dakota (39), Tennessee (12), Texas (60), Utah (25), Virginia (1), Washington (2), West Virginia (1), Wisconsin (7), and Wyoming (8). Of the 1301 individuals, 602 (46%) had neuroinvasive illness. An additional 9 fatalities have been reported since last month bringing the new total to 34 from the following states: Arizona (4), California (12), Idaho (1), Iowa (1), Illinois (1), Mississippi (3), Missouri (1), New Jersey (1), New York (6), Ohio (1), Pennsylvania (1), Texas (1), and Wisconsin (1).

For additional information on the national level go to:

<http://www.cdc.gov/ncidod/dvbid/westnile/index.htm>.

[www.westnilemaps.usgs.gov](http://www.westnilemaps.usgs.gov).

Additional information about West Nile Virus activity within California can be found at:

[www.westnile.ca.gov](http://www.westnile.ca.gov)

[www.calsurv.org](http://www.calsurv.org)

**May you all have Safe and Happy Holidays filled with laughter and just enough food!**

**The Back Pew - Jeff Larson**



**Abatement Activities for  
November 2008**

District Cities	Total Service Requests	TYPES OF SERVICE REQUESTS							
		Fish	Pools and Spas	Misc. Sources	Adult Mosquitoes	Black Flies	Midges	Bees	Other Insects
Alhambra	1		1						
Altadena	0								
Arcadia	3		2		1				
Azusa	3		2		1				
Baldwin Park	2	1	1						
Bradbury	0								
Claremont	1		1						
Covina	1				1				
Duarte	1							1	
El Monte	0								
Glendora	0								
Industry	0								
Irwindale	0								
L. A. County	2		1		1				
La Puente	0								
La Verne	2	1			1				
Monrovia	1		1						
Monterey Park	1				1				
Pomona	4	1	3						
Rosemead	1	1							
S. Pasadena	0								
San Dimas	1		1						
San Gabriel	0								
Sierra Madre	0								
Temple City	0								
Walnut	1	1							
West Covina	11	3	7		1				
<b>TOTAL</b>	<b>36</b>	<b>8</b>	<b>20</b>	<b>0</b>	<b>7</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>0</b>

**Fish-** Placed in ornamental ponds and water barrels. Never placed in abandoned swimming pools or spas.

**Pools & Spas-** Referred to the District by residents, Department of Health Services, and City Code Enforcement Officers.

**Misc. Sources-** Resident refers to breeding site other than fish pond, swimming pool, and spa.

**Adult Mosq.-** Resident is annoyed by adult mosquitoes and is not sure of breeding site.

**Black Flies-** Resident is annoyed by black flies.

**Midges-** Property owner is experiencing an insect problem which has been identified as midges.

**Bees-** Resident has requested service for bees, wasps, or hornets.

**Other Insects-** Resident has contacted District regarding the control of insects other than those controlled by the District.

**MOSQUITO CONTROL ACTIVITIES**

District Cities	Total Sources Inspected	Total Sources Breeding	Total Sources Treated	Total Area Treated (Acres)	JUVENILE CONTROL						
					Duplex* (Gallons)	Golden Bear (Gallons)	<i>Bti</i> Gran. (Pounds)	<i>B. sphaer.</i> (Pounds)	XR Briquets (Each)	Fish (Acres) (Planted)	Methoprene Pellets (Pounds)
Alhambra	95	35	35	0.050	0.094	0.052		0.022			
Altadena	56	13	13	0.033	0.016	0.074		0.022			
Arcadia	282	89	89	0.153	0.292	0.149		0.682	3		
Azusa	64	14	14	0.428	0.941	0.563		0.088			
Baldwin Park	55	11	11	0.051	0.125	0.007		0.044		0.001	
Bradbury	14	3	3	0.071	0.217			0.044			
Claremont	84	3	3	0.009		0.030		0.022		0.001	
Covina	92	29	29	0.592	1.689	0.066		0.198			
Duarte	54	10	10	0.008	0.021	0.001					
El Monte	80	17	17	0.815	0.738	1.703		0.044			
Glendora	91	12	12	0.002	0.041	0.013		0.066			
Industry	33	15	15	0.049	0.115	0.051		0.022			
Irwindale	31	8	8	0.356	1.034	0.033					
L. A. County	284	66	66	0.132	0.153	0.190		0.484			
La Puente	63	7	7	0.018	0.046			0.088			
La Verne	62	15	15	0.040	0.063	0.049		0.066		0.001	
Monrovia	79	19	19	0.206	0.473	0.106		0.286			
MontereyPark	84	21	21	0.017	0.005	0.016		0.198		0.002	
Pomona	125	30	30	0.098	0.091	0.155		0.242		0.005	
Rosemead	105	18	18	0.008	0.002	0.013		0.154			
S. Pasadena	0	0	0								
San Dimas	87	13	13	0.058	0.151			0.176			
San Gabriel	88	34	34	0.031	0.055	0.019		0.154			
Sierra Madre	84	24	24	0.034	0.012	0.058		0.242			
Temple City	164	49	48	0.046	0.063	0.058		0.440			
Walnut	50	10	11	0.054	0.102	0.062		0.022		0.003	
West Covina	162	40	41	0.139	0.227	0.199		0.176			
<b>TOTAL</b>	<b>2468</b>	<b>605</b>	<b>606</b>	<b>3.495</b>	<b>6.766</b>	<b>3.667</b>	<b>0.000</b>	<b>3.982</b>	<b>3</b>	<b>0.013</b>	<b>0.000</b>

**Total Sources Inspected-** Total number of sources inspected for mosquitoes.

**Total Sources Breeding-** Total number of sources breeding for mosquitoes.

**Total Sources Treated-** Total number of sources treated for mosquitoes.

**Total Area Treated-** Total acres treated for mosquitoes only.

**Juvenile Control-** Pesticide used by type to control mosquito larvae and pupae.

**Adult Control-** Adulticide pesticide applied with ultra-low volume machine.

**OTHER CONTROL**

District Cities	BLACK FLIES				MIDGES		BEES			
	Larval Control		Adult Control		Larval Control		Sites Treated	Cynoff (Gallons)	Drione (Ounces)	M-Pede (Gallons)
	Teknar HP-D (Gallons)	Vectobac 12AS (Gallons)	Suspend SC (Gallons)	Area Treated (Acres)	Altosid Pellets (Pounds)	Area Treated (Acres)				
Alhambra										
Altadena										
Arcadia		0.013								
Azusa		0.122								
Baldwin Park										
Bradbury										
Claremont										
Covina										
Duarte										1.000
El Monte										
Glendora										
Industry										
Irwindale										
L. A. County										
La Puente										
La Verne										
Monrovia										
Monterey Park										
Pomona										
Rosemead										
S. Pasadena										
San Dimas										
San Gabriel										
Sierra Madre										
Temple City										
Walnut										
West Covina										
<b>TOTAL</b>	<b>0</b>	<b>0.134</b>	<b>0.000</b>	<b>0.000</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0.000</b>	<b>0.000</b>	<b>1.000</b>

**RODENT CONTROL ACTIVITIES**

District Cities	TYPES OF SERVICE REQUESTS				CONTROL		
	Total Service Requests	Rats	Mice	Other	Corrective Notices	Number of Bait Stations	Bait Used (lbs)
Alhambra	0						
Altadena	0						
Arcadia	1	1			1	0	0.000
Azusa	0						
Baldwin Park	0						
Bradbury	0						
Claremont	2	2			2	0	0.000
Covina	0				1	0	0.000
Duarte	0						
El Monte	0						
Glendora	0						
Industry	0						
Irwindale	0						
L. A. County	0						
La Puente	0						
La Verne	0						
Monrovia	0						
Monterey Park	0						
Pomona	1	1			1	0	0.000
Rosemead	0						
S. Pasadena	0						
San Dimas	0						
San Gabriel	0						
Sierra Madre	0						
Temple City	0						
Walnut	0						
West Covina	1	1			1	0	0.000
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>0</b>	<b>0.000</b>

**Other** - Technician found evidence of other animals such as opossums, ground squirrels, etc.

**Corrective Notices** - Resident was instructed to eliminate food and shelter and seal access to buildings.

**Number of Bait Stations** - Actual number of bait stations deployed after compliance with corrective notice.

**Amount of Bait Used** - Pounds of Maki Bait used in bait stations.

## Status of Education Program

November 2008

### Public Relations

With WNV finally waning for they year, we can finally shift our focus to other projects! Top on our list is our hunt for funding to convert warehouse space to the proposed on-site “River Lab” education center. Baring unforeseen projects, we hope to spend the next few weeks digging deeply and making contact with additional granting agencies friendly to *non-501(c)(3)* entities. Our hopes of receiving grant funds from the Rivers & Mountains Conservancy (part of our joint application with the San Gabriel Mountains Regional Conservancy) have finally died out. Unfortunately that multifaceted project was not approved for funding this cycle... but we will persevere!

### Presentations & Events

November’s activities are summarized in the table below:

<b>Outreach Activities in November 2008</b>			
<b>EVENT</b>		<b># REACHED</b>	<b>CITY</b>
<b>Classroom Presentations:</b>			
	El Monte Christian Academy	40	El Monte
	Straight Way School	120	West Covina
	Hillcrest Elementary	510	Monterey Park
	St. Thomas Aquinas	28	Monterey Park
	Ynez Elementary	15	Monterey Park
<b>Safety Fairs:</b>			
	Southern Calif. Gas Co. Safety Fair	40	Azusa
	Southern Calif. Gas Co. Safety Fair	60	Industry
<b>Library Programs:</b>			
	Baldwin Park Library	40	Baldwin Park
<b>Adult Presentations:</b>			
	Altadena Rotary Club	20	Altadena

### Southern California Vector Control Environmental Taskforce (SCVCET)

This group continues to plow through governmental bureaucracy and has made some terrific progress in a very short time! Here is a summary to date:

- The California Resources Agency is reviewing our requested additions to the CEQA Checklist requiring vector control/public health considerations for new projects.
- We’ve met with Fish and Game and other pertinent agencies regarding the rearing/use of native fish for mosquito control in natural bodies of water.

- The State Water Resources Control Board is drafting a statewide Wetland and Riparian Protection Policy and has invited members of this group to participate in a Dec 5 meeting to provide comment and pose recommendations to reconcile conflicts.
- We are meeting later this month with the Army Corps of Engineers to initiate discussions and pose an MOU regarding stormwater management with considerations for vector control.

Agencies are beginning to realize that they share common goals with vector control districts, and establishing partnerships to solve ongoing water management problems can be both mutually beneficial and serve to improve the quality of our natural resources.

### **Upcoming Events for the Month of December**

Dec 5 – SWRCB: Wetland Policy Development Stakeholder Meeting (teleconference)

Dec 9 – Sierra Madre Elementary, Sierra Madre

Dec 10 – Norwood Library, El Monte

Dec 16 – SCVCET Taskforce Meeting – San Diego

Dec 24-25 – Closed for the Holidays!

November 14, 2008

Item 5A

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: November 1, 2008 District Working Fund Balance**

**Explanation:** The Treasurer's certified September 2008 ending fund balance of \$2,072,878 compares to the District's November 1, 2008 working balance of \$1,759,302 as follows:

\$2,072,878	September Certified Ending Balance
<u>-\$ 313,576</u>	<u>October Liabilities</u>
\$1,759,302	November 1 <sup>st</sup> Working Balance

**Respectfully Submitted:**

Steve West  
District Manager

**Treasurer's Report-September 2008**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for September 2008.

The Total of All Funds Balance is \$2,072,877.62

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

---

Margaret Finlay, Board Treasurer

Attachment

Treasurer Finlay was not able to sign this report before it was mailed, and she will not be able to attend the Board meeting of November 14, 2008. The item will be continued to the December 12, 2008 Board meeting.

**September 2008 Treasurer's Report**  
**(based on Balance Sheet Detail Activity Report,**  
**Period 3, FY 2009 received on October 11, 2008)**

Item 5A

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	4.96%	\$696,497.80			LAIF Statement (Sep 2008)	\$696,497.80

Maturity Date: Perpetual  
Interest rate as of Dec 31 2007

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	4.31%	\$1,360,532.91	trust warrant 556 interest	(\$328,615.77) \$2,717.62	ND 24 Per 3 ND 24 Per 3	\$1,034,634.76

Maturity Date: Perpetual  
Interest rate as of Dec 31 2007

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Bank of America Revolving Fund	\$104,027.09			B of A Statement Sep 2008	\$104,027.09

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$109,511.27	Debit Activity-Sep 2008 Deposit Trust Warrant 556 Rebate	(\$200,609.07) \$328,615.77 \$200.00	CB Statement Sep 2008	\$237,717.97

**Total Beginning Balance**

**\$2,270,569.07**

**Total End Balance \$2,072,877.62**

December 12, 2008

Item 5B

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: December 1, 2008 District Working Fund Balance**

**Explanation: The Treasurer's certified October 2008 ending fund balance of \$1,803,040 compares to the District's August 1, 2008 working balance of \$1,631,628 as follows:**

\$1,803,040	October Certified Ending Balance
<u>-\$ 171,412</u>	<u>November Liabilities</u>
\$1,631,628	December 1 <sup>st</sup> Working Balance

**Respectfully Submitted:**

Steve West  
District Manager

**Treasurer's Report-October 2008**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for October 2008.

The Total of All Funds Balance is \$1,803,039.67

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

---

Margaret Finlay, Board Treasurer

Attachment

**October 2008 Treasurer's Report**  
**(based on Balance Sheet Detail Activity Report,**  
**Period 4, FY 2009 received on November 10, 2008)**

Item 5 B

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	4.96%	\$696,497.80			LAIF Statement (Sep 2008)	\$696,497.80

Maturity Date: Perpetual  
Interest rate as of Dec 31 2007

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	4.31%	\$1,034,634.76	trust warrant 557 trust warrant 558 interest	(\$188,266.24) (\$190,403.37) \$3,358.14	ND 24 Per 4 ND 24 Per 4 ND 24 Per 4	\$659,323.29

Maturity Date: Perpetual  
Interest rate as of Dec 31 2007

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Bank of America Revolving Fund	\$104,027.09			B of A Statement Oct 2008	\$104,027.09

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$237,717.97	Debit Activity-Oct 2008 Deposit Trust Warrant 556	(\$283,216.68) \$388,690.20	CB Statement Oct 2008	\$343,191.49

**Total Beginning Balance**

**\$2,072,877.62**

**Total End Balance \$1,803,039.67**

**San Gabriel Valley Mosquito & Vector Control District**  
1145 North Azusa Canyon Road  
West Covina, CA 91790

**Board of Trustees**  
**Finance Committee**

**Friday, December 12, 2008**  
**Starting no earlier than 7:30 a.m.**

**Agenda**

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**  
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Receive Presentation by Mike Harrison, Partner, Conrad Government Services Division of Mayer, Hoffman, McCann P.C., regarding Draft Audit for FY 2008**  
(Action Requested – Forward to the Board of Trustees)
- 4. Adjournment**

**Finance Committee**

<b>Margaret Finlay, Chairperson</b>	<b>Henry Morgan</b>
<b>Frank Hall</b>	<b>Joe Rocha</b>
<b>Albert Huang</b>	<b>Stephan Sham</b>

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting dated this 5th day of December 2008.

\_\_\_\_\_  
Esther Elliott  
Administrative Clerk  
San Gabriel Valley MVCD

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)

\* Indicates a written report is attached