



**San Gabriel Valley
Mosquito & Vector Control District**
1145 North Azusa Canyon Road, West Covina, CA 91790
Phone: 626-814-9466 | www.sgvmosquito.org
Email: district@sgvmosquito.org

BOARD OF TRUSTEES MEETING AGENDA November 8, 2024 – 7:00 A.M.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum – Noted Absences
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

3. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: October 2024 (P.5)
- 3.2 Budget Status Report: October 2024 (P.11)
- 3.3 Minutes of Board of Trustees Meeting: October 2024 (P.15)
- 3.4 Operations Report: October 2024 (P.19)
- 3.5 Surveillance Report: October 2024 (P.21)
- 3.6 Communications Report: October 2024 (P.27)
- 3.7 Treasurer's Report: September 2024 / District Working Balance: November 2024 (P.31)
- 3.8 Sunshine Report – 2024 Board Clerk Conference (P.33)

4. Presentation:

- 4.1 Jason Farned, District Manager and Ken Hoving, Senior Account Executive of Centrica Business Solutions
 - Proposed Solar Project



5. Consider Resolution 2024-04, Approving an Energy Services Contract with Centrica Business Solutions in the amount of \$627,963.00 and Authorizing the District Manager to Execute the Agreement (EXHIBIT 5A) (P.35)

(Board President, John Capoccia) (Approve/Deny)

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the recommendation is to approve Resolution No. 2024-04, authorizing the execution of the Energy Services Contract with Centrica Business Solutions in the amount of \$627,963.00. The Resolution also Grants the District Manager, Jason Farned, the Authority to Sign the Contract and Manage the Project's Execution to Ensure Timely and Efficient Completion.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose to deny the approval of Resolution No. 2024-04 authorizing the execution of the Energy Services Contract with Centrica Business Solutions in the amount of \$627,963.00.

6. Authorization for District Manager's Signature on the 2025 Cooperative Agreement with the California Department of Public Health (EXHIBIT 6A) (P.41)

(Board President, John Capoccia) (Approve/Deny)

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to authorize the District Manager to renew and sign the 2025 CDHP Cooperative Agreement.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose not to authorize the District Manager to renew and sign the 2025 CDPH Cooperative Agreement.

7. Mosquito and Vector Control Association of California (MVCAC) 93rd Annual (P.45)

(Board President, John Capoccia) (Informational Item)

8. District Administration

(District Manager, Jason Farned)

8.1 Committee Meeting Notifications

- Finance & Audit Committee

8.2 District Update

9. Committee Reports

10. Trustee Reports

11. New Business

12. Adjournment



CERTIFICATE OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website (www.sgvmosquito.org) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads 'Jerry Mireles'.

Jerry Mireles, Clerk of the Board
San Gabriel Valley MVCD

NOTICE TO THE PUBLIC

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

THIS PAGE INTENTIONALLY LEFT BLANK



San Gabriel Valley Mosquito & Vector Control District

List of Claims | October 2024

CLAIMS LIST OCTOBER 2024

Vendor	Date	Product/Service	Memo/Description	Amount
AJG ACCOUNTING & BOOKEEPING SERVICES	10/8/2024	6000 Accounting Services	Bookkeeping Services: Invoice 3125	1,281.25
				\$ 1,281.25
AMAZON CAPITAL SERVICES	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies	52.35
AMAZON CAPITAL SERVICES	10/8/2024	6601 Board Expenses	Board Expenses	72.26
AMAZON CAPITAL SERVICES	10/8/2024	6630 Facility Maintenance	Facility Maintenance	104.01
AMAZON CAPITAL SERVICES	10/8/2024	6630 Facility Maintenance	Facility Maintenance	192.50
AMAZON CAPITAL SERVICES	10/8/2024	6625 Operations Supplies	Operations Supplies	28.46
AMAZON CAPITAL SERVICES	10/8/2024	6630 Facility Maintenance	Facility Maintenance	180.45
AMAZON CAPITAL SERVICES	10/8/2024	6625 Operations Supplies	Operations Supplies	10.94
AMAZON CAPITAL SERVICES	10/8/2024	6613 Office Supplies	Office Supplies	18.60
AMAZON CAPITAL SERVICES	10/8/2024	6625 Operations Supplies	Operations Supplies	28.46
AMAZON CAPITAL SERVICES	10/8/2024	6640 Communications Supplies	Communications Supplies	50.83
AMAZON CAPITAL SERVICES	10/8/2024	6641 Education Program Supplies	Education Program Supplies	367.90
AMAZON CAPITAL SERVICES	10/8/2024	6640 Communications Supplies	Communications Supplies	42.84
AMAZON CAPITAL SERVICES	10/8/2024	6641 Education Program Supplies	Education Program Supplies	1,028.56
AMAZON CAPITAL SERVICES	10/8/2024	6640 Communications Supplies	Communications Supplies	14.75
AMAZON CAPITAL SERVICES	10/8/2024	6640 Communications Supplies	Communications Supplies	147.81
AMAZON CAPITAL SERVICES	10/8/2024	6613 Office Supplies	Office Supplies	238.48
AMAZON CAPITAL SERVICES	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies	59.69
				\$ 2,638.89
ANISH SARAIYA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
AMERICAN FIDELITY FLEX	10/8/2024	6510 Cafeteria Benefit	Flex Premiums - Invoice 2340369A October 2024	608.28
				\$ 608.28
AMERICAN FIDELITY ASSURANCE	10/8/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Inv D771136 October 2024	3,265.72
				\$ 3,265.72
ANITA LIN	10/8/2024	6641 Education Program Supplies	Education Program Supplies - Invoice 001	55.00
				\$ 55.00
ATHENS SERVICES	10/8/2024	6630 Facility Maintenance	Facility Maintenance - Invoice 17899911	306.35
				\$ 306.35
AZUSA LIGHT AND WATER	10/8/2024	6622 Water Utility Services 6622 Water Utility Services	Water Utility Services - Acct 303-0190.300 (8/16/24-9/16/24) Water Utility Services - Acct 303-0191.300 (8/14/24-9/12/24)	91.80 57.10
				\$ 148.90
BECKY SHEVLIN	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
CALPERS	10/22/2024	6510 Cafeteria Benefit	CalPERS Medical Premiums October 2024	1,730.82
CALPERS	10/22/2024	6510 Cafeteria Benefit	CalPERS Medical Premiums October 2024	3,192.16
CALPERS	10/22/2024	6510 Cafeteria Benefit	CalPERS Medical Premiums October 2024	3,830.84
CALPERS	10/22/2024	6510 Cafeteria Benefit	CalPERS Medical Premiums October 2024	3,214.52
CALPERS	10/22/2024	6517 Retiree Health Insurance	CalPERS Medical Premiums (Retirees) October 2024	628.00
CALPERS	10/22/2024	6510 Cafeteria Benefit	CalPERS Medical Premiums Admin Fee October 2024	38.80
				\$ 12,635.14
CALIFORNIA LABS & DEVELOPMENT INC	10/22/2024	6635 Testing Supplies	Testing Supplies - Invoice C100724	998.00
				\$ 998.00
CECILIA CONTRERAS	10/8/2024	6619 Travel, Meetings, and Conferences	Per Diem - 2024 CalPERS Educational Forum	220.00
				\$ 220.00
CHARLIE KLINAKIS	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
CLARKE MOSQUITO CONTROL	10/22/2024	6626 Pesticides	Pesticides - Invoice 005110850	16,201.12
				\$ 16,201.12
COREY CALAYCAY	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
DENISE MENCHACA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
DR. ALLEN WU	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00



San Gabriel Valley Mosquito & Vector Control District

List of Claims | October 2024

EMMANUEL ESTRADA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
ENVIRONMENT CONTROL	10/8/2024	6630 Facility Maintenance	Facility Maintenance - Invoice 17113-411	1,604.00
				<u>\$ 1,604.00</u>
FLEET SOLUTIONS CENTER	10/22/2024	6632 Vehicle Maintenance	Vehicle Maintenance - Invoice 6245	552.10
FLEET SOLUTIONS CENTER	10/22/2024	6632 Vehicle Maintenance	Vehicle Maintenance - Invoice 6239	1,046.53
				<u>\$ 1,598.63</u>
FRONTIER	10/22/2024	6610 Internet Services	Internet Services Acct 626-197-1465-020723-5 (10/9/24-11/8/24)	567.21
				<u>\$ 567.21</u>
GO TO COMMUNICATIONS, INC	10/8/2024	6614 Phone Services	Phone Services: Invoice INV7103274202	1,111.38
	10/8/2024	6653 Contract Services - IT	Contract Services - IT - Invoice IN7103240823	15.00
				<u>\$ 1,126.38</u>
HELUNA HEALTH	10/22/2024	6611 Membership Dues	Membership Dues - Invoice 0035.0211_10,15,24	1,000.00
				<u>\$ 1,000.00</u>
HENRY AVILES	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
HOME DEPOT	10/22/2024	6630 Facility Maintenance	Facility Maintenance - Invoice 4543355	205.60
HOME DEPOT	10/22/2024	6629 Equipment Maintenance	Equipment Maintenance - Invoice 1086238	38.93
HOME DEPOT	10/22/2024	6629 Equipment Maintenance	Equipment Maintenance - Invoice 6543121	19.21
HOME DEPOT	10/22/2024	6630 Facility Maintenance	Facility Maintenance - Invoice 9541665	60.21
HOME DEPOT	10/22/2024	6630 Facility Maintenance	Facility Maintenance - Invoice 4533821	14.31
HOME DEPOT	10/22/2024	6629 Equipment Maintenance	Equipment Maintenance - Invoice 6512061	14.30
HOME DEPOT	10/22/2024	6629 Equipment Maintenance	Equipment Maintenance - Invoice 5203120	-7.69
				<u>\$ 344.87</u>
INTERSTATE BATTERIES	10/8/2024	6632 Vehicle Maintenance	Vehicle Maintenance - Invoice 38656	324.00
				<u>\$ 324.00</u>
JACKIE DOORNIK	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
JERRY MIRELES	10/8/2024	6619 Travel, Meetings, and Conferences	Per Diem - 2024 CSDA Board Secretary Conference	165.00
				<u>\$ 165.00</u>
JACQUELINE NERY	10/22/2024	6624 Gas	Gasoline - Reimbursement for district vehicle fuel	20.00
				<u>\$ 20.00</u>
JERRY VELASCO	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
JOHN CAPOCCIA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
JOSEPH LEON	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				<u>\$ 100.00</u>
K'WEST PRINTING	10/8/2024	6616 Printing and Reproduction	Printing and Reproduction - Invoice 00824564	503.70
				<u>\$ 503.70</u>
KENN K. FUJIOKA	10/22/2024	6517 Retiree Health Insurance	Retiree Medical Premium October 2024	249.60
				<u>\$ 249.60</u>
LEWIS BRISBOIS BISGAARD & SMITH LLP	10/8/2024	6655 Contract Services - Legal	Contract Services - Legal - Invoice 4172515	1,635.26
				<u>\$ 1,635.26</u>
LEWIS BRISBOIS BISGAARD & SMITH LLP	10/22/2024	6655 Contract Services - Legal	Contract Services - Legal - Invoice 4197963	1,072.50
				<u>\$ 1,072.50</u>
LINCOLN FINANCIAL GROUP	10/22/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Ref 4760283428 November 2024	11.90
LINCOLN FINANCIAL GROUP	10/22/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Ref 4760283428 November 2024	15.20
LINCOLN FINANCIAL GROUP	10/22/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Ref 4760283428 November 2024	527.30
LINCOLN FINANCIAL GROUP	10/22/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Ref 4760283428 November 2024	2.20
LINCOLN FINANCIAL GROUP	10/22/2024	6510 Cafeteria Benefit	Voluntary Insurance Premiums - Ref 4760283428 November 2024	52.40
LINCOLN FINANCIAL GROUP	10/22/2024	6511 Group Term Life Insurance	Group Term Life Insurance Premiums - Ref 4760283428 November 2024	414.26
				<u>\$ 1,023.26</u>
LLOYD JOHNSON	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	149.50
				<u>\$ 149.50</u>



San Gabriel Valley Mosquito & Vector Control District

List of Claims | October 2024

MACLEOD WATTS, INC.	10/22/2024	6651 Contract Services - Auditor	Contract Services - Actuarial OPEB June 2023/GASB 75 FYE 2024 - Invoice 101724SGVMV	7,500.00
	10/22/2024	6651 Contract Services - Auditor	Contract Services - Actuarial GASB 68 FYE 2024 Invoice 101724SGVMV	1,270.00
				\$ 8,770.00
MANUEL GARCIA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
MARTA TANAKA	10/22/2024	6517 Retiree Health Insurance	Retiree Medical Premium October 2024	974.47
				\$ 974.47
MARY BRISCO	10/22/2024	6517 Retiree Health Insurance	Retiree Medical Premium October 2024	708.41
				\$ 708.41
MIKE NIFFENEGGER	10/22/2024	6517 Retiree Health Insurance	Retiree Medical Premium October 2024	974.47
				\$ 974.47
MOSQUITO MATE	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Invoice 3213	330.00
				\$ 330.00
NATIONWIDE RETIREMENT	10/8/2024	6512 DM 457 Contribution	Employer Deferred Comp Contribution for DM PPE 10/5/24	316.10
				\$ 316.10
NATIONWIDE RETIREMENT	10/22/2024	6512 DM 457 Contribution	Employer Deferred Comp Contribution for DM PPE 10/19/24	316.10
				\$ 316.10
OPTIMIZED INVESTMENT PARTNERS, LLC	10/8/2024	6654 Contract Services - Inv. Advisory	Investment Advisory Services: Invoice 1242	692.02
				\$ 692.02
PERS	10/8/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/5/24	554.29
PERS	10/8/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/5/24	2,332.93
PERS	10/8/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/5/24	485.38
PERS	10/8/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/5/24	852.54
PERS	10/8/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/5/24	664.04
PERS	10/8/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/5/24	3,692.05
PERS	10/8/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/5/24	1,371.82
PERS	10/8/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/5/24	1,107.31
				\$ 11,060.36
PERS	10/22/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/19/24	562.95
PERS	10/22/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/19/24	2,332.93
PERS	10/22/2024	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.52%) PPE 10/19/24	485.38
PERS	10/22/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/19/24	852.54
PERS	10/22/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/19/24	657.26
PERS	10/22/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/19/24	3,671.22
PERS	10/22/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/19/24	1,371.82
PERS	10/22/2024	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.87%) PPE 10/19/24	1,136.87
				\$ 11,070.97
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Dental Premiums November 2024	135.46
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Dental Premiums November 2024	181.84
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Dental Premiums November 2024	1,421.23
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Dental Premiums November 2024	271.84
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Dental Premiums November 2024	360.92
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Vision Premiums November 2024	17.74
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Vision Premiums November 2024	26.61
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Vision Premiums November 2024	149.34
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Vision Premiums November 2024	53.22
PRINCIPAL DENTAL	10/22/2024	6510 Cafeteria Benefit	Vision Premiums November 2024	44.35
				\$ 2,662.55
QUADIENT LEASING USA	10/22/2024	6607 Equipment Leases	Equipment Lease - Invoice Q1556695	249.00
				\$ 249.00
ROBERT GONZALES	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
ROBERT JOE	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
RYAN VIENNA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
SANDRA ARMENTA	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
SHO TAY	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00



San Gabriel Valley Mosquito & Vector Control District

List of Claims | October 2024

SOUTHERN CALIFORNIA EDISON	10/8/2024	6620 Electric Utility Services	Electric Utilities: Service Account 8002465958 (9/3/24-10/1/24)	4,764.51
				\$ 4,764.51
SO CAL GAS	10/22/2024	6621 Gas Utility Services	Gas Utility Svcs: Acct 057-518-2100-9 (Meter 10313904)	30.15
	10/22/2024	6621 Gas Utility Services	Gas Utility Svcs: Acct 059-618-2100-5 (Meter 13608951)	142.65
				\$ 172.80
SYNTECH GROUP INC.	10/8/2024	6603 Computer Hardware	Contract Services IT - Invoice A23582	99.91
				\$ 99.91
SYNTECH GROUP INC.	10/22/2024	6653 Contract Services - IT	Contract Services IT - Invoice SVC-A23651	4,065.00
		6604 Computer Software	Computer Software - Invoice SVC-A23628	1,317.70
				\$ 5,382.70
TEXAS LIFE	10/22/2024	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice SM09BT20241014001 November 2024	127.15
TEXAS LIFE	10/22/2024	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice SM09BT20241014001 November 2024	42.25
				\$ 169.40
TIM SANDOVAL	10/22/2024	6601 Board Expenses	Reimbursement for business related board expenses October 2024	100.00
				\$ 100.00
UNITED PET CARE	10/8/2024	6510 Cafeteria Benefit	Pet Insurance Premiums: Invoice 202404653 October 2024	17.50
UNITED PET CARE	10/8/2024	6510 Cafeteria Benefit	Pet Insurance Premiums: Invoice 202404653 October 2024	34.00
UNITED PET CARE	10/8/2024	6510 Cafeteria Benefit	Pet Insurance Premiums: Invoice 202404653 October 2024	17.50
UNITED PET CARE	10/8/2024	6510 Cafeteria Benefit	Pet Insurance Premiums: Invoice 202404653 October 2024	17.50
				\$ 86.50
US BANK	10/8/2024	6634 Uniforms	Uniforms - LaundryUp #8362	45.00
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Airgas	207.70
US BANK	10/8/2024	6634 Uniforms	Uniforms - LaundryUp #8437	45.00
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Superior Grocers	8.11
US BANK	10/8/2024	6634 Uniforms	Uniforms - LaundryUp #8522	45.00
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Airgas	220.82
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - UPS Store	8.20
US BANK	10/8/2024	6634 Uniforms	Uniforms - LaundryUp #8592	45.00
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Airgas	220.82
US BANK	10/8/2024	6615 Postage	Postage - UPS Store	146.94
US BANK	10/8/2024	6638 Surveillance Supplies	Surveillance Supplies - Hemostat	61.46
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - United (Society of Vector Ecology Conference)	40.00
US BANK	10/8/2024	6634 Uniforms	Uniforms - LaundryUp #8651	45.00
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - United (Society of Vector Ecology Conference)	40.00
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - Marriott (Society of Vector Ecology Conference)	1,108.91
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - Thrifty (Society of Vector Ecology Conference)	533.66
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - LAZ Parking (CalPERS Seminar)	13.00
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Travel - Renaissance Hotel (CSDA Annual Conference Lodging)	525.08
US BANK	10/8/2024	6619 Travel, Meetings, and Conferences	Meeting - CSDA San Bernardino Chapter	40.88
US BANK	10/8/2024	6604 Computer Software	Computer Software - Zingle	229.00
US BANK	10/8/2024	6602 Branded Apparel	Branded Apparel - Custom Beans Now	308.58
US BANK	10/8/2024	6632 Vehicle Maintenance	Vehicle Maintenance - AutoZone	24.76
US BANK	10/8/2024	6625 Operations Supplies	Operations Supplies - Walmart	132.31
US BANK	10/8/2024	6601 Board Expenses	Board Expenses - Smart and Final	148.62
US BANK	10/8/2024	6601 Board Expenses	Board Expenses - Costco	59.94
US BANK	10/8/2024	6601 Board Expenses	Board Expenses - Yum Yum	19.99
US BANK	10/8/2024	6630 Facility Maintenance	Facility Maintenance - Lowe's	68.24
US BANK	10/8/2024	6632 Vehicle Maintenance	Vehicle Maintenance - Tire Zone	93.60
US BANK	10/8/2024	6632 Vehicle Maintenance	Vehicle Maintenance - Decals.com	107.28
US BANK	10/8/2024	6629 Equipment Maintenance	Equipment Maintenance - Lawn Mower Corner	35.49
US BANK	10/8/2024	6639 Advertising	Advertising - Google	500.00
US BANK	10/8/2024	6604 Computer Software	Computer Software - LastPass	48.00
US BANK	10/8/2024	6639 Advertising	Advertising - Facebook	443.06
US BANK	10/8/2024	6639 Advertising	Advertising - Google	337.41
US BANK	10/8/2024	6641 Education Program Supplies	Education Program Supplies - Padlet	96.00
US BANK	10/8/2024	6639 Advertising	Advertising - Google	500.00
US BANK	10/8/2024	6639 Advertising	Advertising - Google	500.00
US BANK	10/8/2024	6639 Advertising	Advertising - Google	500.00
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Target	44.24
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Target	48.88
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Target	16.75
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Dollar Tree	2.86
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Costco	10.89
US BANK	10/8/2024	6604 Computer Software	Computer Software - Canva	15.00
US BANK	10/8/2024	6606 Employee Engagement/Recognition	Employee Engagement/Recognition - Costco	45.73
US BANK	10/8/2024	6601 Board Expenses	Board Expenses - Liebert Cassidy Whitmore (LCW)	270.00
US BANK	10/8/2024	6604 Computer Software	Computer Software - Arlo	17.99
US BANK	10/8/2024	6604 Computer Software	Computer Software - Wasabi	41.16
US BANK	10/8/2024	6604 Computer Software	Computer Software - Dmarc	10.00



San Gabriel Valley Mosquito & Vector Control District

List of Claims | October 2024

US BANK	10/8/2024	6604 Computer Software	Computer Software - Syntech	1,340.30
US BANK	10/8/2024	6611 Membership Dues	Membership Dues - Public Sector HR Association (PSHRA)	175.00
US BANK	10/8/2024	6644 Website and Email Services	Website and Email Services - Mailchimp	60.00
US BANK	10/8/2024	6616 Printing and Reproduction	Printing and Reproduction - Vista Print	82.10
US BANK	10/8/2024	6604 Computer Software	Computer Software - Zapier	468.00
US BANK	10/8/2024	6604 Computer Software	Computer Software - Paddle.net	96.00
US BANK	10/8/2024	6616 Printing and Reproduction	Printing and Reproduction - Uprinting	180.14
US BANK	10/8/2024	6617 Professional Development	Professional Development - CSDA Workshop	-230.00
				\$ 10,247.90
VECTOR CONTROL JOINT POWERS AGENCY	10/22/2024	6665 Other Insurance	Insurance: Invoice INV0072 Employee Assistance Program (7/1/24-9/30/24)	279.36
				\$ 279.36
VERIZON WIRELESS	10/22/2024	6609 Field Communications	Field Communications - Invoice 9975940175 (9/11/24-10/10/24)	1,636.96
VERIZON WIRELESS	10/22/2024	6609 Field Communications	Field Communications - Invoice 9975940176 (9/11/24-10/10/24)	2,238.61
VERIZON WIRELESS	10/22/2024	6609 Field Communications	Field Communications - Invoice 9975940177 (9/11/24-10/10/24)	404.32
				\$ 4,279.89
VESTIS	10/8/2024	6332 Uniforms	Uniforms - Invoice 5880731690	266.87
VESTIS	10/8/2024	6332 Uniforms	Uniforms - Invoice 5880725685	199.37
VESTIS	10/8/2024	6332 Uniforms	Uniforms - Invoice 5880720460	198.04
VESTIS	10/8/2024	6332 Uniforms	Uniforms - Invoice 5880703573	707.27
VESTIS	10/8/2024	6332 Uniforms	Uniforms - Invoice 5880713695	211.32
				\$ 1,582.87
VESTIS	10/22/2024	6332 Uniforms	Uniforms - Invoice 5880737777	253.37
				\$ 253.37
WEST VALLEY MVCD	10/8/2024	6635 Arbovirus Testing Supplies	Lab Testing - Invoice 2952	1,500.00
				\$ 1,500.00
WEX/CHEVRON	10/8/2024	6624 Gasoline	Gasoline - Invoice 100174216 (9/7/24-10/6/24)	6,564.75
				\$ 6,564.75
			Total Accounts Payable for October 2024	\$ 125,150.97
			Total Payroll for October 2024 (attached)	\$ 315,044.82
			Total Claims for October 2024	\$ 440,195.79



San Gabriel Valley Mosquito & Vector Control District List of Claims | October 2024

Payroll October 2024

Department	October 10, 2024	October 24, 2024	Total
100-EXECUTIVE	\$ 10,832.80	\$ 10,832.80	\$ 21,665.60
200-ADMINISTRATION	\$ 12,864.81	\$ 13,034.00	\$ 25,898.81
300-OPERATIONS	\$ 72,018.21	\$ 79,353.81	\$ 151,372.02
400-SURVEILLANCE	\$ 17,431.20	\$ 17,581.20	\$ 35,012.40
500-COMMUNICATIONS	\$ 18,322.40	\$ 18,371.20	\$ 36,693.60
300-1 EXTRA HELP (SEASONAL)	\$ 13,964.74	\$ 13,168.78	\$ 27,133.52
GROSS PAYROLL	\$ 145,434.16	\$ 152,341.79	\$ 297,775.95
EMPLOYER TAXES	\$ 2,559.80	\$ 2,675.00	\$ 5,234.80
CAR ALLOWANCE (DM)	\$ 500.00	\$ -	\$ 500.00
EMPLOYEE BENEFITS-MED	\$ 5,342.06	\$ 5,468.25	\$ 10,810.31
PAYROLL PROCESSING FEES	\$ 361.88	\$ 361.88	\$ 723.76
TOTAL PAYROLL	\$ 154,197.90	\$ 160,846.92	\$ 315,044.82



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | October 2024

BUDGET STATUS REPORT

PERIOD ENDING 10/31/2024
Current Period 33% of Fiscal Year Completed

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
SALARIES AND BENEFITS					
6500 Salaries - Exempt	33,729.60	234,254.80	890,532.03	656,277.23	26%
6501 Salaries - Non-Exempt	80,289.14	535,914.43	1,969,912.44	1,433,998.01	27%
6502 Salaries - Overtime	14,067.34	41,580.87	39,500.00	-2,080.87	105%
6503 Salaries - Vacation	1,429.24	18,766.26	102,585.60	83,819.34	18%
6504 Salaries - Holiday	476.50	22,033.90	128,021.04	105,987.14	17%
6505 Salaries - Sick Pay	3,900.01	26,851.51	95,654.35	68,802.84	28%
6506 Salaries - Extra Help	11,542.33	87,404.35	304,004.45	216,600.10	29%
6507 Payroll Taxes - Medicare	2,181.56	14,517.34	50,168.28	35,650.94	29%
6508 Payroll Taxes - Social Security	378.24	3,060.50	10,945.86	7,885.36	28%
6509 Payroll Taxes - Unemployment Insurance	0.00	548.07	20,000.00	19,451.93	3%
6510 Cafeteria Benefit	24,750.65	129,656.21	552,600.00	422,943.79	23%
6511 Group Term Life Insurance	414.26	2,070.32	6,000.00	3,929.68	35%
6512 DM 457 Contribution	632.20	2,495.52	8,175.08	5,679.56	31%
6513 DM Car Allowance	500.00	1,500.00	6,000.00	4,500.00	25%
6514 Tuition Reimbursement	0.00	0.00	8,000.00	8,000.00	0%
6515 CalPERS Classic Normal Cost	6,753.86	26,308.18	87,945.99	61,637.81	30%
6516 CalPERS PEPRA Normal Cost	15,377.47	61,178.60	188,978.08	127,799.48	32%
6517 Retiree Health Insurance	3,534.95	17,674.75	55,000.00	37,325.25	32%
6518 CalPERS Classic Unfunded Liability	0.00	132,029.00	136,444.00	4,415.00	97%
6520 CalPERS Classic - ADP	0.00	0.00	323,360.00	323,360.00	0%
6521 CalPERS PEPRA - ADP	0.00	0.00	30,000.00	30,000.00	0%
6522 CalPERS Post Retirement - OPEB	0.00	0.00	150,000.00	150,000.00	0%
Total SALARIES AND BENEFITS	199,957.35	1,357,844.61	5,163,827.20	3,805,982.59	26%
ORGANIZATIONAL EXPENDITURES					
6600 Bank Charges	361.88	4,501.43	22,000.00	17,498.57	20%
6601 Board Expenses	2,620.31	9,970.46	38,400.00	28,429.54	26%
6602 Branded Apparel	308.58	365.91	4,000.00	3,634.09	9%
6603 Computer Hardware	99.91	895.59	28,000.00	27,104.41	3%
6604 Computer Software	3,583.15	35,078.62	91,000.00	55,921.38	39%
6605 Emergency Response	0.00	0.00	100,000.00	100,000.00	0%
6606 Employee Recognition & Engagement	169.35	483.11	6,000.00	5,516.89	8%
6607 Equipment Leases	249.00	5,920.63	23,000.00	17,079.37	26%
6608 Fees and Assessments	0.00	16,799.82	105,000.00	88,200.18	16%
6609 Field Communications	4,279.89	15,354.93	50,000.00	34,645.07	31%
6610 Internet Services	567.21	2,272.10	20,000.00	17,727.90	11%
6611 Membership Dues	1,175.00	23,455.00	40,000.00	16,545.00	59%
6612 Miscellaneous Expenses	0.00	0.00	3,000.00	3,000.00	0%
6613 Office Supplies	257.08	1,773.48	8,700.00	6,926.52	20%
6614 Phone Services	1,111.38	4,439.98	25,000.00	20,560.02	18%
6615 Postage	146.94	587.89	1,500.00	912.11	39%
6616 Printing and Reproduction	765.94	1,517.04	11,000.00	9,482.96	14%
6617 Professional Development	-230.00	-230.00	3,000.00	3,230.00	-8%
6618 Recruitments	0.00	35.00	6,500.00	6,465.00	1%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | October 2024

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
6619 Travel, Meetings, and Conferences	2,686.53	6,776.80	51,000.00	44,223.20	13%
6620 Electric Utility Services	4,764.51	15,962.36	36,500.00	20,537.64	44%
6621 Gas Utility Services	172.80	531.97	4,300.00	3,768.03	12%
6622 Water Utility Services	148.90	616.70	2,600.00	1,983.30	24%
6623 Aerial Operations	0.00	0.00	29,000.00	29,000.00	0%
6624 Gasoline	6,584.75	20,327.04	68,000.00	47,672.96	30%
6625 Operations Supplies	200.17	393.40	8,000.00	7,606.60	5%
6626 Pesticides	16,201.12	34,366.39	120,000.00	85,633.61	29%
6627 Pool Notifications	0.00	889.32	8,000.00	7,110.68	11%
6628 Safety Supplies	0.00	1,350.00	5,000.00	3,650.00	27%
6629 Equipment Maintenance	100.24	425.81	3,000.00	2,574.19	14%
6630 Facility Maintenance	2,735.67	17,922.92	88,152.80	70,229.88	20%
6631 Grounds Maintenance	0.00	259.08	2,000.00	1,740.92	13%
6632 Vehicle Maintenance	2,148.27	10,648.53	50,000.00	39,351.47	21%
6633 Work Boots	0.00	-9.23	5,500.00	5,509.23	0%
6634 Uniforms	2,061.24	4,613.31	12,500.00	7,886.69	37%
6635 Testing Supplies	2,498.00	6,902.00	20,000.00	13,098.00	35%
6636 Fish Supplies	0.00	86.58	2,500.00	2,413.42	3%
6637 State Certification	574.00	5,894.00	6,000.00	106.00	98%
6638 Surveillance Supplies	1,169.15	4,167.83	15,000.00	10,832.17	28%
6639 Advertising	2,780.47	5,539.63	20,000.00	14,460.37	28%
6640 Communications Supplies	256.23	633.74	8,000.00	7,366.26	8%
6641 Education Program Supplies	1,547.46	7,961.96	10,000.00	2,038.04	80%
6642 Event Participation Fees	0.00	0.00	1,000.00	1,000.00	0%
6643 Media Production	0.00	40.40	1,800.00	1,759.60	2%
6644 Website and Email Services	60.00	2,520.00	8,500.00	5,980.00	30%
6650 Contract Services - Assessment Administration	0.00	0.00	20,000.00	20,000.00	0%
6651 Contract Services - Auditor	8,770.00	8,770.00	19,000.00	10,230.00	46%
6652 Contract Services - Bookkeeping	1,281.25	4,281.25	16,000.00	11,718.75	27%
6653 Contract Services - Information Technology	4,080.00	18,281.34	60,000.00	41,718.66	30%
6654 Contract Services - Investment Advisory	692.02	2,200.06	10,000.00	7,799.94	22%
6655 Contract Services - Legal	2,707.76	9,761.66	32,000.00	22,238.34	31%
6656 Contract Services - Other	0.00	0.00	5,000.00	5,000.00	0%
6660 Insurance - VCJPA Automobile	0.00	6,431.00	4,000.00	-2,431.00	161%
6661 Insurance - VCJPA General Fund	0.00	3,891.00	5,000.00	1,109.00	78%
6662 Insurance - VCJPA Liability	0.00	122,709.00	145,000.00	22,291.00	85%
6663 Insurance - VCJPA Property	0.00	12,505.00	21,000.00	8,495.00	60%
6664 Insurance - VCJPA Workers' Compensation	0.00	133,303.00	145,000.00	11,697.00	92%
6665 Insurance - Other Insurance	279.36	279.36	5,500.00	5,220.64	5%
Total ORGANIZATIONAL EXPENDITURES	79,965.52	594,454.20	1,659,952.80	1,065,498.60	36%
CAPITAL OUTLAY					
8000 Capital Outlay - General	0.00	33,932.00	350,000.00	316,068.00	10%
Total CAPITAL OUTLAY	0.00	33,932.00	350,000.00	316,068.00	10%
Total EXPENDITURES	279,922.87	1,986,230.81	7,173,780.00	5,187,549.19	28%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | October 2024

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
DESIGNATED RESERVES					
Public Health Emergency	0.00	0.00	500,000.00	500,000.00	0%
Capital Projects	0.00	0.00	325,000.00	325,000.00	0%
Pension Liability	0.00	0.00	313,000.00	313,000.00	0%
Building/Facilities	0.00	0.00	110,000.00	110,000.00	0%
Vehicle Replacement	0.00	0.00	65,000.00	65,000.00	0%
Prop 218 Ballot Initiative	0.00	0.00	525,000.00	525,000.00	0%
Sterile Insect Technique	0.00	0.00	122,500.00	122,500.00	0%
Total DESIGNATED RESERVES	0.00	0.00	1,960,500.00	1,960,500.00	0%

THIS PAGE INTENTIONALLY LEFT BLANK



San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting Minutes
October 11, 2024

TRUSTEES PRESENT

Henry Aviles (Alhambra)
 Sho Tay (Arcadia)
 Robert Gonzales (Azusa)
 Emmanuel Estrada (Baldwin Park)
 Corey Calaycay (Claremont)
 Jerry Velasco (El Monte)
 Jackie Doornik (Glendora)
 Manuel Garcia (Irwindale)
 Charlie Klinakis (La Puente)
 Anish Saraiya (L.A. County)
 Becky Shevlin (Monrovia)
 Joseph Leon (Monterey Park)
 Rachel Janbek (Pasadena)
 Tim Sandoval (Pomona)
 Sandra Armenta (Rosemead)
 Ryan Vienna (San Dimas)
 Denise Menchaca (San Gabriel)
 John Capoccia (Sierra Madre)
 Robert Joe (South Pasadena)
 Allen Wu (Walnut)
 Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Richard Barakat (Bradbury)
 Patricia Cortez (Covina)
 Margaret Finlay (Duarte)
 Cory Moss (Industry)
 Meshal Kashifalghita (La Verne)
 Cynthia Sternquist (Temple City)

STAFF PRESENT

Jason Farned
 Cecilia Contreras
 Anais Medina Diaz
 Tristan Hallum
 Gilbert Holguin
 Jerry Mireles

GUESTS PRESENT

District Counsel, Kelly Alhadeff-Black

1. Call to Order

Board President Capoccia called the meeting to order at 7:00 a.m. Trustee Klinakis led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Velasco, seconded by Trustee Johnson and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Estrada, Calaycay, Velasco, Doornik, Garcia, Klinakis, Saraiya, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Barakat, Cortez, Finlay, Moss, Kashifalghita, Sternquist



4. Presentation

4.1 Aerial Overview

Director of Operations, Gilbert Holguin, presented an overview of 2024 non-functional swimming pools, distinguishing between maintained and unmaintained pools. He outlined the challenges associated with non-functional pools and detailed the use of aerial surveillance imagery to identify both types. He also explained the program's process for issuing violation notices, including the first, second, and final notices, as well as the warrant investigation process. He acknowledged the contributions of staff members: Customer Service Representative Corey Ganivet, Data Analyst Bryan Sorvillo, and Vector Control Specialist III Antonio Bishop.

Trustee Sandoval praised Mr. Holguin for his presentation.

Trustee Shevlin inquired about the initiation process for warrant investigations and what happens after the warrant is served.

Mr. Holguin explained if residents do not respond, the District will access the property under the warrant and issue an inspection notice for the pool. Mr. Farned highlighted that the District's main objective is to treat the pool to restore its functionality. For non-compliant residents, the District will work with code enforcement.

President Capoccia asked if the number of empty swimming pools has declined over the years and how much they contribute to the mosquito population. Mr. Holguin noted that since the District began aerial surveillance, the number of nonfunctional swimming pools has dropped from 6,500 to 3,400. He added that it's challenging to assess the extent of swimming pools' impact on the mosquito population.

Trustee Doornik asked about the use of mosquitofish in pools.

Mr. Holguin confirmed that the District provides free mosquitofish to properties within the District for placement on their property only. Mr. Farned added that using mosquitofish can be problematic, as residents need to coordinate with the District for inspections, and some cities have regulations against mosquitofish.



5. Consider Resolution 2024-03 Adopting Certain Findings and Approval of an Energy Service Contract for Energy-Related Improvements with Centrica Business Solutions under Government Code 4217.10 to 4217.18

Mr. Farned provided a report on an overview of the proposed energy-related improvements to District facilities. He went into detail on the project scope and financial impact it will have on the District.

Prior to Board input, President Capoccia opened the Public Comment period and inquired if any speaker requests have been received, hearing none, President Capoccia closed the Public Comment period.

Motion by Trustee Velasco, seconded by Trustee Calaycay and carried by the following vote to enter into an Energy Service Contract with Centrica Business Solutions. The Resolution will allow the District to finalize the agreement and initiate the energy-related improvements.

AYES: Aviles, Tay, Gonzales, Estrada, Calaycay, Velasco, Doornik, Garcia, Klinakis, Saraiya, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Barakat, Cortez, Finlay, Moss, Kashifalghita, Sternquist

6. Trustee Terms of Office Ending on December 31, 2024

President Capoccia indicated the following trustees' terms would be ending on 12/31/24: Doornik, Moss, Garcia, Sandoval, Capoccia, Sternquist, Wu. Letters have been sent to the City notifying respective cities of their representative upcoming term expirations.

The Board received and filed this report.

7. District Administration

7.1 Committee Meeting Notifications

Mr. Farned stated that the Finance and Audit and Personnel & Policy Committees would begin after the board meeting adjourns. He mentioned that the District aims to schedule committee meetings immediately following the board meeting to save trustees time in attending them.

7.2 District Update

Mr. Farned noted that Tristan Hallum, the Director of Scientific Programs, attended the SOVE annual conference, while he attended the 2024 CSDA Conference. He shared details about both events and highlighted that he earned a certificate from CSDA after successfully completing the Certified Special District Manager program, including passing the exam and all necessary requirements.

President Capoccia praised Mr. Farned on his achievement.



San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes October 11, 2024

Mr. Farned provided an update on dengue, noting that the LA County Department of Public Health reported a total of 112 cases, including 106 travel-related and 6 local cases. He indicated that the number of cases has significantly increased compared to last year. Mr. Farned emphasized the need for the District to begin strategizing for this new environment, as it is likely to become the new normal. He also highlighted that the District has been very active in responding to all cases while continuing to fulfill its mission.

8. Committee Reports

None

9. Trustee Reports

None

10. New Business

None

11. Adjournment

The meeting was adjourned at 7:55 a.m.



Zone Specialists:

Zone	Specialist	Cities
1	Steven Ly	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Dane Miletich	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Darrin Jones	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

Operations Summary:

This report does not include October's pesticide usage as the reporting period concluded before month-end. October's usage will be included in next month's report.

The District responded to two cases of confirmed dengue virus transmission in the city of Baldwin Park. The Operations department flagged 239 properties for enhanced investigation and control measures. District specialists gained access to 202 properties. They performed approximately 158 backpack adulticide treatments. The department also performed broadscale pesticide treatments on October 14, 15, 16, 21, 22, and 23 to target immature and adult stage mosquitoes.

The District also responded to two cases of confirmed dengue virus transmission in the city of El Monte. The Operations department flagged 87 properties for enhanced investigation and control measures. District specialists gained access to 74 properties. They performed approximately 45 backpack adulticide treatments. The department also performed broadscale pesticide treatments on October 7, and 8 to target immature and adult stage mosquitoes.

On October 10, 2024, the District obtained its first Warrant to Inspect and Abate for areas within the cities of Baldwin Park and El Monte. This warrant authorized inspections at properties that had previously been unresponsive or denied access for enhanced investigation and control measures due to confirmed local transmission of Dengue Virus. In coordination with the Baldwin Park Police Department, inspection warrants were served to 25 properties in Baldwin Park, notifying residents of our planned return the following day. Access was granted at all locations without the need for forcible entry. No inspection warrants were issued in El Monte.

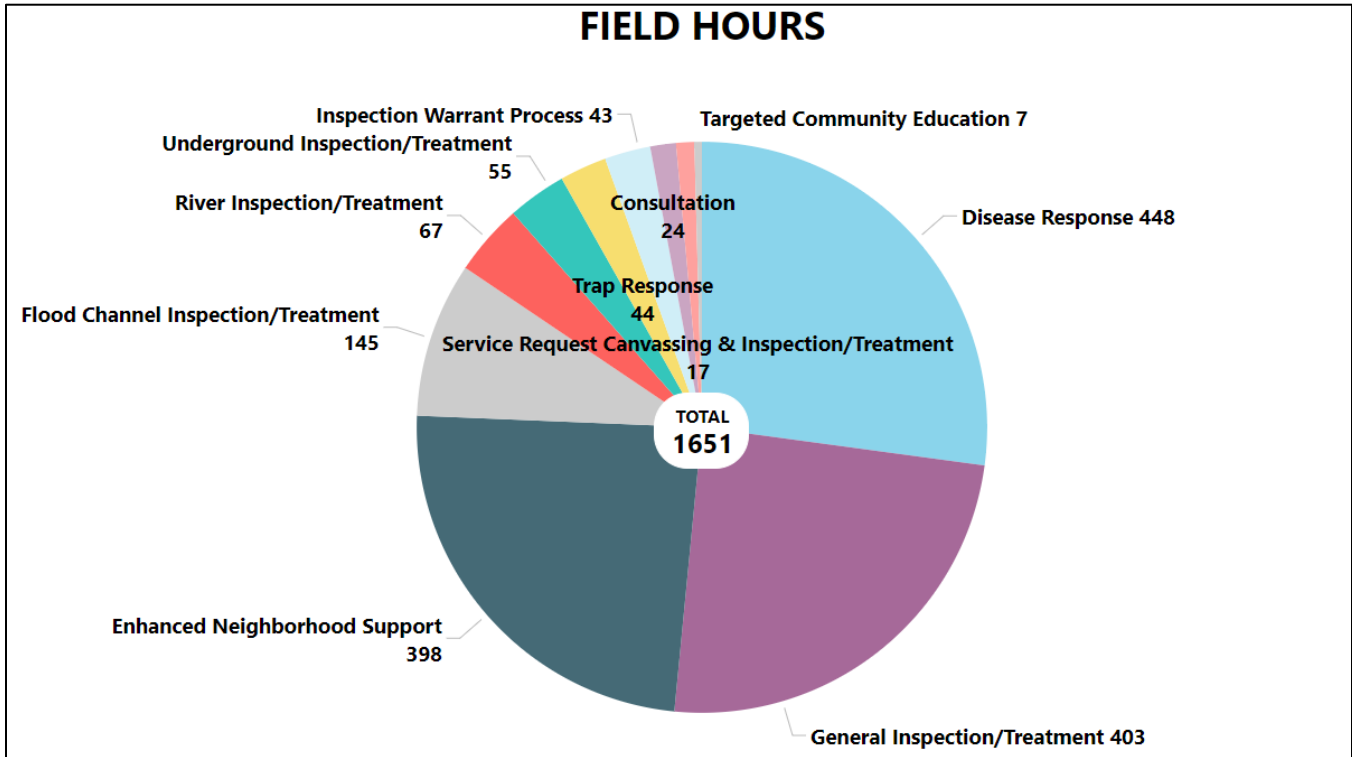


Field Statistics:

2,050 + 29.09%
2023
SITES VISITED

69 - 63.30%
2023
SERVICE REQUESTS

32 - 70.37%
2023
CONSULTATIONS





San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 40 - 43 | September 29 – October 26

Surveillance Activities

Routine mosquito surveillance continued through disease weeks 40-43 using Gravid, BG Sentinel 2 and Encephalitis Vector Surveillance (EVS) trap types. An average of 49 traps were deployed each week while total abundance ranged from 148-2347 mosquitoes per week. The average number of mosquitos caught per trap ranged from 11.4-38.5 during this time frame.

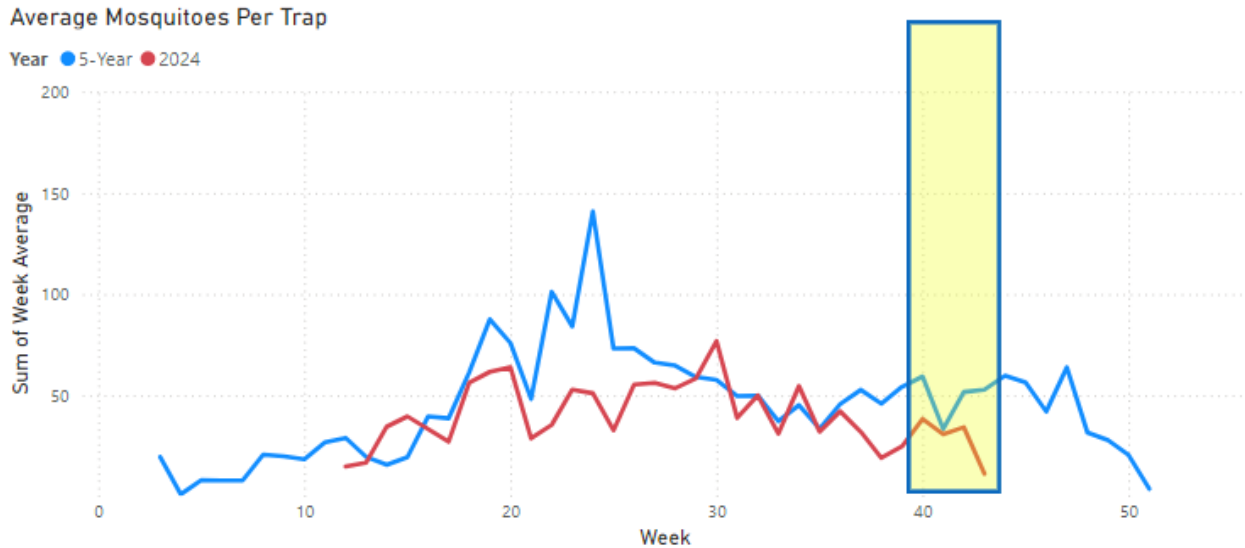


Fig. 1 Average mosquito collections per trap for the current year 2024 (red) compared to a five-year average of mosquito abundance (blue) from 2019 through 2023. Highlighted are weeks 40-43.

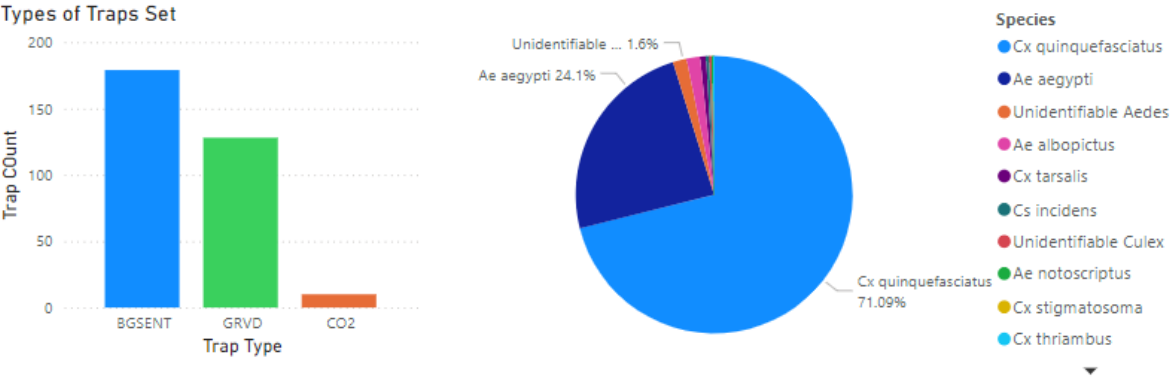


Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart depicts the total percentage of mosquitoes collected for the current reporting period. Species listed on the far right are sorted from high to low as a function of total abundance.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 40 - 43 | September 29 – October 26

Community/City	Avg Mosq per Trap
Alhambra	32
Altadena	42
Arcadia	62
Azusa	53
Baldwin Park	36
Bradbury	27
Claremont	25
Covina	54
Duarte	30
El Monte	39
Glendora	53
Industry	34
Irwindale	37
La Puente	49
La Verne	25
Monrovia	44
Monterey Park	88
Pasadena	39
Pomona	41
Rosemead	38
San Dimas	32
San Gabriel	47
Sierra Madre	25
South Pasadena	39
Temple City	53
Walnut	35
West Covina	50

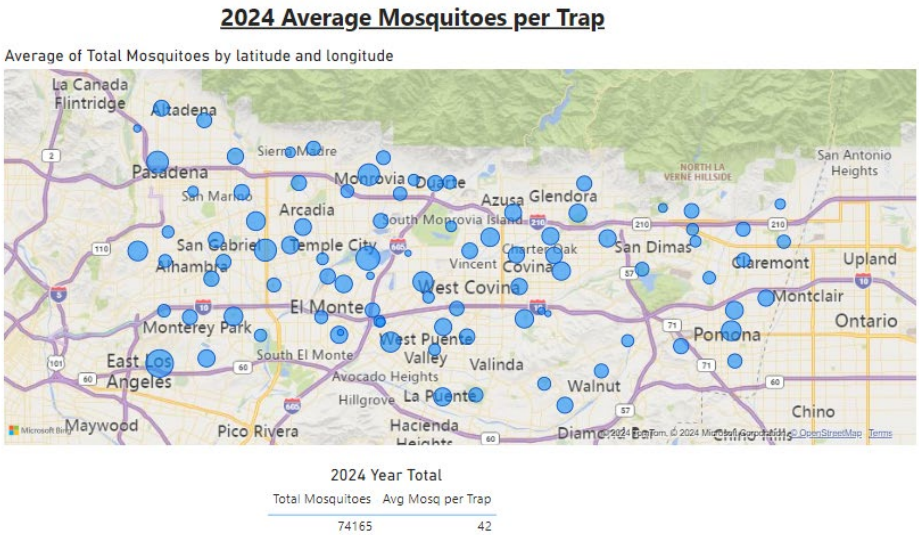


Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping location averages while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

Black Fly Surveillance

Routine black fly surveillance was conducted through disease weeks 40-43 for this reporting period. This surveillance was conducted using EVS traps baited with carbon dioxide in the form of dry ice. During this period, black fly abundance increased beyond District thresholds for abundance and treatments/inspections have been scheduled to remedy the issue. Black fly abundance, specifically at the “Tall Pine Dr.” location, exceeded values from all other sites and initiated enhanced surveillance at the site and repeated inspections/treatments by operations staff.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 40 - 43 | September 29 – October 26

Week 40-43 Black Fly Data

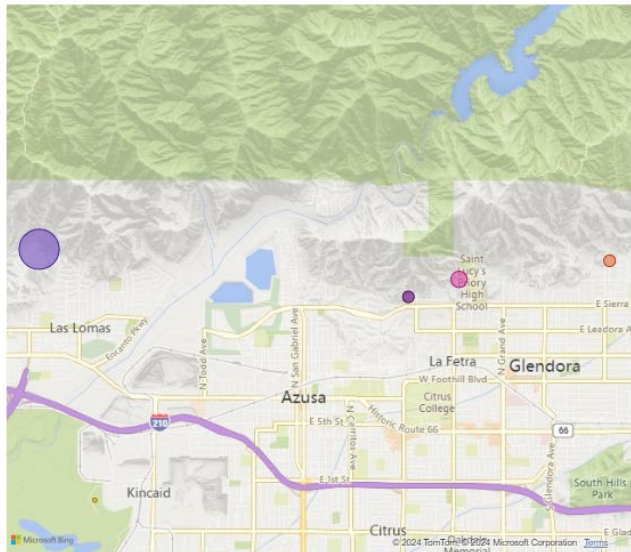
C02 Traps

Zone	Site Name	Trap Type	Total Black Fly
5	Tall Pine Dr	CO2	4961
5	Tall Pine Dr	CO2	3626
5	Tall Pine Dr	CO2	3180
5	Tall Pine Dr	CO2	1663
7	Hook West Flood Channel	CO2	844
7	Hook West Flood Channel	CO2	695
7	Glencoe Heights	CO2	539
7	Hicrest Rd (GL)	CO2	349
7	Hicrest Rd (GL)	CO2	231
7	Glencoe Heights	CO2	55

Other Traps

Zone	Site Name	Trap Type	Total Black Fly

- Site Name**
- Glencoe Heights
 - Hicrest Rd (GL)
 - Hook West Flood Channel
 - La Verne Cemetery
 - Santa Fe Dam
 - Tall Pine Dr



Notes:

The table shows all trap counts for the past week. Traps with counts of (100+) black flies per trap have ● and counts of (200+) black flies per trap have ●. Locations positive for black flies appear on the map. The bubbles on the map represent the relative numbers of black fly caught in each trap but are not drawn to scale.

Fig. 4 Black fly trap locations for disease weeks 40-43. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.

Additional Surveillance Activities

Enhanced surveillance activities are activated when additional mosquito abundance/disease information is required from a specific area. Generally, these activities are activated in response to specific triggers but can be utilized proactively in areas of historic concern.

For disease week 40, four enhanced surveillance activities were activated. These were in response to/for: a repeated activity in Baldwin Park due to a confirmed dengue virus transmission, an initial activity in El Monte due to a confirmed dengue virus transmission, and two travel related Aedes Borne Disease (ABD) incidents in Alhambra and West Covina.

For disease week 41, four enhanced surveillance activities were activated. These were in response to/for: a repeated activity in Baldwin Park due to a confirmed dengue virus transmission, an initial activity also in Baldwin Park associated to an additional confirmed dengue virus transmission, a repeated activity in El Monte due to a confirmed dengue virus transmission and a travel related ABD incident in Arcadia.

For disease week 42, six enhanced surveillance activities were activated. These were in response to/for: an initial activity in Baldwin Park associated with an additional confirmed dengue virus transmission, a



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 40 - 43 | September 29 – October 26

repeated activity in Baldwin Park due to a confirmed dengue virus transmission, a repeated activity in El Monte due to a confirmed dengue virus transmission, an activity in West Covina associated with a high risk of ABD concern, an activity responding to a secondary dengue transmission location in Baldwin Park, and a travel related ABD incident in La Puente.

For disease week 43, eight enhanced surveillance activities were activated. These were in response to/for: two repeated activities in Baldwin Park due to confirmed dengue virus transmissions, a repeated activity in El Monte due to a confirmed dengue virus transmission, a repeated activity in West Covina due to a high risk of ABD concern, a repeated activity responding to a secondary dengue transmission location in Baldwin Park, two travel related ABD incidents in La Puente and Pomona and a West Nile Virus positive human case in Pasadena.

Arbovirus Activity

As of disease week 16, West Valley Mosquito and Vector Control District resumed testing dead bird and mosquito pool samples. As a reminder, mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito "pool". *Aedes* spp. can be tested in lower quantities to aid in identifying local virus transmission details. *Culex* mosquito samples and dead bird samples are tested for West Nile virus (WNV), St. Louis Encephalitis (SLE) and Western Equine Encephalitis (WEE) virus. *Aedes* samples are tested for Dengue (DENV), Chikungunya (CHIKV) and Zika virus (ZIKV), summarized to CDZ, unless otherwise noted.

As of week 28, the first WNV positive mosquito pool was collected within District boundaries.

As of week 33, the first WNV positive dead bird was collected within District boundaries.

The following are the weekly results from the District's arbovirus testing from weeks 40-43:

-Week 40: 0 out of 3 dead bird samples and 4 out of 24 mosquito pools tested positive for WNV while 0 out of 14 *Aedes* samples tested positive for CDZ.

- 4 WNV positive mosquito pools were collected from routine surveillance

-Week 41: 0 out of 1 dead bird sample and 2 out of 27 mosquito pools tested positive for WNV while 0 out of 21 *Aedes* samples tested positive for CDZ.

- 2 WNV positive mosquito pools were collected from routine surveillance

-Week 42: 3 out of 27 mosquito pools tested positive for WNV while 0 out of 18 *Aedes* pools are tested for CDZ.

- 3 WNV positive mosquito pools were collected from routine surveillance

-Week 43: 0 out of 2 mosquito pools tested positive for WNV while 0 out of 15 *Aedes* pool are tested for CDZ.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 40 - 43 | September 29 – October 26

For the current reporting period:

-148 mosquito pools have been tested, 9 of which have tested positive for WNV

- In 2024, 888 mosquito pools have been tested with 43 positive detections
 - At this time in 2023, 1114 mosquito pools were tested with 261 positive detections

-4 birds have been collected and tested, 0 of which tested positive for WNV

- In 2024, 31 bird samples have been tested with 3 positive detections
 - At this time in 2023, 43 bird samples were tested with 16 positive detections

THIS PAGE INTENTIONALLY LEFT BLANK



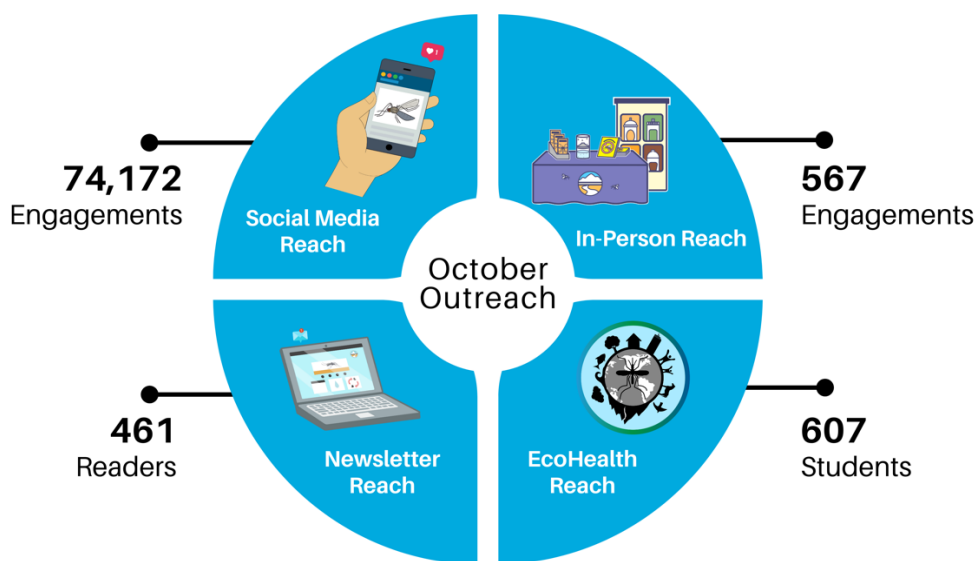
San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 40 - 43 | September 29 – October 26

Outreach Summary:

During the month of October, staff continued responding to locally acquired dengue case in Baldwin Park and El Monte. The Department continues to work collaboratively with the County Department of Public Health, the cities of El Monte and Baldwin Park, and community partners to disseminate information and share valuable resources. Additionally, mailers, literature kits, and repellent posters were deployed to share educational information with residents. Furthermore, the staff developed digital content and ads to increase repellent and West Nile virus information across the SGV. The public information team hosted a series of media follow ups and interviews at the district to showcase its response to the ongoing dengue detections.

The EcoHealth Vector Education Program is well underway with its community science programs “Operation Mosquito G.R.I.D. (Growth Reduction and Increased Detection)” and “Vector Inspector Program.” In addition to assisting with the department’s efforts in disease response, Education Specialist Hagele and Luna have been sorting through water samples collected by students through the SGV to detect immature mosquitoes.

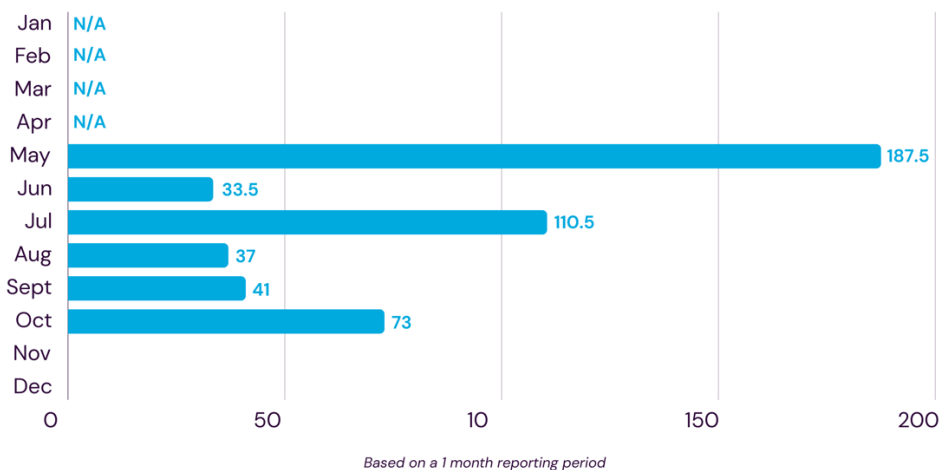
<p><i>Caption: KPCC/LAist reporter interviewing VCT Gallegos during night treatment prep.</i></p>	<p><i>Caption: NPR reporter interviewing Director Hallum on surveillance traps.</i></p>	<p><i>Caption: NPR reporter recording adult mosquitoes in the insectary.</i></p>





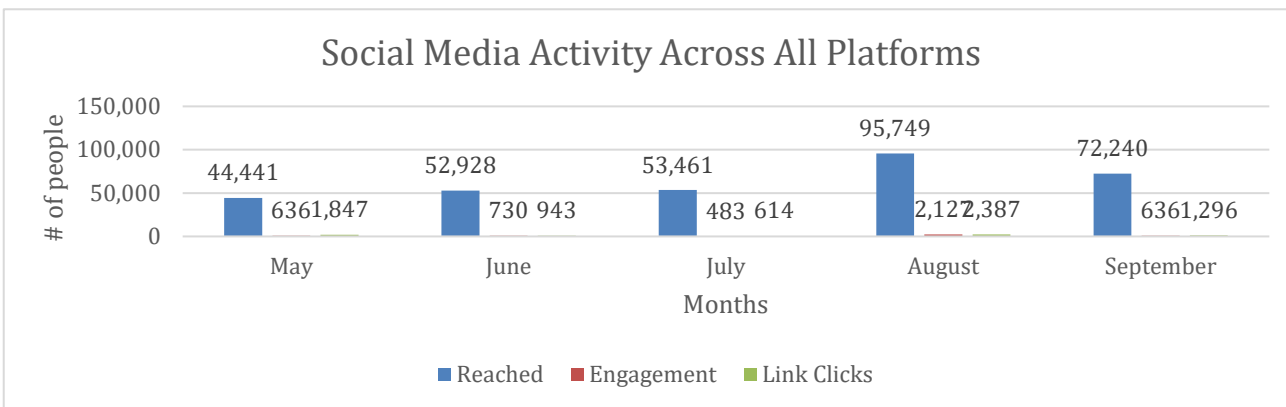
San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 40 - 43 | September 29 – October 26

Communications Field Hours



Digital Marketing:

1) Key Performance Indicators (KPIs):



A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.

2) Digital Response Support

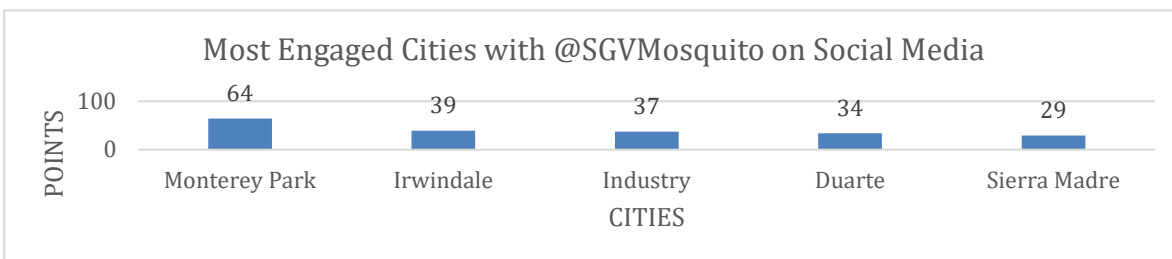
- a) Digital content continues to remain focused on repellent and treatment information.
- b) Content has highlighted news coverage and media follow alongs.

3) Social Media

- a) The District has focused on developing Dengue response content and working with the Los Angeles County Department of Public Health to distribute crucial information.
- b) The District has had great success in posting treatment post on social media and collaborating with the city for better reach.



San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 40 - 43 | September 29 – October 26



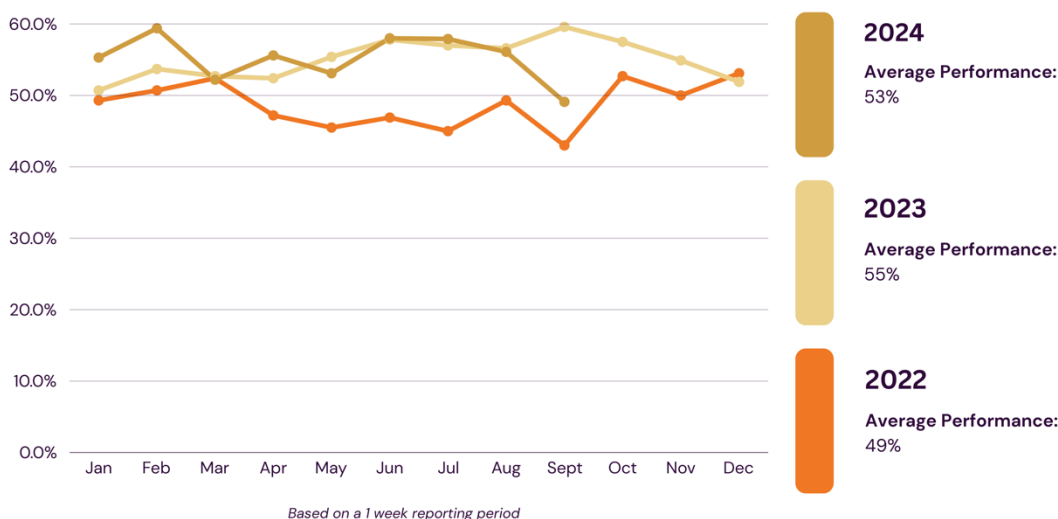
Tracking cities social media engagement with our District’s social media platforms. Points are based on the following:

- 1 Point - Passive engagement: Like post, view IG story,
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,
- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito

4) Email Marketing

- a) Mosquito treatment notifications
- b) Disease presence notifications
- c) Mosquito Webinar marketing
- d) Press release distribution
- e) Short Bites Monthly
 - i. October Short Bites Monthly E-blast sent to Champions audience and General Notification audience.

Short Bites Monthly Performance



5) Content Development

- a) Disease response mailers – General Aedes Information

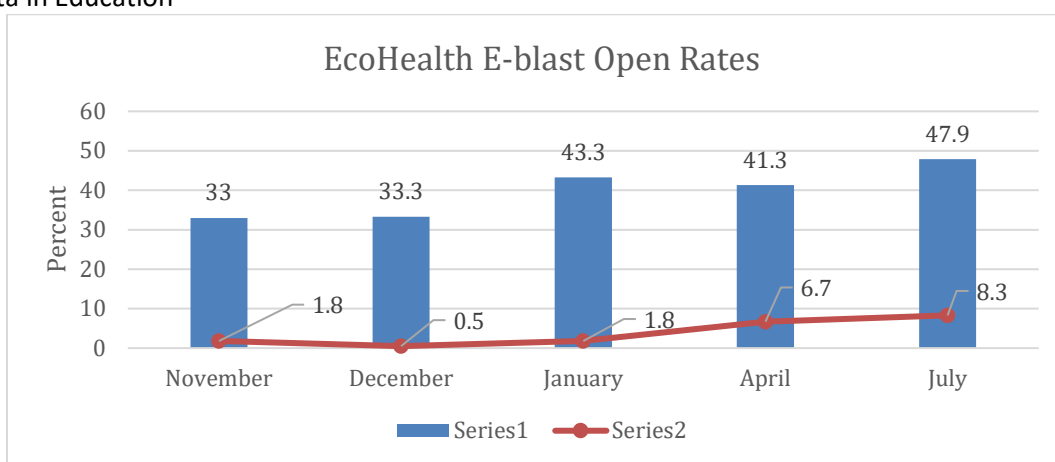


San Gabriel Valley Mosquito & Vector Control District
Communications Department Report
 Disease Weeks 40 - 43 | September 29 – October 26

- b) Disease response literature kits
- c) Disease response “contact us” half sheet
- d) Repellent Cards



1. Data in Education



2. EcoHealth Highlights

- a) (Multiple days) Virtual water analysis and egg paper analysis for Operation Mosquito G.R.I.D. Cohorts 2 and 3 (Lone Hill Middle in San Dimas, San Jose Charter Academy in West Covina, and El Roble Middle in Claremont)
- b) (10/9 & 10/10) Operation Mosquito G.R.I.D. in-class water analysis at San Jose Charter Academy
- c) (10/23) Vector Inspector Program presentation at Dewey Elementary (San Gabriel)



San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | September 2024

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Citizens Bank, L.A. County Pool, CA CLASS, and LAIF accounts.

LOCAL AGENCY INVESTMENT FUND (LAIF)				
BEGINNING BALANCE				\$3,396.65
Interest Earned		\$0.00		
ENDING BALANCE				\$3,396.65
% OF ANNUAL EXPENDITURE:	0.05%	YIELD:	4.57%	MATURITY DATE: PERPETUAL SOURCE: SEPT 2024 STATEMENT

LOS ANGELES COUNTY POOL (PB1)				
BEGINNING BALANCE				\$48,950.89
Interest Earned		\$342.65		
Withdrawal (deposit to Citizens Bank)		(\$48,000.00)		
ENDING BALANCE				\$1,293.54
% OF ANNUAL EXPENDITURE:	0.02%	YIELD:	4.02%	MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 3

CALIFORNIA CLASS PRIME				
BEGINNING BALANCE				\$2,638,533.81
Interest Earned		\$10,932.53		
Withdrawal (deposit to Citizens Bank)		(\$455,183.77)		
ENDING BALANCE				\$2,194,282.57
% OF ANNUAL EXPENDITURE:	30.59%	YIELD:	5.25%	MATURITY DATE: PERPETUAL SOURCE: SEPT 2024 STATEMENT

VCIPA CONTINGENCY FUND				
BEGINNING BALANCE				\$156,330.00
Interest Earned		\$5,690.00		
Admin Fee		(\$3.00)		
ENDING BALANCE				\$162,017.00
% OF ANNUAL EXPENDITURE:	2.26%	YIELD:		MATURITY DATE: PERPETUAL SOURCE: SEPT 2024 STATEMENT*

*Statements provided on quarterly basis only

CITIZENS BANK (REVOLVING AND SWEEP ACCOUNTS)				
BEGINNING BALANCE				\$697,412.61
Debit Activity		(\$930,141.35)		
Deposits		\$988,195.34		
Service Charge		(\$137.42)		
Interest Earned		\$36.08		
ENDING BALANCE				\$755,365.26
% OF ANNUAL EXPENDITURE:	10.53%	YIELD:	0.10%	SOURCE: SEPT 2024 STATEMENT

U.S. BANK TRUST				
BEGINNING BALANCE				\$1,617,725.21
Taxable Interest		\$9,370.65		
Taxable Dividends		\$61.58		
Fees and Expenses		(\$125.00)		
Change in Investment Value		\$8,614.00		
ENDING BALANCE				\$1,635,646.44
% OF ANNUAL EXPENDITURE:	22.80%			SOURCE: SEPT 2024 STATEMENT

ALL FUNDS BEGINNING BALANCE	\$5,162,349.17
ALL FUNDS ENDING BALANCE	\$4,752,001.46

	10/30/2024 Date
Lloyd Johnson, Secretary-Treasurer	



San Gabriel Valley Mosquito & Vector Control District District Working Balance | November 2024

SGVMVCD WORKING FUND BALANCE NOVEMBER 2024

ALL FUNDS ENDING BALANCE (PERIOD ENDING SEPTEMBER 2024)	\$4,752,001.46
TOTAL RESERVES	(\$1,960,500.00)
OCTOBER 2024 EXPENDITURES	<u>(\$440,195.79)</u>
NOVEMBER 1, 2024 WORKING FUND BALANCE	<u><u>\$2,351,305.67</u></u>

Jason Farned, District Manager

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

REPORT OF STAFF’S ATTENDANCE

AT CONFERENCE/EVENT

Staff Name and Title: Jerry Mireles, Clerk of the Board

Name of Conference/Event: 2024 Board Clerk Conference

Date: October 21 -23, 2024

Location: Mission Valley, San Diego

Significant points learned of benefit to the District and its ratepayers:

The 2024 Board Clerk conference in Mission Valley, San Diego, was a fantastic experience and a great chance to connect with other Clerks from special districts. This was my second time attending, and I took advanced courses this year. The focus was on how to communicate effectively with the board and staff.

One of the first sessions was about the opportunities and risks of using artificial intelligence (AI) in special districts. The speakers explained what AI is and how it can be a useful tool. They demonstrated how to use ChatGPT and shared examples, while also discussing the potential risks. This course was the most valuable for me.

Next, we talked about making sure our district follows all the new regulations and laws. The discussion included issues like accommodations, wages and hours, telework, due process, and paid sick leave. We also covered the public records act, emphasizing that board members’ emails are public records and how to handle requests for correspondence.

The conference wrapped up with a session on the Brown Act, which is very important for us. We learned about what isn’t considered a meeting under the act, like ad hoc committees, and the prohibition on serial meetings. They stressed the importance of clear communication with the board and reminded us to BCC all board members in emails. We also covered the public's rights under the Brown Act regarding teleconferencing.

Overall, the conference was very helpful. It was a great opportunity to network and ask questions to legal experts.

Date: 10/29/2024

Signed: *Jerry Mireles*

Print Name: Jerry Mireles

THIS PAGE INTENTIONALLY LEFT BLANK



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: November 8, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider Resolution 2024-04, Approving an Energy Services Contract with Centrica Business Solutions in the Amount of \$627,963.00 and Authorizing the District Manager to Execute the Agreement**

Exhibit(s): Exhibit 5A

Purpose:

The purpose of this report is to provide the Board of Trustees with an overview of the proposed energy-related improvements to District facilities and to recommend the adoption of Resolution No. 2024-04 (Exhibit 5A), approving the Energy Services Contract with Centrica Business Solutions and authorizing the District Manager to execute the agreement.

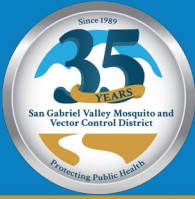
Background:

In February 2024, the District formed an ad hoc committee to explore energy-related improvements, including roof replacement/repair and the installation of solar photovoltaic (PV) panels to reduce electricity costs and environmental impact. After reviewing multiple proposals, the committee selected Centrica Business Solutions ("Centrica") to conduct an investment-grade audit and provide a comprehensive scope of work for the proposed project.

On September 13, 2024, following a presentation by Centrica, the Board of Trustees approved the project scope and directed staff to formalize an agreement with Centrica to implement the energy-related improvements.

At a duly noticed public hearing on October 11, 2024, the Board adopted Resolution No. 2024-03, confirming that any proposed Energy Services Contract with Centrica would comply with legal requirements, as the project's anticipated savings will exceed the costs of implementation over the equipment's lifecycle, in accordance with California Government Code Sections 4217 et seq.

District counsel has reviewed the proposed Engineering Procurement & Installation Agreement and revisions were made based on discussions between District counsel and counsel for Centrica.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Project Scope:

The proposed project includes:

1. Solar Photovoltaic (PV) Installation:

- A roof-mounted solar array to offset a portion of the District's electricity consumption.
 - A 51 kW-DC flush-mounted solar array over the existing carport.
 - A 30 kW-DC ballasted roof-mounted solar array on the administration building roof.

2. EV Ready Parking Stalls:

- Infrastructure to enable future addition of Electric Vehicle charging stations under the existing carport shade structure.

3. Cool Roof Installation:

- Replacement of the administration building's roof with a waterproof-grade asphalt system designed to enhance energy efficiency and carry a 20-year warranty.

4. Skylight Replacement:

- Installation of seven new skylights to improve natural lighting and indoor air quality.

5. Additional Energy-saving Measures:

- Ongoing monitoring through Centrica's online portal to track energy production and ensure optimal system performance.

Financial Impact:

The total project investment is estimated at \$627,963, with the District having allocated \$300,000 in the 2024/25 budget for roof repairs and solar installation.

The financial benefits include:

- Investment Tax Credit: \$161,075, under the Inflation Reduction Act, further reducing the financial burden.
- Year 1 Utility Cost Savings: \$22,093
- 25-Year Cumulative Cashflow: \$299,844



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

25-Year cumulative cashflow estimates assume annual maintenance costs starting at \$6,014, with a 3% annual increase, and financing the project balance over a 10-year period at a 4.5% interest rate. Financing options will need to be evaluated and approved when funds are required. Utilizing District reserves remains a viable option and could increase cumulative cashflow by approximately \$99,000 by avoiding interest payments and bank fees.

District Manager's Recommendation:

The District Manager recommends that the Board of Trustees approve Resolution No. 2024-04 (Exhibit 5A), authorizing the execution of the Energy Services Contract with Centrica Business Solutions. The resolution also grants the District Manager, Jason Farned, the authority to sign the contract and manage the project's execution to ensure timely and efficient completion.

Board Action Options:

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the recommendation is to approve Resolution No. 2024-04, authorizing the execution of the Energy Services Contract with Centrica Business Solutions in the amount of \$627,963. The resolution also grants the District Manager, Jason Farned, the authority to sign the contract and manage the project's execution to ensure timely and efficient completion.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose to deny approval of Resolution No. 2024-04 authorizing the execution of the Energy Services Contract with Centrica Business Solutions in the amount of \$627,963.00

Submitted by:

A handwritten signature in black ink that reads 'Jason Farned'.

Jason Farned
District Manager

THIS PAGE INTENTIONALLY LEFT BLANK

RESOLUTION NO. 2024-04**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT APPROVING AN ENERGY SERVICES CONTRACT WITH CENTRICA BUSINESS SOLUTIONS AND AUTHORIZING THE DISTRICT MANAGER TO EXECUTE THE AGREEMENT**

WHEREAS, in February 2024, the San Gabriel Valley Mosquito and Vector Control District (the "District") formed an ad hoc committee to explore energy-related improvements, including roof replacement/repair and the installation of solar photovoltaic (PV) panels to offset electricity costs and reduce environmental impact; and

WHEREAS, after a comprehensive review of multiple proposals, Centrica Business Solutions ("Centrica") was selected to perform an investment-grade audit and develop a detailed scope of work for the proposed project; and

WHEREAS, on September 13, 2024, following a presentation by Centrica, the District's Board of Trustees ("Board") approved the scope of the project and directed staff to work with Centrica to formalize an agreement for implementing the energy-related improvements; and

WHEREAS, California Government Code Section 4217 et seq. authorizes public agencies to enter into energy services agreements when it is determined to be in the agency's best interest, provided the determination is made at a regularly scheduled public hearing with at least two weeks' advance notice; and

WHEREAS, on October 11, 2024, at a duly noticed public hearing, the Board made the requisite findings pursuant to the applicable Government Code sections and adopted Resolution No. 2024-03, finding that an agreement with Centrica Business Solutions complies with the requirements of California Government Code Sections 4217.10 et seq.; and

WHEREAS, the proposed project includes solar PV installation, cool roof installation, skylight replacement, and associated energy-saving measures, with an estimated total investment of \$627,963; and

WHEREAS, the District has allocated \$300,000 in the 2024/25 budget for the project, and it is anticipated to generate annual utility savings of \$22,093 and a 25-year cumulative cashflow of \$299,844; and

WHEREAS, the 25-Year cumulative cashflow estimates assume annual maintenance costs starting at \$6,014, with a 3% annual increase, and financing the project balance (\$367,963) over a 10-year period at a 4.5% interest rate; and

WHEREAS, the project qualifies for an Investment Tax Credit of \$161,075 under the Inflation Reduction Act, further reducing the District's financial commitment.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District that:

1. Approval of the Energy Services Contract:

The Energy Services Contract between the District and Centrica Business Solutions, attached hereto, is hereby approved, including the total investment amount and scope of work outlined therein.

2. Authorization to Execute the Agreement:

The District Manager, Jason Farned, is hereby authorized and directed to execute the Energy Services Contract with Centrica Business Solutions, along with any related documents necessary to facilitate the project.

3. Compliance with Government Code:

The project shall comply with the requirements of California Government Code Sections 4217.10 through 4217.18 inclusive, ensuring that the expected savings will exceed the project's costs over the lifetime of the equipment and improvements.

4. Implementation and Oversight:

The District Manager is further authorized to take all necessary actions to manage the project's execution, including issuing necessary notices to proceed and coordinating with Centrica Business Solutions to ensure timely and efficient completion.

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this xx day of xxxx 2024, by the following vote:

- AYES:
- NOES:
- ABSTAIN:
- ABSENT:

John Capoccia
 President, Board of Trustees

ATTEST:

Lloyd Johnson
 Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

Kelly M. Alhadeff-Black
 District Counsel



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: November 8, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Authorization for District Manager's Signature on the 2025 Cooperative Agreement with the California Department of Public Health (CDPH)

Exhibit(s): Exhibit 6A

Background

The California Department of Public Health (CDPH) requires an annual cooperative agreement with local agencies applying pesticides for public health purposes. The San Gabriel Valley Mosquito and Vector Control District's current agreement will expire on December 31, 2024. To ensure continuity of operations, the District must execute a new agreement for the 2025 calendar year.

This agreement, effective January 1, 2025, establishes terms that align with California Health and Safety Code Section 116180. It ensures that the District complies with state requirements for both pesticide application and environmental modifications.

The agreement has two key components:

Part I: Pesticides – Outlines the operational and reporting requirements for pesticide use, including:

- Equipment calibration and record-keeping standards.
- Submission of Monthly Summary Pesticide Use Reports using form PR-ENF-060.
- Employee certification and continuing education requirements to ensure competence.
- Reporting of any adverse effects on non-target organisms, property, or people.
- Inspections by the County Agricultural Commissioner to confirm compliance with state laws and regulations.

Part II: Environmental Modification – Establishes compliance with any general permits issued by the CDPH that pertain to environmental modifications necessary for pest and vector control.

The CDPH must receive the signed agreement by December 31, 2024.

District Manager's Recommendation

It is recommended that the Board of Trustees authorize the District Manager to sign and submit the 2025 CDPH Cooperative Agreement on behalf of the District to ensure uninterrupted compliance and operational readiness.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Board Action Options

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to authorize the District Manager to sign and submit the 2025 CDPH Cooperative Agreement.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose to decline to authorize the District Manager to sign the agreement, requiring alternative direction to the Board.

Submitted by:

A handwritten signature in black ink that reads "Jason Farned".

Jason Farned
District Manager



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
Director and State Public Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

October 2, 2024

TO: Agencies Signatory to the Cooperative Agreement with the California Department of Public Health

SUBJECT: COOPERATIVE AGREEMENT WITH THE DEPARTMENT OF PUBLIC HEALTH

Please find enclosed a copy of the Cooperative Agreement between local agencies applying pesticides for public health purposes and the California Department of Public Health. The current Cooperative Agreement between our agencies shall expire on December 31, 2024. If your agency is interested in renewing this Cooperative Agreement for another year (through December 31, 2025), please return the enclosed form by December 31, 2024 to the Vector-Borne Disease Section (VBDS). Include the agency manager's signature in the appropriate space and the operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2025. Please send to:

DEPARTMENT OF PUBLIC HEALTH
CDPH – Vector Borne Disease Section
850 Marina Bay Parkway
Richmond, CA 94804

If you prefer to email your signed agreement, please email Margaret Kerrigan:
MargaretC.Kerrigan@cdph.ca.gov.

VBDS will endorse the Cooperative Agreement and return a copy to your agency immediately. If your agency is not interested in continuing the Cooperative Agreement, please notify VBDS as soon as possible.

Thank you for your cooperation in this matter. If you require additional information or clarification, please contact your VBDS regional office or the Sacramento headquarters at (916) 552-9730.

Vicki L. Kramer, Ph.D., Chief
Vector-Borne Disease Section

Enclosure



COOPERATIVE AGREEMENT

(PURSUANT TO SECTION 116180, HEALTH AND SAFETY CODE)

Date _____

This Agreement between the California Department of Public Health and

(name and address of local vector control agency)

is effective on January 1, 2025 or on the subsequent date shown above, and expires December 31, 2025. It is subject to renewal by mutual consent thereafter.

Operator ID and/or license number to be listed on Monthly Summary Pesticide Use Reports (PR-ENF-060) for 2025:

Operator ID # _____ License # _____

This agreement may be canceled for cause by either party by giving 30 days advance notice in writing, setting forth the reasons for the termination.

Part I. Pesticides

The vector control agency named herein agrees:

1. To calibrate all application equipment using acceptable techniques before using, and to maintain calibration records for review by the County Agricultural Commissioner.
2. To seek the assistance of the County Agricultural Commissioner in the interpretation of pesticide labeling.
3. To maintain for at least two years for review by the County Agricultural Commissioner a record of each pesticide application showing the target vector, the specific location treated, the size of the source, the formulations and amount of pesticide used, the method and equipment used, the type of habitat treated, the date of the application, and the name of the applicator(s).
4. To submit to the County Agricultural Commissioner each month a Pesticide Use Report, on Department of Pesticide Regulation form PR-ENF-060. The report shall include the manufacturer and product name, the EPA registration number from the label, the amount of each pesticide used, the number of applications of each pesticide, and the total number of applications, per county, per month.
5. To report to the County Agricultural Commissioner and the California Department of Public Health, in a manner specified, any conspicuous or suspected adverse effects upon humans, domestic animals and other non-target organisms, or property from pesticide applications.
6. To require appropriate certification of its employees by the California Department of Public Health in order to verify their competence in using pesticides to control pest and vector organisms, and to maintain continuing education unit information for those employees participating in continuing education.
7. To be inspected by the County Agricultural Commissioner on a regular basis to ensure that local agency activities are in compliance with state laws and regulations relating to pesticide use.

Part II. Environmental Modification

The vector control agency named herein agrees:

To comply with requirements, as specified, of any general permit issued to the California Department of Public Health as the lead agency, pertaining to physical environmental modification to achieve pest and vector prevention.

For California Department of Public Health

For Local Agency

Vicki Kramer, Ph.D.
Chief, Vector-Borne Disease Section

Print Name and Title

Signature



San Gabriel Valley Mosquito & Vector Control District
**TRUSTEE EDUCATION OPPORTUNITY
STATEMENT OF INTEREST FORM**

CONFERENCE: MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) 93RD ANNUAL

EVENT DATE(S): SUNDAY, JANUARY 26TH – WEDNESDAY, JANUARY 29TH, 2025

LOCATION: OAKLAND, CALIFORNIA

SUBMITTAL PROCESS: If you are interested in attending this conference, please complete and submit this form via email to Jerry Mireles at jmireles@sgvmosquito.org . **Forms will be accepted immediately following the adjournment of the November 8, 2024, board meeting and must be submitted no later than 4:30 p.m. on December 2, 2024.**

APPROVAL PROCESS:

- Completed forms will be reviewed by the Board President on a first-come, first-serve basis.
- Approved requests will be announced at the December 13, 2024, board meeting.
- The current budget allows two (2) Trustees to attend the conference.

TRUSTEE NAME: _____

In the space below, please provide a brief statement expressing your interest in attending this event. Include how the information and experience gained will benefit your constituents and support the District's mission:

SIGNATURE: _____ **DATE:** _____