



**San Gabriel Valley  
Mosquito & Vector Control District**  
1145 North Azusa Canyon Road, West Covina, CA 91790  
Phone: 626-814-9466 | [www.sgvmosquito.org](http://www.sgvmosquito.org)  
Email: [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

## **BOARD OF TRUSTEES MEETING AGENDA October 11, 2024 – 7:00 A.M.**

### **1. Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum – Noted Absences
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

### **2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

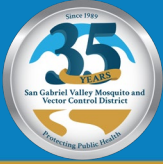
### **3. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: September 2024 (P.5)
- 3.2 Budget Status Report: September 2024 (P.11)
- 3.3 Minutes of Board of Trustees Meeting: September 2024 (P.15)
- 3.4 Operations Report: September 2024 (P.19)
- 3.5 Surveillance Report: September 2024 (P.21)
- 3.6 Communications Report: September 2024 (P.27)
- 3.7 Treasurer's Report: August 2024 / District Working Balance: October 2024 (P.33)
- 3.8 Sunshine Reports – Annual CSDA & SOVE Conference (P.35)

### **4. Presentation:**

- 4.1 Gilbert Holguin, Director of Operations
  - Arial Overview



**5. Consider Resolution 2024-03 Adopting Certain Findings and Approval of an Energy Service Contract for Energy-Related Improvements with Centrica Business Solutions under Government Code 4217.10 to 4217.18 (EXHIBIT 5A) (P.39)**

(Board President, John Capoccia) (Approve/Deny)

- President Reads the Item
  - President Declares the Public Hearing Open
  - President Requests Staff to Report Any Communications
  - Receive Staff Report (District Manager)
  - President Calls for Public Testimony
  - President Closes the Public Hearing
  - Board Discussion
  - Board Motion and Vote
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve Resolution No. 2024-03 thereby authorizing the District to enter into an Energy Service Contract with Centrica Business Solutions. This Resolution will allow the District to finalize the agreement and initiate the energy-related improvements. The proposed project offers substantial economic and environmental benefits for the District and its constituents.
  - **Alternative Board Action:** If after discussion by members for this item, the Board may choose to deny approval of Resolution No. 2024-03 thereby authorizing the District to enter into an Energy Service Contract with Centrica Business Solutions.

**6. Trustee Terms of Office Ending on December 31, 2024 (P.43)**

(Board President, John Capoccia) (Receive & File)

**7. District Administration**

(District Manager, Jason Farned)

7.1 Committee Meeting Notifications

- Finance & Audit Committee
- Personnel & Policy Committee

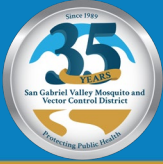
7.2 District Update

**8. Committee Reports**

**9. Trustee Reports**

**10. New Business**

**11. Adjournment**



### **CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgvmosquito.org](http://www.sgvmosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads 'Jerry Mireles'.

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Jerry Mireles, Clerk of the Board  
San Gabriel Valley MVCD

### **NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

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# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | September 2024

### CLAIMS LIST SEPTEMBER 2024

| Vendor                               | Date       | Product/Service  | Memo/Description   | Amount                             |
|--------------------------------------|------------|--|--|------------------------------------|
| ADAPCO                               | 09/24/2024 | 6626 Pesticides  | Pesticides - Invoice 138426  | 17,448.02<br><b>\$ 17,448.02</b>   |
| AJG ACCOUNTING & BOOKEEPING SERVICES | 09/10/2024 | 6000 Accounting Services                                   | Bookkeeping Services: Invoice 3110   | 1,718.75<br><b>\$ 1,718.75</b>     |
| BENLO COMPANY                        | 09/10/2024 | 6629 Equipment Maintenance                                 | Equipment Maintenance - Invoice 944747   | 52.26<br><b>\$ 52.26</b>           |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6631 Grounds Maintenance                                   | Grounds Maintenance  | 38.10                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6613 Office Supplies                                       | Office Supplies  | 14.11                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6630 Facility Maintenance                                  | Facility Maintenance   | 17.54                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6613 Office Supplies                                       | Office Supplies  | 136.58                             |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6638 Surveillance Supplies                                 | Surveillance Supplies  | 206.24                             |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6630 Facility Maintenance                                  | Facility Maintenance   | 11.52                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6632 Vehicle Maintenance                                   | Vehicle Maintenance  | 453.93                             |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6638 Surveillance Supplies                                 | Surveillance Supplies  | 65.67                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6630 Facility Maintenance                                  | Facility Maintenance   | 98.50                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6632 Vehicle Maintenance                                   | Vehicle Maintenance  | 386.51                             |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6625 Operations Supplies                                   | Operations Supplies  | 53.52                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6613 Office Supplies                                       | Office Supplies  | 9.72                               |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6606 Employee Recognition/Engagement                       | Employee Recognition and Engagement  | 31.72                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6638 Surveillance Supplies                                 | Surveillance Supplies  | 26.76                              |
| AMAZON CAPITAL SERVICES              | 09/10/2024 | 6638 Surveillance Supplies                                 | Surveillance Supplies  | -17.42<br><b>\$ 1,533.00</b>       |
| AMERICAN FIDELITY FLEX               | 09/10/2024 | 6510 Cafeteria Benefit                                     | Flex Premiums - Invoice 2340368A   | 608.28<br><b>\$ 608.28</b>         |
| AMERICAN FIDELITY ASSURANCE          | 09/10/2024 | 6510 Cafeteria Benefit                                     | Voluntary Insurance Premiums - Inv D760491   | 3,263.34<br><b>\$ 3,263.34</b>     |
| AZUSA LIGHT AND WATER                | 09/10/2024 | 6622 Water Utility Services<br>6622 Water Utility Services | Water Utility Services - Acct 303-0190.300<br>Water Utility Services - Acct 303-0191.300 | 96.20<br>57.10<br><b>\$ 153.30</b> |
| ATHENS SERVICES                      | 09/10/2024 | 6630 Facility Maintenance                                  | Facility Maintenance - Invoice 17701000  | 306.35<br><b>\$ 306.35</b>         |
| BECKY SHEVLIN                        | 09/24/2024 | 6601 Board Expenses  | Reimbursement for business related board expenses September 2024                         | 100.00<br><b>\$ 100.00</b>         |
| CALPERS                              | 09/24/2024 | 6510 Cafeteria Benefit                                     | CalPERS Medical Premiums October 2024  | 1,730.82                           |
| CALPERS                              | 09/24/2024 | 6510 Cafeteria Benefit                                     | CalPERS Medical Premiums October 2024  | 3,192.16                           |
| CALPERS                              | 09/24/2024 | 6510 Cafeteria Benefit                                     | CalPERS Medical Premiums October 2024  | 3,830.84                           |
| CALPERS                              | 09/24/2024 | 6510 Cafeteria Benefit                                     | CalPERS Medical Premiums October 2024  | 3,214.52                           |
| CALPERS                              | 09/24/2024 | 6517 Retiree Health Insurance                              | CalPERS Medical Premiums (Retirees) October 2024   | 628.00                             |
| CALPERS                              | 09/24/2024 | 6510 Cafeteria Benefit                                     | CalPERS Medical Premiums Admin Fee October 2024  | 38.80<br><b>\$ 12,635.14</b>       |
| CELL BUSINESS EQUIPMENT              | 09/10/2024 | 6607 Equipment Leases                                      | Equipment Lease - Invoice 5031034299 (8/15/24-9/14/24)                                   | 1,718.45<br><b>\$ 1,718.45</b>     |
| CELL BUSINESS EQUIPMENT              | 09/24/2024 | 6607 Equipment Leases                                      | Equipment Lease - Invoice 5031415469 (9/15/24-10/14/24)                                  | 1,900.91<br><b>\$ 1,900.91</b>     |
| CHARLIE KLINAKIS                     | 09/24/2024 | 6601 Board Expenses  | Reimbursement for business related board expenses September 2024                         | 100.00<br><b>\$ 100.00</b>         |
| COREY CALAYCAY                       | 09/24/2024 | 6601 Board Expenses  | Reimbursement for business related board expenses September 2024                         | 100.00<br><b>\$ 100.00</b>         |
| CORY MOSS                            | 09/24/2024 | 6601 Board Expenses  | Reimbursement for business related board expenses September 2024                         | 100.00<br><b>\$ 100.00</b>         |
| CYNTHIA STERNQUIST                   | 09/24/2024 | 6601 Board Expenses  | Reimbursement for business related board expenses September 2024                         | 100.00<br><b>\$ 100.00</b>         |
| CYPRESS HEATING AND A/C              | 09/24/2024 | 6630 Facility Maintenance                                  | Facility Maintenance - Invoice 42791627  | 525.00                             |



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | September 2024

|                                     |            |                                |  |                    |
|-------------------------------------|------------|--------------------------------|--|--------------------|
|                                     |            |                                |  | <u>\$ 525.00</u>   |
| DR. ALLEN WU                        | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| EMMANUEL ESTRADA                    | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses August 2024    | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| ENVIRONMENT CONTROL                 | 09/10/2024 | 6630 Facility Maintenance      | Facility Maintenance - Invoice 16948-411                         | 1,604.00           |
|                                     |            |                                |  | <u>\$ 1,604.00</u> |
| FLEET SOLUTIONS CENTER              | 09/10/2024 | 6632 Vehicle Maintenance       | Vehicle Maintenance - Invoice 6183                               | 924.57             |
| FLEET SOLUTIONS CENTER              | 09/10/2024 | 6632 Vehicle Maintenance       | Vehicle Maintenance - Invoice 6134                               | 719.54             |
|                                     |            |                                |  | <u>\$ 1,644.11</u> |
| FLEET SOLUTIONS CENTER              | 09/24/2024 | 6632 Vehicle Maintenance       | Vehicle Maintenance - Invoice 6210                               | 304.50             |
|                                     |            |                                |  | <u>\$ 304.50</u>   |
| FRONTIER                            | 09/24/2024 | 6610 Internet Services         | Internet Services Acct 626-197-1465-020723-5 (9/9/24-10/8/24)    | 567.21             |
|                                     |            |                                |  | <u>\$ 567.21</u>   |
| GO TO COMMUNICATIONS, INC           | 09/10/2024 | 6614 Phone Services            | Phone Services: Invoice INV7103218947                            | 1,108.20           |
|                                     |            |                                |  | <u>\$ 1,108.20</u> |
| GO TO COMMUNICATIONS, INC           | 09/24/2024 | 6614 Phone Services            | Phone Services: Invoice INV7103240159                            | 4.00               |
|                                     |            |                                |  | <u>\$ 4.00</u>     |
| HENRY AVILES                        | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses August 2024    | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| HOME DEPOT                          | 09/24/2024 | 6630 Facility Maintenance      | Facility Maintenance - Invoice 4543309                           | 30.73              |
| HOME DEPOT                          | 09/24/2024 | 6630 Facility Maintenance      | Facility Maintenance - Invoice 7544117                           | 95.47              |
| HOME DEPOT                          | 09/24/2024 | 6630 Facility Maintenance      | Facility Maintenance - Invoice 544750                            | 13.19              |
| HOME DEPOT                          | 09/24/2024 | 6631 Grounds Maintenance       | Grounds Maintenance - Invoice 1522334                            | 10.99              |
|                                     |            |                                |  | <u>\$ 150.38</u>   |
| JACKIE DOORNIK                      | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| JERRY VELASCO                       | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| JOHN CAPOCCIA                       | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| KENN K. FUJIOKA                     | 09/24/2024 | 6517 Retiree Health Insurance  | Retiree Medical Premium October 2024                             | 249.60             |
|                                     |            |                                |  | <u>\$ 249.60</u>   |
| LA COUNTY FIRE DEPARTMENT           | 09/10/2024 | 6075 Fees and Assessments      | L.A. County CUPA Fees - Invoice IN0455875                        | 663.95             |
|                                     |            |                                |  | <u>\$ 663.95</u>   |
| LEWIS BRISBOIS BISGAARD & SMITH LLP | 09/10/2024 | 6655 Contract Services - Legal | Legal Contract Services - Invoice# 4152067                       | 3,438.25           |
|                                     |            |                                |  | <u>\$ 3,438.25</u> |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6510 Cafeteria Benefit         | Ref 4750549201 Voluntary Insurance Premiums October 2024         | 11.90              |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6510 Cafeteria Benefit         | Ref 4750549201 Voluntary Insurance Premiums October 2024         | 15.20              |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6510 Cafeteria Benefit         | Ref 4750549201 Voluntary Insurance Premiums October 2024         | 527.30             |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6510 Cafeteria Benefit         | Ref 4750549201 Voluntary Insurance Premiums October 2024         | 2.20               |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6510 Cafeteria Benefit         | Ref 4750549201 Voluntary Insurance Premiums October 2024         | 52.40              |
| LINCOLN FINANCIAL GROUP             | 09/24/2024 | 6511 Group Term Life Insurance | Ref 4750549201 Group Term Life Insurance Premiums October 2024   | 414.26             |
|                                     |            |                                |  | <u>\$ 1,023.26</u> |
| LLOYD JOHNSON                       | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 149.50             |
|                                     |            |                                |  | <u>\$ 149.50</u>   |
| MARTA TANAKA                        | 09/24/2024 | 6517 Retiree Health Insurance  | Retiree Medical Premium October 2024                             | 974.47             |
|                                     |            |                                |  | <u>\$ 974.47</u>   |
| MARY BRISCO                         | 09/24/2024 | 6517 Retiree Health Insurance  | Retiree Medical Premium October 2024                             | 708.41             |
|                                     |            |                                |  | <u>\$ 708.41</u>   |
| MANUEL GARCIA                       | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |
|                                     |            |                                |  | <u>\$ 100.00</u>   |
| MESHAL KASHIFALGHITA                | 09/24/2024 | 6601 Board Expenses            | Reimbursement for business related board expenses September 2024 | 100.00             |



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | September 2024

|                                    |            |  |  |              |
|------------------------------------|------------|--|--|--------------|
|                                    |            |  |  | \$ 100.00    |
| MIKE NIFFENEGGER                   | 09/24/2024 | 6517 Retiree Health Insurance          | Retiree Medical Premium October 2024                             | 974.47       |
|                                    |            |  |  | \$ 974.47    |
| MOSQUITO MATE                      | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Invoice 3210                             | 330.00       |
|                                    |            |  |  | \$ 330.00    |
| NATIONWIDE RETIREMENT              | 09/10/2024 | 6512 DM 457 Contribution               | Employer Deferred Comp Contribution for DM PPE 9/7/24            | 316.10       |
|                                    |            |  |  | \$ 316.10    |
| NATIONWIDE RETIREMENT              | 09/24/2024 | 6512 DM 457 Contribution               | Employer Deferred Comp Contribution for DM PPE 9/21/24           | 316.10       |
|                                    |            |  |  | \$ 316.10    |
| OPTIMIZED INVESTMENT PARTNERS, LLC | 09/10/2024 | 6654 Contract Services - Inv. Advisory | Investment Advisory Services: Invoice 1238                       | 728.26       |
|                                    |            |  |  | \$ 728.26    |
| PATRICIA CORTEZ                    | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| PERS                               | 09/10/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/7/24              | 554.29       |
| PERS                               | 09/10/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/7/24              | 2,264.32     |
| PERS                               | 09/10/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/7/24              | 485.38       |
| PERS                               | 09/10/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/7/24                 | 852.54       |
| PERS                               | 09/10/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/7/24                 | 664.04       |
| PERS                               | 09/10/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/7/24                 | 3,692.99     |
| PERS                               | 09/10/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/7/24                 | 1,371.82     |
| PERS                               | 09/10/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/7/24                 | 1,136.87     |
|                                    |            |  |  | \$ 11,022.25 |
| PERS                               | 09/24/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/21/24             | 554.29       |
| PERS                               | 09/24/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/21/24             | 2,332.93     |
| PERS                               | 09/24/2024 | 6515 CalPERS Classic Normal Cost       | CalPERS Classic ER Contribution (12.52%) PPE 9/21/24             | 485.38       |
| PERS                               | 09/24/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/21/24                | 852.54       |
| PERS                               | 09/24/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/21/24                | 664.04       |
| PERS                               | 09/24/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/21/24                | 3,749.89     |
| PERS                               | 09/24/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/21/24                | 1,371.82     |
| PERS                               | 09/24/2024 | 6516 CalPERS Pepra Normal Cost         | CalPERS Pepra ER Contribution (7.87%) PPE 9/21/24                | 1,136.87     |
|                                    |            |  |  | \$ 11,147.76 |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Dental Premiums October 2024                                     | 135.46       |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Dental Premiums October 2024                                     | 181.84       |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Dental Premiums October 2024                                     | 1,421.23     |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Dental Premiums October 2024                                     | 271.84       |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Dental Premiums October 2024                                     | 360.92       |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Vision Premiums October 2024                                     | 17.74        |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Vision Premiums October 2024                                     | 17.74        |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Vision Premiums October 2024                                     | 149.34       |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Vision Premiums October 2024                                     | 53.22        |
| PRINCIPAL                          | 09/24/2024 | 6510 Cafeteria Benefit                 | Vision Premiums October 2024                                     | 44.35        |
|                                    |            |  |  | \$ 2,653.68  |
| QUADIENT LEASING USA               | 09/10/2024 | 6607 Equipment Leases                  | Equipment Lease - Invoice P1498044                               | 84.82        |
|                                    |            |  |  | \$ 84.82     |
| RICHARD BARAKAT                    | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| ROBERT GONZALES                    | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| ROBERT JOE                         | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| SANDRA ARMENTA                     | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| SCI CONSULTING                     | 09/24/2024 | 6608 Fees and Assessments              | Fees and Assessments - Assessment Administration FY 24-25        | 13,500.00    |
|                                    |            |  |  | \$ 13,500.00 |
| SHO TAY                            | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00       |
|                                    |            |  |  | \$ 100.00    |
| SOUTHERN CALIFORNIA EDISON         | 09/10/2024 | 6620 Electric Utility Services         | Electric Utilities: Service Account 8002465958 (8/2/24-9/2/24)   | 5,571.27     |
|                                    |            |  |  | \$ 5,571.27  |



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | September 2024

|                    |            |  |  |                    |
|--------------------|------------|--|--|--------------------|
| SO CAL GAS         | 09/24/2024 | 6621 Gas Utility Services              | Gas Utility Svcs: Acct 057-518-2100-9 (8/8/24-9/10/24)           | 157.05             |
|                    | 09/24/2024 | 6621 Gas Utility Services              | Gas Utility Svcs: Acct 059-618-2100-5 (8/8/24-9/10/24)           | 30.34              |
|                    |            |  |  | <b>\$ 187.39</b>   |
| SSD ALARM          | 09/24/2024 | 6630 Facility Maintenance              | Facility Maintenance - Invoice R-00547168 (10/1/24-12/31/24)     | 3,327.36           |
|                    |            |  |  | <b>\$ 3,327.36</b> |
| SYNTECH GROUP INC. | 09/10/2024 | 6653 Contract Services - IT            | Contract Services IT - Invoice SVC-A23538 (8/1/24-8/31/24)       | 4,055.00           |
|                    |            |  |  | <b>\$ 4,055.00</b> |
| SYNTECH GROUP INC. | 09/24/2024 | 6604 Computer Software                 | Computer Software - Invoice SVC-A23554 (9/1/24-9/30/24)          | 1,356.50           |
|                    |            |  |  | <b>\$ 1,356.50</b> |
| SYNTECH GROUP INC. | 09/24/2024 | 6653 Contract Services - IT            | Contract Services IT - Invoice SVC-A23573 (9/1/24-9/30/24)       | 4,065.00           |
|                    |            |  |  | <b>\$ 4,065.00</b> |
| TERRYBERRY         | 09/24/2024 | 6601 Board Expenses                    | Board Expenses - Invoice Q89899                                  | 613.13             |
|                    |            |  |  | <b>\$ 613.13</b>   |
| TEXAS LIFE         | 09/24/2024 | 6510 Cafeteria Benefit                 | Invoice SM09BT20240915001 Voluntary Premiums October 2024        | 127.15             |
| TEXAS LIFE         | 09/24/2024 | 6510 Cafeteria Benefit                 | Invoice SM09BT20240915001 Voluntary Premiums October 2024        | 42.25              |
|                    |            |  |  | <b>\$ 169.40</b>   |
| TIM SANDOVAL       | 09/24/2024 | 6601 Board Expenses                    | Reimbursement for business related board expenses September 2024 | 100.00             |
|                    |            |  |  | <b>\$ 100.00</b>   |
| ULINE              | 09/24/2024 | 6640 Communications Supplies           | Communications Supplies - Invoice 183181132                      | 121.98             |
|                    | 09/24/2024 | 6640 Communications Supplies           | Communications Supplies - Invoice 183181174                      | 102.25             |
|                    |            |  |  | <b>\$ 224.23</b>   |
| UNITED PET CARE    | 09/10/2024 | 6510 Cafeteria Benefit                 | Pet Insurance Premiums: Invoice 202404127                        | 17.50              |
| UNITED PET CARE    | 09/10/2024 | 6510 Cafeteria Benefit                 | Pet Insurance Premiums: Invoice 202404127                        | 34.00              |
| UNITED PET CARE    | 09/10/2024 | 6510 Cafeteria Benefit                 | Pet Insurance Premiums: Invoice 202404127                        | 17.50              |
| UNITED PET CARE    | 09/10/2024 | 6510 Cafeteria Benefit                 | Pet Insurance Premiums: Invoice 202404127                        | 17.50              |
|                    |            |  |  | <b>\$ 86.50</b>    |
| US BANK            | 09/10/2024 | 6625 Operations Supplies               | Operations Supplies - Home Depot                                 | 8.51               |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Walmart                                  | 12.83              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Hemostat                                 | 61.46              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Earth Pigments                           | 24.85              |
| US BANK            | 09/10/2024 | 6634 Uniforms                          | Uniforms - LaundryUp #8105                                       | 45.00              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Airgas                                   | 207.89             |
| US BANK            | 09/10/2024 | 6634 Uniforms                          | Uniforms - LaundryUp #8173                                       | 45.00              |
| US BANK            | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Conference - Annual SOVE Conference Registration                 | 666.25             |
| US BANK            | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Travel - Expedia (SOVE Conference)                               | 433.93             |
| US BANK            | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Travel - United (SOVE Conference)                                | 158.95             |
| US BANK            | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Travel - Airport Parking (SOVE Conference)                       | 286.37             |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Airgas                                   | 207.89             |
| US BANK            | 09/10/2024 | 6634 Uniforms                          | Uniforms - LaundryUp #8231                                       | 45.00              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - San Dimas Grain                          | 21.89              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Hemostat                                 | 61.46              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Airgas                                   | 207.89             |
| US BANK            | 09/10/2024 | 6634 Uniforms                          | Uniforms - LaundryUp #88298                                      | 45.00              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Walmart                                  | 11.17              |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Airgas                                   | 207.89             |
| US BANK            | 09/10/2024 | 6638 Surveillance Supplies             | Surveillance Supplies - Walmart                                  | 6.36               |
| US BANK            | 09/10/2024 | 6604 Computer Software                 | Computer Software - Zingle                                       | 229.00             |
| US BANK            | 09/10/2024 | 6641 Education Program Supplies        | Education Program Supplies - Target                              | 50.82              |
| US BANK            | 09/10/2024 | 6639 Advertising                       | Advertising - Facebook   | 102.54             |
| US BANK            | 09/10/2024 | 6639 Advertising                       | Advertising - Google   | 89.84              |
| US BANK            | 09/10/2024 | 6641 Education Program Supplies        | Education Program Supplies - Target                              | 24.37              |
| US BANK            | 09/10/2024 | 6641 Education Program Supplies        | Education Program Supplies - Harbor Freight                      | 4.26               |
| US BANK            | 09/10/2024 | 6640 Communications Supplies           | Communications Supplies - Walgreens                              | 8.74               |
| US BANK            | 09/10/2024 | 6640 Communications Supplies           | Communications Supplies - Home Depot                             | 16.48              |
| US BANK            | 09/10/2024 | 6615 Postage                           | Postage - USPS   | 19.05              |
| US BANK            | 09/10/2024 | 6640 Communications Supplies           | Communications Supplies - Home Depot                             | 19.82              |
| US BANK            | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Travel - Renaissance Hotel (CSDA Annual Conference Lodging)      | 247.54             |
| US BANK            | 09/10/2024 | 6641 Education Program Supplies        | Education Program Supplies - Panera                              | 137.56             |
| US BANK            | 09/10/2024 | 6641 Education Program Supplies        | Education Program Supplies - Panera                              | 7.49               |
| US BANK            | 09/10/2024 | 6644 Website and Email Services        | Website and Email Services - Mailchimp                           | 60.00              |
| US BANK            | 09/10/2024 | 6624 Gasoline                          | Gasoline - USA Gas (District Vehicle)                            | 43.35              |
| US BANK            | 09/10/2024 | 6604 Computer Software                 | Computer Software - CivicPlus Annual Subscription                | 3,137.40           |
| US BANK            | 09/10/2024 | 6643 Media Production                  | Media Production - Fiverr  | 8.28               |
| US BANK            | 09/10/2024 | 6643 Media Production                  | Media Production - Fiverr  | 8.28               |





# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | September 2024

|                  |            |  |   |                      |
|------------------|------------|--|---|----------------------|
| US BANK          | 09/10/2024 | 6615 Postage                           | Postage - USPS  | 91.45                |
| US BANK          | 09/10/2024 | 6604 Computer Software                 | Computer Software - Arlo  | 17.99                |
| US BANK          | 09/10/2024 | 6604 Computer Software                 | Computer Software - Dmarc   | 10.00                |
| US BANK          | 09/10/2024 | 6604 Computer Software                 | Computer Software - Wasabi  | 40.87                |
| US BANK          | 09/10/2024 | 6618 Recruitments                      | Recruitments - Concentra  | 35.00                |
| US BANK          | 09/10/2024 | 6606 Employee Engagement/Recognition   | Service Award - Snappy.com  | 96.16                |
| US BANK          | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Conference - CSDA Board Secretary/Clerk Conference Registration             | 720.00               |
| US BANK          | 09/10/2024 | 6619 Travel, Meetings, and Conferences | Tracel - San Diego Marriott (CSDA Board Secretary/Clerk Conference Lodging) | 197.23               |
| US BANK          | 09/10/2024 | 6601 Board Expenses                    | Board Expenses - Smart and Final  | 47.12                |
| US BANK          | 09/10/2024 | 6601 Board Expenses                    | Board Expenses - Costco   | 25.97                |
| US BANK          | 09/10/2024 | 6601 Board Expenses                    | Board Expenses - Yum Yum  | 19.99                |
| US BANK          | 09/10/2024 | 6601 Board Expenses                    | Board Expenses - Stater Bros  | 25.97                |
| US BANK          | 09/10/2024 | 6604 Computer Software                 | Computer Software - Canva   | 15.00                |
| US BANK          | 09/10/2024 | 6606 Employee Engagement/Recognition   | Employee Engagement/Recognition - Target                                    | 9.35                 |
| US BANK          | 09/10/2024 | 6606 Employee Engagement/Recognition   | Employee Engagement/Recognition - Target                                    | 7.40                 |
| US BANK          | 09/10/2024 | 6606 Employee Engagement/Recognition   | Employee Engagement/Recognition - Dollar Tree                               | 30.21                |
| US BANK          | 09/10/2024 | 6606 Employee Engagement/Recognition   | Employee Engagement/Recognition - Dollar Tree                               | 12.42                |
| US BANK          | 09/10/2024 | 6632 Vehicle Maintenance               | Vehicle Maintenance - Parts Geek LLC  | 67.55                |
| US BANK          | 09/10/2024 | 6632 Vehicle Maintenance               | Vehicle Maintenance - Decals.com  | 51.67                |
| US BANK          | 09/10/2024 | 6631 Grounds Maintenance               | Grounds Maintenance - Lowe's  | 77.06                |
| US BANK          | 09/10/2024 | 6632 Vehicle Maintenance               | Vehicle Maintenance - Tire Zone   | 12.00                |
| US BANK          | 09/10/2024 | 6630 Facility Maintenance              | Facility Maintenance - Autozone   | 16.52                |
| US BANK          | 09/10/2024 | 6632 Vehicle Maintenance               | Vehicle Maintenance - Tire Zone   | 174.00               |
| US BANK          | 09/10/2024 | 6630 Facility Maintenance              | Facility Maintenance - Auto Details Supplies Outlet                         | 60.50                |
| US BANK          | 09/10/2024 | 6632 Vehicle Maintenance               | Vehicle Maintenance - diamondbackcover.com                                  | 2,407.91             |
|                  |            |  |   | <b>\$ 11,249.75</b>  |
| VERIZON WIRELESS | 09/24/2024 | 6609 Field Communications              | Field Communications - Invoice 9973514081 (8/11/24-9/10/24)                 | 854.48               |
| VERIZON WIRELESS | 09/24/2024 | 6609 Field Communications              | Field Communications - Invoice 9973514082 (8/11/24-9/10/24)                 | 469.08               |
| VERIZON WIRELESS | 09/24/2024 | 6609 Field Communications              | Field Communications - Invoice 9973514080 (8/11/24-9/10/24)                 | 1,558.23             |
|                  |            |  |   | <b>\$ 2,881.79</b>   |
| VESTIS           | 09/10/2024 | 6332 Uniforms                          | Uniforms - Invoice 5880679718   | 203.82               |
| VESTIS           | 09/10/2024 | 6332 Uniforms                          | Uniforms - Invoice 5880685673   | 216.34               |
| VESTIS           | 09/10/2024 | 6332 Uniforms                          | Uniforms - Invoice 5880691594   | 216.34               |
| VESTIS           | 09/10/2024 | 6332 Uniforms                          | Uniforms - Invoice 5880698117   | 217.27               |
|                  |            |  |   | <b>\$ 853.77</b>     |
| WEST VALLEY MVCD | 09/24/2024 | 6635 Arbovirus Testing Supplies        | Lab Testing - Invoice 2941 (August 2024)                                    | 1,980.00             |
|                  |            |  |   | <b>\$ 1,980.00</b>   |
| WEX/CHEVRON      | 09/10/2024 | 6624 Gasoline                          | Gasoline - Invoice 99530704   | 6,522.72             |
|                  |            |  |   | <b>\$ 6,522.72</b>   |
|                  |            |  | <b>Total Accounts Payable for September 2024</b>                            | <b>\$ 140,669.89</b> |
|                  |            |  | <b>Total Payroll for September 2024 (attached)</b>                          | <b>\$ 314,513.88</b> |
|                  |            |  | <b>Total Claims for September 2024</b>                                      | <b>\$ 455,183.77</b> |



## San Gabriel Valley Mosquito & Vector Control District List of Claims | September 2024

### Payroll September 2024

| Department                       | September 12, 2024   | September 26, 2024   | Total                |
|----------------------------------|----------------------|----------------------|----------------------|
| 100-EXECUTIVE                    | \$ 10,832.80         | \$ 10,832.80         | \$ 21,665.60         |
| 200-ADMINISTRATION               | \$ 12,864.80         | \$ 12,964.82         | \$ 25,829.62         |
| 300-OPERATIONS                   | \$ 61,204.29         | \$ 82,881.51         | \$ 144,085.80        |
| 400-SURVEILLANCE                 | \$ 17,431.20         | \$ 17,581.20         | \$ 35,012.40         |
| 500-COMMUNICATIONS               | \$ 18,553.21         | \$ 18,522.41         | \$ 37,075.62         |
| 300-1 EXTRA HELP (SEASONAL)      | \$ 12,269.14         | \$ 18,207.56         | \$ 30,476.70         |
| GROSS PAYROLL                    | \$ 133,155.44        | \$ 160,990.30        | \$ 294,145.74        |
| EMPLOYER TAXES                   | \$ 2,389.73          | \$ 2,935.87          | \$ 5,325.60          |
| CAR ALLOWANCE (DM)               | \$ 500.00            | \$ -                 | \$ 500.00            |
| EMPLOYEE BENEFITS-MED            | \$ 5,317.05          | \$ 5,419.07          | \$ 10,736.12         |
| PAYROLL PROCESSING FEES          | \$ 367.16            | \$ 367.16            | \$ 734.32            |
| RETRO PAYROLL FEES (JULY-AUGUST) | \$ -                 | \$ -                 | \$ 3,072.10          |
| <b>TOTAL PAYROLL</b>             | <b>\$ 141,729.38</b> | <b>\$ 169,712.40</b> | <b>\$ 314,513.88</b> |



# San Gabriel Valley Mosquito & Vector Control District

## Budget Status Report | September 2024

### BUDGET STATUS REPORT

PERIOD ENDING 9/30/2024  
Current Period 25% of Fiscal Year Completed

|   | CURRENT PERIOD    | YEAR TO DATE        | ADOPTED BUDGET      | REMAINING BUDGET    | PERCENTAGE OF BUDGET UTILIZED |
|---|-------------------|---------------------|---------------------|---------------------|-------------------------------|
| <b>SALARIES AND BENEFITS</b>                |                   |                     |                     |                     |                               |
| 6500 Salaries - Exempt                      | 67,609.20         | 229,154.46          | 890,532.03          | 661,377.57          | 26%                           |
| 6501 Salaries - Non-Exempt                  | 152,665.30        | 519,010.47          | 1,969,912.44        | 1,450,901.97        | 26%                           |
| 6502 Salaries - Overtime                    | 27,385.32         | 27,513.53           | 39,500.00           | 11,986.47           | 70%                           |
| 6503 Salaries - Vacation                    | 5,244.62          | 20,698.36           | 102,585.60          | 81,887.24           | 20%                           |
| 6504 Salaries - Holiday                     | 10,655.70         | 31,764.90           | 128,021.04          | 96,256.14           | 25%                           |
| 6505 Salaries - Sick Pay                    | 5,451.37          | 26,765.36           | 95,654.35           | 68,888.99           | 28%                           |
| 6506 Salaries - Extra Help                  | 25,236.25         | 88,184.72           | 304,004.45          | 215,819.73          | 29%                           |
| 6507 Payroll Taxes - Medicare               | 4,411.43          | 14,175.05           | 50,168.28           | 35,993.23           | 28%                           |
| 6508 Payroll Taxes - Social Security        | 914.17            | 3,141.69            | 10,945.86           | 7,804.17            | 29%                           |
| 6509 Payroll Taxes - Unemployment Insurance | 0.00              | 730.48              | 20,000.00           | 19,269.52           | 4%                            |
| 6510 Cafeteria Benefit                      | 30,031.44         | 110,579.59          | 552,600.00          | 442,020.41          | 20%                           |
| 6511 Group Term Life Insurance              | 414.26            | 1,656.06            | 6,000.00            | 4,343.94            | 28%                           |
| 6512 DM 457 Contribution                    | 632.20            | 1,863.32            | 8,175.08            | 6,311.76            | 23%                           |
| 6513 DM Car Allowance                       | 500.00            | 1,500.00            | 6,000.00            | 4,500.00            | 25%                           |
| 6514 Tuition Reimbursement                  | 0.00              | 0.00                | 8,000.00            | 8,000.00            | 0%                            |
| 6515 CalPERS Classic Normal Cost            | 6,286.61          | 19,554.32           | 87,945.99           | 68,391.67           | 22%                           |
| 6516 CalPERS PEPR Normal Cost               | 15,031.57         | 45,801.14           | 188,978.08          | 143,176.94          | 24%                           |
| 6517 Retiree Health Insurance               | 3,534.95          | 14,139.80           | 55,000.00           | 40,860.20           | 26%                           |
| 6518 CalPERS Classic Unfunded Liability     | 0.00              | 132,029.00          | 136,444.00          | 4,415.00            | 97%                           |
| 6520 CalPERS Classic - ADP                  | 0.00              | 0.00                | 323,360.00          | 323,360.00          | 0%                            |
| 6521 CalPERS PEPR - ADP                     | 0.00              | 0.00                | 30,000.00           | 30,000.00           | 0%                            |
| 6522 CalPERS Post Retirement - OPEB         | 0.00              | 0.00                | 150,000.00          | 150,000.00          | 0%                            |
| <b>Total SALARIES AND BENEFITS</b>          | <b>356,004.39</b> | <b>1,288,262.25</b> | <b>5,163,827.20</b> | <b>3,875,564.95</b> | <b>25%</b>                    |
| <b>ORGANIZATIONAL EXPENDITURES</b>          |                   |                     |                     |                     |                               |
| 6600 Bank Charges                           | 734.32            | 4,014.75            | 22,000.00           | 17,985.25           | 18%                           |
| 6601 Board Expenses                         | 2,881.68          | 7,350.15            | 38,400.00           | 31,049.85           | 19%                           |
| 6602 Branded Apparel                        | 0.00              | 57.33               | 4,000.00            | 3,942.67            | 1%                            |
| 6603 Computer Hardware                      | 0.00              | 795.68              | 28,000.00           | 27,204.32           | 3%                            |
| 6604 Computer Software                      | 4,806.76          | 31,495.47           | 91,000.00           | 59,504.53           | 35%                           |
| 6605 Emergency Response                     | 0.00              | 0.00                | 100,000.00          | 100,000.00          | 0%                            |
| 6606 Employee Recognition & Engagement      | 187.26            | 313.76              | 6,000.00            | 5,686.24            | 5%                            |
| 6607 Equipment Leases                       | 3,704.18          | 5,671.63            | 23,000.00           | 17,328.37           | 25%                           |
| 6608 Fees and Assessments                   | 14,163.95         | 16,799.82           | 105,000.00          | 88,200.18           | 16%                           |
| 6609 Field Communications                   | 2,881.79          | 11,075.04           | 50,000.00           | 38,924.96           | 22%                           |
| 6610 Internet Services                      | 567.21            | 1,704.89            | 20,000.00           | 18,295.11           | 9%                            |
| 6611 Membership Dues                        | 0.00              | 22,280.00           | 40,000.00           | 17,720.00           | 56%                           |
| 6612 Miscellaneous Expenses                 | 0.00              | 0.00                | 3,000.00            | 3,000.00            | 0%                            |
| 6613 Office Supplies                        | 160.41            | 1,516.40            | 8,700.00            | 7,183.60            | 17%                           |
| 6614 Phone Services                         | 1,112.20          | 3,328.60            | 25,000.00           | 21,671.40           | 13%                           |
| 6615 Postage                                | 110.50            | 440.95              | 1,500.00            | 1,059.05            | 29%                           |
| 6616 Printing and Reproduction              | 0.00              | 751.10              | 11,000.00           | 10,248.90           | 7%                            |
| 6617 Professional Development               | 0.00              | 0.00                | 3,000.00            | 3,000.00            | 0%                            |
| 6618 Recruitments                           | 35.00             | 35.00               | 6,500.00            | 6,465.00            | 1%                            |



## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | September 2024

|  | CURRENT PERIOD   | YEAR TO DATE        | ADOPTED BUDGET      | REMAINING BUDGET    | PERCENTAGE OF BUDGET UTILIZED |
|--|------------------|---------------------|---------------------|---------------------|-------------------------------|
| 6619 Travel, Meetings, and Conferences             | 2,710.27         | 4,090.27            | 51,000.00           | 46,909.73           | 8%                            |
| 6620 Electric Utility Services                     | 5,571.27         | 11,197.85           | 36,500.00           | 25,302.15           | 31%                           |
| 6621 Gas Utility Services                          | 187.39           | 359.17              | 4,300.00            | 3,940.83            | 8%                            |
| 6622 Water Utility Services                        | 153.30           | 467.80              | 2,600.00            | 2,132.20            | 18%                           |
| 6623 Aerial Operations                             | 0.00             | 0.00                | 29,000.00           | 29,000.00           | 0%                            |
| 6624 Gasoline                                      | 6,566.07         | 13,742.29           | 68,000.00           | 54,257.71           | 20%                           |
| 6625 Operations Supplies                           | 62.03            | 193.23              | 8,000.00            | 7,806.77            | 2%                            |
| 6626 Pesticides                                    | 17,448.02        | 18,165.27           | 120,000.00          | 101,834.73          | 15%                           |
| 6627 Pool Notifications                            | 0.00             | 889.32              | 8,000.00            | 7,110.68            | 11%                           |
| 6628 Safety Supplies                               | 0.00             | 1,350.00            | 5,000.00            | 3,650.00            | 27%                           |
| 6629 Equipment Maintenance                         | 52.26            | 325.57              | 3,000.00            | 2,674.43            | 11%                           |
| 6630 Facility Maintenance                          | 6,106.68         | 15,187.25           | 88,152.80           | 72,965.55           | 17%                           |
| 6631 Grounds Maintenance                           | 126.15           | 259.08              | 2,000.00            | 1,740.92            | 13%                           |
| 6632 Vehicle Maintenance                           | 5,502.18         | 8,500.26            | 50,000.00           | 41,499.74           | 17%                           |
| 6633 Work Boots                                    | 0.00             | -9.23               | 5,500.00            | 5,509.23            | 0%                            |
| 6634 Uniforms                                      | 1,033.77         | 2,552.07            | 12,500.00           | 9,947.93            | 20%                           |
| 6635 Testing Supplies                              | 1,980.00         | 4,404.00            | 20,000.00           | 15,596.00           | 22%                           |
| 6636 Fish Supplies                                 | 0.00             | 86.58               | 2,500.00            | 2,413.42            | 3%                            |
| 6637 State Certification                           | 0.00             | 5,320.00            | 6,000.00            | 680.00              | 89%                           |
| 6638 Surveillance Supplies                         | 1,642.83         | 2,998.68            | 15,000.00           | 12,001.32           | 20%                           |
| 6639 Advertising                                   | 192.38           | 2,759.16            | 20,000.00           | 17,240.84           | 14%                           |
| 6640 Communications Supplies                       | 269.27           | 377.51              | 8,000.00            | 7,622.49            | 5%                            |
| 6641 Education Program Supplies                    | 224.50           | 6,414.50            | 10,000.00           | 3,585.50            | 64%                           |
| 6642 Event Participation Fees                      | 0.00             | 0.00                | 1,000.00            | 1,000.00            | 0%                            |
| 6643 Media Production                              | 16.56            | 40.40               | 1,800.00            | 1,759.60            | 2%                            |
| 6644 Website and Email Services                    | 60.00            | 2,460.00            | 8,500.00            | 6,040.00            | 29%                           |
| 6650 Contract Services - Assessment Administration | 0.00             | 0.00                | 20,000.00           | 20,000.00           | 0%                            |
| 6651 Contract Services - Auditor                   | 0.00             | 0.00                | 19,000.00           | 19,000.00           | 0%                            |
| 6652 Contract Services - Bookkeeping               | 1,718.75         | 3,000.00            | 16,000.00           | 13,000.00           | 19%                           |
| 6653 Contract Services - Information Technology    | 8,120.00         | 14,201.34           | 60,000.00           | 45,798.66           | 24%                           |
| 6654 Contract Services - Investment Advisory       | 728.26           | 1,508.04            | 10,000.00           | 8,491.96            | 15%                           |
| 6655 Contract Services - Legal                     | 3,438.25         | 7,053.90            | 32,000.00           | 24,946.10           | 22%                           |
| 6656 Contract Services - Other                     | 0.00             | 0.00                | 5,000.00            | 5,000.00            | 0%                            |
| 6660 Insurance - VCJPA Automobile                  | 0.00             | 6,431.00            | 4,000.00            | -2,431.00           | 161%                          |
| 6661 Insurance - VCJPA General Fund                | 0.00             | 3,891.00            | 5,000.00            | 1,109.00            | 78%                           |
| 6662 Insurance - VCJPA Liability                   | 0.00             | 122,709.00          | 145,000.00          | 22,291.00           | 85%                           |
| 6663 Insurance - VCJPA Property                    | 0.00             | 12,505.00           | 21,000.00           | 8,495.00            | 60%                           |
| 6664 Insurance - VCJPA Workers' Compensation       | 0.00             | 133,303.00          | 145,000.00          | 11,697.00           | 92%                           |
| 6665 Insurance - Other Insurance                   | 0.00             | 0.00                | 5,500.00            | 5,500.00            | 0%                            |
| <b>Total ORGANIZATIONAL EXPENDITURES</b>           | <b>95,255.45</b> | <b>514,363.88</b>   | <b>1,659,952.80</b> | <b>1,145,588.92</b> | <b>31%</b>                    |
| <b>CAPITAL OUTLAY</b>                              |                  |                     |                     |                     |                               |
| 8000 Capital Outlay - General                      | 0.00             | 33,932.00           | 350,000.00          | 316,068.00          | 10%                           |
| <b>Total CAPITAL OUTLAY</b>                        | <b>0.00</b>      | <b>33,932.00</b>    | <b>350,000.00</b>   | <b>316,068.00</b>   | <b>10%</b>                    |
| <b>Total EXPENDITURES</b>                          | <b>95,255.45</b> | <b>1,480,553.74</b> | <b>7,173,780.00</b> | <b>5,693,226.26</b> | <b>21%</b>                    |



## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | September 2024

|                                  | CURRENT PERIOD | YEAR TO DATE | ADOPTED BUDGET      | REMAINING BUDGET    | PERCENTAGE OF BUDGET UTILIZED |
|----------------------------------|----------------|--------------|---------------------|---------------------|-------------------------------|
| <b>DESIGNATED RESERVES</b>       |                |              |                     |                     |                               |
| Public Health Emergency          | 0.00           | 0.00         | 500,000.00          | 500,000.00          | 0%                            |
| Capital Projects                 | 0.00           | 0.00         | 325,000.00          | 325,000.00          | 0%                            |
| Pension Liability                | 0.00           | 0.00         | 313,000.00          | 313,000.00          | 0%                            |
| Building/Facilities              | 0.00           | 0.00         | 110,000.00          | 110,000.00          | 0%                            |
| Vehicle Replacement              | 0.00           | 0.00         | 65,000.00           | 65,000.00           | 0%                            |
| Prop 218 Ballot Initiative       | 0.00           | 0.00         | 525,000.00          | 525,000.00          | 0%                            |
| Sterile Insect Technique         | 0.00           | 0.00         | 122,500.00          | 122,500.00          | 0%                            |
| <b>Total DESIGNATED RESERVES</b> | <b>0.00</b>    | <b>0.00</b>  | <b>1,960,500.00</b> | <b>1,960,500.00</b> | <b>0%</b>                     |

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San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
**September 13, 2024**

**TRUSTEES PRESENT**

Henry Aviles (Alhambra)  
 Sho Tay (Arcadia)  
 Robert Gonzales (Azusa)  
 Emmanuel Estrada (Baldwin Park)  
 Richard Barakat (Bradbury)  
 Corey Calaycay (Claremont)  
 Patricia Cortez (Covina)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Cory Moss (Industry)  
 Manuel Garcia (Irwindale)  
 Charlie Klinakis (La Puente)  
 Meshal Kashifalghita (La Verne)  
 Becky Shevlin (Monrovia)  
 Rachel Janbek (Pasadena)  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead)  
 John Capoccia (Sierra Madre)  
 Robert Joe (South Pasadena)  
 Cynthia Sternquist (Temple City)  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Margaret Finlay (Duarte)  
 Anish Saraiya (L.A. County)  
 Joseph Leon (Monterey Park)  
 Ryan Vienna (San Dimas)  
 Denise Menchaca (San Gabriel)

**STAFF PRESENT**

Jason Farned  
 Cecilia Contreras  
 Tristan Hallum  
 Gilbert Holguin  
 Anais Medina Diaz  
 Jerry Mireles

**GUESTS PRESENT**

Ken Hoving, Centrica Business Solutions  
 Brett Watson, Centrica Business Solutions

**1. Call to Order**

Board President Capoccia called the meeting to order at 7:00 a.m. Trustee Wu led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Shevlin, seconded by Trustee Sandoval and carried by the following vote to approve Items 3.1- 3.7 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Cortez, Velasco, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Janbek, Sandoval, Armenta, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Finlay, Saraiya, Leon, Vienna, Menchaca



## 4. Presentation

### 4.1 Proposed Solar Project

Ken Hoving and Brett Watson, representing Centrica Business Solutions, delivered a presentation covering roof replacement and solar. They provided an overall assessment of the condition of the roof, provided project summary, solar installation features and benefits and detailed ongoing services that they will provide. They further went into detail regarding the project financials, financing agreement and detailed the next steps on the proposal.

President Capoccia asked if failing to clean the panels would impact the warranty and whether having them cleaned is cost-effective.

Mr. Hoving responded that while a warranty is not required, it is related to the performance guarantee aimed at optimizing productivity. He noted that issues with solar panels typically arise from converters or electrical components rather than dirt on the panels. He added that the agreement includes ongoing system monitoring and the option to train staff for cleaning.

Trustee Barakat asked about the generation meter and how it ensures proper generation.

Mr. Watson explained that the machine is equipped to report on performance and capacity, helping to maximize efficiency.

Trustee Barakat inquired whether the roof would be stripped down to the wood during repairs and how many layers currently exist.

Mr. Watson responded that they won't strip it down and they will inspect the wood but maintain the existing roof structure, applying asphalt over it. He confirmed there is only one layer of roofing.

Trustee Wu inquired about who is accountable for ensuring compliance with government regulations and County minimum wage rates, as well as overseeing the project's scope of work.

District Manager Jason Farned responded that Centrica will serve as the Project Manager, responsible for overseeing the project. Mr. Watson confirmed that the County wage rates will be adhered to and that certified payroll will be maintained.

Trustee Joe asked if there is a backup system in place for the solar energy system, and how the district would obtain electricity in case of a solar failure.

Mr. Watson clarified that there is no backup system, such as batteries, and that the district would rely on Edison for standard electricity usage if solar production fails.





## 5. Consideration of Solar Project Management with Centrica Business Solutions

Mr. Farned provided further details on the next steps and emphasized that the approval will allow the District to proceed with the proposed contract.

Motion by Trustee Wu, seconded by Trustee Shevlin and carried by the following vote to proceed with the proposed solar project that will enable the District to move forward with required public hearing noticing and to prepare a Resolution for Board adoption to execute an Energy Services Contract with Centrica Business Solutions and secure associated financing.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Cortez, Velasco, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Janbek, Sandoval, Armenta, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Finlay, Saraiya, Leon, Vienna, Menchaca

## 6. District Administration

### 6.1 District Update

Mr. Farned reported a locally acquired dengue case in Baldwin Park. This year, the District has recorded 15 travel-related dengue cases. To enhance surveillance, the District has increased mosquito traps and testing frequency to detect mosquito-borne diseases in local populations. Field staff are also conducting door-to-door inspections and treatments to reduce adult mosquito numbers and breeding sites. The District has acted swiftly to improve surveillance, educate residents, and control mosquito populations, including two truck-mounted treatments on September 10th and 11th.

President Capoccia inquired about tracking the decrease in mosquito populations to combat the Dengue case. Mr. Farned confirmed that this is included in the enhanced surveillance, and results are currently being processed. These results will help evaluate the effectiveness of their response, allowing for necessary adjustments.

Overall mosquito abundance remains in line with the five-year average, with numbers in Monterey Park showing a decline. In August, testing for West Nile Virus included 148 mosquito pools, with 13 new positives, and 5 birds tested positive, but no human cases reported at this time.

## 7. Committee Reports

None

## 8. Trustee Reports

None

## 9. New Business

None

## 10. Adjournment

The meeting was adjourned at 8:19 a.m.

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## San Gabriel Valley Mosquito & Vector Control District

### Operations Department Report

#### Disease Weeks 36 - 39 | September 1 – September 28

### Zone Specialists:

| Zone | Specialist      | Cities   |
|------|-----------------|--|
| 1    | Steven Ly       | Alhambra, Monterey Park, San Gabriel, South Pasadena |
| 2    | Jon Halili      | Altadena, Pasadena                                   |
| 3    | Dane Miletich   | Arcadia, Sierra Madre, Temple City                   |
| 4    | Hendricks Pena  | Baldwin Park, El Monte, Rosemead                     |
| 5    | Darrin Jones    | Azusa, Bradbury, Duarte, Irwindale, Monrovia         |
| 6    | Ignacio Urena   | Industry, La Puente, West Covina                     |
| 7    | Fred Ibarra     | Covina, Glendora, San Dimas                          |
| 8    | Steven Gallegos | Claremont, La Verne, Pomona, Walnut                  |

### Operations Summary:

This report includes pesticide usage for September 2024.

The surveillance team continues to detect West Nile virus activity in mosquitoes as well as an elevated number of mosquitos caught in traps in several locations throughout the district. The Operations department has responded to each case with enhanced investigation and control measures.

The District responded to a local transmission of Dengue virus in the city of Baldwin Park. The Operations department flagged 202 properties for enhanced investigation and control measures. District specialists gained access to 123 properties. They performed approximately 50 backpack adulticide treatments. The department also performed broadscale pesticide treatments on September 11, September 12, September 17, and September 19 to target immature and adult stage mosquitoes.

The District continued investigating the unmaintained swimming pools identified by aerial surveillance. District staff performed warrant investigations on 66 properties using Nearmap imagery software and worked with local code enforcement to gain access. More than half were resolved, reducing the total number of inspection warrants needed to 30. The next step is to request inspections warrants from the local courthouse to gain access, perform necessary inspections and ensure all swimming pools are brought into compliance.

### Chemical Usage:

#### September 2024

| Larvicides/Pupicides                 |            |                  |                    |
|--------------------------------------|------------|------------------|--------------------|
| Method of Action                     | Target     | Amount           | Area Treated       |
| <b>Larvicide Oils (Surface Film)</b> |            |                  |                    |
| Suffocation                          | Mosquitoes | <b>0.59</b> gal. | <b>5581</b> sq.ft. |



San Gabriel Valley Mosquito & Vector Control District  
**Operations Department Report**  
**Disease Weeks 36 - 39 | September 1 – September 28**

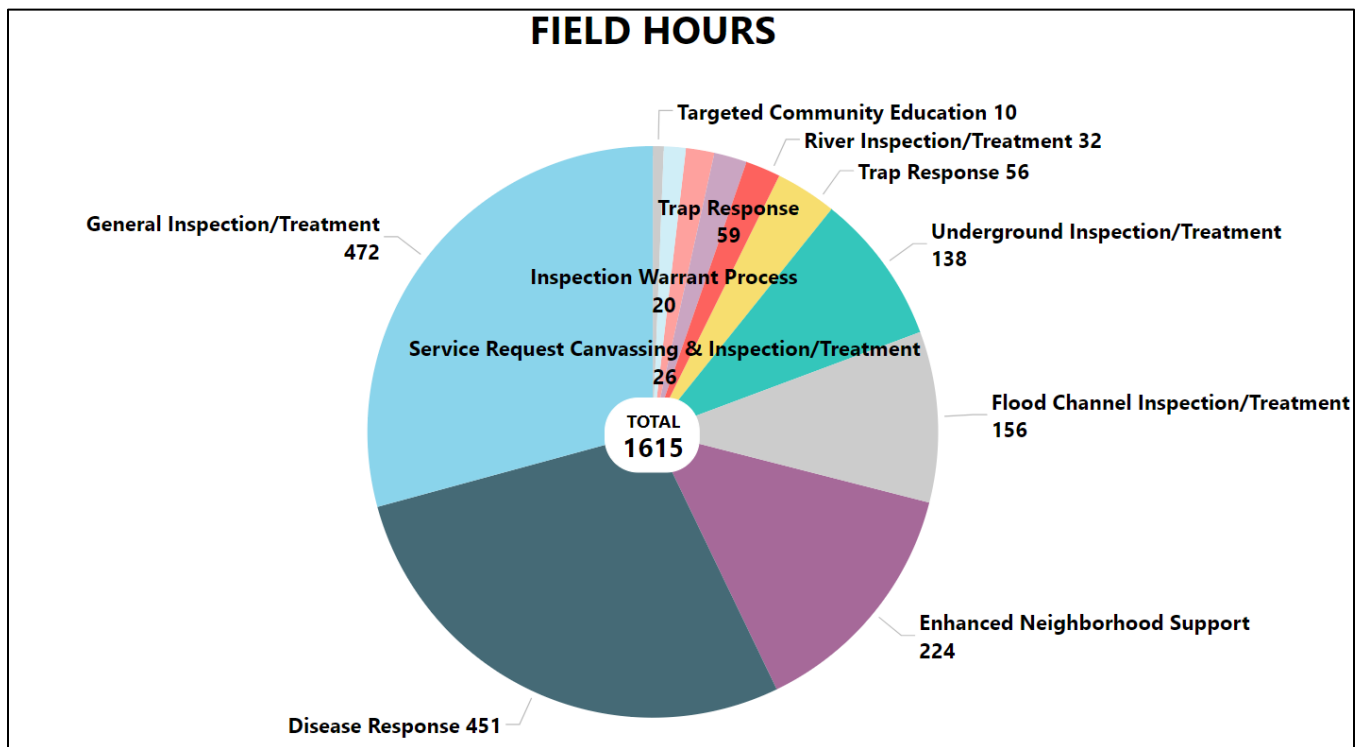
| Insect Growth Regulators (IGR's) |             |        |      |              |                |
|----------------------------------|-------------|--------|------|--------------|----------------|
| Inhibits metamorphosis           | Mosquitoes  | 42.61  | lbs. | 83085        | sq.ft.         |
| Bacterials                       |             |        |      |              |                |
| Ingestion, toxicant              | Mosquitoes  | 3.15   | gal. | 1610928      | sq.ft.         |
| Ingestion, toxicant              | Mosquitoes  | 369.09 | lbs. | 25092010     | sq.ft.         |
| Ingestion, toxicant              | Black flies | 13.83  | gal. | 3840         | m <sup>3</sup> |
| Biologicals                      |             |        |      |              |                |
| Mosquito fish                    | Mosquitoes  | 216    | ea.  | 2109         | sq.ft.         |
| Adulticides                      |             |        |      |              |                |
| Method of Action                 | Target      | Amount |      | Area Treated |                |
| Botanicals (ULV)                 |             |        |      |              |                |
| Nervous System Toxicant          | Mosquitoes  | 9.70   | gal. | 56499931     | sq.ft.         |

**Field Statistics:**

**2,210** <sup>+ 24.86%</sup>  
2023  
SITES VISITED

**64** <sup>- 81.45 %</sup>  
2023  
SERVICE REQUESTS

**26** <sup>- 81.69 %</sup>  
2023  
CONSULTATIONS





# San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 36 - 39 | September 1 – September 28

## Surveillance Activities

Routine mosquito surveillance continued through disease weeks 36-39 using Gravid, BG Sentinel 2 and Encephalitis Vector Surveillance (EVS) trap types. An average of 65 traps were deployed each week while total abundance ranged from 1442-2660 mosquitoes per week. The average number of mosquitos caught per trap ranged from 19.2-42.2 during this time frame.

Average Mosquitoes Per Trap

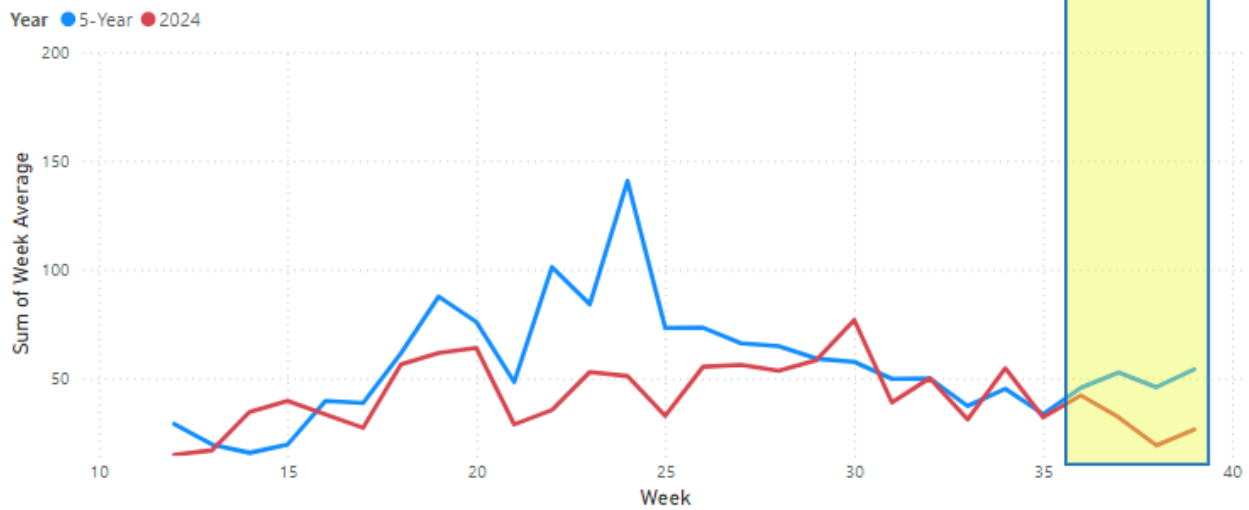


Fig. 1 Average mosquito collections per trap for the current year 2024 (red) compared to a five-year average of mosquito abundance (blue) from 2019 through 2023. Highlighted are weeks 36-39.

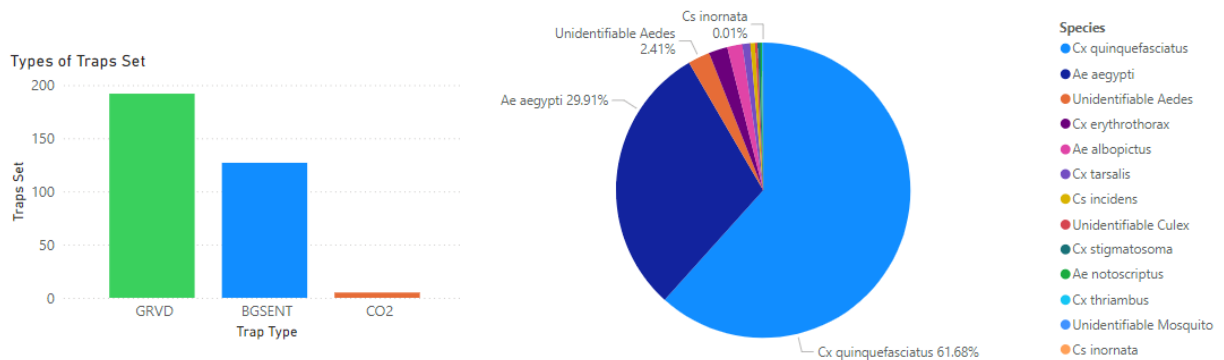


Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart depicts the total percentage of mosquitoes collected for the current reporting period. Species listed on the far right are sorted from high to low as a function of total abundance.



# San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 36 - 39 | September 1 – September 28

| Community/City | Avg Mosq per Trap |
|----------------|-------------------|
| Alhambra       | 32                |
| Altadena       | 47                |
| Arcadia        | 66                |
| Azusa          | 56                |
| Baldwin Park   | 36                |
| Bradbury       | 26                |
| Claremont      | 25                |
| Covina         | 54                |
| Duarte         | 30                |
| El Monte       | 38                |
| Glendora       | 52                |
| Industry       | 36                |
| Inwindsale     | 37                |
| La Puente      | 49                |
| La Verne       | 25                |
| Monrovia       | 44                |
| Monterey Park  | 91                |
| Pasadena       | 40                |
| Pomona         | 43                |
| Rosemead       | 36                |
| San Dimas      | 31                |
| San Gabriel    | 49                |
| Sierra Madre   | 27                |
| South Pasadena | 40                |
| Temple City    | 53                |
| Walnut         | 36                |
| West Covina    | 52                |

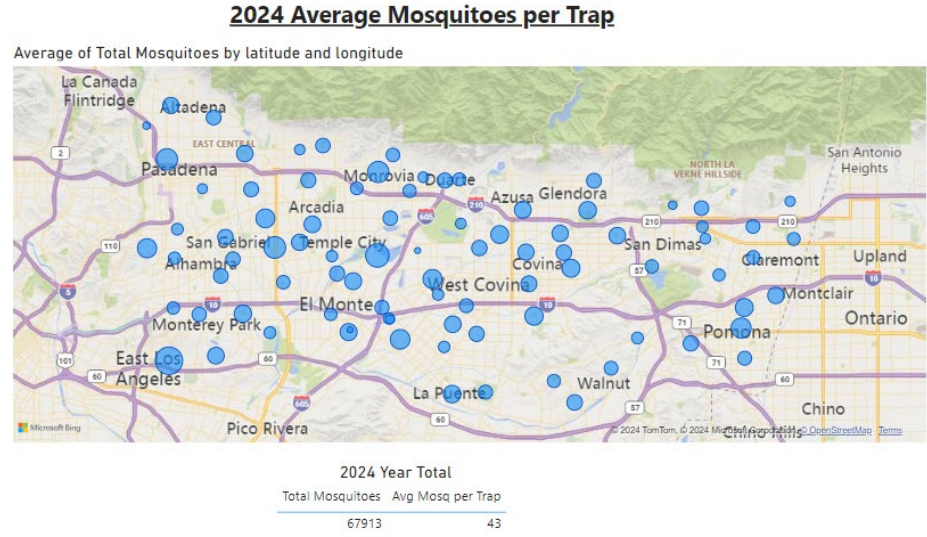


Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping location averages while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

### Black Fly Surveillance

Routine black fly surveillance was conducted during disease week 39 for this reporting period. This surveillance was conducted using EVS traps baited with carbon dioxide in the form of dry ice. During this period, black fly abundance increased beyond District thresholds for abundance and treatments/inspections have been scheduled to remedy the issue.



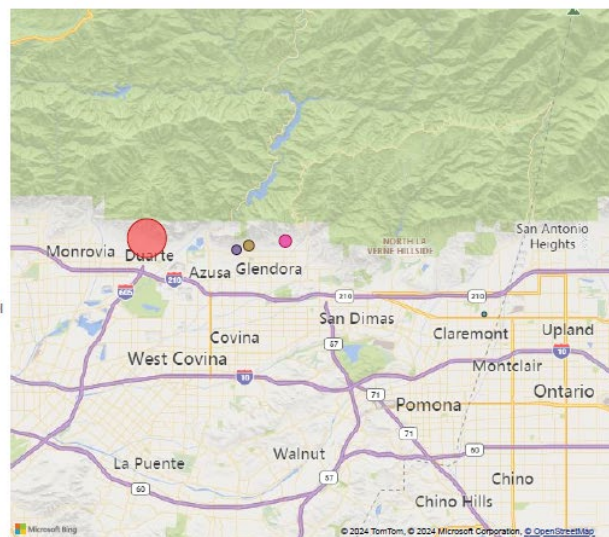
## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 36 - 39 | September 1 – September 28

### Week 39 Black Fly Data

| CO2 Traps |                         |           |                 |
|-----------|-------------------------|-----------|-----------------|
| Zone      | Site Name               | Trap Type | Total Black Fly |
| 5         | Tall Pine Dr            | CO2       | 1480            |
| 7         | Glencoe Heights         | CO2       | 87              |
| 7         | Hook West Flood Channel | CO2       | 55              |
| 7         | Hicrest Rd (GL)         | CO2       | 39              |

| Other Traps  |                    |           |                 |
|--------------|--------------------|-----------|-----------------|
| Zone         | Site Name          | Trap Type | Total Black Fly |
| 8            | Bernard Biostation | CO2       | 1               |
| <b>Total</b> |                    |           |                 |

| Site Name                 |
|---------------------------|
| ● Glencoe Heights         |
| ● Hicrest Rd (GL)         |
| ● Bernard Biostation      |
| ● Hook West Flood Channel |
| ● Tall Pine Dr            |



#### Notes:

The table shows all trap counts for the past week. Traps with counts of (100+) black flies per trap have ● and counts of (200+) black flies per trap have ●. Locations positive for black flies appear on the map. The bubbles on the map represent the relative numbers of black fly caught in each trap but are not drawn to scale.

Fig. 4 Black fly trap locations for disease week 39. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.

### Additional Surveillance Activities

Enhanced surveillance activities are activated when additional mosquito abundance/disease information is required from a specific area. Generally, these activities are activated in response to specific triggers but can be utilized proactively in areas of historic concern.

For disease week 36, one enhanced surveillance activity was activated in response to a high-risk dengue case that was confirmed as a local transmission in the city of Baldwin Park. From this instance the department is setting traps weekly in the area for a 45-day time period, or until October 19<sup>th</sup>.

For disease week 37, two activities were performed this week in response to: a travel related ABD cases in West Covina and a follow up activity in Baldwin Park to aid in post adulticide efficacy for the yet to be confirmed Dengue case.

For disease week 38, six activities were performed this week in response to: a West Nile Virus positive dead bird sample in West Covina, two travel related ABD cases in Alta Dena and Rosemead, a West Nile Virus positive equine case in South Pasadena, and two activities following up all action in Baldwin Park's now confirmed local Dengue transmission.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 36 - 39 | September 1 – September 28

For disease week 39, two activities were performed this week in response to: a previously confirmed West Nile Virus positive dead bird sample and a follow up to Baldwin Parks local Dengue transmission case.

### Arbovirus Activity

As of disease week 16, West Valley Mosquito and Vector Control District resumed testing dead bird and mosquito pool samples. As a reminder, mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito “pool”. *Aedes* spp. can be tested in lower quantities to aid in identifying local virus transmission. *Culex* mosquito samples and dead bird samples are tested for West Nile virus (WNV), St. Louis Encephalitis (SLE) and Western Equine Encephalitis (WEE) virus. *Aedes* samples are tested for Dengue (DENV), Chikungunya (CHIKV) and Zika virus (ZIKV), summarized to CDZ, unless otherwise noted.

As of week 28, the first WNV positive mosquito pool was collected within District boundaries.

As of week 33, the first WNV positive dead bird was collected within District boundaries.

The following are the weekly results from the District’s arbovirus testing from weeks 36-39:

-Week 36: 0 out of 1 dead bird samples and 4 out of 22 mosquito pools tested positive for WNV while 0 out of 7 *Aedes* samples tested positive for CDZ.

- 4 WNV positive mosquito pools were collected from routine surveillance

-Week 37: 1 out of 1 dead bird sample and 2 out 14 mosquito pools tested positive for WNV while 0 out of 9 *Aedes* samples tested positive for CDZ.

- 2 WNV positive mosquito samples were collected from routine surveillance

-Week 38: 6 out of 26 mosquito pools tested positive for WNV while 0 out of 14 *Aedes* pools are tested for CDZ.

- 4 WNV positive mosquito samples were collected from enhanced activities and 2 were collected from routine surveillance

-Week 39: 1 out of 3 dead bird sample and 3 out of 25 mosquito pools tested positive for WNV while 0 out of 3 *Aedes* pool are tested for CDZ.

- 1 WNV positive mosquito sample was collected from enhanced activities and 2 were collected from routine surveillance





## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 36 - 39 | September 1 – September 28

For the current reporting period:

-120 mosquito pools have been tested, 15 of which have tested positive for WNV

- In 2024, 728 mosquito pools have been tested with 34 positive detections
  - At this time in 2023, 811 mosquito pools were tested with 212 positive samples

-5 birds have been collected and tested, 2 of which tested positive for WNV

- In 2024, 27 bird samples have been tested with 3 positive detections
  - At this time in 2023, 42 bird samples were tested with 16 positive samples

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# San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 36 - 39 | September 1 – September 28

## Outreach Summary:

During the month of September, staff responded to the first locally acquired dengue case in 2024. The confirmed case was detected in a resident of Baldwin Park. In response, the department developed many materials to support internal efforts, and external partners in sharing important information about how to reduce mosquitoes and mosquito habitats on residential properties. The Department worked collaboratively with the County Department of Public Health and the city of Baldwin Park. Additionally, mailers, literature kits, and repellent posters were deployed to share educational information with residents. Furthermore, the staff developed digital content and ads to increase repellent and West Nile virus information across the SGV.

The EcoHealth Vector Education Program is well underway with its community science programs “Operation Mosquito G.R.I.D. (Growth Reduction and Increased Detection)” and “Vector Inspector Program.” In addition to assisting with the department’s efforts in disease response, Education Specialist Hagele and Luna have been sorting through water samples collected by students through the SGV to detect immature mosquitoes.



*Caption: District Manager Farned at Baldwin Park press conference.*



*Caption: Props and items used at Baldwin Park press conference.*



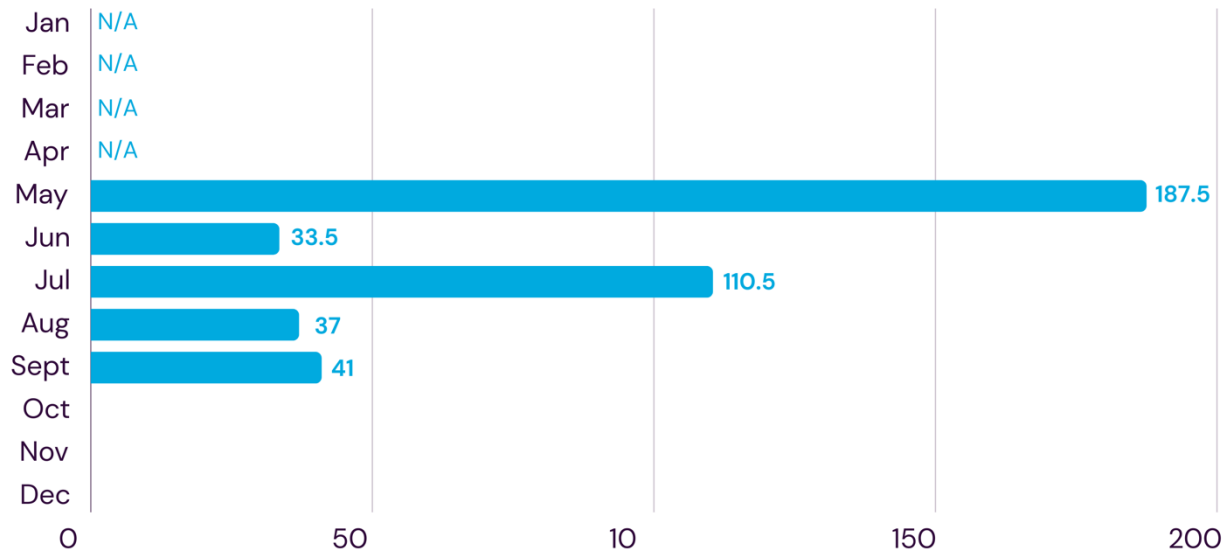
*Caption: Education Specialist Hagele preparing larvae for community science programs.*



San Gabriel Valley Mosquito & Vector Control District  
**Communications Department Report**  
 Disease Weeks 36 - 39 | September 1 – September 28



## Communications Field Hours



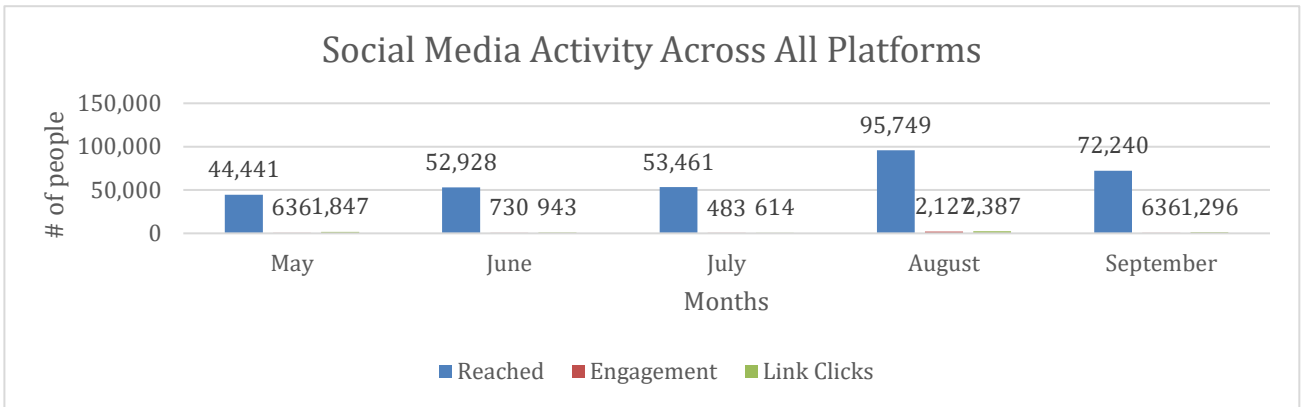
*Based on a 1 month reporting period*



# San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 36 - 39 | September 1 – September 28

## Digital Marketing:

### 1) Key Performance Indicators (KPIs):



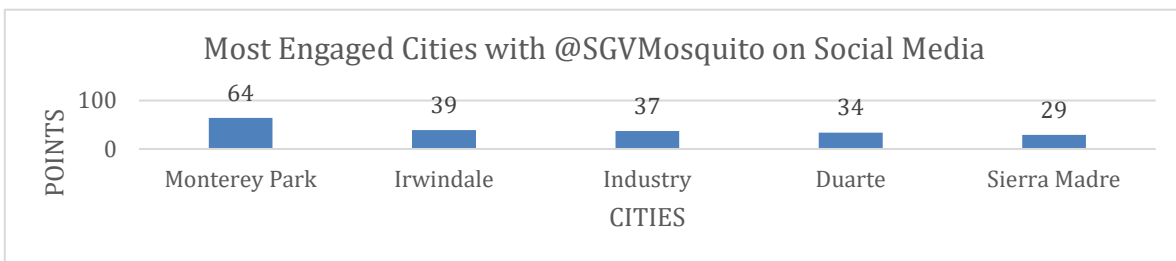
*A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.*

### 2) Digital Response Support

- a) Ads focusing on repellent use and West Nile virus detections are being distributed through Google and Hulu platforms. Meta ads are currently on hold due to verification issues with Meta.
- b) Ads highlighting dengue detections and symptoms are in development.
- c) General mosquito awareness tool kit was developed to share with community partners and cities. The tool kit includes social media assets, newsletter templates, and newsletter images.

### 3) Social Media

- a) The District has focused on developing Dengue response content and working with the Los Angeles County Department of Public Health to distribute crucial information.



*Tracking cities social media engagement with our District’s social media platforms. Points are based on the following:*

- 1 Point - Passive engagement: Like post, view IG story,
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,



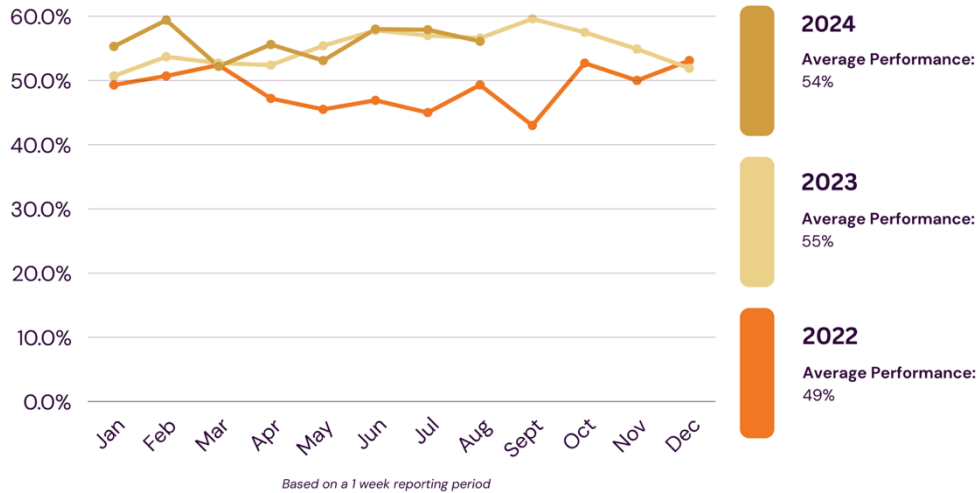
# San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 36 - 39 | September 1 – September 28

- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito

## 4) Email Marketing

- Mosquito treatment notifications
- Disease presence notifications
- Short Bites Monthly
  - September Short Bites Monthly E-blast sent to Champions audience and General Notification audience.

### Short Bites Monthly Performance



## 5) Content Development

- Disease response mailers – General Aedes Information
- Disease response literature kits
- Disease response “contact us” half sheet
- Repellent Cards



## San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 36 - 39 | September 1 – September 28

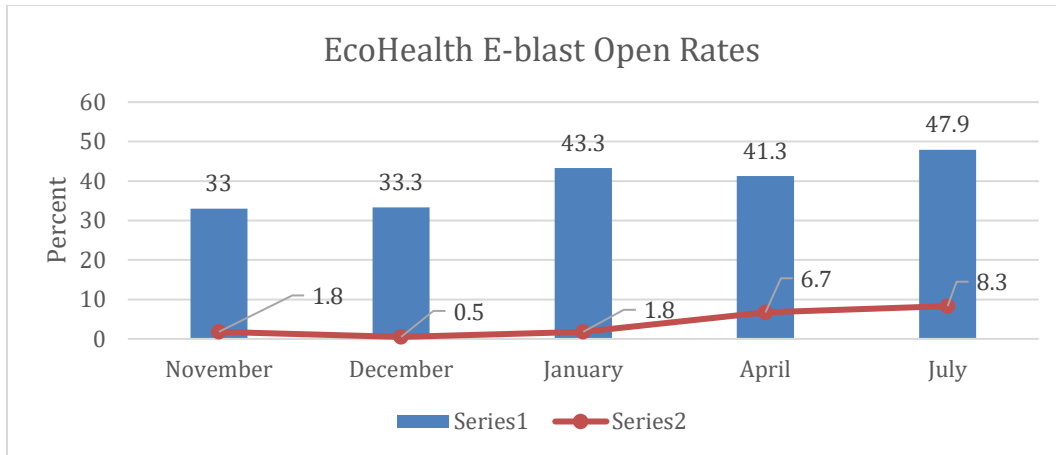


# EcoHealth

## Vector Education



### 1. Data in Education



### 2. EcoHealth Highlights

- a) (9/4) Vector Inspector Program Cohort 1 results for Magnolia and Kingsley Elementary (Azusa Unified and Pomona Unified) posted to Padlet with a 52% participation rate of the 251 students between the two schools.
- b) (9/9) Operation Mosquito G.R.I.D. Cohort 1 sign-ups almost 100% from Sierra Madre Middle School (Pasadena Unified).
- c) (9/24) Operation Mosquito G.R.I.D. Cohort 1 water analysis with a participation rate for water sample kit return averaging 93% across 5 classes and 175 participants.

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## San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | August 2024

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Citizens Bank, L.A. County Pool, CA CLASS, and LAIF accounts.

| <b>LOCAL AGENCY INVESTMENT FUND (LAIF)</b> |       |        |       |  |
|--|-------|--------|-------|--|
| BEGINNING BALANCE                          |       |        |       | <b>\$3,396.65</b>                                      |
| No transactions this period                |       | \$0.00 |       |  |
| ENDING BALANCE                             |       |        |       | <b>\$3,396.65</b>                                      |
| % OF ANNUAL EXPENDITURE:                   | 0.05% | YIELD: | 4.57% | MATURITY DATE: PERPETUAL SOURCE: AUGUST 2024 STATEMENT |

| <b>LOS ANGELES COUNTY POOL (PB1)</b> |       |             |       |  |
|--------------------------------------|-------|-------------|-------|--|
| BEGINNING BALANCE                    |       |             |       | <b>\$1,000.00</b>                                |
| Interest Earned                      |       | \$775.96    |       |  |
| Sec Mst 2023-24 4th Pd               |       | \$46,976.08 |       |  |
| Red PY Mstr 2023-24 4th Pd           |       | \$291.08    |       |  |
| Red PY Mstr 2023-24 4th Pd           |       | (\$92.23)   |       |  |
| ENDING BALANCE                       |       |             |       | <b>\$48,950.89</b>                               |
| % OF ANNUAL EXPENDITURE:             | 0.68% | YIELD:      | 4.02% | MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 2 |

| <b>CALIFORNIA CLASS PRIME</b> |        |                |       |  |
|-------------------------------|--------|----------------|-------|--|
| BEGINNING BALANCE             |        |                |       | <b>\$3,260,857.34</b>                                  |
| Interest Earned               |        | \$14,155.07    |       |  |
| Withdrawal (monthly claims)   |        | (\$636,478.60) |       |  |
| ENDING BALANCE                |        |                |       | <b>\$2,638,533.81</b>                                  |
| % OF ANNUAL EXPENDITURE:      | 36.78% | YIELD:         | 5.40% | MATURITY DATE: PERPETUAL SOURCE: AUGUST 2024 STATEMENT |


| <b>VCIPA CONTINGENCY FUND</b> |       |        |       |   |
|-------------------------------|-------|--------|-------|---|
| BEGINNING BALANCE             |       |        |       | <b>\$156,330.00</b>                                   |
| No transactions this period   |       | \$0.00 |       |   |
| ENDING BALANCE                |       |        |       | <b>\$156,330.00</b>                                   |
| % OF ANNUAL EXPENDITURE:      | 2.18% | YIELD: | 3.07% | MATURITY DATE: PERPETUAL SOURCE: JUNE 2024 STATEMENT* |

\*Statements provided on quarterly basis only

| <b>CITIZENS BANK (REVOLVING AND SWEEP ACCOUNTS)</b> |       |                  |       |                               |
|---|-------|------------------|-------|-------------------------------|
| BEGINNING BALANCE                                   |       |                  |       | <b>\$505,257.11</b>           |
| Debit Activity                                      |       | (\$1,625,202.70) |       |                               |
| Deposits  |       | \$1,817,496.76   |       |                               |
| Service Charge                                      |       | (\$162.76)       |       |                               |
| Interest Earned                                     |       | \$24.20          |       |                               |
| ENDING BALANCE                                      |       |                  |       | <b>\$697,412.61</b>           |
| % OF ANNUAL EXPENDITURE:                            | 9.72% | YIELD:           | 0.10% | SOURCE: AUGUST 2024 STATEMENT |

| <b>U.S. BANK TRUST</b>     |        |             |  |                               |
|----------------------------|--------|-------------|--|-------------------------------|
| BEGINNING BALANCE          |        |             |  | <b>\$1,603,231.21</b>         |
| Taxable Interest           |        | \$4,183.15  |  |                               |
| Taxable Dividends          |        | \$32.85     |  |                               |
| Fees and Expenses          |        | (\$125.00)  |  |                               |
| Change in Investment Value |        | \$10,403.00 |  |                               |
| ENDING BALANCE             |        |             |  | <b>\$1,617,725.21</b>         |
| % OF ANNUAL EXPENDITURE:   | 22.55% |             |  | SOURCE: AUGUST 2024 STATEMENT |

|                                    |                       |
|------------------------------------|-----------------------|
| <b>ALL FUNDS BEGINNING BALANCE</b> | <b>\$5,530,072.31</b> |
| <b>ALL FUNDS ENDING BALANCE</b>    | <b>\$5,162,349.17</b> |

  
Lloyd Johnson, Secretary-Treasurer

Date



## San Gabriel Valley Mosquito & Vector Control District District Working Balance | October 2024

### SGVMVCD WORKING FUND BALANCE OCTOBER 2024

|  |                  |
|--|------------------|
| ALL FUNDS ENDING BALANCE (PERIOD ENDING AUGUST 2024) | \$5,162,349.17   |
| TOTAL RESERVES                                       | (\$1,960,500.00) |
| SEPTEMBER 2024 EXPENDITURES                          | \$455,183.77     |
| OCTOBER 1, 2024 WORKING FUND BALANCE                 | \$3,657,032.94   |

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Jason Farned, District Manager

# SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## REPORT OF STAFF'S ATTENDANCE

### AT CONFERENCE/EVENT

**Staff Name and Title:** Jason Farned

**Name of Conference/Event:** CSDA Annual Conference

**Date:** September 09-12, 2024

**Location:** Indian Wells, CA

#### Significant points learned of benefit to the District and its ratepayers:

I recently had the privilege of attending the 2024 California Special Districts Association (CSDA) Annual Conference. The conference was an excellent opportunity to network, gain new insights, and explore strategies to improve district operations.

The event featured two exceptional keynote speakers. Mike Rayburn inspired attendees to think creatively with his "What if?" approach, encouraging us to challenge conventional thinking and find innovative solutions to common problems. Dr. Elizabeth Lombardo delivered an impactful presentation on managing stress and promoting mental health—skills that are essential for professionals in today's fast paced environments.

The conference also offered two days of symposiums and lectures focused on the future of special districts. Particularly beneficial sessions included "The Future is Now – AI and Its Impact on Special Districts," which explored the role of artificial intelligence in improving service delivery, and "Beyond Smart: Values-Based Goal Setting for the Public Agency," which provided a framework for setting meaningful and achievable goals. I also attended "Empowering Special Districts: Comprehensive IT Solutions for a Secure and Engaging Future," which emphasized the importance of robust cybersecurity practices in public agencies.

In addition to attending these sessions, as a representative of the San Gabriel Valley Region I participated in the Chapter Leaders Meeting, where I had the opportunity to discuss regional issues and collaborate with peers. Finally, I was honored to be recognized as a Certified Special District Manager (CSDM) by the Special District Leadership Foundation, a credential that will enhance my ability to serve our community effectively.

Date: 09/24/2024

Signed: *Jason Farned*

Print Name: Jason Farned

# SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

## REPORT OF STAFF'S ATTENDANCE

### AT CONFERENCE/EVENT

**Staff Name and Title:** Tristan Hallum, Director of Scientific Programs

**Name of Conference/Event:** Society of Vector Ecology, 52<sup>nd</sup> Annual Conference

**Date:** September 15<sup>th</sup> – 19<sup>th</sup> 2024

**Location:** Fort Collins, Colorado

**Significant points learned of benefit to the District and its ratepayers:**

The 52<sup>nd</sup> Annual SOVE conference in Fort Collins, Colorado was an excellent opportunity to meet with academics and PhD students in the field of vector control and ecology. While there I had the opportunity to discuss with various individuals representing the University of Maine, the Department of Defense, the United States Department of Agriculture (USDA) and the University of California, Davis about potential collaboration in the future. Among the events of the conference, two stand out as a particular gain for the District: the emergency action workshop that opened the conference and the keynote address by Dr. Ben Beard with the CDC.

The Vector-borne Disease Outbreak Simulation Workshop opened the conference Sunday morning and gathered various individuals representing, vector control agencies, health departments, vector ecology students and representatives of the USDA to discuss how to mitigate invasive diseases in new areas. These discussions focused around Japanese Encephalitis virus (JE) and Vesicular Stomatitis virus (VS) and we simulated what would be the appropriate steps to, identify, mitigate, treat and assess success in the possible introductions of these viruses. Because of their potential equine and swine pathways, it provided me an alternative view of treating a novel virus in an unknown environment between known vectors and questionable hosts. While the discussion ranged from how to mitigate these viruses in various parts of the country, it became clear that areas with established special districts, California and Florida, will be taking the charge when assessing the risk of these novel viruses and other organizations will be taking notes about our successes and failures.

To open the conference, Dr. Ben Beard, discussed the global variables that have lead to the expansion of vector borne diseases. From climate change, to the electronic expansion of the internet, to the increase in global trade and the narrowing of available funds for public health in comparison all have played a role in the continual spread of vector borne diseases throughout the globe. He followed these with many of the US centric and global efforts to monitor and mitigate these pathogens before they play a role in human health impact. This presentation served as a great reminder and set the for the following three days while new technologies were displayed and new theories were tested in laboratory settings.

SOVE was a great opportunity for reaching back into the strictly academic realm of vector control. These meetings strive to find novel solutions to known problems and it falls to individuals in the field and on the ground to bring these new tools to use and evaluate their effect in real world applications.

Date: 9/23/2024

Signed:  \_\_\_\_\_

Print Name: Tristan Hallum

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## San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: October 11, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider Resolution 2024-03 Adopting Certain Findings and Approval of an Energy Service Contract for Energy-Related Improvements with Centrica Business Solutions under Government Code 4217.10 to 4217.18**

Exhibit(s): Exhibit 5A

### **Purpose:**

The purpose of this report is to provide the Board of Trustees with an overview of the proposed energy-related improvements to District facilities, and to recommend the adoption of **Resolution No. 2024-03**, which will approve an Energy Service Contract with Centrica Business Solutions for the implementation of a solar photovoltaic (PV) project, roof system, and other related improvements.

### **Background:**

In February 2024, the District formed an ad hoc committee to explore renewable energy options to reduce operational costs and address environmental concerns. The committee reviewed proposals from multiple contractors specializing in public-sector energy projects and concluded that investing in solar infrastructure was a prudent and responsible use of public funds.

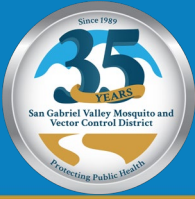
Following the committee's recommendation, Centrica Business Solutions was selected to perform an investment-grade audit, providing a detailed scope and financial analysis at no cost to the District.

In September 2024, after a presentation by Centrica Business Solutions, the Board approved moving forward with the solar project and directed staff to proceed with the necessary public hearing notices and prepare a resolution for the execution of an Energy Service Contract. This step was taken to ensure the project aligns with state law, the District's long-term financial goals, and sustainability commitments.

### **Project Scope:**

The project proposed by Centrica Business Solutions includes the following key elements:

1. Cool Roof System Installation: A new waterproof-grade asphalt roof with a 20-year warranty.
2. Skylight Replacement: Seven 4'x8' skylights to be replaced.



## San Gabriel Valley Mosquito & Vector Control District District Manager's Report

### 3. Solar PV Arrays Installation:

- A 51 kW-DC flush-mounted solar array over the existing carport.
- A 30 kW-DC ballasted roof-mounted solar array on the administration building roof.

### 4. Maintenance Option: A five-year Operation & Maintenance (O&M) contract to be incorporated into project financing.

### **Financial Impact:**

The total project investment is estimated at \$627,964, with a \$300,000 District contribution already allocated in the 2024/25 budget for roof repair and solar installation. The project is eligible for an Investment Tax Credit (IRA) of \$159,071 under the Inflation Reduction Act, which will further reduce costs.

Projected savings include:

- Annual Energy Savings: 126,930 kWh
- Utility Cost Savings: \$27,498 annually
- 25-Year Cumulative Cashflow: \$744,956

Centrica will facilitate budget-neutral financing over a 10-year period at an approximate 5% interest rate, ensuring that the District's costs remain manageable while maximizing financial returns.

### **Board Action Options:**

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the recommendation is to approve Resolution No. 2024-03 (**EXHIBIT 5A**) thereby authorizing the District to enter into an Energy Service Contract with Centrica Business Solutions. This Resolution will allow the District to finalize the agreement and initiate the energy-related improvements. The proposed project offers substantial economic and environmental benefits for the District and its constituents.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose to deny approval of Resolution No. 2024-03 (**EXHIBIT 5A**) thereby authorizing the District to enter into an Energy Service Contract with Centrica Business Solutions.

Submitted by:

Jason Farned  
District Manager



**RESOLUTION NO. 2024-03****A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT ADOPTING CERTAIN FINDINGS AND APPROVAL OF AN ENERGY SERVICE CONTRACT FOR ENERGY-RELATED IMPROVEMENTS**

**WHEREAS**, California Government Code Sections 4217.10 to 4217.18 authorize the San Gabriel Valley Mosquito and Vector Control District to enter into an Energy Services Contract for the implementation of energy-related improvements when it is deemed to be in the best interest of the District; and

**WHEREAS**, the anticipated costs to the District for thermal or electrical energy or conservation services provided by Centrica Business Solutions, under a proposed agreement will be less than the anticipated marginal costs of thermal, electrical, or other energy that would have been consumed by the District in the absence of such purchases; and

**WHEREAS**, any proposed Energy Services Contract between the District and Centrica Business Solutions includes energy measures whose costs will also be less than the anticipated marginal costs for thermal, electrical, or other energy that would have been consumed without implementing the improvements outlined in the Energy Services Contract; and

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

This District hereby declares its intention to enter into an agreement with Centrica Business Solutions for energy conservation services for the District headquarters as defined by an Energy Services Contract.

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this xx day of xxxx 2024, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

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John Capoccia  
President, Board of Trustees

ATTEST:

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Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

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Kelly M. Alhadeff-Black  
District Counsel

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## San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: October 11, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Trustee's Terms of Office Ending on December 31, 2024**

Exhibit(s): None

### Background

Per California Health and Safety Code Section 2024(a), the term of office for a member of the board of trustees shall be for a term of two or four years, at the discretion of the appointing authority. The following trustee's term of office will end on December 31, 2024. The district will be notifying respective cities of their representative's upcoming term expirations so that reappointments or successors can be completed in a timely manner. City Council action will be requested from the cities below prior to the January 10, 2025 Board of Trustees meeting.

| Trustee            | City         |
|--------------------|--------------|
| Jackie Doornik     | Glendora     |
| Cory Moss          | Industry     |
| Manuel Garcia      | Irwindale    |
| Tim Sandoval       | Pomona       |
| John Capoccia      | Sierra Madre |
| Cynthia Sternquist | Temple City  |
| Allen Wu           | Walnut       |

### District Manager's Recommendation

Receive and file.

### Board Action Options

No action required. Informational item.

Submitted by:

A handwritten signature in black ink that reads "Jason Farned".

Jason Farned  
District Manager